

**PENDLETON COUNTY SCHOOLS
TWENTY-FIRST COUNTY BOARD MEETING
TUESDAY, JUNE 5, 2012**

The Pendleton County Board of Education convened in Regular Session on Tuesday, June 5, 2012, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Betty Kimble, and Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Donald Bucher, Ann Bennett, Charles Hedrick, and Nancy Blankenship. Also present: Patrick, Terry and Josh Godfrey.

Call to Order by President: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment: Patrick Godfrey was present and spoke to the Board about an investigation and the situation at the High School.

Consent Agenda Items:

The minutes of the May 14, 2012 Board Meeting and May 24, 2012 Board Meeting/Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meetings.

Policies - First Reading: Policies presented for First Reading were Policy 2460 - Educational Purpose and Acceptable Use of Electronic Resources, Technologies and the Internet and Policy 4373 - Safe and Supportive Schools. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve the Policies for the First Reading.

Personnel:

Retirements/Resignations: Carol Conrad - Elementary Teacher FES, Derek Lambert - Science Teacher PCHS, Sarah Payne - Elementary Gifted Teacher, Michael Hammer - Maintenance/Transportation, Rachel Nauman - Assistant Volleyball Coach PCM/HS. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the above retirements/resignations with regret.

Employment of Personnel: Kathy Lockard - Cafeteria Manager FES, Heather Copley - Cook FES, Wanda Wimer - Summer Bus Driver Franklin to SVCTC, Brandon Mallow - Summer Bus Driver Circleville to SVCTC, Marlene Simmons - First Grade Teacher FES, Robert Brooker - Science Teacher PCHS, Richard Wagoner - Assistant Baseball Coach PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the employment of the above personnel.

Removal of Persons from Termination List: Gena Harper - Aide NFES, Cindy Rexrode - Aide BES. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the removal of the persons from the termination list.

Approval of Position Closings: ½ Special Education Aide - NFES, ½ Reading Interventionist - NFES, Third Grade Teacher - BES. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the above position closings.

Permission to Post New Positions: Aide NFES. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the above permission to post.

Finance:

Bills Submitted for Approval Month Ended May 31, 2012: Mr. Mowery presented the bills for approval for the month ended May 31, 2012, in the amount of \$527,612.56. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended May 31, 2012: Mr. Mowery gave a Treasurer's Report for the month ended May 31, 2012, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: There were no budget supplements presented.

Budget Transfers: There were no budget transfers presented.

Year End Requests for Supplements and Transfers: Mr. Mowery asked the Board's permission to post necessary fiscal year-end budget supplements and transfers to eliminate as many budget overruns and misclassifications of expenditures as possible for the year ended June 30, 2012. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve Mr. Mowery's request.

CAN/Kline Building Lease Renewal: Mr. Mowery presented the CAN/Kline Building Lease Renewal to the Board with the requested changes/amendments. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted unanimously to approve the CAN/Kline Building Lease Renewal.

Financial Update:

Mr. Mowery gave the Board Members some demographic data for Pendleton County that was published in the State Journal; information from Joe Panetta on fund balances; crisis response team update; Association of School Facilities Administrative Conference Agenda; Technology Conference information, information on the fiber connections for the county school facilities.

Old Business:

Two-Way Radio Communication: Mr. Mowery gave the Board Members a copy of the county bus radio inventory. Mr. Mowery and Mr. Gillespie are working on the two-way radio communication project.

New Business:

Approval of Policy 2419: Mr. Bucher talked to the Board about Policy 2419 and gave them information on the updates/changes mandated by the WV Department of Education. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve Policy 2419.

RFP for Architects: Mr. Mowery presented the Request for Proposal for Architectural Services and went over the legal requirements. Upon the Superintendent's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve an RFP for Architectural Services Mr. Mowery also talked to the Board about land requisition and requirements by the SBA.

Out-of-County Transfer Requests: Mr. Lambert presented the out-of county requests. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the out-of-county transfer. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the out-of-county transfer request for permission for the Randolph County student to come into Pendleton County.

June 20th Planned Power Interruption: Mr. Lambert gave the Board information for the planned power interruption. The power interruption will take place on June 20th beginning at 5:00 a.m. and last for approximately five hours. Mr. Lambert has instructed all 261 day employees to take off that day for vacation or for the WV Holiday.

Board Meeting Schedule for 2012-2013: Mr. Lambert gave the Board Members a Board Meeting Schedule for 2012-2013. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the Board

Meeting Schedule for 2012-2013.

Other:

WVDE Approval of 2012-2013 Calendar: Mr. Lambert told the Board Members that the WV Department of Education had approved the Pendleton County Calendar for 2012-2013. He gave the Board Members a copy of the calendar.

Ninth Month Attendance Report: Mr. Lambert gave the Board Members a copy of the Attendance Report for the Ninth Month prepared by Mr. Hedrick. There was discussion about dropouts and programs for prevention of dropouts.

Conference/Meeting Update: Mr. Lambert and administrators will be in Keyser on June 11 for the Howard Seufer update; June 13 in Elkins for Education Audit Update; 18th Charleston for Accreditation/Accountability Meeting.

Board Self-Assessment: The On-Line Board Self-Assessment was completed by the Board Members in the Spring. There was discussion about the Bill from the WV School Boards Association.

Superintendent's Evaluation: Upon a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to go into Executive Session at 8:20 P.M. to conduct the Superintendent's Evaluation. The Board returned to regular session at 10:15 P.M. with the following statement: "Upon review and discussion of Superintendent Lambert's goals, the data presented, and the dialogue which ensued, the Board is pleased to announce that Mr. Lambert has met or exceeded goals set forth by him and the Board for the 2011-2012 school term. We look forward to continue to move our school system forward in a positive direction."

The next meeting of the Pendleton County Board of Education will be held on Tuesday, June 19, 2012, at the Pendleton County Board of Education Annex at 6:30 P.M. There will be a retirement dinner sponsored by Pendleton Community Bank at Franklin Elementary School Cafeteria beginning at 5:30 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 10:20 P.M.