

**PENDLETON COUNTY SCHOOLS
FIRST COUNTY BOARD MEETING
MONDAY, JULY 2, 2012**

The Pendleton County Board of Education convened in Regular Session on Monday, July 2, 2012, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President (by phone), Teresa Heavner, Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, Donald Bucher and Nancy R. Blankenship. Also Present - Parent and Student.

The Board recognized Mahala Ruddle, PCM/HS student and presented her with a plaque for having her project "How Did the Civil War Revolutionize Medicine" being chosen during the National History Day to be displayed at the Smithsonian. Mahala represented West Virginia in the National Competition.

Call to Order by Secretary: Superintendent Lambert called the meeting to order at 6:10 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Board Member's Oath of Office: Notary Public Nancy Blankenship administered the Oath of Office to Board Members Ivan "Sonny" O'Neil and Betty Kimble.

Election of President and Vice-President of Board of Education: Mr. O'Neil nominated J. D. Wilkins for President, Ms. Kimble seconded the nomination. There were no other nominations. Upon a motion by Ms. Heavner seconded by Ms. Kimble the Board, excluding Mr. Wilkins, voted unanimously to close the nominations. The Board, excluding Mr. Wilkins, voted unanimously for J. D. Wilkins to be President.

Ms. Heavner nominated Mr. Gillespie for Vice-President, Mr. O'Neil seconded the nomination. There were no other nominations. Upon a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve Mr. Gillespie to be Vice-President. These appointments are for a two-year term.

Board Member Appointments to Committees: Board Members were appointed to the following committees: RESA VIII Board of Directors - Sonny O'Neil/Richard Gillespie, 4-H Club Committee - Teresa Heavner, South Branch Vo-Tech Board of Directors - J. D. Wilkins, WVSBA Committee of 55 - Betty Kimble. Upon a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Board Member Appointments to same Committees. These appointments are for a two-year term.

Public Comment: There was no public comment.

Consent Agenda Items:

The minutes of the June 19, 2012 Board Meeting/Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations: There were no retirements/resignations.

Employment of Personnel: Roxanne Hubbard - Nurse/Supervisory Aide PCM/HS, Kimberly Davis - Instructional Aide NFES, Mary Sawyers - Autism Mentor/Instructional Aide FES, Amanda Raines - Custodian III FES, Cassie Boner - Preschool Teacher FES, Erin Eye - First Grade Teacher BES, Kent Gardiner - ½ Jr. High Football Coach PCMS, Ariana Berg - Varsity Cheerleader Coach PCHS. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel with Ms. Heavner abstaining.

Approval of Substitute Personnel:

Substitute Teachers: Amy Batson, Bill Beatty, Sharon Benkert, Janel Bowers, Joyce Burgoyne, Richard Byrd, Richard Carson, Kitty Carson, William Jake Conrad, Jennifer Cook,

Sheena Dahmer, Kimbra Day, Nancy Gant, Deborah Glover, Rosanne Glover, Teresa Godfrey, Patricia Hammer, Anna Mae Harmon, Sue Harper, Sharon Harr, Delores Hedrick, Debra Jackson, Margaret Judy, Keely Lambert, David LeCrone, Alice Lively, Helan Markwell, Michelle Paden, Wendy Putz, Beverly Rexrode, Michele Sites, Gary Smith, John Verzicht, Paula Waggy, Mary Warner, Carol Windett, Mary Frances Wadsworth, Mary Grace Richardson. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above substitute personnel with Ms. Heavner abstaining.

Substitute Cooks: Diane Hardee, Delores Shirk, Jeanette Ratliff, Charity Malcolm, Valerie Lambert, Sherry Hedrick, Judy Rexrode, Jeralyn Swigunski, Betty Hite, Lori Wilkins. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the employment of the above substitute personnel.

Substitute Custodians: Charity Malcolm, Jeralyn Swigunski, Lisa Vance, Brandon Mallow, Ronnie File, Judy Rexrode, Betty Hite. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the employment of the above substitute personnel with Ms. Heavner abstaining.

Substitute Aides: Diane Hardee, Kathie Heavner, Marsha Warner, Mildred Propst, Judy Rexrode, Karen Vance, Delores Jean Landes. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above substitute personnel.

Substitute Bus Drivers: Joseph Mullens, Marvin Jr. Wimer, Tim Hoover, Jeff Heavner, Andrew Moyers, Logan Willis, Craig Thompson, Ben Heavner, Brandon Mallow, Richard Mallow, Doug Simmons, Mike Hammer, Ron Hudson-van only. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above substitute personnel with Ms. Heavner abstaining.

Approval of Volunteers/Chaperones: **PCM/HS:** Haley Lambert, Trent Moats. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the above volunteers/chaperones.

Finance:

June 30, 2012 Budget Supplements: Mr. Mowery presented Budget Supplements #130-\$118,960.00; #127-\$4,239.00; #128-\$3,824.00; #129-\$156.00. The year end budget supplements had been pre-approved at the June 5, 2012 Board Meeting as allowed by State Board Policy.

June 30, 2012 Budget Transfers: There were no budget transfers presented.

Old Business:

Two-Way Radio Update: Mr. Mowery and Mr. Gillespie are continuing to work on the two-way radio project.

New Business:

Approval of Architects: Mr. Lambert recommended that Williamson-Shriver be approved as the Architect for the Franklin Elementary School Project. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the architect recommendation for a five-year period.

Out-of-County Transfer Requests: There were no out-of-county transfer requests presented.

Other:

Conference/Meeting Update: Mr. Lambert was in Charleston June 25-29 for State Superintendent Marple's Conference. Mr. Lambert told the Board Members that there may

have to be a special meeting for personnel in July - probably on July 17th.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, August 7, 2012, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 6:50 P.M.

**PENDLETON COUNTY SCHOOLS
SECOND COUNTY BOARD MEETING
TUESDAY, JULY 31, 2012**

Special Meeting

The Pendleton County Board of Education convened in Special Session on Tuesday, July 31, 2012, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner (by phone), Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, Donald Bucher and Nancy R. Blankenship.

Call to Order by President: President Wilkins called the meeting to order at 7:30 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment: There was no public comment.

Personnel:

Retirements/Resignations: Christopher Falbo - Itinerant Music Teacher, Lance Moran - Assistant Principal PCM/HS, Matthew Vance - Assistant Football Coach PCHS, Timothy Rodgers - Bus Operator. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the retirements/resignations with regret.

Employment of Personnel: Heidi Kimble - Itinerant Elementary Gifted Teacher, Keely Lambert - Preschool Teacher BES, Lori Moore - Assistant Principal PCM/HS, Jennifer Anderson - Science/Math Teacher PCMS, Dwayne Propst - Head Soccer Coach PCM/HS, Johnny Hevener - Assistant Football Coach PCHS, Marsha Warner - Substitute Secretary, Beverly Eye - Summer Credit Recovery PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the employment of the above personnel with Ms. Heavner abstaining.

Position Closing: Maintenance/Transportation Mechanic. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the closing of the above position.

Permission to Post: Part-Time Assistant Mechanic, Part-Time Maintenance/Electrician. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the above job postings.

Finance:

Propane/Fuel Oil Bid: Mr. Mowery presented the bids for Propane/Fuel Oil. Propane Bids - Blossman's and Matthewson (Valley National); Fuel Oil Bid - Atco. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the awarding of the propane bid to Blossman's and the Fuel Oil Bid to Atco.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, August 7, 2012, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. O'Neil seconded by Ms. Heavner the meeting was adjourned at 8:00 P.M.