

**PENDLETON COUNTY SCHOOLS  
FOURTH COUNTY BOARD MEETING  
TUESDAY, AUGUST 21, 2012**

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 21, 2012, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Charles Hedrick, Donald Bucher and Nancy R. Blankenship. Also Present - Senator Clark Barnes and Ed Tallman.

**Call to Order by Secretary:** President Wilkins called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** There was no public comment.

**Consent Agenda Items:**

**The minutes of the August 7, 2012 Board Meeting:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel:**

**Retirements/Resignations:** There were no retirements/resignations.

**Employment of Personnel:** Walter Hojka - Itinerant Music Teacher/Assistant Band Director, Michael Vargo - Fifth Grade Teacher FES, Heidi Davis - Sixth Grade Teacher FES, Joseph Mullens - Bus Driver - Elk Mountain to Big Mountain, return to Rt. 28, continue Northward to Cherry Grove to North Fork Elementary School, then to PCM/HS and may return to NFES based on need; Rosemary Thompson - Substitute Teacher pending completion of substitute training and receipt of teaching certificate; Johnny Hevener - Substitute Teacher pending receipt of certificate; Lanny Redman - ½ Jr. High Football Coach PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel.

**Approval of Contracted Services:** Beth Henry - Sign Language Interpreter. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the employment of the above contracted personnel.

**Approval of Volunteers/Chaperones:** PCM/HS: Deloris Simmons, Orlando Redman, Virginia Smith, Teresa Bland, Jamie Hudson, Ricky Bennett, Deanna Wolford, Lori Huffman, Roxann Hoover, Melanie Kretschmar, Robbie Sites, Michele Sites, Melinda Dunkle, Krista Simmons, Jeremy Keplinger. FES: Brenda Propst, Sherry Howard. BES - Volunteers: Jeff Davis, Matthew Hedrick, Tonya Hedrick, Timothy Hoover, John Scott, Jeralyn Swigunski, Ann Weese, Angel Bodkin, Sharon Parish, Meredith Mortimer, Stephanie Adkins, Kristin Dingus, Nathan Parker, Kathy Parker, Cheryl McClanahan, April Poling, Brenda Embry, Jamie Clark, Donna Gibson, Ellen Mitchell, Paula Mitchell, Jane Conrad, Linda Vandevander, Tonya Brown, Stacy Moore, Archie Adkins, Tonya Brown. BES - Chaperones: Jeff Davis, Matthew Hedrick, Tonya Hedrick, Timothy Hoover, John Scott, Jeralyn Swigunski, Ann Weese, Angel Bodkin, Sharon Parish, Meredith Mortimer, Stephanie Adkins, Kristin Dingus, Nathan Parker, Kathy Parker, Cheryl McClanahan, April Poling, Brenda Embry, Jamie Clark, Donna Gibson, Stacy Moore, Archie Adkins, Michael Shuba. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the above Volunteers/Chaperones with the notation that the one volunteer cannot transport students.

**Finance:**

**Budget Supplements:** Mr. Mowery presented Budget Supplements #102-\$2,000.00; #103-\$29,415.00. Total: \$31,415.00. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the Budget Supplements as presented.

**Financial Update:** Mr. Mowery gave the Board Members charts on Electricity Usage and

Expense 2007-2012 and information on Forest Land Funding/Payments.

**Old Business:**

**Bond Levy:** Mr. Lambert talked about the FES Project, architects, and possible land acquisition. This item will be on the agenda for the first meeting of each month.

**New Business:**

**Two-Way Radio Lease Agreement:** Mr. Mowery presented two-way radio lease agreement proposals. Mr. Mowery's recommendation was for a \$105,000.00 purchase price financed by a 3 year lease option. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the two-way radio lease agreement option as presented.

**Out-of-County Transfer Requests:** Out-of-county transfer requests were presented for approval. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the Out-of-County Transfer requests as presented.

**Policy Review - Second Reading/Adoption:** Mr. Mowery presented the policies for the second reading/adoption with the requested additions/corrections. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted unanimously to approve the Second Reading/Adoption of the Policy Review.

**Other:**

**November 6 Election Day - Change of Board Meeting:** Mr. Lambert told the Board that the November 6 Board Meeting is scheduled for Election Day and will be held that day.

**WV School Board Association September Meeting:** The WV School Board Association Meeting will be held in Charleston on September 14/15. Mr. Lambert will be attending on September 14. Ms. Blankenship will attend the WV Superintendent's Secretaries Association Meeting on September 14<sup>th</sup> that is held in conjunction with the WV School Board Association Meeting.

**Pendleton County Senior Administrative Flow Chart 2012-2013:** Mr. Lambert gave the Board Members a copy of the Pendleton County Senior Administrative Flow Chart for 2012-2013.

**Goal Setting Discussion:** Mr. Lambert told the Board Members that he would come to them with his goals at the next Board Meeting. Discussion of Fall/Winter Work Session will be on the next agenda.

**Conference/Meeting Update:** Mr. Lambert will be meeting with Greg Williamson on Wednesday, Friday at the Naval Base, next Monday working at the Kline Building, Thursday, 8/30 meeting with Dr. Marple in Charleston, Friday, 8/31 meeting in Bridgeport - Executive Committee WVASA.

**The next meeting of the Pendleton County Board of Education will be held on Tuesday, September 4, 2012, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 8:00 P.M.**