

**PENDLETON COUNTY SCHOOLS  
EIGHTTEENTH COUNTY BOARD MEETING  
TUESDAY, FEBRUARY 20, 2018**

The Pendleton County Board of Education convened in Regular Session on Tuesday, February 20, 2018, at Pendleton County Middle/High School at 6:00 p.m. The following members were present: J.D. Wilkins - President, Rick Gillespie, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, Travis Heavner and Lisa Jamison. Others in attendance were: Lori Hull, Tim Johnson, Dave Eason, Michael Puchany, John Connor, Michelle Connor, Becky Schlaegel, Carrie Nesselrodt, Frank Wehrle and Shawn Stinson.

At 5:30 p.m., the Board Members and Central Office staff enjoyed a meal prepared and served by the Janice Heavner and her Foods class, the FCCLA, Ron Hudson and the FFA. After dinner the Board, staff members, parents, and students met in the auditorium for a student award presentation.

Ms. Hull welcomed the Board, students and parents to the meeting. She praised the students for their achievements and the parents for their support and participation in their student's education. Ms. Hull, Mr. Johnson and Mr. Hedrick presented Award Certificates to all the PCMHS students who excelled in the WV Summative Assessment tests in the 2016-2017 School year. One hundred fifty-five students were recognized for their skills in ELA, Math and Science.

Ms. Hull then made a presentation to the Board on behalf of the school and the LSIC. She shared how her students have chosen to shine over the last year. Activities mentioned included Operation Christmas Child, FCCLA Christmas gift delivery to Pendleton Manor, Alternative Education students creating a flower garden and picnic area on school grounds, FFA activities and other teamwork activities throughout the school. She also noted that the school was once again recognized by the state for an excellent graduation rate.

She reviewed the 2017-18 Strategic Plan and explained how the school is working to improve instruction through developing lesson plans to meet the needs of the students, as recommended by the OEPA Review team. The plan includes clearer expectations for lesson planning, quarterly lesson plan reviews and regular administrative feedback. They plan to purchase a computer based web tool PlanBook as an additional resource for teachers. She also discussed how IPI has helped them increase student engagement, and how they plan to utilize it and other resources to sustain growth. She shared the results and comments from the 2017-2018 LSIC Satisfaction Survey.

Mr. Michael Puchany spoke on behalf of the LSIC and Student Council. He discussed their current projects, which included school beautification projects for school entrances, commons area and gym. He also discussed a partnership with the Art Department to create a new school logo and school murals.

He shared the LSIC goals to engage community support for school improvements, engage students in their community through service projects, provide support for technology, enhance student communication skills, promote policies and procedures that ensure the safety of students, staff and visitors and investigate opportunities for grant monies to fund school improvements.

Ms. Hull shared the status of the schools current projects and goals. They included: increased safety and security with badges for students and staff, improving high traffic areas with new fixtures and paint and improving athletic facilities. She noted that a new sound system had been purchased through the athletic department and Mr. Eason.

In closing, Ms. Hull thanked the Board for their support in obtaining a cooling system in the gym and asked for their continued support for students, teachers, support staff, and administration.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 6:50 p.m.

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**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment**

Becky Schlaegel, John Connor and Michelle Connor spoke on behalf of the professional and service employees of Pendleton County Schools asking the Board to support their cause in their fight for higher wages and better benefits.

**Item 9a was moved to this point in the meeting. Minutes are in chronological order.**

**Student/Staff Recognition**

Mr. Hedrick shared the FES Science Fair Winners as well as the PCHS Academic and Responsible Students of the month with the Board.

**Minutes of the February 6, 2018 and February 8, 2018 Board Meeting/Executive Session**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel**

**Resignations/Retirements** There were no recommendations or retirements.

**Employment of Personnel**

**Robin Simmons & Debra Bowers** Substitute Supervisory Aide

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve personnel as presented.

**Approval of Volunteers/Chaperones**

**PCMHS Volunteers** Gia Bailey

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

**Approval of Contracts** There were no contracts for approval.

**Leaves of Absence**

J. Brian Haugh – Substitute Teacher

Robin Kile – Substitute Teacher

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Leaves of Absence as presented.

**Finance**

**Budget Revisions**

Mr. Mowery presented the following Budget Revisions to the Board for approval.

Budget Supplements #113 - \$105.65, #114 - \$295.00, #115 - \$446.95, #116 - \$19,209.00, #117 - \$29,186.00, #118 - \$81,382.77, #119 - \$300.00. Total Supplements: \$130,925.37.

Budget Transfers #306 - \$46,600.00, #307 - \$4,690.00. Total Transfers: \$51,290.00.

Upon a recommendation by Mr. Hedrick and motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approved the Budget Revisions as presented.

**Financial Update**

Mr. Mowery updated the Board on the following financial items: Secure Rural School funding.

**Facilities**

**MIP Update**

Mr. Linaburg updated the Board on the progress of the MIP project. It has opened up for bids from contractors. He gave a time line for accepting those bids. A meeting date of March 22, 2018 has been set for opening the bids received.

**FES Access Road**

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Mr. Hedrick shared a letter he received from Governor Justice in response to the FES Access Road. He will update the Board when he receives more information.

**Old Business** There was no Old Business to discuss.

**New Business**

**BOE Resolution**

Mr. Hedrick presented a Resolution to the Board for approval regarding pay increase legislation currently before the State Legislature.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to adopt the BOE Resolution as presented.

**Other:**

**Sixth Month Attendance**

Mr. Linaburg presented the Sixth Month Attendance to the Board for review.

**Conference/Meeting Update**

Mr. Hedrick was in a meeting with the State Superintendent on February 19, 2018, he will be in a RESA 8 meeting on Thursday, February 22 and in Petersburg, on February 27 for an SBCTC meeting.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, March 6, 2018 at Franklin Elementary at 6:00 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting adjourned at 7:46 p.m.**