

**PENDLETON COUNTY SCHOOLS
TWENTY-SEVENTH COUNTY BOARD MEETING
TUESDAY, JUNE 5, 2018**

The Pendleton County Board of Education convened in Regular Session on Tuesday, June 5, 2018, at the Franklin Elementary School. The following members were present: J.D. Wilkins - President, Richard Gillespie, Teresa Heavner, and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, J. P. Mowery, Travis Heavner, and Lisa Jamison. Others in attendance were: Lori Hull, Katie McDonald, Sandra Simmons, John Jenkins, Richard Mallow, Douglas Simmons, Lorna Judy, Malynda Selmon, Josh Nesselrodt, Kitty Sponaule, Shanna Eye, Leslie Bowers, Amber Kimble, Janice Heavner, Josh Byers, Shawn Stinson, Angela Forbus, Charles Burgoyne, and numerous family members of retirees and Teacher/Service Employee Award winners.

Prior to the Board Meeting, the Board, retiring employees and their families and Teacher/Service Employee award winners and their families enjoyed a dinner prepared by the Potomac Valley Rec. Center and provided by Pendleton Community Bank and awards were then presented.

Presentations of Teacher/Service of the Year Winners and Awards

The following employees were awarded Teacher/Service Personnel of the Year Awards for their department or School:

Malynda Selmon – Service Personnel of the Year – Central Office
Douglas Simmons - Service Personnel of the Year – Transportation/Maintenance
Joshua Nesselrodt - Service Personnel of the Year – BES
Frances Propst – Teacher of the Year – BES
Kitty Sponaule – Service Personnel of the Year – FES
Shanna Eye – Teacher of the Year - FES
Leslie Bowers – Teacher of the Year – NFES
Amber Kimble – Service Personnel of the Year - PCMHS
Janice Heavner – Teacher of the Year – PCMHS

No applications were received for Service Personnel for NFES.

The following employees were awarded County Teacher/Service of the Year Awards and their applications will be submitted on to the State for consideration:

Kitty Sponaule - Pendleton County Service Personnel of the Year
Shanna – Pendleton County Teacher of the Year

Retirement Recognitions

The Board recognized the following employees for their years of service and dedication to Pendleton County Schools. Plaques were presented to all retirees present as follows: Richard Mallow – 44 years, Douglas Simmons – 33 years, Rick Gillespie – 12 years, Lorna Judy – 16 years. Retirees honored but not in attendance were: Wilma Pitsenbarger – 33 years, Shelba Vincell – 10 years.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:55 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment

Angela Forbus addressed the Board regarding the county Bullying policy. She would like to see the policy rewritten to have stiffer punishments for students with fines imposed on parents. She gave several recommendations to the Board to address the problem.

Student/Staff Recognition

Mr. Hedrick shared information regarding recent success at the state track meet by _____ a student from PCMHS.

Minutes of the May 15, 2018 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meeting/Executive Sessions.

Personnel:

Retirements/Resignations

Retirements:

Mary Sawyers – Itinerant Autism Mentor/Supervisory Aide III

Resignations:

**PENDLETON COUNTY SCHOOLS
TWENTY-SEVENTH COUNTY BOARD MEETING
TUESDAY, JUNE 5, 2018**

Sherry Chambers – Substitute Teacher
Carol Conrad - Substitute Teacher
William Conrad - Substitute Teacher
April DePue – Middle School Cheerleading Coach
Gena Harper – Substitute Aide/Service Personnel
Stephanie Hull – FES/Parent Coordinator
Matthew Paris – High School Asst. Football Coach
Kathryn Staub – Band/Music Teacher/PCMHS
John Todd – Girl’s Middle School Basketball Coach

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to approve the above retirements/resignations with regret.

Employment of Personnel

Jacqueline Propst (Alternative Certification) - Science Teacher, PCMHS, 7-12

TBD Science Teacher, PCMHS, 7-12

Aaron Elbin - Extended School Year Services Provider, NFES

TBD Substitute LPN/Supervisory Aide

TBD Substitute Supervisory Aide

Daniel Miller - Maintenance/Electrician Supervisor

Doug Simmons - Substitute Maintenance Supervisor

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O’Neil, the Board voted unanimously to approve the employment of personnel as presented.

Approval of Volunteers/Chaperones

BES Volunteers - Latrisha Frye

BES Chaperones - Latrisha Frye

NFES Chaperones - Brooke Bennett

Upon recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Gillespie, the Board voted unanimously to approval of Volunteers/Chaperones as presented.

Contracts

Change of Contracts

Charlie Burgoyne (\$50 to \$1)

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O’Neil, the Board voted unanimously to approve the Change of Contracts as presented.

New Contract – Item was withdrawn.

Approval of Contracted Services

Contracted Bus Drivers

William Beatty Jenny Rodgers Virginia Rodgers Tim Rodgers

Kathy Eye Mike Eye April Poling Lisa Harper

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O’Neil, the Board voted unanimously to approve the Contracted Bus Drivers as presented. Ms. Heavner abstained from the vote.

Other Contracted Services

Linda Teter - **Contracted Speech/Language Services**

Diana Smith - **Contracted Psychological Services/Educator Component PERC**

School Therapy Services - **Contracted OT Services**

Amy Eason - **Contracted PT Services**

Donna Gardner - **Substitute Contracted Sign/Language Interpreter**

Debra Adams - **Contracted Vision Therapy**

Pendleton County Health Department - **Contracted Nurses Services in Pd. Co. Schools**

South End Strategies (Kathy Hardy) - **Mentoring Services**

Lorna Judy – **Contracted Transition and Mentoring Services for Child Nutrition**

Snow Removal

MMW Excavating – Matt Waggy @ Brandywine Elementary School & The Bus Garage

**PENDLETON COUNTY SCHOOLS
TWENTY-SEVENTH COUNTY BOARD MEETING
TUESDAY, JUNE 5, 2018**

Underground Dynamics – Jonathan Eye @ Franklin Elementary School – All paved areas at Pendleton County Middle/High School, Pendleton County Board of Education Office – Parking Area; Pendleton County Board Annex – Parking Lot

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O’Neil, the Board voted unanimously to approve Other Contracted Services and Snow Removal as presented. Ms. Heavner abstained from the vote.

Approval of Contracts for Coaches:

Ryan Lambert Joey Eason Charlie Burgoyne

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O’Neil, the Board voted unanimously to approve the Contracts for Coaches as presented.

Approval of Substitute Contracts

Richard Mallow – Substitute Transportation Maintenance/Mechanic

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve Substitute Contracts as presented.

Approval of Extra-Curricular Contracts

Wanda Wimer

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the Extra-Curricular Contracts as presented.

Permission to Post – Student Services Coordinator

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to approve the Permission to Post the Student Services Coordinator position as presented.

Leaves of Absence

Louis DiMarco

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Leave of Absence as presented

Finance:

May 2018 Bills for Approval

Mr. Mowery presented the May 2018 Bills in the amount of \$472,351.68 to the Board for Approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O’Neil, the Board voted unanimously to approve the May Bills as presented.

May 2018 Treasurer’s Report

Mr. Mowery presented the May 2018 Treasurer’s Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to approve the May Treasurer’s as presented.

Budget Revisions Mr. Mowery had not Budget Revisions for approval

Year End Budget Revisions

Mr. Mowery requested that the Board preapprove any needed Year End Budget Revisions occurring after the June 19 meeting through the end of the fiscal year, June 30, 2018, to be reported at the first July Board meeting.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to preapprove the Year End Budget Revision request as presented.

Lease/Purchase Financing – MIP HVAC Project

Mr. Mowery gave information to the Board regarding a draft from PCB for the MIP HVAC Lease/Purchase Financing. It will be presented for approval at an upcoming meeting.

FY 2018-2019 Workers’ Compensation

Mr. Mowery updated the Board regarding quotes received for Workers’ Compensation competing providers. He will bring a recommendation at the next meeting regarding approval of the FY 2018-2019 Workers’ Compensation.

Financial Update

Mr. Mowery updated the Board on the following financial information: Monitoring Year End activities, long term substitutes, year-end building temperatures, speed zone signs for the FES

**PENDLETON COUNTY SCHOOLS
TWENTY-SEVENTH COUNTY BOARD MEETING
TUESDAY, JUNE 5, 2018**

approaches, Kline building roof repair reimbursement.

Old Business:

2018-2019 Board Schedule for Approval

Mr. Hedrick presented the 2018-2019 Board Meeting Schedule for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the 2018-2019 Board Meeting Schedule as presented.

Facilities

MIP

Mr. Linaburg updated the Board on the following MIP information: Brian Jones with Daughtery is here this week doing some exterior prep work. Official work will begin on Monday, June 11. The change order documents have been signed and returned for the additional duct sox.

LVX

Mr. Mowery gave information to the Board regarding his latest discussions with LVX. They would like to have two rooms to set up for a trial run to be able to give the Board a cost savings comparison. This information would help to determine if it is worth moving forward.

New Business

Annual Approval of Policy 2419-Regulations for the Education of Students with Exceptionalities

Ms. Hevener presented the Annual Approval of Policy 2419-Regulations for the Education of Students with Exceptionalities to the Board as required by the state of WV.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve Policy 2419 as presented.

Educational Leave Plan

Mr. Linaburg presented an Educational Leave Plan to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Educational Leave Plan as submitted.

Other:

Superintendent Update

Mr. Hedrick updated the Board on the following items: Make-up days, Change in Bus Routes due to flooding and Walk Out follow-up.

Conference/Meeting Update

Mr. Hedrick shared his experiences in going to Charleston with the 5th grade students on June 1. He has no upcoming conferences prior to the next meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 19, 2018, at the Pendleton County Board of Education Annex at 6:00 P.M.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting was adjourned at 7:53 p.m.