

**PENDLETON COUNTY SCHOOLS
FOURTH COUNTY BOARD MEETING
TUESDAY, AUGUST 21, 2018**

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 21, 2018, at the Pendleton County Board of Education Annex at 6:00 p.m. The following members were present: J.D. Wilkins – President, Sonny O’Neil, Charles Burgoyne, Teresa Heavner, and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, and Lisa Jamison. Others in attendance were: Shawn Stinson, Carrie Ruddle, Kenna Champ, Jenny Waggy, Johnny Hevener and Jason Felici.

Call to Order by the President

President Wilkins called the Board meeting to order at 5:30 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Presentation – C.A.N. – Jason Felici

Pastor Jason Felici appeared before the Board to thank them for their support and generosity in serving those in need in Pendleton County. He shared the numbers of the families that they serve per year, and thanked the Board for the use of the building where they are located and for the large food donation made by school students over the holidays. The success of their program relies on the support of Pendleton County Schools.

Student/Staff Recognition Mr. Hedrick had no Student/Staff Recognition.

Minutes of the August 7, 2018 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above board meeting.

Personnel

Retirements/Resignations

Jason Bowers, Full Time Bus Driver

Ciera Nine-Miller, Reading Interventionist

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the resignations and add them to the substitute list as requested.

Employment of Personnel

Breanna Griffin - 6th Grade Teacher, FES

Mickie Kimble - Long Term Substitute Teacher, FES

Joyce Bland – Pre-K Early Childhood Classroom Asst. Teacher

TBD Extra-Curricular Coach Positions, PCMHS

TBD Supportive Football Asst. Coach (Grades 7-12)

Orlando Redman - High School Soccer Coach

TBD Substitute Cook

Zac Smith - Substitute Teachers

Mary Sawyers - Substitute Supervisory Aide

TBD Extra-Curricular General Maintenance/Electrician II

Upon a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to go into executive session at 5:40 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted to return to regular session at 5:52 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted unanimously to approve the employment of the above personnel as presented.

Ms. Heaver abstained from the vote.

Approval of Volunteers/Chaperones

FES Volunteers

Janet Burgoyne Brooke Glover Virginia Bates

FES Chaperones

Janet Burgoyne

PCMHS Volunteers

Jamie Hudson Elizabeth Scott Janet Burgoyne

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Cindy Sponaugle Jackie Koontz Jodie Gardner
Richard Gardner B Roxanne Arbaugh

PCMHS Chaperones

Jamie Hudson	Amber Hedrick	Christy Huffman
Elizabeth Scott	Janet Burgoyne	Josephine Wagoner
Timothy Huffman	Renee Hinkle	Crystal Hiett
Jackie Koontz	Cindy Sponaugle	Kristi Martin
Jodie Gardner	Richard Gardner	B Roxanne Arbaugh

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Volunteers/Chaperones as presented.

Leaves of Absence There were no leaves of absence for approval.

Approval of Hiring Matrix

Ms. Hevener presented the Hiring Matrix to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Hiring Matrix as presented.

Finance:

Treasurer's Report June 2018 and July 2018

Mr. Mowery presented the June 2018 and July 2018 Treasurer's Reports to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the June and July 2018 Treasurer's Report as presented.

Lease/Finance

Mr. Mowery informed the Board that the previous approval of the Lease/Finance agreement was sufficient to proceed with the financing of the county portion of the MIP project. Formal documents will be signed next week. No action was needed at this meeting.

Budget Revisions

Mr. Mowery presented the following Budget Revision to the Board for approval: Supplements #100 - \$34,954.09 and #101 - \$4,250.00. Total Supplements: \$39,204.09.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery updated the Board of the following Financial Items: Statewide Energy Use meeting, which he will be attending and a Statewide School Funding Formula meeting, which he has been asked to be a participant in. Mr. Hedrick noted that Mr. Mowery is considered one of the best school finance officers in the state, and is asked to participate or present at these meetings due to his expertise and notoriety in the state.

Old Business

Policies for Review – 2nd Reading

Mr. Mowery had not been able to get all of the policies updated for the 2nd reading. They will be presented at the next meeting for approval.

New Business

Town of Franklin Hydrant Agreement

Mr. Mowery presented the Town of Franklin Hydrant Agreement to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Town of Franklin Hydrant agreement as presented.

Facilities

MIP Progress Update

Mr. Linaburg gave the Board an update on the MIP project progress at PCMHS and BES. He had just completed a walk through at both facilities with contractors. He noted that everything is operational, but checklists were created of items that will need to be addressed and corrected before completion approval is given.

ZDS Proposed Scope of Service and AIA Contract

Mr. Mowery presented the ZDS Proposed Scope of Service and AIA Contract to the Board for approval. Mr. Hedrick and Mr. Linaburg explained the depth of the work that is being done by ZDS.

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the ZDS Proposed Scope of Service and AIA Contract as presented.

Needs Project

Mr. Linaburg gave the Board an update on the Needs Project application deadline and Mr. Hedrick noted that the Superintendent interview meeting with the SBA would be held on October 29 or 30.

Other:

Superintendent's Update

Mr. Hedrick updated the Board on the following: Smooth start of school, the start of Benchmark testing at the schools and moving forward with the needs project.

Conference/Meeting Update

Mr. Hedrick will be in Jefferson County on August 23 for a Superintendent's meeting, and at EPIC meeting in the evening.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, September 4, 2018, at the Pendleton County Board of Education Annex at 5:30 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the meeting adjourned at 7:00 p.m.