

**PENDLETON COUNTY SCHOOLS  
FIFTH COUNTY BOARD MEETING  
TUESDAY, SEPTEMBER 4, 2018**

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 4, 2018, at the Pendleton County Board of Education Annex at 5:30 p.m. The following members were present: J.D. Wilkins – President, Sonny O’Neil, Charles Burgoyne, Teresa Heavner, and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, Emmy Champ and Lisa Jamison. Others in attendance were: Shawn Stinson, Carrie Ruddle, Brianna Bruns, Rachel Ruddle, Rick Pownell, Jenny Waggy, Daniel Miller, Crystal Huffman-Warner, Carol Clay, Kenna Champ.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 5:30 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment**

Carrie Ruddle and Jenny Waggy addressed the Board concerning the 5<sup>th</sup> grade class at FES to ask the Board to reconsider previous action.

**Student/Staff Recognition**

**Service Personnel Proclamation**

Mr. Hedrick shared a copy of the Service Personnel Proclamation received from the Governor’s office in regard to Service Personnel Day 2018. He also noted that he would be accompanying Shanna Eye to Charleston on September 12 for her state recognition as a WV county teacher of the year.

**Minutes of the August 21, 2018 Board Meeting and Executive Session**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above board meeting.

**Personnel**

**Retirements/Resignations**

**Mickie Kimble** – 5<sup>th</sup> Grade Long Term Substitute/FES

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the resignations and retirements as presented.

**Recension of stay-put board action on August 7, 2018, regarding C. Clay, and transfer C. Clay to 5<sup>th</sup> grade teacher at FES effective September 10, 2018.**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the recension of the stay-out board action on August 7, 2018 and transfer C. Clay to 5<sup>th</sup> grade teacher at FES effective September 10, 2018.

**Recension of Vacancy Post**

**Head Cook/BES**

**Long-Term Substitute/5<sup>th</sup> grade/Franklin Elementary School**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Recension of Vacancy Posts as presented.

**Employment of Personnel**

**Calvin Bailey** Bus Driver

**TBD** Itinerant Reading/Math Interventionist

**TBD** 5th grade/NFES

**TBD** Head Cook/BES

**TBD** 5th grade Long Term Sub/FES

**Derek Hinkle** Social Studies/PCMHS

**TBD** Contract Driver/NFES, medical need

**Crystal Huffman-Warner** Homebound/Special Education

**Janice Heavner** Homebound/PCMHS

**TBD** Substitute Custodian

**TBD** Substitute Cook

**TBD** Substitute Teacher

**TBD** Extra-curricular General Maintenance/Electrician II

**TBD** Extra-curricular coaching position/PCMHS--Supportive Football Assistant

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the employment of the above personnel as presented.

**Approval of Volunteers/Chaperones**

**BES Chaperones**

Jane Conrad	Stephen Conrad	Doug Marsh
Kelly Marsh	Amy Eason	Bobbie Armstrong
Justin Simmons	Toniue Dyer	Nathan Parker
Kathy Parker	Sharon Crider	Jodie Plummer
Stephanie Adkins	Donna Gibson	April Simmons
Michelle Kimble	Saprena Kalb	Steven Clutter
Joshua Owens	Cheryl McClanahan	Kevin Dove
Shana Price	Seth Bowers	Timothy Hoover
Kimberly Reyes	Amanda Ruddle	Trisha George
Victoria Rhodes	Jessica Varner	Cindy Varner
Carl Williams	Andrea Williams	Krista Owens
Elizabeth Boggs	Cindy Sponaugle	Scottie Tilley
Kenneth Gibson	Kristen Grapes	Mary E Rexrode
Rebecca Puffenbarger	Ashley Puffenbarger	Tenessa Hoover
Jacqueline Redmond	Holly Gunther	Paula Mitchell
Cara Mitchell	Tracy Eckard	Natasha Bowers
Evangeline Reyes	Martha J Kimble	Kayla Nicole Mace
Loretta Graham	Savannah Nesselrodt	Tammy Clutter
Shaun C Bowers	Martha M Helmick	Krista L. Kimble
Jessica H. Bowers	Brandon T Mitchell	Wesley A Kimble
David A Puffenbarger	Jason Boggs	Tammy Mitts
Fallon Keiter-Gilbert	Randie Poling	Crystal Hiett
Jessica Bowman	Brittany Dasher	William Eckard
Christi J Wimer	Rondilyne N Nededog	Jacqueline N Anderson

**BES Volunteers**

Jane Conrad	Stephen Conrad	Doug Marsh
Kelly Marsh	Amy Eason	Bobbie Armstrong
Justin Simmons	Toniue Dyer	Nathan Parker
Kathy Parker	Sharon Crider	Jodie Plummer
Stephanie Adkins	Donna Gibson	April Simmons
Michelle Kimble	Saprena Kalb	Steven Clutter
Joshua Owens	Cheryl McClanahan	Kevin Dove
Shana Price	Seth Bowers	Timothy Hoover
Kimberly Reyes	Amanda Ruddle	Trisha George
Victoria Rhodes	Jessica Varner	Cindy Varner
Carl Williams	Andrea Williams	Krista Owens
Elizabeth Boggs	Cindy Sponaugle	Scottie Tilley
Kenneth Gibson	Kristen Grapes	Mary E Rexrode
Rebecca Puffenbarger	Ashley Puffenbarger	Tenessa Hoover
Jacqueline Redmond	Holly Gunther	Paula Mitchell
Cara Mitchell	Tracy Eckard	Natasha Bowers
Evangeline Reyes	Martha J Kimble	Kayla Nicole Mace
Loretta Graham	Ranson D Bland	Rebecca Sargent
Elden Puffenbarger	Rose Sponaugle	Rose Robinson

**FES Volunteers**

Angela Forbus	Felicia Miller	Jessica Felici
Dawn Lockard	Liz Somerville	Danielle Raines
Stephanie Judy	Morgan Basagic	Patricia Rexrode
Ida Bogan	Amanda F Simmons	Christina Chan
Marlena Beachler	Ashley Maxon	Ashley Holloway
Donna Hedrick	Angela Hedrick	Nicole Shifflett

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Jerry E Smith	Shannon LaMaster	Judy L Rexrode
Ciara D Warner	Jeni Hammer	Sherri Pennington
Sheena Dahmer	Traci Hiett	Kara Townsend
Justine Harper	Melissa Harper	Jerline Moates
Traci Haynes	Rebekah Simon	Elizabeth Rohrbaugh
Bethany Whetzel	Penny Lambert	Ashley Hanna
Jessica Basagic	Kim Schell	Dreu Wright
Rebecca Miller	Jaci Hall	Elizabeth Wright
Becky Simmons	Jennifer Smith	Eugene Chan
Amanda Mowery	Kami Keyser	Jamie DiFalco
Roy Dickenson	Gina Davis	Charles Cook
Sarah Bates		

**PCHS Chaperones**

Jaci Hall	Ashley Harper	Jenny Harper
Ashley Hedrick	Tina Hevener	Tenessa Hoover
Timothy Hoover	Penni Keplinger	Dakota Kimble
Daniel Kuykendall	Miranda Kimble	Shannon LaMaster
Michelle Kuykendall	Tammie Mallow	Cheryl McClanahan
Terri McCoy	Melissa Miller	Barbara Mitchell
Amanda Morgan	June Nelson	Kathy Parker
Nathan Parker	April Poling	Jodie Plummer
Nancy Reed	Kimberly Reyes	Christopher Ruddle
Stephanie Adkins	Carol Alt	Kyle Apple
Bettye Arbaugh	Katelyn Bartley	Jessica Alt
Kathy Arbaugh	Naomi Bates	Sarah Bates
Amy Batson	Brandy Bland	Angel Bodkin
Amanda Davis	Roy Dickenson	Kevin Dove
Toniue Dyer	Michelle Simon	Erin Sites
Marvin Smith	Tammy Smith	Cindy Sponaugle
Kara Townsend	Rena Vance	Michelle Vandevander
Sydney Waldron	Jennifer Willis	Ginger Wimer
Tamara Wolfe	Elizabeth Wright	Cathi Eye
John McCoy	Jason Rexrode	Robin Kimble
Carrie Kisamore	Dan Kisamore	Donna Kisamore
Trisha Knicely	Shirley Mallow	Jessica Morris
Sarah Raines	Evangeline Reyes	Melissa Simmons
Roy Anderson	Marlena Beachler	Melinda Bennett
Wendy Colaw	Miranda Doyle	Julie Smith
Ruth VanMeter	Jesse Warner	Jenny Walls
Judy Mullens	Crystal Ceely	

**PCHS Volunteers**

Dinah Mitchell	Jaci Hall	Ashley Harper
Jenny Harper	Ashley Hedrick	Tina Hevener
Tenessa Hoover	Timothy Hoover	Penni Keplinger
Dakota Kimble	Miranda Kimble	Daniel Kuykendall
Shannon LaMaster	Michelle Kuykendall	Tammie Mallow
Cheryl McClanahan	Terri McCoy	Melissa Miller
Barbara Mitchell	Amanda Morgan	June Nelson
Kathy Parker	Nathan Parker	April Poling
Jodie Plummer	Nancy Reed	Kimberly Reyes
Christopher Ruddle	Stephanie Adkins	Carol Alt
Kyle Apple	Bettye Arbaugh	Katelyn Bartely
Kathy Arbaugh	Naomi Bates	Sarah Bates
Amy Batson	Brandy Bland	Angel Bodkin
Amanda Davis	Roy Dickenson	Kevin Dove

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Toniue Dyer	Michelle Simon	Erin Sites
Marvin Smith	Tammy Smith	Cindy Sponaugle
Kara Townsend	Rena Vance	Michelle Vandevander
Sydney Waldron	Jennifer Willis	Ginger Wimer
Tamara Wolfe	Elizabeth Wright	Cathi Eye
John McCoy	Jason Rexrode	Amy Gardiner
J D Heavner	Crystal Hiatt	Renee Hinkle
Lucinda Kimble	Jacqueline Redmond	Judy Rexrode

Upon a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to go into executive session at 5:44 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted to return to regular session at 5:54 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Volunteers/Chaperones pending Superintendent's review.

**Approval of New Contract – String Instrument Instructor**

Item 5f. was tabled until the next meeting.

**Approval of Contracts – Pre-K Duty Free Lunch Contracts**

Sheila Evick, Jennifer Willis, Corrie Wagoner, Keely Smith, Melissa Lambert

Ms. Heavner presented the Approval of Contracts for Pre-K Duty Free Lunch.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the contracts for Pre-K Duty Free Lunches as presented.

**Leaves of Absence**        There were no leaves of absence for approval.

**Finance:**

**Treasurer's Report August 2018**

Mr. Mowery presented the August 2018 Treasurer's Reports to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the August 2018 Treasurer's Report as presented.

**Bills for Approval August 2018**

Mr. Mowery presented the August 2018 Bills to the Board for approval. Bills totaled \$625,068.44.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble the Board voted unanimously to approve the August 2018 bills as presented.

**Budget Revisions**

Mr. Mowery presented the following Budget Revisions to the Board for approval: Supplements #102 - \$6,076; #103 - \$1,826; #104 - \$1,578; #105 - \$472; #106 - \$14,717; #107 - \$24,202.55. Total Supplements: \$48,871.55.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Budget Revisions as presented.

**Financial Update**

Mr. Mowery updated the Board of the following Financial Items: Work progressing on the year-end financial statements that are due to the state by the end of September and will be on the agenda for the Sept. 25<sup>th</sup> meeting; New speed limit signs that were purchased to be placed on South Branch Street for FES.

**Old Business**

**Policies for Review – 2<sup>nd</sup> Reading**

Mr. Mowery presented the Policies for Review to the Board for 2<sup>nd</sup> Reading and Approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to accept this as the 2<sup>nd</sup> and final reading and approve the policies as presented.

**New Business**

**Item 9a was moved to the end of the meeting. Minutes are in chronological order.**

**Superintendent Goals**

Mr. Hedrick presented his goals for 2018-2019 to the Board for approval.

Upon a recommendation by Mr. Wilkins and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to enter executive session at 6.47 p.m. according to WV State Code 6-9A-

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4B-2A to discuss personnel.

Upon a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted to return to regular session at 7:26 p.m. with no action taken.

Upon a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the goals as presented.

**Facilities**

**Homeland Security Grant Project**

Mr. Mowery informed the Board of the receipt of a Homeland Security Grant totaling \$80,000 to upgrade surveillance equipment at PCMHS. The quote to replace the system totaled \$105,000.

**MIP Progress Update**

Mr. Linaburg informed the Board that the MIP project finalization checklist work should be completed this week.

**Needs Project**

Mr. Linaburg gave the Board an update on the Needs Project application process and the summary of costs from the scope of work received from ZDS. Total cost is estimated at \$8.5 million. Mr. Mowery noted that the local share to be proposed on the application will be \$200,000. Submission deadline is September 7, 2018 at noon. Superintendent interviews will take place on October 29 and 30.

**Other:**

**Superintendent's Update**

Mr. Hedrick updated the Board on the following: WV General Summative Assessment scores are out but not the accountability scores. Pendleton County schools finished 4-6 above state averages in both Math and ELA. He also asked the Board to consider a date to hold a Board retreat for personnel and teacher recruitment discussions.

**Conference/Meeting Update**

Mr. Hedrick will be in Charleston on September 12 for the State Teacher of the Year award ceremony, in Charleston on September 16 & 17 for interim sessions and at an EPIC meeting on September 20.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, September 25, 2018, at the Pendleton County Board of Education Annex at 5:30 p.m. There will be a Special Meeting of the Board on September 13, 2018, at the Pendleton County Board of Education Annex at 5:30 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the meeting adjourned at 7:30 p.m.**

**PENDLETON COUNTY SCHOOLS  
SIXTH COUNTY BOARD MEETING  
THURSDAY, SEPTEMBER 13, 2018  
Special Session**

The Pendleton County Board of Education convened in Special Session on Tuesday, September 13, 2018, at the Pendleton County Board of Education Annex at 5:30 p.m. The following members were present: J.D. Wilkins – President, Sonny O’Neil, Charles Burgoyne, Teresa Heavner, and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Lisa Jamison. There were no others in attendance.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 5:30 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**Personnel**

**Retirements/Resignations**

**Hayley Basagic** – Varsity High School Cheerleading Coach

**Judith Warner** – Custodian III, FES

**Matthew Paris** – Middle School Football Coach

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the resignations and retirements as presented.

**Employment of Personnel**

**Sharon Redman** Custodian/FES

**Samuel Harper** Bus Driver (Bus #7809)

**Courtney Kimble** Itinerant Special Education Teacher (grades 7-12) with Autism Endorsement (**pending release from Highland County Schools by October 25, 2018**)

**TBD** Homebound Teaching/Multi-Categorical Special Education

**TBD** Itinerant Reading/Math Interventionist

**TBD** 5th grade/NFES

**Shirley Pratt** Cafeteria Manager/BES

**Yasi Kirby** Contract Driver/NFES, medical need

**TBD** Substitute Custodian

**Sharon Simmons** Substitute Cook

**TBD** Substitute Supervisory Aide

**Gary Smith** Substitute Teacher

**TBD** Extra-curricular General Maintenance/Electrician II

**TBD** Extra-curricular coaching position/PCMHs--Supportive Football Assistant

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the employment of the above personnel as presented.

**Approval of Volunteers/Chaperones**

**FES Volunteers**

Kellen Ann Waddell      George Hevener

**BES Volunteers**

Judith Hartman	Barbara A Harper	Timothy Rexrode
Kevin R Sponaule	Kelsey N Sponaule	Gloria L Jones
Benny Scott	Sharon Scott	Jessica H Bowers
Charles E Hammer	Patricia A Hammer	Randie B Poling
Michael P eye	Shaun C Bowers	Karen S Casto
Debbie L Reedy	Doug F Reedy	Wesley Champ
David Puffenbarger		

**BES Chaperones**

Judith Hartman	Barbara A Harper	Timothy Rexrode
Kevin R Sponaule	Kelsey N Sponaule	Charles Hammer
Patricia A Hammer	Michael P Eye	Amanda J Ruddle
Debbie L Reedy	Doug F Reedy	Wesley Champ

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Jason Hottle

Miranda Henderson

Becky Payne

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Volunteers/Chaperones with an amendment to add George Hevener to the FES list for approval.

**Approval of Contracts**

Purchase of planning period: Michael Puchany, Carrie Nesselrodt, Amanda Radar, Ricky Harper, Lynette Hull

Ms. Heavner presented the Approval of Contracts for Purchase of Planning Periods.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the contracts for Purchase of Planning Periods as presented.

**Leaves of Absence**        There were no leaves of absence for approval.

**New Business**

**Full Time Attendance Waivers**

Mr. Hedrick presented three full time attendance waivers to the Board for approval: PCHS #18-19-3, #18-19-4, and #18-19-5.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Hevener, seconded by Mr. O'Neil, the Board voted unanimously to approve the Full Time Attendance waivers for PCHS #18-19-3, #18-19-4 and #18-19-5 as presented.

**MOU Grad 20/20**

Ms. Hevener presented the MOU with the WVDE for Grad 20/20 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the MOU Grad 20/20 as presented.

**Other:**

**Superintendent's Update**

Mr. Hedrick updated the Board on the following: Stateside Teacher of the Year Banquet that he attended with Shanna Eye, Pendleton County's Teacher of the Year; meeting held with Bruce Minor regarding storm preparation plans.

**Conference/Meeting Update**

Mr. Hedrick will be in Charleston, September 17 for legislative sessions, EPIC meeting on September 20 and in Morgan County for a Superintendent's meeting on September 21.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, September 25, 2018, at the Pendleton County Board of Education Annex at 5:30 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the meeting adjourned at 5:45 p.m.**