

## **STUDENT USE OF SCHOOL-ISSUED COMPUTERS, DEVICES AND INTERNET AND CYBER SAFETY**

Biddeford School Department's computers/devices, network and Internet services (such as Google's G-Suite for Education) are provided to support the educational mission of the schools. This policy and the accompanying rules also apply to other school devices issued directly to students (such as laptops, iPads, and Chromebooks), whether in use at school or off school premises. Students are allowed to use privately-owned computers/devices at school with prior authorization, provided that they comply with this policy and the accompanying rules.

Compliance with the Biddeford School Department's policies and rules concerning computer/device, network, and Internet services use is mandatory. Students who violate these policies and rules may, after being given an opportunity to respond to an alleged violation, have their computer privileges limited, suspended or revoked. The building administrator shall have the final authority to decide whether a student's computer privileges will be altered, based on the circumstances of the particular case. Such violations may also result in disciplinary action, referral to law enforcement and/or legal action.

Biddeford School Department's computers/devices, network, and Internet services remain under the control, custody and supervision of the school unit at all times. The school unit monitors all computer/device and Internet activity by students. Students have no expectation of privacy in their use of school computers/devices, network, and Internet services, whether they are used on or off school property.

### **Cyber Safety**

The Biddeford School Department utilizes filtering technology designed to block materials that are obscene or harmful to minors, including child pornography. The Biddeford School Department takes precautions to supervise student use of the Internet and electronic communications, and to prevent the unlawful disclosure, use of dissemination of personally identifiable information about students. The Biddeford School Department educates students about safety on the Internet, appropriate online behavior and cyberbullying awareness and response, but, parents should be aware that the Biddeford School Department cannot reasonably prevent all instances of inappropriate computer/device use by students that may violate Biddeford School Committee policies and rules, including access to objectionable materials and communications.

The Superintendent, or his/her designee, shall be responsible for integrating cyber safety training and "digital citizenship" into the curriculum and for documenting Internet safety training.

Students and parents shall be informed of this policy and the accompanying rules through handbooks, the school web site and/or other means selected by the Superintendent.

The Superintendent or his/her designee is responsible for implementing this policy and the accompanying rules. Additional administrative procedures or school rules governing the day-to-day management and operations of the school unit's computers/devices and network may be implemented by the Superintendent, consistent with the Biddeford School Committee policies and rules.

Legal Reference: 47 USC § 254(h)(5) (Children's Internet Protection Act)  
47 CFR § 54.52  
20 USC § 677 (Enhancing Education through Technology Act)  
Federal Communications Commission Order and Report 11-125

Cross Reference: IJNDB-R – Student Computer/Device and Internet Use Rules  
JICIA – Weapons, Violence and School Safety  
JICK – Bullying and Cyberbullying  
GBEB – Staff Conduct  
GBEEB – Employee/Volunteer – Student Relationships  
GCSA – Employee Use of School-Issued Computers, Devices and the Internet  
GCSA-R – Employee Computer/Device and Internet Use Rules  
EGAD – Copyright Compliance  
EGAD-R – Copyright Compliance Guidelines

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