The Board of Education of the Center Consolidated School District 26JT met in a Regular Session on August 11, 2015

1. Preliminary

A. Call to Order:

Mr. Lobato called the Regular Meeting to order at 7:03 P.M.

Roll Call:

Mr. Richard Barela Mr. G. Lyn Bogle Mrs. Yuridia Cendejas Mr. Michael Lobato Mrs. Misty Palacios

B. Pledge of Allegiance:

C. Welcome to Visitors:

Mr. Lobato welcomed Mr. Jaime Hurtado to the meeting.

D. Approval of Agenda:

Mrs. Cendejas moved to approve the agenda with the following additions:

Approve: Letter of Resignation High School Science Teacher:

Approve: Letter of Resignation Elementary Counselor:

Staff Hiring: Hiring Elementary ESL Teacher:

Approve: Engagement Letter: Wall, Smith, Bateman Inc.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

II. Reports/Comments:

- A. Staff/Student Reports
 - 1. Jaime Hurtado Parks and Recreation:
 - Mr. Hurtado gave a breakdown of what is being paid and collected during the year.
 - Mr. Hurtado explained that he currently asks high school students and coaches to referee and umpire games, to help cut costs in the account.
 - Mr. Hurtado asked the Board if they could possibly commit to making a monthly or a onetime donation to the parks and recreation account to help cover referee costs.

On behalf of the Board, Mr. Lobato thanked Mr. Hurtado for his report to the Board.

B. Brief Comments from the Public: There were no signatures collected.

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C. Administrative Reports:

Mrs. Cendejas moved to include the written Administrative Reports, as part of the record of the Official Board Minutes.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios

- 1. K-2nd Grade Principal: Mrs. Kathy Kulp:
- Mrs. Kulp stated that she welcomed the new staff members during the week.
- Mrs. Kulp explained how the staggered start will work during the first week of school at the elementary level.

On behalf of the Board Mr. Lobato thanked Mrs. Kulp for her report.

2. 3rd-5th Grade Principal: Mrs. Sarah Vance:

Mrs. Vance was not present during the meeting.

- 3. Middle School Principal: Mr. Luis Murillo:
- Mr. Murillo reported that the middle school has adopted a new group called WEB (Where Everyone Belongs) this year. 10-12 8th graders have been chosen to help mentor the upcoming 6th graders.

On behalf of the Board Mr. Lobato thanked Mr. Murillo for his report to the Board.

- 4. High School Principal: Mr. Kevin Jones:
- Mr. Jones reported that he looks forward to working with the new staff members, as he sees that they are young and eager to start working.
- Mr. Jones reported that he would like to thank the Board and Mr. Vance for allowing his to be a dad during the summer months.

On behalf of the Board Mr. Lobato thanked Mr. Jones for his report.

- 5. ARC/Virtual Academy Director: Mrs. Joy Werner:
- Mrs. Werner reported that she has begun to schedule hybrid students from the high school.
- Mrs. Werner reported that she is currently working on a new student handbook.

On behalf of the Board Mr. Lobato thanked Mrs. Werner for her report.

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6. Director of Finance: Ms. Betty Casanova:

Ms. Casanova was not present at the meeting. Mr. Vance presented the financial packet on her behalf.

- 7. Superintendent: Mr. Chris Vance.
- Mr. Vance reported that the Preschool is set to open on August 24, 2015.
- Mr. Vance reported that 5 rooms total will be open, each with 2 teachers in the class room.

On behalf of the Board Mr. Lobato thanked Mr. Vance for his report.

III. Consent Agenda:

Mr. Barela moved to make a consent motion to approve the items listed on the Consent Agenda, as presented on pages 8 to 26 of the Board Packet, as recommended by Mr. Vance; and, include required documents, if appropriate, as part of the record of the Official Board Minutes.

Mrs. Cendejas seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

- A. Approval of July 14, 2015 Regular Meeting Minutes
- Mr. Vance moved to approve the July 14, 2015 Regular Meeting minutes.
- B. Approval of January 2015, February 2015, March 2015, April 2015, May 2015 and June 2015 General Fund, Cafeteria Fund and GDPG Fund Bills.

Mr. Vance moved to approve the January 2015, February 2015, March 2015, April 2015, May 2015 and June 2015 General Fund, Cafeteria Fund and GDPG Fund Bills as presented.

January 2015		April 2015	
General Fund:	\$19,470.87	General Fund:	\$115,935.99
Cafeteria Fund:	\$26,392.18	Cafeteria Fund:	\$22,781.80
GDPG Fund:	\$39,010.41	GDPG Fund:	\$35,076.21
February 2015		May 2015	
General Fund:	\$123,411.20	General Fund:	\$112,656.51
Cafeteria Fund:	\$18,490.46	Cafeteria Fund:	\$12,329.53
GDPG Fund:	\$59,815.61	GDPG Fund:	\$55,877.64
March 2015		June 2015	
General Fund:	\$148,166.66	General Fund:	\$120,058.81
Cafeteria Fund:	\$22,781.80	Cafeteria Fund:	\$7,246.70
GDPG Fund:	\$35,076.21	GDPG Fund:	\$97,671.71

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C. Approval of July 2015 General Fund, Cafeteria Fund and GDPG Fund Bills

Mr. Vance recommended that the July 2015 General Fund, Cafeteria Fund and GDPG Fund Bills, be approved as presented.

July 2015

General Fund: \$469,945.09 Cafeteria Fund: \$349.10 GDPG Fund: \$7,992.62

D. Additions to 2015-2016 Coaching Assignments' List

Mr. Vance recommended that the following people be added to the 2015-2016 Coaching Assignments List: Mr. Brandon Selby, Head High School Football Coach, with the salary of \$3,040, Mr. Christopher Johnson, Assistant High School Football Coach, with the salary of \$1,920, Mr. Mark Jones, Assistant High School Football Coach, with the salary of \$1,920, Mr. Carlos Valencia, Main Middle School Football Coach, with the salary of \$1,280, Mr. Stefan Welsh, Assistant High School Volleyball Coach, with the salary of \$1,980, Mrs. Kari Maldonado, Assistant Middle School Volleyball Coach, with the salary of \$1,216, Mr. Dennis Schoenfelder, Head High School Cross Country Coach, with the salary of \$3,680, Mr. Dave Furukawa, Assistant High School Cross Country Coach, with the salary of \$2,560 and Mr. Carlos Valencia, Assistant High School Wrestling Coach with the salary of \$2,080, in accordance with the Teacher's Master Contract.

E. Letter of Resignation: Middle/High School Paraprofessional

Mr. Vance recommended that the letter of resignation as submitted by Ms. Soyla Guadiana, Middle/High School Paraprofessional, be approved effective immediately.

F. Letter of Resignation: High School Science Teacher

Mr. Vance recommended that the letter of resignation as submitted by Mr. Daniel Newmyer, High School Science Teacher, be approved effective immediately.

G. Letter of Resignation: Elementary Counselor

Mr. Vance recommended that the letter of resignation as submitted by Ms. Kirstin Davis, Elementary Counselor, be approved effective immediately.

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IV. Resolutions/Motions:

A. Staff Hiring's:

1. Colorado Comprehensive Health Education Grant Administrative Assistant:

Mr. Bogle moved to hire Mrs. Marsha Felmlee for the position of Colorado Comprehensive Health Education Grant Administrative Assistant, retroactive to August 1, 2015 to May 31, 2016, with the salary of \$2,000, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Palacios seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

2. Healthy Schools Successful Student School Wellness Facilitator:

Mrs. Palacios moved to hire Mr. Andrew Hawkins for the position of Healthy Schools Successful Student School Wellness Facilitator retroactive to August 1, 2015 to May 30, 2016, with the salary of \$3,000, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mr. Bogle seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

3. Healthy Schools Successful Student Elementary Health Education Coordinator:

Mrs. Cendejas moved to hire Ms. Carla Smith for the position of Healthy School Successful Student Wellness Co-Coordinator, retroactive to August 1, 2015 to May 30, 2016, with the salary of \$4,500, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

4. Healthy School Successful Student Wellness Co-Coordinator:

Mr. Bogle moved to hire Mrs. Marsha Felmlee for the position of Healthy Schools Successful Student Wellness Co-Coordinator, retroactive to August 1, 2015 to May 30, 2016, with the salary of \$4,500, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

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5. After School Enrichment Facilitator:

Mr. Barela moved to hire Mr. Lawrence Trujillo for the position of After School Enrichment Facilitator, retroactive to August 10, 2015 to July 31, 2016, with the wages of \$15 per hour for a total of 20 hours per week, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Palacios seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

6. Health and Wellness Coordinator:

Mrs. Cendejas moved to hire Mr. Adam Welsh for the position of Health and Wellness Coordinator, retroactive to August 10, 2015 to July 31, 2016, with the wages of \$15.00 per hour, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

7.At-Risk Program Facilitator:

Mr. Bogle moved to hire Ms. Annie Wiley for the position of At-Risk Program Coordinator, retroactive to August 10, 2015 to July 31, 2016, with the salary of \$26,000, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

8.At-Risk Program Facilitator:

Mrs. Palacios moved to hire Mrs. Rebekah Marquez for the position of At-Risk Program Facilitator, retroactive to July 1, 2015 July 31, 2016, with monthly salary of \$2,080, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

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9. Parent Engagement Coordinator:

Mr. Bogle moved to hire Ms. Brenda Padilla for the position of Parent Engagement Coordinator, retroactive to July 1, 2015 to July 31, 2016, with the monthly salary of \$2,080, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

10.Enrichment Supervisor:

Mr. Bogle moved to hire Mrs. Ashlee Welsh for the position of Enrichment Supervisor, effective September 1, 2015 to July 1, 2016, with the salary of \$30,000, as requested by Mrs. Katrina Caldon-Ruggles; and, as recommended by Mr. Vance.

Mrs. Palacios seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

11. 5th – 12th Grade Band Director:

Mr. Barela moved to hire Mr. John Noriega, for the position of 5th -12th Grade Band Director, for the 2015-2016 school year, with the salary of \$32,000, Step BA-A/1, as requested by Mrs. Sarah Vance; and, as recommended by Mr. Vance.

Mr. Bogle seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

12. Full-Time Cafeteria Cook:

Mrs. Cendejas moved to hire Ms. Alma Rendon, for the position of Full-Time Cafeteria Cook, with the wages of \$10.64 per hour, as requested by Mrs. Dianna Valenzuela; and, as recommended by Mr. Vance.

Mr. Barela seconded.

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13. Elementary ESL Teacher:

Mr. Lobato moved to hire Mrs. Karen Steward for the position of ESL Teacher, for the 2015-2016 school year, with the salary of \$40,500, Step MA/H-15, as requested by Mrs. Sarah Vance; and, as recommended by Mr. Vance.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

14. Engagement Letter: Wall, Smith, Bateman, Inc.

Mr. Lobato moved to approve the engagement letter as submitted by Wall, Smith, Bateman, Inc., as recommended by Mr. Vance.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

B. Termination:

1.Full-Time Cafeteria Cook:

Mrs. Palacios moved to terminate Ms. Veronica Tomas, from the position of Full-Time Cafeteria Cook, retroactive to August 5, 2015, as requested by Mrs. Dianna Valenzuela; and, as recommended by Mr. Vance.

Mr. Bogle seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

C. Contracts:

1. Healthy Schools Successful Student Grant Coordinator Contract:

Mr. Barela moved to approve the Healthy Schools Successful Student Grant Coordinator Contract, for Mrs. Katrina Caldon-Ruggles, retroactive to August 1, 2015 to June 30, 2016, with the total contract amount of \$15,000, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

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2. Colorado Comprehensive Health Education Grant Contract:

Mr. Bogle moved to approve the Colorado Comprehensive Health Education Grant Contract, for the Mrs. Katrina Caldon-Ruggles, retroactive to August 1, 2015 to June 30, 2016, with the total contract amount of \$9,000, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

D. Bids/Quotes:

1. Entry Level Vision F.A.T. System Quote:

Mr. Barela moved to approve the Entry Level Vision F.A.T. System quote from Lynx System Developers, Inc., for the total of \$7,635, as requested by Mr. Julio Paez; and, as recommended by Mr. Vance.

Mr. Bogle seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

E. Board Policy Review: 1st Reading:

- 1.IKE, Promotion, Retention and Acceleration of Students
- 2.DA, Fiscal Management Goals/Priority Objectives
- 3.DAB*, Financial Administration
- 4. DB, Annual Budget
- 5.DBB, Fiscal Year
- 6.DBC, Budget Planning, Preparation and Schedules
- 7.DBD, Determination of Budget Priorities
- 8.DBE/DBF, Communication of Budget Recommendations/Budget hearings and Reviews
- 9.DBG, Budget Adoption Process
- 10.DBGA, Budget Referenda
- 11.DBJ, Budget Transfer
- 12.DBK*, Fiscal Emergencies
- 13.DC, Taxing and Borrowing
- 14.DD, Fund Proposals, Grants and Special Projects Conduct of District Business
- 15.DEA, Funds from Local Tax Sources
- 16.DEAA, Mill Levy Election
- 17.DEB, Loan Programs (Funds from State Tax Source)
- 18.DFA/DFAA, Revenues from Investments/Use of Surplus Funds
- 19.DG, Banking Services (and Deposit of Funds)
- 20.DGA, Authorized Signatures
- 21.DGD, District Credit Cards
- 22.DH, Bonded Employees and Officers
- 23.DI, Fiscal Accounting

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E.Board Policy Review: 1st Reading:

24.DID, Inventories

25.DIE, Annual Audit

26.DJ/DJA, Purchasing/Purchasing Authority

27.DJB, Purchasing Procedures

28.DJE, Bidding Procedures

29.DJG, Vendor Relations

30.DK, Payment Procedures

31.DKB, Salary Deductions

32.DKC, Expense Authorization/Reimbursement

33.DN, School Properties Disposition

Mrs. Cendejas moved to make a consent motion to approve Board Policy IKE and Section D, Fiscal Management, as presented for First Reading, as recommended by Mr. Vance.

Mrs. Palacios seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

F. Board Policy Review: 2nd Reading:

- 1.CA, Administration Goals/Priority Objectives
- 2.CBA/CBC, Qualifications/Powers & Responsibilities of Superintendent
- 3.CBB, Recruitment of Superintendent
- 4.CBD, Superintendent's Contract
- 5.CBF, Superintendent's Conduct
- 6.CBI, Evaluation of Superintendent
- 7.CBIA, Public Inspection of Superintendent's Evaluation
- 8.CC, Administrative Organization
- 9.CCA, Organization Chart
- 10.CF, School Building Administration
- 11.CFB, Evaluation of Principals/Building Administrators
- 12.CBFA*, Evaluation of Evaluators
- 13.CH, Policy Implementation
- 14.CHCA, Development of Regulations
- 15.CHD, Administration in the Absence of Policy

Mr. Bogle moved to make a consent motion to approve Board Policy Section C, General School Administration, as presented for second reading, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

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G. Board Policy Review: 3rd Reading:

1.BCB, Board Conflict of Interest

Mrs. Cendejas moved to approved Board Policy BCB, as presented for Third Reading, as recommended by Mr. Vance.

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-no; Mrs. Palacios-aye

- H. Intergovernmental Agreements:
- 1. Approve Saguache County Intergovernmental Agreement:

Mr. Barela to approve the Intergovernmental Agreement between Center Consolidated School District 26Jt and Saguache County as presented; and, as recommended by Mr. Vance.

Mr. Bogle seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

2. Approve Alamosa County Intergovernmental Agreement:

Mr. Bogle moved to approve the Intergovernmental Agreement between Center Consolidated School District 26Jt and Alamosa County as presented; and, as recommended by Mr. Vance.

Mrs. Cendejas seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

3. Approve Rio Grande County Intergovernmental Agreement:

Mrs. Cendejas moved to approve the Intergovernmental Agreement between Center Consolidated School District 26Jt and Rio Grande County as presented; and, as recommended by Mr. Vance.

Mr. Bogle seconded.

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- I. Resolutions:
- 1. July 2015 Payroll Transfers: Page 175:

Mrs. Cendejas moved to adopt the following Board Resolution:

BE IT RESOLVED that the Board of Education of the Center Consolidated School District 26Jt., hereby authorizes the following transfers to the Payroll Clearing Account, for the purpose of the July 2015 Payroll Transfers; and, include a copy of this resolution as part of the record of the Official Board Minutes.

General Fund: \$408,390.64
Preschool Fund: 6,850.87
Cafeteria Fund: 7,222.24
Governmental Designated

Purpose Grants Fund: 31,356.07 Total: \$453,819.82

DONE AND SIGNED this 11th day of August 2015. CENTER CONSOLIDATED SCHOOL DISTRICT 26JT. BOARD OF EDUCATION

Mr. Barela seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

2. Transfer from General Fund to GDPG Fund:

Mr. Bogle moved to adopt the following Board Resolution:

BE IT RESOLVED that the Board of Education of the Center Consolidated School District 26Jt., hereby authorizes the transfer of \$20,000 and \$5,000, respectively, from the General Fund to the Governmental Designated Purposed Grants Fund, as a loan, for the purpose of covering the July 2015 Payroll and July 31 End-of-Month Expenditures; and, include a copy of this resolution as part of the record of the Official Board Minutes.

DONE AND SIGNED this 11th day of August 2015. CENTER CONSOLIDATED SCHOOL DISTRICT 26JT. BOARD OF EDUCATION

Mrs. Cendejas seconded.

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I.Resolutions:

3. Transfer from General Fund to Special Revenue Pupil Activity Fund:

Mrs. Cendejas moved to adopt the following Board Resolution:

BE IT RESOLVED that the Board of Education of the Center Consolidated School District 26Jt., hereby authorizes the transfer of \$4,250, from the General Fund to the Special Revenue Pupil Activity Fund, for the purpose of the 1st Quarter Subsidy; and, include a copy of this resolution as part of the record of the Official Board Minutes.

DONE AND SIGNED this 11th day of August 2015. CENTER CONSOLIDATED SCHOOL DISTRICT 26JT. BOARD OF EDUCATION

Mrs. Palacios seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

4. Transfer from Payroll Clearing Account to General Fund:

Mr. Barela moved to adopt the following Board Resolution:

BE IT RESOLVED that the Board of Education of the Center Consolidated School District 26Jt., hereby authorizes the transfer of \$447, from the Payroll Clearing Account to the General Fund, for the purpose of the Health Insurance Premium Credit for Public Librarian processed in July 2015 Payroll; and, include a copy of this resolution as part of the record of the Official Board Minutes.

DONE AND SIGNED this 11th day of August 2015. CENTER CONSOLIDATED SCHOOL DISTRICT 26JT. BOARD OF EDUCATION

Mrs. Cendejas seconded.

VOTE: Mr. Barela-aye; Mr. Bogle-aye; Mrs. Cendejas-aye; Mr. Lobato-aye; Mrs. Palacios-aye

V. Discussion and Report Items/Request for Information

1.Mr. Lobato reported that he withdrew his name from the State School Board Election.

VI. Adjournment: Time: 9:45P.M.

Mr. Lobato moved to adjourn the meeting at 9:45P.M.

Mrs. Palacios seconded.