



# Spelling Bee Recordkeeping Sheet

Thank you for volunteering your time to serve as a spelling bee judge. The following pages are recordkeeping sheets to help you keep track of spellers and how they spell throughout the competition.

We have included a few tips for using these sheets, but please refer to the *Rules for Local Spelling Bees* for a more thorough guide to the judges' role.

- At the beginning of each round, record the round number in the first column.
- When a speller comes forward to spell, record his or her name/number.
- Listen carefully as the speller spells his or her word, and record the exact spelling given.
- When all spellers have had a turn, the round is over. Count the number of spellers who spelled correctly in the round. This number plus one should be recorded as the speller rank for those who misspelled.

Below is an example recordkeeping sheet from a spelling bee that had four spellers and lasted five rounds.

Round Number	Speller Name/ Number	Spelling Given	Spelled Correctly?	Misspelled?	Speller Rank
1	Lauren	bee	✓		
	Damian	cat	✓		
	Joseph	hosre		✓	4
	Rosa	dog	✓		
2	Lauren	owl	✓		
	Damian	cow	✓		
	Rosa	seel		✓	3
3	Lauren	duck	✓		
	Damian	goose	✓		
4	Lauren	chiken		✓	2
	Damian	turtle	✓		
5	Damian	manatee	✓		1

