

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☒ Lock Down/Shelter in Place Drill
(2 required) - *Secure mode*

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Unionville-Sebewaing Elementary

Date of Drill: 1-22-21 Time drill was held: 12:00 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 260

Remarks: NA

This report is for emergency drill # 1 for school year 2020-2021

Name of person conducting drill: Dick Melton

Title of person conducting drill: K12 assistant principal/Director of Virtual Learning

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

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- ☐ Fire Drill (6 required)
☐ Tornado Drill (2 required)
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(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events *During lunch*

Name of Reporting School: Unionville-Selkwaing M.S./H.S.

Date of Drill: 1.22.21 Time drill was held: 12:00 (pm/am)

Exact time required to evacuate/shelter/secure: 8 minutes

Total Participants: 201

Remarks: _____

This report is for emergency drill # 4 for school year 20-21

Name of person conducting drill: Gosh Hahn

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

☒ Emergency Management Coordinator
Name & Title Steve Anderson, Tuscola Emergency Services Coordinator

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☐ Fire (fire chief or designee)
Name & Title _____