

Highland School District Facility Use Request Form

Name: _____ Phone: _____

Mailing Address: _____

Organization: _____

Event or Purpose of Rental: _____

Building Requested for Use:

Elementary School:	Gym	Cafeteria
Middle School:	Gym	Cafeteria
High School:	Gym	Cafeteria
A.L. Hutson Center:	Concourse	Hospitality Room
	Floor	South Concession Stand

Requested Date: _____ Time: _____ to _____

Alternate Date: _____ Time: _____ to _____

Student related? _____ If yes, explain: _____

If tables and chairs are needed, how many of each? _____ tables _____ chairs

Additional information: _____

Approved By _____ Date _____