

OPERATIONS COMMITTEE MEETING AGENDA

Monday, August 14, 2023

4:00 p.m. - Business Office

Nicole Green	<u> X </u>	Andy Traetow	<u> X </u>
Dan Brookens	<u> X </u>	Jessica Korte	<u> X </u>
Mike Edman	<u> X </u>	Tyler Garrison	<u> X </u>

1. Food Service Agreements with Parochial Schools

- Director of Finance and Business Management, Jessica Korte, provided the committee an update regarding our operational agreement with our local parochial schools. Collaboration has taken place with representatives from our local schools as well as Chartwells (contracted food service provider).
- Chartwells employees will be present during the first week of school to provide training on the distribution of breakfast.
- For the 2023-2024 school year, the committee is recommending the local parochial partners pay for their own food service license as well as be charged a per meal administrative fee. This determination was made following a joint meeting with Fairmont Area Schools, Chartwells, St. John Vianney, and St. Paul's Lutheran.

2. Student Participation Fees

- Discussion was held regarding the current fee schedule for activities at FJSHS. Each line item was reviewed and a recommendation was made to conduct a cost benefit analysis of total revenues and expenditures. Additional options were considered for fee structures for all students to participate. This item will be considered at a future operations committee meeting.

3. Activities Admission Fees

- The current activities admissions fees were reviewed and the committee recommended no change in the fee structure for the 2023-2024 school year.

4. Facilities Rental Fees

- The current facility rental fee schedule was reviewed and discussion was held in consideration of the current fee classes and costs for rental of school district facilities. This agenda item was tabled for consideration of alternative fee schedules at a future meeting. CER Director, Stephanie Busiahn, will be invited to a future meeting to be included in this discussion.

5. Hunt Farm Lease Agreement

- Communication has occurred with the current tenant of the land regarding rental rates and potential for an increase. The school district is in communication with legal representation in consideration of current market conditions for land rental. A land rental fee will be determined at a future meeting.

6. Electrician's Wage

- The current wage of the school district's electrician was reviewed. The current rate has been \$35/hour over the past two years. This rate was recommended and supported by the committee to be increased to \$38/hour for FY '24 and FY '25.

7. Update on Projects

- Director of Buildings & Grounds, Tyler Garrison, provided an update on the progress of summer projects and construction throughout the district. Projects are currently scheduled to be ready by the start of the fall activities season and/or school year.

8. Band Trailer Replacement

- Research will be conducted on replacement and repair costs of a new trailer for use of school activities.