

OPERATIONS COMMITTEE MEETING AGENDA

Friday, February 3, 2023

2:00 p.m. - Business Office

Nicole Green	<u> X </u>	Andy Traetow	<u> X </u>
Dan Brookens	<u> </u>	Jessica Korte	<u> X </u>
Mike Edman	<u> X </u>	Tyler Garrison	<u> X </u>
Andy Walden	<u> X </u>	Solveig Senf	<u> X </u>

1. Update on Various Buildings & Grounds Projects
 - Director of Buildings & Grounds, Tyler Garrison, provided updates on current and upcoming projects of a larger scale that will be completed during the remainder of 2023 and into 2024. The list totaled twenty-seven projects and included the entrances to the FJSHS gymnasium and athletic fields, outdoor learning spaces and FES, and boiler system upgrades at both buildings.
 - The committee approved moving forward with replacement of classroom flooring in one classroom at FES. The room currently has carpet and will be replaced with similar flooring to the FES commons area. This project will take place summer of 2023.
2. Compensation for Hours Dedicated to FES Boiler System
 - Compensation for two members of the maintenance team was discussed related to their added workload expectations over the Christmas holiday, working in a twenty-four hour on-call status for consecutive weeks, and additional responsibilities assigned.
 - The committee approved moving forward with granting additional time off and a one-time stipend for additional services as performed.
3. Vendor for Student Photos
 - Initial conversation was generated regarding Fairmont Areas Schools use of photography vendors for activities and school pictures. More research will be completed in comparing services offered and available. FAS currently contracts with Seifried Portrait for sports pictures and Strawbridge Studios for school pictures.
4. FY '23 Revised Budget
 - Director of Finance & Business Management, Jessica Korte, reported on progress that has been made regarding the revised budget for fiscal year 2023. Further consultation with the previous business manager will be ongoing as the revised budget is finalized. All reported revenues and expenditures are accounted for as the first budget revision is being finalized. A finalized revision is expected in the coming weeks.
5. Environmental Sensors Update & Planning
 - Fairmont Jr.-Sr. High School Dean of Students, Andy Walden, presented information regarding the potential for installation of environmental sensors in the restrooms and locker room at FJSHS. The sensors would detect any vapors, smoke, carbon monoxide, and loud noises. A drafted plan was presented by Mr. Walden and discussion was held on this topic. The consideration of purchasing the sensor system was tabled for further discussion at a later date.
6. ESSER III Project Allocations
 - Superintendent Traetow provided a brief update on the status of upcoming projects funded by ESSER III funds. Projects that have been added include classroom carpet replacement and outdoor learning spaces at FES, and a commons divider replacement at FJSHS.