

OPERATIONS COMMITTEE MEETING AGENDA

Monday, November 14, 2022

3:00 p.m. - Business Office

Nicole Green	<u> X </u>	Andy Traetow	<u> X </u>
Dan Brookens	<u> X </u>	Jessica Korte	<u> X </u>
Mari Myren	<u> X </u>	Tyler Garrison	<u> X </u>

1. Update on Construction Bids for Spectator Entrances

- The pre-bid meeting for the spectator entrance to the gymnasiums at FJSHS was held November 14, 2022. The construction portion of the project will move the steps to a west-facing entrance and a covered overhang on the southwest corner of the building. Additional signage will be a part of this project to highlight accessible entrances for all spectators.
- Additionally, the pre-bidding process began for re-construction of the entrance to the outdoor track and football field. This project will include refocusing the flow of pedestrian traffic as well as the addition of a covered outdoor learning space.

2. Strategic Planning Overview

- Superintendent Traetow provided the committee with an update regarding strategic planning for Fairmont Area Schools. The school district's previous strategic plan was completed in 2017 and expired in 2022. Superintendent Traetow made the recommendation to work with TeamWorks International in developing the school district's next comprehensive strategic plan. This model will assist the school district in developing a strategic plan for continuous improvement in segments of three years at a time. Upon implementation, this model will create a cyclical and sustainable strategic planning model for years to come. The committee supported moving forward with the strategic planning process and working with TeamWorks International.

3. Hometown Ticketing for Activities

- Fairmont Area Schools recently began exploring an electronic ticketing option for activities through Hometown Ticketing. This is the same entity that handles all ticketing for state tournament events through the MN State High School League. This addition will remain under consideration and the school district will continue with a cash only option for entrance fees for the time being.

4. Cardinal Park Restroom / Fieldhouse & Storage Facility

- Consideration is being given to processes and procedures for replacing the restroom/storage facility and fieldhouse at the Cardinal Park facility. Initial cost estimates were beyond consideration, and alternate cost estimates have allowed for this project to be looked at for potential construction beginning in the near future. The tentative design presented reduces the current footprint and meets the needs of the project.
- The committee is recommending moving forward with Widseth in developing plans and architectural coordination of the project. This will also include the construction administration of this project. This commitment is needed to move forward with the project and seek bids for construction.

5. Activities Partnerships & Cooperative Agreements

- The committee was briefed on cooperative agreements and recent requests for collaboration. The school district will continue to work with our current activities partners, and no additional cooperatives are being considered at this time.
- Facilities usage and scheduling fees were also discussed as it pertains to youth associations and facilities. The committee supported ensuring all associations are treated equally regarding facilities usage and scheduling. Current policy requires proof of insurance and a one time per season facilities and scheduling fee of \$250 per association.

6. Resurfacing Projects - Tennis & Track

- Our long term facilities management planning calls for the repair and resurfacing of these facilities. A meeting will be held Wednesday, November 23, 2022 with the installation company to determine next steps in resurfacing the track and remedying the expansion of cracks on the tennis courts. These projects will require quotes and will not call for a full bidding process.

7. FES Playground Updates

- The east playground at Fairmont Elementary needs to be updated in the near future due to lack of parts availability and beginning deterioration of current equipment. The equipment will be planned for replacement during the summer of 2024. This replacement will be financed out of our long term facilities maintenance plan.

9. Musical Performance Rescheduling

- Due to scheduling conflicts for participants in the musical, the final performance will be moved to a 2:00 p.m. matinee on Sunday, November 20, 2022.