



Westfield Academy and Central School BOARD OF EDUCATION

Supplemental Business Meeting
Monday, January 25, 2021 at 7:00 p.m.

Large Group Instruction Room
Board of Education Members

<i>Steve Cockram</i>	<i>Deanne K. Manzella</i>
<i>Wendy Dymont</i>	<i>Kim Maras</i>
<i>Barbara Fay</i>	<i>Tom Tarpley</i>
<i>Phyllis Hagen</i>	

- ✓ While the Board welcomes public comments the Board does not respond to citizens' concerns at its meetings. However, at the citizens' request and the Board's direction, the Superintendent or a designee will respond in a timely manner. Please complete a Board Correspondence Form and return it to our District Clerk, Tina Winslow.
- ✓ Visitors addressing the Board are asked to direct their comments to the Board President and will be given a maximum of (3) three minutes for this purpose.
- ✓ Any additional written correspondence or letters may be directed to the District Clerk for distribution to the Board.
- ✓ Individuals who wish to make longer presentations should call the Board President or the Superintendent with a request to be placed on the agenda at least one week before the scheduled Board meeting.

District Goals 2020 – 2021

Goal #1: Safely reopen the Westfield Academy and Central School District to provide in-person student learning and a quality education for all, in a safe environment, allowing for the flexibility to react to unforeseen circumstances.

Goal #2: Student Development: The District will continue to cultivate an educational environment of high expectations and challenging instructional programs which provide the knowledge and experiences that are necessary for all of our students to become capable and responsible members of society.

Goal #3: Financial: A fiscally responsible budget will be developed that will maximize student and teacher excellence and at the same time demonstrate fiscal responsibility to the community.

Goal #4: Climate: The District will continue to develop skills, attitudes, behaviors, and environmental factors that promote the well-being of all students and staff.

Goal #5: Communication: The District will be proactive using all media platforms to enhance communication with our entire school community focusing on student, staff, and District efforts and achievements.

Goal #6: In order to continue to deliver a well-rounded education, the district will review academic offerings, extracurricular activities, and sports, including their associated facilities, environment, support, and transportation requirements.

*Westfield Academy and Central School Board of Education
Correspondence*

Name:

Address:

What is the best way to contact you?

Phone:

Email:

What would you like to ask or share with the Board?

***Return to the District Clerk.**

**WESTFIELD ACADEMY AND CENTRAL SCHOOL
Board of Education**

Supplemental Business Meeting

**PROPOSED AGENDA
Monday, January 25, 2021
7:00 p.m.**

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Presentations
 - a. Band (Finding Success 12 Feet Apart) – Helen Ihasz
 - b. Monica Annis - Seal of Biliteracy Update & Spanish Program Under COVID
- 4.0 Information and Discussion Items
 - 4.1 Communications to the Board
 - a. BOCES Board Room Report (enclosure #1)
 - 4.2 Discussion Items
- 5.0 Consensus Items
 - 5.1 Request to Withdraw a Specific Consensus Item(s)
 - 5.2 Motion to Approve Consensus Items:
 - a. Minutes of the Regular Business Meeting of January 11, 2021. (enclosure #2)
 - b. Acceptance of the recommendations from the Committee on Special Education and Committee on Preschool Special Education dated January 7, 2021 through January 7, 2021.
 - c. Financial Reports:
 - 1. Acceptance of the Treasurer’s Reports ending for September 30, 2020 and October 31, 2020. (Enclosures #3 a, b)
 - 2. Acceptance of the Extra Classroom Fund Reports for September 30, 2020 and October 31, 2020. (enclosure #4 a, b)
- 6.0 Public Comment
- 7.0 Action Items
 - 7.1 Old Business- None
 - 7.2 New Business

- a. Moved by _____ and seconded by _____ upon the recommendation of the Superintendent, the Board of Education of Westfield Academy and Central School District amends the approval of the 2021 mileage reimbursement from \$.575 to \$.56 per mile as per IRS guidelines.
- b. Moved by _____ and seconded by _____ that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby declares the following surplus and requests disposal of the equipment.

Desktop (Computers)	SERIAL NUMBER	YEAR
HP EliteDesk 800 G1 SFF	2UA5271CX9	6/22/2015
HP EliteDesk 800 G1 SFF	2UA5271J9S	6/22/2015
HP EliteDesk 800 G1 SFF	2UA4291J94	7/2/2014
HP EliteDesk 800 G1 SFF	2UA5271CW5	6/22/2015
HP EliteDesk 800 G1 SFF	2UA4291J92	7/2/2014

Monitors

HP EliteDesk E201 Monitor	6CM4170X0V	7/2/2014
HP EliteDesk E201 Monitor	6CM4170X13	7/2/2014
HP EliteDesk E201 Monitor	6CM4170XN1	7/2/2014
HP EliteDesk E201 Monitor	6CM4170X3B	7/2/2014
HP EliteDesk E201 Monitor	6CM5150J2Q	6/30/2015

- c. Moved by _____ and seconded by _____ that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby donates five desktop (computers) and five monitors designated as surplus equipment to the Westfield Police Department.
- d. Personnel Items:
 1. Moved by _____ and seconded by _____ that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby appoints Marilyn Bertges as a certified substitute teacher, substitute teaching assistant and substitute teacher's aide for the remainder of the 2020-21 school year, effective January 26, 2021.
 2. Moved by _____ and seconded by _____ that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby appoints Dennis Corsaro as Purchasing Agent and Records Access Officer, effective January 16, 2021.
 3. Moved by _____ and seconded by _____ that upon the recommendation of the Superintendent, the Westfield Academy and Central School District Board of Education hereby appoints Emily Brown as an uncertified substitute teacher starting on or about February 1, 2021 and ending on or about April 12, 2021.

8.0 Board Member Commentary

9.0 Recess into Executive Session, if needed.

10.0 Adjournment

ENCLOSURES – REGULAR MEETING – January 25, 2021

ENCLOSURES FOR REGULAR AGENDA ITEMS:

1. BOCES Board Room Report
2. Minutes – January 11, 2021
3. Treasurer’s Reports
4. Extra Classroom Fund Reports

INFORMATIONAL ENCLOSURES:

None

UPCOMING MEETINGS

- 2/8/21, Monday, Regular Business Meeting, 7:00 p.m., Large Group Instruction Room
- 2/22/21, Monday, Supplemental Business Meeting, 7:00 p.m., Large Group Instruction Room

UPCOMING EVENTS

DATE	ACTIVITY	TIME	LOCATION
1/29/2021	MS/HS Second Quarter Marking Period Ends; First Semester ends		
2/1/2021	MS/HS Third Quarter Marking Period begins; Second Semester Begins		
2/4/2021	Elementary STAR Program	8:50 a.m.	Virtual
2/15/2021 – 2/19/2021	President’s Day and Mid-Winter Recess		

Board Room Report



The following is an unofficial summary of the regular meeting of the Erie 2-Chautauqua-Cattaraugus BOCES Board of Education meeting held online via Zoom and at the Carrier Educational Center on January 6, 2021.

TENURE APPOINTMENTS

- Laurie Dutton - tenure in the Education of Children with Handicapping Conditions - General Special Education Tenure Area effective February 26, 2021
- Heidi Morgenstern - tenure in the Education of Children with Handicapping Conditions - Education of Speech & Hearing Handicapped Children Tenure Area effective March 27, 2021
- Julie Jaffy - tenure in the Education of Children with Handicapping Conditions - General Special Education Tenure Area effective April 2, 2021
- Kaitlin Melquist - tenure in the Education of Children with Handicapping Conditions - Education of Speech & Hearing Handicapped Children Tenure Area effective April 5, 2021
- Kevin Bourgoine - tenure in the Principal Tenure Area effective April 17, 2021

PRESENTATIONS TO THE BOARD

- Brian Liebenow, Executive Director of Labor Relations, provided a presentation and update on Labor Relations.

EXECUTIVE OFFICER'S REPORT

- Dr. O'Rourke reported to the Board on the following:
BOCES related initiatives:
 - Dr. Rourke stated that we are now testing in all of our schools that need to have testing done and we have set up collaborations in our sites with the districts that are testing. There have not been any positive cases from the BinaxNow tests that have been conducted. Dr. O'Rourke encourages everyone to be tested. There are many procedures in place to keep kids safe. With the increase in COVID-19 rates, there is very little transmission in the schools. There have been instances that school buildings have had to go 100% remote due to quarantines and unable to secure enough substitutes. Much credit goes to the Principals, Supervisors and many staff members for their assistance when this happens.

Component Districts:

- Dr. O'Rourke will be assisting Orchard Park Central School in their search for a new Superintendent of Schools as Matt McGarrity announced his retirement effective at the end of this school year.

PERSONNEL MATTERS

Instructional

- **Resignation:** Carolyn Keyes - Adult Program Professional
- **Leave of Absence:** Ashley Graham - Speech & Hearing Handicapped Teacher
- **Probationary Appointments:** Kenneth Kwilos - Education of Children with Handicapping Conditions - General Special Education Tenure Area
- **Temporary Appointment:** Edwin Stenzel - Work Experience Advisor
- **Additions to the Substitute list for the 2020-2021 school year:** Teachers: Dianne L. Brown, William Kester, Brooke Wagner - Occupational Therapist: Dianne L. Brown

Non-Instructional

- **Retirement:** Susan Vendette - Typist II, with special recognition for 37 years of service
- **Resignations:** Kenneth Heximer - Personal Computer Specialist, Emily King - Teacher Aide, Central Region, and Rachael Langford - Typist II
- **Termination:** Thalia Pagan - Teacher Aide, Central Region
- **Return from Leave of Absence:** Laura Ahrens - Teacher Aide, Central Region
- **Probationary Appointments:** Nicole Stang - Registered Professional Nurse (School), Andrea Perry - Laborer
- **Temporary Appointments:** Lianna DiRusso - part-time, .80 FTE Teacher Aide (wellness), Central Region, Darleen Jagoda - Teacher Aide (wellness), Central Region, Jeanette Adamczak - Teacher Aide (wellness), Central Region, David Niles Jr. - part-time, .80 FTE Teacher Aide (wellness), Southern Region, Diego Ermida - part-time, .80 FTE Teacher Aide (wellness), Southern Region, Shannon Kasprzyk - Teaching Assistant, (wellness)
- **Additions to the Substitute list for the 2020-2021 school year:** Cleaners/Laborers: Steven Krystofiak and Melissa Pazderski, Sr. Account Clerk: JoAnn Barron, Teacher Aides: Dianne L. Brown, Emilee DeGraff, Diego Ermida, Morgan Feldt, Trevor Graham, Jeffery Hitchcock, Jane Hogg, Emily King, Jennifer Orlando and Brooke Wagner, Teaching Assistants: Dianne L. Brown and Brooke Wagner

Administration Management Association

- **Probationary Appointment:** Richard Chase - District Safety Specialist

Principal/Supervisor Association

- **Resignation:** Melissa Laun – Supervisor
Management
- **Probationary Appointment:** Melissa Laun - Associate Director of Alternative and Special Education Tenure Area

Student Interns

- **Student Interns:** Olivia Lynn - Special Education, SUC @ Fredonia, with Eric Daigler, Chautauqua Lake, Yaw Poku - Occupational Therapy, SUNY @ Buffalo, with Andrea Drumm, North Collins Elementary, and Scott Brown - Communications & Development, SUC @ Fredonia, with Jennifer Osborne-Coy, LoGuidice Center

FINANCIAL MATTERS

- **Bid Awards** -2021 Weldtron Welding Stations, Bids were received by 1 Vendor, Total bid \$30,300.00
- **Funding/Grant Award(s) - The following funding notification(s) and/or grant award(s) have been received:**
 - The WIOA Title II, ESOL/Civics Grant – Project#0040213015 for \$300,000. The WIOA Title II, ESOL/Civics grant funds instruction in English as a second language for individuals with limited English language skills who are non-native English speakers. Additionally, the grant emphasizes offering opportunities for ESL students to receive occupational training that leads to recognized industry credentials and instruction and experiences to prepare for the process of becoming US citizens.
 - The WIOA Title II, Adult Education and Literacy Grant – Project#2338213164 for \$100,000. The WIOA Title II, Adult Education and Literacy grant funds instruction for adults in need of basic education. These are generally adults who do not hold a high school diploma. Additionally, the grant emphasizes offering opportunities for students to receive occupational training that leads to recognized industry credentials.
- **Declaration of Surplus Equipment:** Miller Electric Spot Welder - BOCES ID#15621, IWA5912 Spray Gun - BOCES ID#15808, IWA5912 Spray Gun - BOCES ID #15809 and HVLP Digital Spray Gun - BOCES ID#15830

ACTION ITEMS/OTHER

- **Changes to July 2020 Reorganization Meeting** - Principals-Education Law Section 3214-The following supervisors are designated as "Principals" only for the purposes of Education Law, Section 3214: Una Raimondo, (replacing Kimberly Oakes) - effective September 1, 2020.
- **Policy Approval - First Reading Format:** Policy #3320 - Purchasing System Guidelines and Policy #3206 - Privacy, Security for student, teachers and principal data

WESTFIELD, NEW YORK 14787

Regular Business Meeting
Board of Education
LGI – 7:00 PM

Minutes
January 11, 2021

Members Present:	Steve Cockram (Zoom)	Wendy Dymont
	Barbara Fay	Phyllis Hagen
	Deanne Manzella (Zoom)	Kimberly Maras (Zoom)
	Tom Tarpley	

Members Absent: none

Others Present: Michael Cipolla (Zoom), Julia Murphy (Zoom), Dr. Mary Rockey (Zoom), Corey Markham (Zoom), Molly Anderson (Zoom), Dennis Corsaro, David Prenatt (Zoom), Laura Wilson (Zoom), Kendra Bills (Zoom), Tina Winslow (Zoom), Lauren Ryan (Zoom)

Board President Wendy Dymont called the Regular Business Meeting to order at 6:30 pm.

Moved by Phyllis Hagen and seconded by Thomas Tarpley, to move into Executive Session at 6:30 pm for discussing matters of contract negotiations. (The motion carried 7-0.)

Moved by Steve Cockram and seconded by Phyllis Hagen, to return to Regular Session at 7:00 pm. (The motion carried 7-0.)

Board President Wendy Dymont led the assembled in the Pledge of Allegiance to the Flag at 7:06 pm.

3.0 Presentations

3.1 Mentoring Program – Kendra Bills and Laura Wilson
Mrs. Bills and Mrs. Wilson reviewed the Mentor Program for new teachers. All new hire teachers are required by NYSED to participate in the program until Tenure is granted. It is also beneficial to the District as new staff have a confidential and supportive program that meets on a regular basis to discuss topic such as district procedures, parent/teacher conferences, parent communication, sub plans, lesson plans, and many more. Currently, the mentors have and will continue to discuss the requisition process and expectations.
Mrs. Bills and Mrs. Wilson agree that the program is essential for the success of our new staff, however they feel the biggest barrier is time. They need extra time to support the staff and prepare all the material reviewed. Currently, there is not a prep time built-in for this program, however the mentors feel that is extra time is needed, they would be able to discuss it with their respective principals.

4.0 Information and Discussion Items:

4.1 Communications to the Board

- a. Card from NYSSBA
- b. BOCES' Newsletter

Call to Order

Recess into Executive Session

Return to Regular Session

Presentations:
Mentoring Program

Information and Discussion Items
Card from NYSSBA
BOCES Newsletter

President Dyment stated the newsletter is tailored to the District. The articles are well done and will be added to the District's website.

4.2 Discussion Items - None

5.0 Reports:

5.1 Superintendent's Report

Mr. Cipolla introduced Mr. Dennis Corsaro from E2CCB, who will be filling in until a permanent replacement for Mrs. Murphy is hired. Mr. Corsaro has over 30 years of Business Official experience and has filled in at other districts in this capacity.

Mr. Cipolla advised that the District was prepping for Covid-19 Yellow Zone. He stated the requirements have changed and he reviewed the major updates. If a Yellow Zone is declared, the District will need to randomly test 20% of in-person attendees and staff to remain open to in-person learning. The District has conducted a parental survey on the potential interest for consent. As the rate climbs, the District believes they need to start getting consent from our families for the random testing. The District will continue to partner with the County Health Department and Westfield Memorial Hospital. The hospital has agreed to conduct testing and provide a lab technician to oversee the testing. Mr. Cipolla also stated the vaccine would be available to educators starting today as part of Phase 1B. The demand is higher than supplies at this time. Staff have had success registering for the vaccine; however, vaccination sites are currently full. The District will continue to monitor the situation and will advise staff if more sites are added. Mr. Cockram stated the website was overloaded as well as the phone systems.

Mr. Tarpley stated school board members are eligible to get the vaccine and encouraged all to register.

Mr. Cipolla asked for input on when the Board would like the Athletic Complex survey to be conducted.

Mr. Tarpley feels the survey needs to move forward.

Mr. Cockram stated it might be better to complete the survey when students are able to participate in sports and things are back to normal.

Mrs. Fay would like it to move forward.

Mrs. Maras agreed to have it move forward as it could be a good outlet while we don't have sports.

Mrs. Manzella would like to focus on testing consent first as well as the District will need to consider future finances.

All agreed that the COVID testing consent should be the main focus and then the Athletic Complex.

Mr. Cipolla updated the Board regarding the Patterson Library line item. The initial vote was in 1932 for \$740. It was discussed in the

Reports

Superintendent's Report

1930's and 1940's. A new vote would need to take place if the amount requested is increased. Mr. Cipolla has not found a vote for the current amount.

Mr. Tarpley stated it was NYSED law that required a vote by residents to approve the requests for funds.

Mrs. Manzella stated that is no proof either way and would like to continue with the good relationship with Patterson Library.

Mr. Tarpley stated the District's library has asked the PTO for funds to support different initiatives. He would like the Patterson Library to lay out what they use the monies for.

Mr. Cipolla agreed to reach out to the Patterson Library to discuss their long-term and short-term needs.

Mrs. Hagen added the kids use the Patterson library extensively during the year and summer when school is not open.

Mr. Cipolla advised the Patterson Library cleared space for remote learning and provided support to families during remote learning.

President Dymant asked Mr. Tarpley why he was looking into this line item.

Mr. Tarpley stated he wants to make sure the District is following state law and there was a vote. He also stated that the District has a library and are we properly funding our library. Mr. Tarpley would also like to know what programs are being provided for the \$11K.

President Dymant asked what if the vote is defeated and what would happen to the relationship between the District and Patterson Library.

Mr. Tarpley stated that is a risk, but the law requires a vote.

5.2 Business Manager's Report

Mrs. Murphy reviewed the budget development dates and advised there was a change to requisition submission due to recently going remote. Requisitions are due on January 25, 2021. Board election petitions will be available on March 1, 2021 and are due on April 21, 2021 at 5:00 pm at the District Clerk's office. There are three spots up for election. Mrs. Murphy stated there is no official word on how the election process will take place this year. Other districts have held elections in their bus garage to assist with traffic flow.

Mrs. Murphy provided a narrative on the reserves and a budget comparison from year to year.

Mrs. Murphy also gave a synopsis of the reserve accounts and fund balances. She will change the notation on the EBLAR account to reflect that the account is allowed to be used in correlation of sick time for insurance premiums per legal counsel.

Mrs. Murphy advised the District received the UPK grant and the State did withhold 20% (roughly \$14K) of the aid.

Business Manager's Report

5.3 High School/Middle School Principal's Report

Mr. Markham reviewed the Rotary of the Month student. The second marking period will close on January 29, 2021.

Regarding sports, low and moderate winter sports will begin now.

There is a student who is swimming on the combined team with Dunkirk CSD. Winter high risk sports are on hold along with Fall high risk sports. Spring low and moderate risk sports are scheduled to begin on April 19, 2021. These include tennis, softball, baseball, golf, and track.

Staff members are working on ideas and details for extracurricular activities, a musical, prom, and end of year activities. Ski Club has begun and students have been able to ski, however transportation has not been able to be provided yet.

HS/MS Principal's Report

5.4 Elementary Principal's Report

Dr. Rockey shared the latest iReady diagnostic results. She mentioned scores are not as high as in typical years, however the scores are not as bad as anticipated. The Elementary will be working hard to address the deficit areas. Dr. Rockey did highlight areas of success on the diagnostic as well.

Elementary Principal's Report

5.5 Director of Curriculum's Report

Mrs. Anderson reported that staff development is still taking place, however it does look different than in past years. BOCES is offering virtual session and pre-recorded trainings.

Teachers are still participating forums in all curriculum areas. These forums allow staff to collaborate regionally to keep our department up to date.

Mrs. Anderson stated the daily average of attendance is high at 95% or higher. There is a statewide initiative to encourage lifelong writing practices. The state is pushing this on various stages and ages. There will be more to come.

The Technology department has been able to assist families with Mi-Fi distribution. There are 13 devices distributed at this time.

Director of Curriculum's Report

6.0 Consensus Items:

6.1 There was no request to withdraw a specific consensus item.

6.2 Moved by Phyllis Hagen and seconded by Thomas Tarpley, to approve the following consensus items: (The motion carried 7-0.)

a. Minutes of the Regular Business Meeting of December 14, 2020, as amended.

b. Financial Reports

1. Acceptance of the Treasurer's Reports ending for June 30, 2020, July 31, 2020 and August 31, 2020

Consensus Items
Withdraw of Consensus Item
Approval of Consensus Items
Approval of Minutes

Financial Reports
Acceptance of Treasurer's Reports

<p>2. Acceptance of prior Claims Auditor Reports for Accounts Payable Warrants 0028.</p> <p>3. Fund Balance and Reserves</p> <p>c. Acceptance of the recommendations from the Committee on Special Education and Committee on Preschool Special Education dated December 1, 2020 through January 6, 2021.</p> <p>7.0 Public Comment - None</p> <p>8.0 Action Items</p> <p>8.1 Old Business</p> <p>8.2 New Business</p> <p>a. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the 2021 mileage reimbursement of \$.575 per mile as per IRS guidelines. (The motion carried 7-0.)</p> <p>b. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the warrant # 0028 as presented. (The motion carried 6-1, Deanne Manzella opposed.)</p> <p>c. Personnel Items:</p> <p>1. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the leave of absence for Melissa Zakrajsek, teacher's aide, starting January 25, 2021 and ending on May 14, 2021. (The motion carried 7-0.)</p> <p>2. Moved by Thomas Tarpley and seconded by Barbara Fay that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the extension of Danielle Stoughton as a certified substitute teacher through February 26, 2021. (The motion carried 6-0-1, Phyllis Hagen abstained.)</p> <p>3. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby accepts the resignation of Julia Murphy as Purchasing Agent, Records Access Officer, Discrimination/Sexual Harassment (Title IX) and Racial Harassment (Title VI) Compliance Officer and Civil Rights</p>	<p><u>Acceptance of Claims Auditor Reports</u></p> <p><u>Fund Balance and Reserves</u></p> <p><u>Acceptance of CSE/CPSE Report</u></p> <p><u>Public Comment</u></p> <p><u>Action Items</u></p> <p><u>Old Business</u></p> <p><u>New Business</u></p> <p><u>Approval of Mileage Rate</u></p> <p><u>Approval of Warrants #0028.</u></p> <p><u>Personnel Items:</u></p> <p><u>Melissa Zakrajsek, Leave of Absence</u></p> <p><u>Approval of extension of Danielle Stoughton, Substitute Teacher</u></p> <p><u>Resignation of Julia Murphy, Purchasing Agent, Records Access Officer, Title IX and Title VI Compliance Officer and Civil Rights Compliance Officer</u></p>
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Compliance Officer, effective January 15, 2021. (The motion carried 7-0.)

4. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves Patricia Cunningham as a substitute Bus Monitor and substitute Bus Driver for the remainder of the 2020-21 school year, effective 1/12/2021. (The motion carried 7-0.)
5. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the transfer of \$12,246.00 from the EBLAR reserve fund to be held and used to pay health insurance premiums for David Davison as per the negotiated agreement. (The motion carried 7-0.)
6. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the transfer of \$206.00 from the EBLAR reserve fund to the 403B account of Patricia Cunningham as per the negotiated agreement. (The motion carried 7-0.)
7. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the transfer of \$1995.34 from the EBLAR reserve fund to the 403B account of Linda McGuinn as per the negotiated agreement. (The motion carried 7-0.)
8. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the probationary appointment of Terri MacCubbin as Teacher's aide, effective January 4, 2021 in accordance to the Instructional Support Staff Agreement currently in effect. (The motion carried 7-0.)
9. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves an increase of hours per day for Karen Croscut's position as Guidance Secretary from 6 hours to 7.5 hours, effective January 12, 2021. (The motion carried 7-0.)
10. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of

Approval of Patricia Cunningham, Substitute Bus Monitor and Driver

Approval of EBLAR for David Davison

Approval of EBLAR for Patricia Cunningham

Approval of EBLAR for Linda McGuinn

Approval of Terri MacCubbin, Teacher's Aide

Approval of Karen Croscut's position to 7.5 hours per day

Approval of Student Teachers from SUNY Fredonia

Education hereby approves the following student teachers from SUNY Fredonia:

Practicum/Student Teacher	Dept. Major & Grade Level	Mentor	Dates
Sara Graff	Elementary	Kendra Bills	March 22, 2021 – May 14, 2021
Nicholas Briskey	Elementary	Katie Stratton	March 22, 2021 – May 14, 2021
Kendall Carlson	Adolescence Earth Science	John Piekiewicz	January 25 - May 14, 2021
Allyson Pfeil	Adolescence Biology	Lon Knappenberger	January 25 - May 14, 2021

(The motion carried 7-0.)

11. Moved by Phyllis Hagen and seconded by Thomas Tarpley that, upon the recommendation by the Superintendent, the Westfield Academy and Central School District Board of Education hereby approves the following student teacher from Buffalo State:

Practicum/Student Teacher	Dept. Major & Grade Level	Mentor	Dates
Melissa Zakrajsek	Elementary	Cathy Oakes	January 25, 2021 – May 14, 2021

(The motion carried 7-0.)

9.0 Board Member Commentary:

Mrs. Manzella thanked the District for being proactive with the possible phase yellow COVID testing consent and appreciates the efforts.

February begins the series of budget meetings. Mrs. Manzella would like to see these meetings advertised and to get the word out to our community to have as much participation as possible.

Mr. Cockram gave an update on the letter regarding transportation aid. The letter has been mailed and emailed to our political leaders and he encourages his fellow board members to mail a letter as well. The letter was also published in the paper.

Mr. Cockram stated there is a high demand for the COVID vaccine, however supply is low. He stated there has been some difficulty registering for the vaccine.

Mrs. Maras stated she is extremely happy with the proactive communication regarding the latest remote sessions. She thanked the staff for their hard work.

Mr. Tarpley wished Mrs. Murphy well on her new endeavor and appreciates her help and support since he has become a board member.

Mr. Tarpley stated he believes the vaccine is important and the solution to the problems the district is facing with absences and iReady scores. He also stated he understands those who are not for the vaccine and would like to see the school back to normal. Mr. Tarpley stated every person in the school buildings

Approval of Student Teacher from Buffalo State

Board Member Commentary

Regular Business Meeting

January 11, 2021

are eligible for the vaccine including board members. He was able to register for the vaccine today.

President Dymont thanked Mrs. Murphy and wished her good luck.

10.0

Moved by Steve Cockram and seconded by Phyllis Hagen, to adjourn to Executive Session at 8:42 pm for discussing matters of negotiations, potential litigation, and matters of personnel. There is no anticipated business after Executive Session. (The motion carried 7-0.)

Recess into Executive Session

Moved by Steve Cockram and seconded by Phyllis Hagen, to return to Regular Session at 9:18 pm. (The motion carried 7-0.)

Return to Regular Session

11.0

Moved by Phyllis Hagen and seconded by Thomas Tarpley, to adjourn the January 11, 2021 Westfield Board of Education meeting at 9:24 pm. (The motion carried 7-0.)

Adjournment

Respectfully Submitted,

Lauren Ryan, Pro Tem

WESTFIELD CENTRAL SCHOOL DISTRICT
 SUMMARY OF CASH ACCOUNTS
 September 30, 2020

	General Fund*	School Lunch Fund	Special Aid Fund	Capital Fund	Trust & Agency Fund	Expendable Trust	Debt Service Fund	Total All Funds
Community Bank Savings								
Bank Balance	374,559.23	-	-	-	1.00	-	-	374,560.23
Book Balance	374,559.23	-	-	-	1.00	-	-	374,560.23
JP Morgan Chase MultiFund Savings								
Bank Balance	5,059,186.00	-	22,376.21	636,950.24	79,278.75	26,968.59	176,913.20	6,001,672.99
Deposit in Transit	916,189.46	-	-	-	-	-	-	916,189.46
Book Balance	5,975,375.46	-	22,376.21	636,950.24	79,278.75	26,968.59	176,913.20	6,917,862.45
Total Book Balance - Savings Accounts	6,349,934.69	-	22,376.21	636,950.24	79,279.75	26,968.59	176,913.20	7,292,422.68
JP Morgan Chase MultiFund Checking								
Bank Balance	1,066,382.44	2,474.89	888.89	19,864.45	28,117.22	-	-	1,117,727.89
Transfer in Transit	-	-	-	-	(819.30)	-	-	(819.30)
Outstanding Checks	(37,217.11)	(2,474.89)	(888.89)	(19,864.45)	(24,346.75)	-	-	(84,792.09)
Book Balance	1,029,165.33	-	-	-	2,951.17	-	-	1,032,116.50
Community Bank Cafeteria Checking								
Bank Balance	-	584.72	-	-	-	-	-	584.72
Book Balance	-	584.72	-	-	-	-	-	584.72
The Bancorp Bank Checking (HEG collateral acct)								
Bank Balance	-	-	-	-	1,267.24	-	-	1,267.24
Deposits in Transit	-	-	-	-	22.76	-	-	22.76
Book Balance	-	-	-	-	1,290.00	-	-	1,290.00
JP Morgan Chase Flex Checking								
Bank Balance	-	-	-	-	24,692.28	-	-	24,692.28
Pending Withdrawals	-	-	-	-	(22.76)	-	-	(22.76)
Book Balance	-	-	-	-	24,669.52	-	-	24,669.52
JP Morgan Chase Payroll Checking								
Bank Balance	-	-	-	-	73.59	-	-	73.59
Direct Deposit w/d on 10/1	-	-	-	-	(669.06)	-	-	(669.06)
Transfer in Transit	-	-	-	-	819.30	-	-	819.30
Outstanding Checks	-	-	-	-	(223.83)	-	-	(223.83)
Book Balance	-	-	-	-	-	-	-	-
Total Book Balance - Checking Accounts	1,029,165.33	584.72	-	-	28,910.69	-	-	1,058,660.74
Petty Cash Accounts	100.00	100.00	-	-	-	-	-	200.00
Total Cash Balance 9/30/20	7,379,200.02	684.72	22,376.21	636,950.24	108,190.44	26,968.59	176,913.20	8,351,283.42

*General Fund balance includes Reserves in:
 JP Morgan Chase Multifund Savings Acct \$ 3,132,263.87
 Total Reserves \$ 3,132,263.87

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

January 25, 2021
Jada B. Winslow
 District Clerk

This is to certify that the above cash balances are in agreement with my bank statement as reconciled.

[Signature]
 District Treasurer

WESTFIELD CENTRAL SCHOOL DISTRICT
CASH ACTIVITY
September 30, 2020

	General	Fund	School Lunch Fund	Special Aid Fund	Capital Fund	Trust & Agency Fund	Expendable Trust	Debt Service Fund	Total All Funds
CASH BALANCE, 8/31/2020	\$ 4,003,659.33		\$ 407.47	\$ 22,376.21	\$ 666,927.69	\$ 95,688.34	\$ 26,900.06	\$ 176,913.20	\$ 4,992,872.30
ADD: CASH RECEIPTS									
FEDERAL FUNDING SUBTOTAL									
NYS - TEXTBOOK AID 20-21		9,750.00							9,750.00
NYS - LOTTERY AID 20-21		797,040.47							797,040.47
NYS - VLT LOTTERY AID 20-21		35,768.79							35,768.79
NYS - BOCES AID 19-20		407,678.74							407,678.74
STATE FUNDING SUBTOTAL		1,250,238.00							1,250,238.00
FY 20-21 SCHOOL TAXES COLLECTED	3,186,410.90								3,186,410.90
CAFETERIA RECEIPTS			215.00						215.00
FROM RETIREE'S FOR HEALTH INSURANCE						19,768.38			19,768.38
DIVIDENDS							67.87		67.87
INTEREST EARNINGS		119.94				1.68	0.66		122.28
OTHER REVENUE		360.00	62.25			1,750.00			2,172.25
TOTAL CASH RECEIPTS	4,437,128.84		277.25	-	-	21,520.06	68.53	-	4,458,994.68
ADD: PETTY CASH ISSUED		100.00							100.00
DEDUCT: CASH DISBURSEMENTS									
CHECKS ISSUED (218649-218771)	(308,763.60)		(9,423.56)	(1,957.35)	(29,977.45)	(73,064.88)			(423,186.84)
GROSS PAYROLL (615419)	(658,022.66)		(9,304.31)	(23,678.96)		691,005.93			-
NET PAYROLL						(477,974.74)			(477,974.74)
US TREASURY - ACH	(47,827.84)		(658.64)	(1,682.36)		(112,012.23)			(162,181.07)
NYS WITHHOLDING TAX - ACH						(28,843.54)			(28,843.54)
ERS PAYMENT - ACH & ANNUAL WIRE TRANSFER						(3,109.04)			(3,109.04)
FLEX CHECKING EXPENDITURES						(5,376.96)			(5,376.96)
BANK FEE		(11.37)							(11.37)
TOTAL CASH DISBURSEMENTS	(1,014,625.47)		(19,386.51)	(27,318.67)	(29,977.45)	(9,375.46)	-	-	(1,100,683.56)
TOTAL CASH BEFORE INTERFUND TRANSACTIONS	7,426,262.70		(18,701.79)	(4,942.46)	636,950.24	107,832.94	26,968.59	176,913.20	8,351,283.42
INTER-FUND TRANSACTIONS:									
INTERFUND TRANSFERS									
INTER-FUND EXPENSE REIMBURSEMENTS		(357.50)				357.50			-
LOANS (TO) FROM OTHER FUNDS	(46,705.18)		19,386.51	27,318.67					-
TOTAL INTERFUND TRANSACTIONS	(47,062.68)		19,386.51	27,318.67	-	357.50	-	-	-
CASH BALANCE, 9/30/2020	\$ 7,379,200.02		\$ 684.72	\$ 22,376.21	\$ 636,950.24	\$ 108,190.44	\$ 26,968.59	\$ 176,913.20	\$ 8,351,283.42

GENERAL FUND
ACTUAL CASH FLOW REPORT
AS OF SEPTEMBER 30, 2020

	JULY 2020	AUG. 2020	SEP. 2020	OCT. 2020	NOV. 2020	DEC. 2020	JAN. 2021	FEB. 2021	MAR. 2021	APR. 2021	MAY 2021	JUN. 2021	TOTAL Y-T-D
A CASH BALANCE, BEG OF MONTH	5,145,389.84	4,586,125.21	4,003,659.33	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	5,145,389.84
ADD: CASH RECEIPTS													
NYS - EXCESS COST AID 19-20		137,897.20											137,897.20
NYS - LOTTERY AID 20-21			797,040.47										797,040.47
NYS - VLT LOTTERY AID 20-21			35,768.79										35,768.79
NYS - BOCES AID - 19-20			407,678.74										407,678.74
NYS - TEXTBOOK AID 20-21			9,750.00										9,750.00
NYS - SCHOOL LUNCH AID (STATE & FEDERAL)													
REC'D IN MULTI CKG PAID OFF DUE TO GF FROM SLF	29,332.00	663.20											29,995.20
STATE FUNDING SUBTOTAL	29,332.00	138,560.40	1,250,238.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,418,130.40
SCHOOL TAXES COLLECTED 20-21			3,186,410.90										3,186,410.90
INTEREST EARNINGS	423.39	396.83	119.94										940.16
OTHER REVENUE	1,140.00	3,181.04	360.00										4,681.04
B ADD: CASH RECEIPTS	30,895.39	158,591.94	4,437,128.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,626,616.17
B2 ADD: PETTY CASH ISSUED			100.00										100.00
DEDUCT: CASH DISB.													
CHECKS ISSUED (A/P)	(414,880.07)	(540,837.79)	(308,763.60)										(1,264,481.46)
GROSS PAYROLL	(132,120.59)	(107,686.16)	(658,022.66)										(897,829.41)
EMPLOYER FICA	(10,134.94)	(8,295.16)	(47,827.84)										(66,257.94)
BANK FEES	(141.35)	(11.42)	(11.37)										(164.14)
C TOTAL CASH DISBURSEMENTS	(557,276.95)	(656,830.53)	(1,014,625.47)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,228,732.95)
D NET CASH FROM OPERATIONS (A + B + B2 + B3+ B4 +B5 + C)	4,619,008.28	4,087,886.62	7,426,262.70	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,543,373.06
INTERFUND ITEMS:													
INTERFUND TRANSFERS	(12,246.00)												(12,246.00)
INTER-FUND EXPENSE REIMBURSMENTS	(157.50)	(157.50)	(357.50)										(672.50)
LOAN REPAY FROM OTHER FUNDS	43,947.16	37,913.14	0.00										81,860.30
LOANS TO/FROM OTHER FUNDS	(64,426.73)	(121,982.93)	(46,705.18)										(233,114.84)
E TOTAL INTERFUND ITEMS	(32,883.07)	(84,227.29)	(47,062.68)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(164,173.04)
F CASH BALANCE, END OF MONTH (D + E)	4,586,125.21	4,003,659.33	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02
G RESERVE CASH	3,131,955.64	3,132,186.84	3,132,263.87										
H OPERATING CASH (F - G)	1,454,169.57	871,472.49	4,246,936.15	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	7,379,200.02	

SCHOOL LUNCH FUND
ACTUAL CASH FLOW REPORT
AS OF SEPTEMBER 30, 2020

	JULY 2020	AUG. 2020	SEP. 2020	OCT. 2020	NOV. 2020	DEC. 2020	JAN. 2021	FEB. 2021	MAR. 2021	APR. 2021	MAY 2021	JUN. 2021	TOTAL Y-T-D
A CASH BALANCE, BEG OF MONTH	388.41	316.53	407.47	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	388.41
ADD: CASH RECEIPTS													
CAFETERIA RECEIPTS			215.00										215.00
OTHER EXPENSE REIMBURSEMENTS/REFUNDS		77.94											77.94
OTHER REVENUE		13.00	62.25										75.25
B TOTAL CASH RECEIPTS	0.00	90.94	277.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	368.19
DEDUCT: CASH DISBURSEMENTS													
CHECKS ISSUED (A/P)	(6,160.80)	(3,117.94)	(9,423.56)										(18,702.30)
GROSS PAYROLL			(9,304.31)										(9,304.31)
EMPLOYER FICA			(658.64)										(658.64)
BANK FEE (DEPOSIT TICKETS)	(71.88)												(71.88)
D TOTAL CASH DISBURSEMENTS	(6,232.68)	(3,117.94)	(19,386.51)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(28,737.13)
E NET CASH FROM OPERATIONS (A + B + C+D)	(5,844.27)	(2,710.47)	(18,701.79)	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	(27,980.53)
INTERFUND ITEMS:													
LOANS TO/FROM OTHER FUNDS	6,160.80	3,117.94	19,386.51										28,665.25
F TOTAL INTERFUND ITEMS	6,160.80	3,117.94	19,386.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,665.25
G CASH BALANCE, END OF MONTH (E + F)	316.53	407.47	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72	684.72

SPECIAL AID FUND
ACTUAL CASH FLOW REPORT
AS OF SEPTEMBER 30, 2020

	JULY 2020	AUG. 2020	SEP. 2020	OCT. 2020	NOV. 2020	DEC. 2020	JAN. 2021	FEB. 2021	MAR. 2021	APR. 2021	MAY 2021	JUN. 2021	TOTALS
A CASH BAL, BEG OF MONTH	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21
ADD: CASH RECEIPTS													
FEDERAL FUNDING:													
SUBTOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-
STATE FUNDING:													
NYS - UNIVERSAL PRE-K AID 19-20	10,089.00												10,089.00
NYS - SUMMER HANDICAPPED AID 2019	4,324.00												4,324.00
SUBTOTAL	14,413.00	-	-	-	-	-	-	-	-	-	-	-	14,413.00
OTHER:													
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SUMMER 2020)		37,913.14											37,913.14
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SCHOOL YEAR) 19-20	29,534.16												29,534.16
SUBTOTAL	29,534.16	37,913.14	-	-	-	-	-	-	-	-	-	-	67,447.30
B TOTAL CASH RECEIPTS	43,947.16	37,913.14	-	-	-	-	-	-	-	-	-	-	81,860.30
DEDUCT: CASH DISB.													
CHECKS ISSUED (A/P)	-	(2,208.95)	(1,957.35)										(4,166.30)
GROSS PAYROLL	(54,125.30)	(108,365.89)	(23,678.96)										(186,170.15)
EMPLOYER FICA	(4,140.63)	(8,290.15)	(1,682.36)										(14,113.14)
C TOTAL CASH DISB.	(58,265.93)	(118,864.99)	(27,318.67)	-	-	-	-	-	-	-	-	-	(204,449.59)
D NET CASH FROM OPERATIONS (A + B + C)	8,057.44	(58,575.64)	(4,942.46)	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	(100,213.08)
INTERFUND ITEMS:													
LOANS REPAYMENTS TO OTHER FUNDS	(43,947.16)	(37,913.14)	-										(81,860.30)
LOANS FROM OTHER FUNDS	58,265.93	118,864.99	27,318.67										204,449.59
E TOTAL INTERFUND ITEMS	14,318.77	80,951.85	27,318.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122,589.29
F CASH BAL, END OF MONTH (D + E)	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21	22,376.21

WESTFIELD CENTRAL SCHOOL DISTRICT
SUMMARY OF CASH ACCOUNTS
October 31, 2020

	General Fund*	School Lunch Fund	Special Aid Fund	Capital Fund	Trust & Agency Fund	Expendable Trust	Debt Service Fund	Total All Funds
Community Bank Savings								
Bank Balance	392,979.93	-	-	-	1.00	-	-	392,980.93
Book Balance	392,979.93	-	-	-	1.00	-	-	392,980.93
JP Morgan Chase MultiFund Savings								
Bank Balance	7,268,151.21	-	22,776.21	636,950.24	92,400.15	26,970.74	176,913.20	8,224,161.75
Deposit in Transit	39,415.62	-	-	-	-	-	-	39,415.62
Book Balance	7,307,566.83	-	22,776.21	636,950.24	92,400.15	26,970.74	176,913.20	8,263,577.37
Total Book Balance - Savings Accounts	7,700,546.76	-	22,776.21	636,950.24	92,401.15	26,970.74	176,913.20	8,656,558.30
JP Morgan Chase MultiFund Checking								
Bank Balance	94,338.05	-	1,498.75	21,015.00	42,494.05	-	-	159,345.85
Transfer in Transit	-	-	-	-	(201.13)	-	-	(201.13)
Outstanding Checks	(40,040.51)	-	(1,498.75)	(21,015.00)	(37,199.80)	-	-	(99,754.06)
Book Balance	54,297.54	-	-	-	5,093.12	-	-	59,390.66
Community Bank Cafeteria Checking								
Bank Balance	-	621.76	-	-	-	-	-	621.76
Book Balance	-	621.76	-	-	-	-	-	621.76
The Bancorp Bank Checking (HEG collateral acct)								
Bank Balance	-	-	-	-	940.10	-	-	940.10
Deposits in Transit	-	-	-	-	349.90	-	-	349.90
Book Balance	-	-	-	-	1,290.00	-	-	1,290.00
JP Morgan Chase Flex Checking								
Bank Balance	-	-	-	-	15,030.87	-	-	15,030.87
Pending Withdrawals	-	-	-	-	(389.88)	-	-	(389.88)
Book Balance	-	-	-	-	14,640.99	-	-	14,640.99
JP Morgan Chase Payroll Checking								
Bank Balance	-	-	-	-	-	-	-	-
Transfer in Transit	-	-	-	-	201.13	-	-	201.13
Outstanding Checks	-	-	-	-	(201.13)	-	-	(201.13)
Book Balance	-	-	-	-	-	-	-	-
Total Book Balance - Checking Accounts	54,297.54	621.76	-	-	21,024.11	-	-	75,943.41
Petty Cash Accounts	100.00	100.00	-	-	-	-	-	200.00
Total Cash Balance 10/31/20	7,754,944.30	721.76	22,776.21	636,950.24	113,425.26	26,970.74	176,913.20	8,732,701.71

*General Fund balance includes Reserves in:
JP Morgan Chase Mullifund Savings Acct \$ 3,132,339.99
Total Reserves \$ 3,132,339.99

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

January 25, 2021
[Signature]
District Clerk

This is to certify that the above cash balances are in agreement with my bank statement, as reconciled.

[Signature]
District Treasurer

WESTFIELD CENTRAL SCHOOL DISTRICT
CASH ACTIVITY
October 31, 2020

	General Fund	School Lunch Fund	Special Aid Fund	Capital Fund	Trust & Agency Fund	Expendable Trust	Debt Service Fund	Total All Funds
CASH BALANCE, 9/30/2020	\$ 7,379,200.02	\$ 684.72	\$ 22,376.21	\$ 636,950.24	\$ 108,190.44	\$ 26,968.59	\$ 176,913.20	\$ 8,351,283.42
ADD: CASH RECEIPTS								
FEDERAL FUNDING SUBTOTAL								
NYS - VLT LOTTERY AID 20-21	53,653.18	-	-	-	-	-	-	53,653.18
STATE FUNDING SUBTOTAL								
FY 20-21 SCHOOL TAXES COLLECTED	1,337,603.71	-	-	-	-	-	-	1,337,603.71
INTEREST & PENALTIES ON TAXES	6,351.94	-	-	-	-	-	-	6,351.94
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K SUMMER 2020	-	-	832.00	-	-	-	-	832.00
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K 20-21	-	-	29,707.12	-	-	-	-	29,707.12
CAFETERIA RECEIPTS	-	10.00	-	-	-	-	-	10.00
FROM RETIREE'S FOR HEALTH INSURANCE	-	-	-	-	12,393.86	-	-	12,393.86
DIVIDENDS	-	-	-	-	-	2.15	-	2.15
INTEREST EARNINGS	197.61	-	-	-	2.05	-	-	199.66
NCCF: SERVICE LEARNING GRANT	-	-	400.00	-	-	-	-	400.00
OTHER REVENUE	6,463.86	38.50	-	-	725.49	-	-	7,227.85
TOTAL CASH RECEIPTS	1,404,270.30	48.50	30,939.12	-	13,121.40	2.15	-	1,448,381.47
DEDUCT: CASH DISBURSEMENTS								
CHECKS ISSUED (218772-218855)	(278,097.56)	(11,723.72)	(13,229.88)	(21,015.00)	(70,697.98)	-	-	(394,764.14)
GROSS PAYROLL	(649,852.67)	(11,368.95)	(24,042.42)	-	685,264.04	-	-	-
NET PAYROLL	-	-	-	-	(469,034.26)	-	-	(469,034.26)
US TREASURY - ACH	(47,210.83)	(816.64)	(1,707.47)	-	(111,462.47)	-	-	(161,197.41)
NYS WITHHOLDING TAX - ACH	-	-	-	-	(28,904.96)	-	-	(28,904.96)
ERS PAYMENT - ACH & ANNUAL WIRE TRANSFER	-	-	-	-	(3,022.42)	-	-	(3,022.42)
FLEX CHECKING EXPENDITURES	-	-	-	-	(10,028.53)	-	-	(10,028.53)
BANK FEE	-	(11.46)	-	-	-	-	-	(11.46)
TOTAL CASH DISBURSEMENTS	(975,161.06)	(23,920.77)	(38,979.77)	(21,015.00)	(7,886.58)	-	-	(1,066,963.18)
TOTAL CASH BEFORE INTERFUND TRANSACTIONS	7,808,309.26	(23,187.55)	14,335.56	615,935.24	113,425.26	26,970.74	176,913.20	8,732,701.71
INTER-FUND TRANSACTIONS:								
LOANS (TO) FROM OTHER FUNDS	(53,364.96)	23,909.31	8,440.65	21,015.00	-	-	-	-
TOTAL INTERFUND TRANSACTIONS	(53,364.96)	23,909.31	8,440.65	21,015.00	-	-	-	-
CASH BALANCE, 10/31/2020	\$ 7,754,944.30	\$ 721.76	\$ 22,776.21	\$ 636,950.24	\$ 113,425.26	\$ 26,970.74	\$ 176,913.20	\$ 8,732,701.71

GENERAL FUND
ACTUAL CASH FLOW REPORT
AS OF SEPTEMBER 30, 2020

	JULY 2020	AUG. 2020	SEP. 2020	OCT. 2020	NOV. 2020	DEC. 2020	JAN. 2021	FEB. 2021	MAR. 2021	APR. 2021	MAY 2021	JUN. 2021	TOTAL Y-T-D
A CASH BALANCE, BEG OF MONTH	5,145,389.84	4,586,125.21	4,003,659.33	7,379,200.02	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	5,145,389.84
ADD: CASH RECEIPTS													
NYS - EXCESS COST AID 19-20		137,897.20											137,897.20
NYS - LOTTERY AID 20-21			797,040.47										797,040.47
NYS - VLT LOTTERY AID 20-21			35,768.79	53,653.18									89,421.97
NYS - BOCES AID - 19-20			407,678.74										407,678.74
NYS - TEXTBOOK AID 20-21			9,750.00										9,750.00
NYS - SCHOOL LUNCH AID (STATE & FEDERAL)													
REC'D IN MULTI CKG PAID OFF DUE TO GF FROM SLF	29,332.00	663.20											29,995.20
STATE FUNDING SUBTOTAL	29,332.00	138,560.40	1,250,238.00	53,653.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,471,783.58
SCHOOL TAXES COLLECTED 20-21			3,186,410.90	1,337,603.71									4,524,014.61
INTEREST & PENALTIES ON TAXES				6,351.94									6,351.94
INTEREST EARNINGS	423.39	396.83	119.94	197.61									1,137.77
OTHER REVENUE	1,140.00	3,181.04	360.00	6,463.86									11,144.90
B ADD: CASH RECEIPTS	30,895.39	158,591.94	4,437,128.84	1,404,270.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,030,886.47
B2 ADD: PETTY CASH ISSUED			100.00										100.00
DEDUCT: CASH DISB.													
CHECKS ISSUED (A/P)	(414,880.07)	(540,837.79)	(308,763.60)	(278,097.56)									(1,542,579.02)
GROSS PAYROLL	(132,120.59)	(107,686.16)	(658,022.66)	(649,852.67)									(1,547,682.08)
EMPLOYER FICA	(10,134.94)	(8,295.16)	(47,827.84)	(47,210.83)									(113,468.77)
BANK FEES	(141.35)	(11.42)	(11.37)										(164.14)
C TOTAL CASH DISBURSEMENTS	(557,276.95)	(656,830.53)	(1,014,625.47)	(975,161.06)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3,203,894.01)
D NET CASH FROM OPERATIONS (A + B + B2 + B3+ B4 +B5 + C)	4,619,008.28	4,087,886.62	7,426,262.70	7,808,309.26	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,972,482.30
INTERFUND ITEMS:													
INTERFUND TRANSFERS	(12,246.00)												(12,246.00)
INTER-FUND EXPENSE REIMBURSMENTS	(157.50)	(157.50)	(357.50)										(672.50)
LOAN REPAY FROM OTHER FUNDS	43,947.16	37,913.14		30,539.12									112,399.42
LOANS TO/FROM OTHER FUNDS	(64,426.73)	(121,982.93)	(46,705.18)	(83,904.08)									(317,018.92)
E TOTAL INTERFUND ITEMS	(32,883.07)	(84,227.29)	(47,062.68)	(53,364.96)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(217,538.00)
F CASH BALANCE, END OF MONTH (D + E)	4,586,125.21	4,003,659.33	7,379,200.02	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30
G RESERVE CASH	3,131,955.64	3,132,186.84	3,132,263.87	3,132,339.99									
H OPERATING CASH (F - G)	1,454,169.57	871,472.49	4,246,936.15	4,622,604.31	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	7,754,944.30	

SCHOOL LUNCH FUND
ACTUAL CASH FLOW REPORT
AS OF SEPTEMBER 30, 2020

	JULY 2020	AUG. 2020	SEP. 2020	OCT. 2020	NOV. 2020	DEC. 2020	JAN. 2021	FEB. 2021	MAR. 2021	APR. 2021	MAY 2021	JUN. 2021	TOTAL Y-T-D
A CASH BALANCE, BEG OF MONTH	388.41	316.53	407.47	684.72	721.76	721.76	721.76	721.76	721.76	721.76	721.76	721.76	388.41
ADD: CASH RECEIPTS													
CAFETERIA RECEIPTS			215.00	10.00									225.00
OTHER EXPENSE REIMBURSEMENTS/REFUNDS		77.94											77.94
OTHER REVENUE		13.00	62.25	38.50									113.75
B TOTAL CASH RECEIPTS	0.00	90.94	277.25	48.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416.69
DEDUCT: CASH DISBURSEMENTS													
CHECKS ISSUED (A/P)	(6,160.80)	(3,117.94)	(9,423.56)	(11,723.72)									(30,426.02)
GROSS PAYROLL			(9,304.31)	(11,368.95)									(20,673.26)
EMPLOYER FICA			(658.64)	(816.64)									(1,475.28)
BANK FEE (DEPOSIT TICKETS)	(71.88)			(11.46)									(83.34)
D TOTAL CASH DISBURSEMENTS	(6,232.68)	(3,117.94)	(19,386.51)	(23,920.77)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(52,657.90)
E NET CASH FROM OPERATIONS (A + B + C+D)	(5,844.27)	(2,710.47)	(18,701.79)	(23,187.55)	721.76	721.76	721.76	721.76	721.76	721.76	721.76	721.76	(51,852.80)
INTERFUND ITEMS:													
LOANS TO/FROM OTHER FUNDS	6,160.80	3,117.94	19,386.51	23,909.31									52,574.56
F TOTAL INTERFUND ITEMS	6,160.80	3,117.94	19,386.51	23,909.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,574.56
G CASH BALANCE, END OF MONTH (E + F)	316.53	407.47	684.72	721.76	721.76	721.76	721.76	721.76	721.76	721.76	721.76	721.76	721.76

SPECIAL AID FUND
ACTUAL CASH FLOW REPORT
AS OF SEPTEMBER 30, 2020

	JULY 2020	AUG. 2020	SEP. 2020	OCT. 2020	NOV. 2020	DEC. 2020	JAN. 2021	FEB. 2021	MAR. 2021	APR. 2021	MAY 2021	JUN. 2021	TOTALS
A CASH BAL, BEG OF MONTH	22,376.21	22,376.21	22,376.21	22,376.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,376.21
ADD: CASH RECEIPTS													
FEDERAL FUNDING:													
SUBTOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-
STATE FUNDING:													
NYS - UNIVERSAL PRE-K AID 19-20	10,089.00												10,089.00
NYS - SUMMER HANDICAPPED AID 2019	4,324.00												4,324.00
SUBTOTAL	14,413.00												14,413.00
OTHER:													
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SUMMER 2020)		37,913.14		832.00									38,745.14
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SCHOOL YEAR) 19-20	29,534.16												29,534.16
CHAUTAUQUA COUNTY - UNIVERSAL PRE-K (SCHOOL YEAR) 20-21				29,707.12									29,707.12
NCCF SERVICE LEARNING GRANT				400.00									400.00
SUBTOTAL	29,534.16	37,913.14	-	30,939.12	-	-	-	-	-	-	-	-	98,386.42
B TOTAL CASH RECEIPTS	43,947.16	37,913.14	-	30,939.12	-	-	-	-	-	-	-	-	112,799.42
DEDUCT: CASH DISB.													
CHECKS ISSUED (A/P)	-	(2,208.95)	(1,957.35)	(13,229.88)									(17,396.18)
GROSS PAYROLL	(54,125.30)	(108,365.89)	(23,678.96)	(24,042.42)									(210,212.57)
EMPLOYER FICA	(4,140.63)	(8,290.15)	(1,682.36)	(1,707.47)									(15,820.61)
C TOTAL CASH DISB.	(58,265.93)	(118,864.99)	(27,318.67)	(38,979.77)	-	-	-	-	-	-	-	-	(243,429.36)
D NET CASH FROM OPERATIONS (A + B + C)	8,057.44	(58,575.64)	(4,942.46)	14,335.56	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	(108,253.73)
INTERFUND ITEMS:													
LOANS REPAYMENTS TO OTHER FUNDS	(43,947.16)	(37,913.14)	-	(30,539.12)									(112,399.42)
LOANS FROM OTHER FUNDS	58,265.93	118,864.99	27,318.67	38,979.77									243,429.36
E TOTAL INTERFUND ITEMS	14,318.77	80,951.85	27,318.67	8,440.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,029.94
F CASH BAL, END OF MONTH (D + E)	22,376.21	22,376.21	22,376.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21	22,776.21

General Ledger Report

Financial Report

From Date:	9/1/2020
To Date:	9/30/2020

From Acct:	133
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000133	Class of 2020	\$11,053.97	\$0.00	(\$11,050.00)	(\$3.97)	\$0.00	\$0.00	\$0.00
000135	Class of 2021	\$5,063.57	\$0.00	\$0.00	\$0.00	\$5,063.57	\$0.00	\$5,063.57
000137	Class of 2022	\$2,069.85	\$0.00	\$0.00	\$0.00	\$2,069.85	\$0.00	\$2,069.85
000139	Baseball	\$2.57	\$0.00	\$0.00	\$0.00	\$2.57	\$0.00	\$2.57
000140	Class of 2025-Gettysburg	\$12,879.96	\$0.00	(\$210.00)	\$0.00	\$12,669.96	\$0.00	\$12,669.96
000141	Class of 2023	\$1,558.48	\$0.00	(\$49.00)	\$0.00	\$1,509.48	\$0.00	\$1,509.48
000142	Class of 2026-Gettysburg	\$2,000.50	\$0.00	\$0.00	\$0.00	\$2,000.50	\$0.00	\$2,000.50
000143	Europe Trip	\$2,101.57	\$0.00	\$0.00	\$0.00	\$2,101.57	\$0.00	\$2,101.57
000144	Class of 2024	\$1,400.80	\$0.00	\$0.00	\$0.00	\$1,400.80	\$0.00	\$1,400.80
000205	Band Fund	\$10,705.37	\$630.00	(\$268.95)	\$0.00	\$11,066.42	\$0.00	\$11,066.42
000206	Modified Girls Basketball	\$3,785.91	\$0.00	\$0.00	\$0.00	\$3,785.91	\$0.00	\$3,785.91
000207	Varsity Girls Basketball	\$118.63	\$0.00	\$0.00	\$0.00	\$118.63	\$0.00	\$118.63
000208	Builders Club	\$164.98	\$0.00	\$0.00	\$0.00	\$164.98	\$0.00	\$164.98
000220	Drama Club	\$8,353.94	\$0.00	\$0.00	\$0.00	\$8,353.94	\$0.00	\$8,353.94
000221	Environmental Club	\$1,358.32	\$0.00	\$0.00	\$0.00	\$1,358.32	\$0.00	\$1,358.32
000222	Cheer Club	\$103.81	\$0.00	\$0.00	\$0.00	\$103.81	\$0.00	\$103.81
000225	F.F.A.	\$288.48	\$0.00	\$0.00	\$0.00	\$288.48	\$0.00	\$288.48
000227	Spanish Club	\$1,535.66	\$0.00	\$0.00	\$0.00	\$1,535.66	\$0.00	\$1,535.66
000235	Key Club	\$1,873.66	\$50.00	\$0.00	\$0.00	\$1,923.66	\$0.00	\$1,923.66
000260	Senior Chorus	\$7,737.04	\$0.00	\$0.00	\$0.00	\$7,737.04	\$0.00	\$7,737.04
000264	M.S. Student Govt.	\$2,574.51	\$10.00	(\$171.72)	\$0.00	\$2,412.79	\$0.00	\$2,412.79
000265	H.S. Student Govt.	\$2,172.63	\$0.57	\$0.00	\$3.97	\$2,177.17	\$0.00	\$2,177.17
000275	Varsity Club	\$599.06	\$0.00	\$0.00	\$0.00	\$599.06	\$0.00	\$599.06
000285	Yearbook	\$2,275.39	\$0.00	\$0.00	\$0.00	\$2,275.39	\$0.00	\$2,275.39
000288	Girls Volleyball	\$1.81	\$0.00	\$0.00	\$0.00	\$1.81	\$0.00	\$1.81
000555	NYS Sales Tax	\$173.14	\$0.00	\$0.00	\$0.00	\$173.14	\$0.00	\$173.14
Group Total		\$81,953.61	\$690.57	(\$11,749.67)	\$0.00	\$70,894.51	\$0.00	\$70,894.51
Activity Accounts Grand Total		\$81,953.61	\$690.57	(\$11,749.67)	\$0.00	\$70,894.51	\$0.00	\$70,894.51
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992	Checking	\$47,592.88	\$690.00	(\$11,749.67)	\$0.00	\$36,533.21	\$0.00	\$36,533.21
994	Savings	\$34,360.73	\$0.57	\$0.00	\$0.00	\$34,361.30	\$0.00	\$34,361.30
General Ledger Grand Total		\$81,953.61	\$690.57	(\$11,749.67)	\$0.00	\$70,894.51	\$0.00	\$70,894.51

WESTFIELD CENTRAL S D
General Ledger Report
Financial Report

From Date:	9/1/2020
To Date:	9/30/2020

From Acct:	133
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
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I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Treasurer: *[Signature]* Date: 1/1/2021
Principal: *[Signature]* Date: 1/1/2021

General Ledger Report

Financial Report

From Date:	10/1/2020
To Date:	10/31/2020

From Acct:	135
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000135	Class of 2021	\$5,063.57	\$211.00	\$0.00	\$0.00	\$5,274.57	\$0.00	\$5,274.57
000137	Class of 2022	\$2,069.85	\$0.00	\$0.00	\$0.00	\$2,069.85	\$0.00	\$2,069.85
000139	Baseball	\$2.57	\$0.00	\$0.00	\$0.00	\$2.57	\$0.00	\$2.57
000140	Class of 2025-Gettysburg	\$12,669.96	\$0.00	\$0.00	\$0.00	\$12,669.96	\$0.00	\$12,669.96
000141	Class of 2023	\$1,509.48	\$0.00	\$0.00	\$0.00	\$1,509.48	\$0.00	\$1,509.48
000142	Class of 2026-Gettysburg	\$2,000.50	\$0.00	\$0.00	\$0.00	\$2,000.50	\$0.00	\$2,000.50
000143	Europe Trip	\$2,101.57	\$0.00	\$0.00	\$0.00	\$2,101.57	\$0.00	\$2,101.57
000144	Class of 2024	\$1,400.80	\$0.00	\$0.00	\$0.00	\$1,400.80	\$0.00	\$1,400.80
000205	Band Fund	\$11,066.42	\$420.00	(\$140.00)	\$0.00	\$11,346.42	\$0.00	\$11,346.42
000206	Modified Girls Basketball	\$3,785.91	\$0.00	\$0.00	\$0.00	\$3,785.91	\$0.00	\$3,785.91
000207	Varsity Girls Basketball	\$118.63	\$0.00	\$0.00	\$0.00	\$118.63	\$0.00	\$118.63
000208	Builders Club	\$164.98	\$0.00	\$0.00	\$0.00	\$164.98	\$0.00	\$164.98
000220	Drama Club	\$8,353.94	\$0.00	\$0.00	\$0.00	\$8,353.94	\$0.00	\$8,353.94
000221	Environmental Club	\$1,358.32	\$0.00	\$0.00	\$0.00	\$1,358.32	\$0.00	\$1,358.32
000222	Cheer Club	\$103.81	\$0.00	\$0.00	\$0.00	\$103.81	\$0.00	\$103.81
000225	F.F.A.	\$288.48	\$0.00	\$0.00	\$0.00	\$288.48	\$0.00	\$288.48
000227	Spanish Club	\$1,535.66	\$0.00	\$0.00	\$0.00	\$1,535.66	\$0.00	\$1,535.66
000235	Key Club	\$1,923.66	\$0.00	\$0.00	\$0.00	\$1,923.66	\$0.00	\$1,923.66
000260	Senior Chorus	\$7,737.04	\$0.00	\$0.00	\$0.00	\$7,737.04	\$0.00	\$7,737.04
000264	M.S. Student Govt.	\$2,412.79	\$0.00	\$0.00	\$0.00	\$2,412.79	\$0.00	\$2,412.79
000265	H.S. Student Govt.	\$2,177.17	\$0.58	\$0.00	\$0.00	\$2,177.75	\$0.00	\$2,177.75
000275	Varsity Club	\$599.06	\$0.00	\$0.00	\$0.00	\$599.06	\$0.00	\$599.06
000285	Yearbook	\$2,275.39	\$0.00	\$0.00	\$0.00	\$2,275.39	\$0.00	\$2,275.39
000288	Girls Volleyball	\$1.81	\$0.00	\$0.00	\$0.00	\$1.81	\$0.00	\$1.81
000555	NYS Sales Tax	\$173.14	\$0.00	\$0.00	\$0.00	\$173.14	\$0.00	\$173.14
Group Total		\$70,894.51	\$631.58	(\$140.00)	\$0.00	\$71,386.09	\$0.00	\$71,386.09
Activity Accounts Grand Total		\$70,894.51	\$631.58	(\$140.00)	\$0.00	\$71,386.09	\$0.00	\$71,386.09
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992	Checking	\$36,533.21	\$631.00	(\$140.00)	\$0.00	\$37,024.21	\$0.00	\$37,024.21
994	Savings	\$34,361.30	\$0.58	\$0.00	\$0.00	\$34,361.88	\$0.00	\$34,361.88
General Ledger Grand Total		\$70,894.51	\$631.58	(\$140.00)	\$0.00	\$71,386.09	\$0.00	\$71,386.09

General Ledger Report

Financial Report

From Date:	10/1/2020
To Date:	10/31/2020

From Acct:	135
To Account:	994

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Treasurer: *Alex C. Deering* Date: 1/20/21
 Principal: *Greg W. Mahler* Date: 1/20/21