

MINUTES

SHEPHERD PUBLIC SCHOOLS
REGULAR BOARD MEETING

SHEPHERD MI 48883

November 17, 2020

7:00 p.m.

ZOOM MEETING

Present: Michael Klumpp, President
Brent Curtiss, Vice President
Rick Judge, Treasurer
Melissa Hutchinson, Secretary
Matthew Showalter, Trustee
John Daniels, Trustee
Gina Gross, Trustee

Absent: None.

Also Present: Greg McMillan, Interim Superintendent
Julie Freeze, Director of Business and Finance
School Administrators, Educators, Directors
100 + Community Members

REGULAR MEETING

I. CALL TO ORDER

Mr. Klumpp called the meeting to order at 7:03 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Michael Klumpp, President, Brent Curtiss, Vice President, Rick Judge,
Treasurer, Melissa Hutchinson, Secretary, Matthew Showalter, Trustee, John
Daniels, Trustee, Gina Gross, Trustee

Absent: None.

IV. APPROVAL OF AGENDA

****A change was made to add on attorney client privilege information to the Closed
Session Motion.**

**Hutchinson moved, seconded by Curtiss, that the Board of Education approve the
revised November 17, 2020 agenda.**

The vote was taken on the motion.

Ayes: 7
Nays: 0
Absent: None.

The motion carried.

V. ACCEPTANCE OF MINUTES

Hutchinson moved, seconded by Showalter, that the minutes be approved from the October 20, 2020 Regular Board Meeting and the November 9, 2020 Committee of the Whole Meeting.

The vote was taken on the motion.

**Ayes: 7
Nays: 0
Absent: None.**

The motion carried.

VI. COMMENTS BY GUESTS

Klumpp asked if anyone would like to address the board. Barb Sawyer addressed the board.

VII. NEW AND OLD BUSINESS

A. Presentations

1. Reconfirmation Meeting

Laurie Richards:

Richards presented the two-way contact data trend from K - 12 over the last 4 weeks of school. The percentages were higher for the face to face students, and the lower percentages came from the online students. She also showed data over the last 8 weeks with the online student's two-way contact, the trend looks good and remains mostly over 75%. Laurie stated that it shows that the teachers and all other staff are working hard to contact these students. Overall, the data shows that the teachers are making touch points with the students. K - 5 contact can be made with the student and or a member of their family, and students from 6th grade - 12th grade contact must be made with the student only. Middle school has the highest percentage of online students.

Public Comment:

There were not any comments from the public. A few board members had comments and questions about the information presented.

B. Action Items

1. ACCOUNTS PAYABLE

Showalter moved, seconded by Judge, to approve General Fund bills, Payroll and Accounts Payable as of October 31, 2020 in the total amount of \$1,288,517.56; Internal Service Fund in the total amount of \$149,076.14; Food Service Fund in the total amount of \$76,604.04; Student Activity Fund in the total amount of \$26,304.05; Fiduciary Fund in the amount of \$25.00 and Debt Retirement in the total amount of \$377,863.75.

The vote was taken on the motion.

**Ayes: Gross, Klumpp, Judge, Hutchinson, Daniels, Curtiss, Showalter
Nays: None.
Absent: None.**

The motion carried.

2. HYBRID INSTRUCTIONAL MODEL

Hutchinson moved, seconded by Gross, to accept the recommendation of the Second Trimester Planning Committee to remain 100% virtual with our Bluejay Online Program for K - 12 students through Friday, January 8, 2021.

The vote was taken on the motion.

**Ayes: Klumpp, Judge, Hutchinson, Daniels, Curtiss, Showalter, Gross
Nays: None.
Absent: None.**

The motion carried.

3. DISTRICT LANGUAGE ARTS CURRICULUM STUDIES

Showalter approved, seconded by Hutchinson, to approve the recommendation of the (K - 5) English Language Arts Curriculum Committee purchase the new "Into Reading" Program not to exceed \$91,000. This adoption will include all the materials, online resources, and professional development.

The vote was taken on the motion.

**Ayes: Judge, Hutchinson, Daniels, Curtiss, Showalter, Gross, Klumpp
Nays: None.
Absent: Showalter**

The motion carried.

4. DISTRICT MATHEMATICS CURRICULUM STUDIES

Hutchinson moved, seconded by Daniels, to approve the recommendation of the (K-5) Math Curriculum Committee to purchase the new "Math Expressions" program at a cost not to exceed \$52,000. This adoption will include all the materials, online resources, and professional development.

The vote was taken on the motion.

**Ayes: Hutchinson, Daniels, Curtiss, Showalter, Gross, Klumpp, Judge
Nays: None.
Absent: Showalter**

The motion carried.

5. NEW HIRES

Showalter moved, seconded by Hutchinson, to hire the following, effective immediately:

Bryan Dickman, Tom Ramon, Kamryn Pacholski, Kaleb Keipert, Alaina Sunken, Ryan Sersaw, Dan Terburgh, Rosie Davis, Stephanie Harvey.

The vote was taken on the motion.

Ayes: Hutchinson, Daniels, Curtiss, Showalter, Gross, Klumpp, Judge
Nays: None.
Absent: None.

The motion carried.

C. Student Council President (Katherine Weiss)
Absent.

D. Superintendent's Items
None.

E. Director of Business & Finance Items
None.

F. Secretary Announcements
Moeggenberg stated that the school of choice window is open through Wednesday, November 25, 2020.

G. Board Member Remarks
No comments for the record.

VII. NEW AND OLD BUSINESS Continued

B. Action Item Continued

6. CLOSED SESSION

Showalter moved, seconded by Judge, to move to Closed Session at 8:20 p.m. to discuss contract negotiations and attorney client privilege information.

The vote was taken on the motion.

Ayes: Gross, Showalter, Judge, Hutchinson, Daniels, Curtiss, Klumpp
Nays: None.
Absent: None.

The motion carried.

Gross moved, seconded by Daniels, to reconvene Regular Session at 10:36 p.m.

Ayes: Showalter, Judge, Hutchinson, Daniels, Curtiss, Klumpp, Gross
Nays: None.
Absent: None.

7. BUS DRIVERS CONTRACT

Showalter moved, seconded by Curtiss, to approve the Letter of Agreement (LOA) with the Bus Drivers Union as presented.

The vote was taken on the motion.

Ayes: Judge, Hutchinson, Daniels, Curtiss, Klumpp, Gross, Showalter
Nays: None.
Absent: None.

The motion carried.

8. WAGES FOR SECRETARIES, FOOD SERVICE EMPLOYEES, PARAPROFESSIONALS

Showalter moved, seconded by Gross to approve the wage increases for the Secretaries, Food Service Employees, and Paraprofessionals retroactive to the start of the 20/21 fiscal year.

The vote was taken on the motion.

Ayes: Hutchinson, Daniels, Curtiss, Klumpp, Gross, Showalter, Judge
Nays: None.
Absent: None.

The motion carried.

9. WAGES FOR MECHANICS

Showalter moved, seconded by Daniels, to approve the Mechanics wages retroactive to the start of the 20/21 fiscal year as presented.

	<u>Head Mechanic</u>	<u>Mechanic</u>
Step 1	\$21.00	\$20.00
Step 2	\$22.00	\$21.00
Step 3	\$23.00	\$22.00

The vote was taken on the motion.

Ayes: Daniels, Curtiss, Klumpp, Gross, Showalter, Judge, Hutchinson
Nays: None.
Absent: None.

The motion carried.

10. WAGES/HAZARD PAY FOR ADMINISTRATORS AND DIRECTORS

Showalter moved, seconded by Judge, to approve the proposed salary increases to the Administrators and Directors retroactive to the start of the 20/21 fiscal year as presented, as well as, a payment of \$500.00 for hazard pay to the following:

Ben Brock, Jason Davis, Mike Evans, Julie Freeze, Carrie Gauthier, Corey Grim, Lynette Lentovich, Laurie Richards, Tina Schafer, Steve Sura, Jason Wolf, and Julie Wright.

The vote was taken on the motion.

Ayes: Curtiss, Klumpp, Gross, Showalter, Judge, Hutchinson, Daniels
Nays: None.
Absent: None.

The motion carried.

11. RETIREMENT

Showalter moved, seconded by Daniels, that the Shepherd Board of Education accept the retirement of Jay Gross and approve and authorize Mike Klumpp to sign the settlement agreement with Jay Gross.

The vote was taken on the motion.

Ayes: Klumpp, Gross, Showalter, Judge, Hutchinson, Daniels, Curtiss
Nays: None.
Absent: None.

The motion carried.

VIII. ADJOURNMENT

The Board adjourned the Shepherd Public School Regular Board Meeting at 10:41 p.m.

Respectfully submitted,


Melissa Hutchinson, Board Secretary


Holly Moeggenberg, Recording Secretary