

REVENUES FROM INVESTMENTS

The Board considers a sound investment program essential to the management of the District's fiscal resources. It is the policy of the Board to invest all District funds in such a manner as to maximize return while maintaining safety or principal and sufficient liquidity to meet the District's cash flow needs. The purpose is to use return on investments to supplement other revenues for the support of the schools.

The investment program will be administered in a way that will ensure:

- A. The continuous process of temporary investing of all fund balances and moneys available for investment purposes;
- B. The maintenance (revised following each cash transaction) of a yearly cash flow chart that will provide data to assist proper planning and decision making regarding amount, duration and type of investments;
- C. The use of an open competition system of bids and/or quotes to obtain the maximum yield possible on all investments from both local community and beyond-community financial institutions;
- D. That all vendors using school unit funds provide statements to the unit of their collateral in the form of a list of the securities pledged at market value; and
- E. That all unit investments will be in compliance with the law.

Delegation of Authority

The school unit authorizes the Superintendent and the District's Business Manager, under the administrative supervision of the Superintendent, to manage all activities associated with the investment program in such manner as to accomplish the objectives of this policy. Their responsibilities will also include annual review and assessment of the unit's investment program and filing a report and recommendations annually with the Board. The Superintendent is authorized to execute in the Board's name any and all documents relating to the investment program in a timely manner. The Superintendent and Business Manager may confer with reputable consultants regarding investment decisions as necessary.

The Superintendent or Business Manager will provide a quarterly report as well as an annual report to the Board concerning transactions and return on investments.

Legal Reference: 20-A MRSA § 1312
30-A MRSA § 5706-5719

Cross Reference: DI – Fiscal Accounting and Reporting
DIE – Audits/Financial Monitoring

Adopted: November 5, 2012