



DEPEW UNION FREE SCHOOL DISTRICT

District Offices
5201 S. Transit Road
Depew, New York 14043-4335
www.depewschools.org

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CSEA JOB POSTING

NOTICE OF VACANCY

TITLE: **GROUND'S LABORER (FULL-TIME)**

LOCATION: District Grounds

HOURS: Monday – Friday
8:00 a.m. – 4:30 p.m., April 1 – October 31
2:00 p.m. – 10:30 p.m., November 1 – March 31

**ANTICIPATED
START DATE:** January 2, 2018

JOB DESCRIPTION: See attached

SALARY: As per CSEA Union Contract

**APPLICATION
DEADLINE:** November 29, 2017

INTERESTED PARTIES SHOULD SUBMIT A LETTER OF INTEREST TO:

Jeffery R. Rabey, Ph.D., Superintendent of Schools
DEPEW UNION FREE SCHOOL DISTRICT
5201 S. Transit Road,
Depew, New York 14043

November 20, 2017

JOB DESCRIPTION

2017

5.4

Grounds Laborer

DISTINGUISHING FEATURES OF THE CLASS:

The work involves performing routine manual work requiring physical endurance and willingness to perform a variety of routine and repetitive tasks. Directs work assignments and reviews work completed. Supervision may be exercised by this class over part-time, seasonal and lower ranking maintenance and cleaning personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Cleans and services buildings by sweeping and mopping offices, halls, stairways, etc;
2. Vacuums carpets, waxes and buffs floors with mechanical equipment;
3. Scrubs and cleans all areas of lavatories such as sinks, toilets, urinals, etc.;
4. Cleans lighting fixtures, replaces light bulbs, and washes windows, moves furniture and equipment and washes walls;
5. Assists with outside work such as sweeping walks, shoveling snow, cutting lawns, trimming hedges, may use lawn mower and riding snow plowing equipment, etc.;
6. Loads, unloads trucks and stocks supplies;
7. Picks up and disposes trash or soiled linen and operates clothes washing machine;
8. Gathers and disposes refuse;
9. Complies with various Occupational Safety and Health Administration (OSHA) laws and regulations, including reading and understanding Material Safety Data Sheets relating to hazardous materials and other substances;
10. Replenishes lavatory supplies;
11. Can act as a messenger.
12. May be required to operate a District vehicle; therefore, possession of a valid New York State motor vehicle license will be required.
13. May be assigned other tasks by Supervisor.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the maintenance and repair of buildings, fixtures, and equipment; ability to make a variety of simple repairs and adjustments to buildings and equipment; ability to lift medium weights; willingness to perform routine manual work; willingness to work under all weather conditions; physical condition commensurate to perform the essential functions of the job with or without reasonable accommodations.

MINIMUM QUALIFICATIONS:

Applicants must be able to perform moderately heavy physical labor, and be able to read, write, and understand the English language.