

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION OFFICE
MONDAY, OCTOBER 2, 2017
7:00 P.M.

Board Members:

D. Bell
M. Breneman
J. Eckhart
TJ Jonsson
R. Wright
D. Zachgo

Others:

Kathy Robertson, Superintendent
Greta Obermueller, Clerk
Christi Walter, LJSHS Principal
Stephen Koch, LES Principal
Jill Naasz
Kylie Ehrlich Shari Pittenger
Brenda White Gaylene Zier-Ryan

1. The meeting was called to order at 7:00 p.m. by President, Monty Breneman.

7:01 p.m. Patti Winters arrived as Mr. Breneman was reviewing changes to agenda items for the meeting tonight.
2. Motion by TJ Jonsson, seconded by David Bell, to adopt the amended agenda.
Aye-7 No-0
3. David Gerstmann had earlier requested to be on the agenda during the delegations portion of the meeting tonight but was unable to attend. A School Bus Safety Policy proposal, penned by Mr. Gerstmann, was distributed in his absence.
4. Motion by Debora Zachgo, seconded by Rhonda Wright, to approve the minutes of the regular meeting of September 5, 2017, and the special meeting of September 21, 2017.
Aye-7 No-0
5. Motion by Jeana Eckhart, seconded by TJ Jonsson, to accept the Clerk's and Treasurer's Reports. Aye-7 No-0
6. Motion by Rhonda Wright, seconded by Patti Winters, to accept the bills for payment.
Aye-7 No-0
7. Jill Naasz and Kylie Ehrlich presented on their experiences thus far as First Grade teachers for the 2017-18 year. Both teachers gave laud and appreciation to the efforts and success of all day Kindergarten. The academic gain for students entering First Grade after graduating all day Kindergarten is abundantly clear and noted.

8. Booster Club continues to assist with grants to various clubs and activities within USD #298 Lincoln. They recently assisted with a *Vert Classic* to assist athletes with their vertical jump. They give grants to the Library, Journalism, Football, Weights, JH Volleyball, Robotics. They give Scholarships, After-Prom Gifts, snacks and drinks for scholars' bowl meets, support ads in the local papers/tournament programs. The ever ongoing task of finding volunteers for gate workers for regular season games and tournaments. On behalf of the Board of Education, Monty Breneman thanked Booster Club for all they do for the students, staff and patrons of the district.
9. Kathy Robertson, Superintendent, updated board members on the recent request of a parent to allow a service dog to accompany their child to Lincoln Elementary School. In an attempt to be proactive, Mr. Koch has begun the process of surveying staff and parents of students regarding allergies. There would be issues to address such as who is responsible for taking the dog out periodically throughout the day, feeding of, etc. This will be brought back for further discussion next month as the family is in the process of fundraising at the present time.
10. Brenda White updated the Board of Education of E-Rate funding. Last spring, she presented information on the needs and what she was proposing. Form 471 has been submitted and it is in the process of being approved. This will be brought back next month as an action item, after the Form 471 is approved.
11. Kathy Robertson shared the WeKan video that features students and staff that has been submitted to the Kansas Sampler Festival Group. Mrs. Robertson expressed appreciation to those who contributed time and effort to this project. David Bell asked if permission has been obtained from Kansas State Department of Transportation to place an LED sign on Lincoln Jr./Sr. High School Property along Highway 18. Mrs. Robertson thanked Mr. Bell for bringing that to her attention.
12. Board members were given an update on the KESA (Kansas Education Systems Accreditation) Redesign Concepts for USD 298 Lincoln. This process will be data driven with benchmarks that have to be met. Brainstorming has been in the works to develop time within the calendar to collaborate. A survey was sent out to certified teachers regarding a four day work week with Mondays being used for staff to meet and plan. Mrs. Robertson stated there are many things to be considered as the district begins this process.
13. Christi Walter and Janeen Feil introduced Edgenuity at the September board meeting. Administration and staff feel that the district needs an accredited program for credit recovery. This would be added to the workload of Janeen Feil as Lincoln Jr./Sr. High School Counselor. The district could be the platform for people that

did not graduate with their cohort group. This will go to discussion next month and for action in December. USD #298 Lincoln currently has approximately 30 homeschoolers.

14. The Mettner Field Committee will be meeting on Wednesday evening at 6:00 p.m. to review blueprints. Mrs. Robertson stated that ground work should be starting soon. It has been suggested that two lights be installed at Mettner Field so the list will be updated to include these.
15. Mr. Steve Koch stated that his principal's report was included in the board packet but he wanted to add that the motor on the air handler under the stage in Lincoln Elementary gym was shot. The bushings will have to be rebuilt so they are in the process of getting estimates at the current time. At the last LES site council meeting, it was suggested that Lincoln consider starting a three-year old Pre-School in an effort to intervene and improve recent scores reported from a screening conducted by Lincoln Preschool staff. Mr. Koch said that he will bring back more information as it becomes available.

Mrs. Christi Walter also reported that her written information was included, but wanted to add that the Lincoln High School job shadowing had started and the CTE (Career Technical Education) programs continue.

16. Debora Zachgo, board member representing Lincoln County Recreation, stated that the upcoming Rec. meeting is Wednesday evening. Flag football continues and volleyball is underway. Jessica Clay has started kickball for the younger athletes. The turnout has been really good and by all reports, the kids are loving it.
17. REAP Grant monies, funded by federal funds, used to be distributed to districts that qualified. Now, districts are required to apply for these funds and U.S.D. #298 Lincoln has been notified that they will receive \$29,113 this fiscal year.
18. Information on drug testing of employees was introduced at the meeting last month and Mrs. Robertson was asked to further investigate fees if the district chose to pursue. She distributed information with monthly charges per employee in the pool, pre-employment charges and information, post-accident fees and information. KASB advises that certified personnel could negotiate random drug and alcohol testing but classified staff would have to submit if the board chooses to adopt. Monty Breneman voiced concern about singling out a certain segment of people. There were questions about student testing. After further conversation, this item will be brought back next month for further discussion.

19. Mrs. Robertson distributed the Lincoln County Health Department Inspection Information. This is the first time in 15 years that this inspection has actually taken place. The findings are that there are no violations but there are concerns and the Superintendent has noted them.
20. At the last Board of Education, the possibility of purchasing a bus was discussed. Mrs. Robertson inquired if the board wanted to move in another direction as the district is in the second year with DS Bus Lines. After discussion, Monty Breneman stated that it is good to know that the district has other options, but at the present time it is the consensus of the board to proceed with DS Bus Lines. Until there is a handle on facility needs, the board is pleased with current arrangement with the buses.
21. Mrs. Robertson distributed Lincoln Jr./Sr. High School Community Access General Information that includes proposed changes. These language changes will be brought back next month as an action item.
22. Information for the Lease-Purchase for the Lincoln Jr./Sr. High School Roof project was distributed for the board to review and possibly take action on at the meeting this evening. The Board expressed appreciation to the support of local banks for this project.
23. Gaylene Zier-Ryan addressed the board regarding the Community Trails Grant project. Patti Winter and Jeana Eckhart agreed to serve and attend monthly meetings. Gaylene Zier-Ryan stated that they are still interested in moving forward with a planning grant and will be meeting at 1:30 p.m on the third Tuesday of the month.
24. Kathy Robertson stated that she had sent out dome technology information. The risks still remain with no storm shelters for students and staff. There are several options to include a gym with or without bleachers for various versions. \$141,000 remains in Capital Outlay for the following projects: 1. storm shelter at LJSHS; 2. heating and air at both LES and LJSHS; 3. retrofit LES storm shelter.
25. Kathy Robertson distributed a draft Board of Education policy for disposing of outdated/broken technology and furniture under a \$1,000 value. This will be brought back as an action item.

8:47 p.m. The president called for a short break in the meeting.

8:55 p.m. The meeting resumed.

26. Motion by Rhonda Wright, seconded by Debora Zachgo, that U.S.D. #298 Board of Education go into executive session at 8:55 p.m. for 5 minutes with the Superintendent for the purpose of discussing confidential student information; and that the board return to open meeting at 9:00 p.m. in this room. The executive session is required to protect the exception relating to action adversely or favorably affecting a student under Kansas Open Meetings Act. Aye-7 No-0

8:55 p.m. Mrs. Walter remained in executive session
9:00 p.m. The Board returned to open meeting.

27. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the donations given to the Robert Dean Thompson Memorial for Lincoln High School Athletics. Aye-7 No-0
28. Motion by David Bell, seconded by TJ Jonsson, that U.S.D. #298 Board of Education enter into a lease agreement with Citizens State Bank to finance the installation of the Lincoln Jr./Sr. High School roof, with Monty Breneman as the authorized signer for USD #298 Board of Education. Aye-7 No-0
29. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve an application for a planning grant for the Community Trails Grant project in partnership with USD 298 Lincoln, with Jeana Eckhart and Patti Winters, as board representatives. Aye-7 No-0
30. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of Education appoint Monty Breneman to act as the 2017 voting delegate for the annual KASB Convention. Aye-7 No-0
31. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve Patti Winters and TJ Jonsson serving as representatives on the 2018-19 Negotiating Team. Aye-7 No-0
32. Motion by Debora Zachgo, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve the USD #298 Lincoln School Nurse Job Description. Aye-7 No-0
33. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the U.S.D. #298 Lincoln Jr./Sr. High School Principal Job Description. Aye-7 No-0

34. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the Lincoln Area Chamber of Commerce \$20 donation for Lincoln Jr./Sr. High School Journalism. Aye-7 No-0
35. Motion by David Bell, seconded by TJ Jonsson, that U.S.D. #298 Board of Education accept from the District Court of Lincoln County, check number 009325, in the amount of \$250 made payable to the Lincoln High School Site Council. Aye-7 No-0
36. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education accept from the District Court of Lincoln County, check number 009335, in the amount of \$1,007 made payable to Lincoln Jr./Sr. High School Paw Prints. Aye-7 No-0
37. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept check number 1020 from Mike Panzer in the amount of \$500 for a donation to the Lincoln High School Athletic Department. Aye-7 No-0
38. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education dispose of five student desks, two vacuums, and two floor buffers that are beyond repair and not currently being used. Aye-7 No-0
39. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go into executive session at 9:15 p.m. for 25 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 9:40 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. Aye-7 No-0

9:15 p.m. Mrs. Christi Walter joined executive session.

9:30 p.m. Mrs. Christi Walter left executive session.

9:40 p.m. The Board returned to open session.

Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go back into executive session at 9:40 p.m. for 20 minutes without the Superintendent for the purpose of discussing personnel matter for non-elected personnel; and that the board return to open meeting at 10:00 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. Aye-7 No-0

10:00 p.m. The Board returned to open meeting.

40. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the hire of Nathan West as 9-12 English Teacher effective October 18, 2017. Aye-7 No-0

41. Motion by TJ Jonsson, seconded by Patti Winters, that the meeting be adjourned.
Aye-7 No-0

Time: 10:01 p.m.

Greta Obermueller, Clerk

Approved:

Monty Breneman, Vice-President