

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

SPECIAL MEETING

MINUTES

BOARD OF EDUCATION OFFICE
TUESDAY, JUNE 27, 2017
7:00 A.M.

Board Members:

D. Bell
M. Breneman
J. Eckhart
TJ Jonsson
P. Winters
R. Wright

Others:

Kathy Robertson, Supt.
Greta Obermueller, Clerk
Steve Koch, LES Principal
Christi Walter

1. The special meeting was called to order at 7:00 a.m. by President, Monty Breneman. He thanked those in attendance for being present to close out the fiscal year and start the process of beginning a new year.
2. Motion by Rhonda Wright, seconded by Patti Winters, to adopt the agenda. Aye-6 No-0
3. Motion by TJ Jonsson, seconded by David Bell, that U.S.D. #298 Board of Education approve the minutes of the regular meeting of June 5, 2017, and the special meeting of June 9, 2017. Aye-6 No-0
4. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the Clerk's and Treasurer's Reports. Aye-6 No-0

Mr. Breneman noted that general fund reflects a balance of -182,846.45. He stated that it is certainly good that USD #298 Lincoln has monies in contingency to make final fiscal payments and pay salaries since state payments will not be paid again until sometime in July.

5. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept the bills for payment. Aye-6 No-0
6. Kathy Robertson, Superintendent, relayed information to board members regarding year end transfers and the budget lines that are required to be zeroed out at the end of each fiscal year. There are funds within the budget, such as Special Education, that allow carryover. In order to satisfy obligations and remain in compliance with the law, calculations are made and then monies moved to the appropriate funds.

7:05 a.m. Debora Zachgo arrived.

7. Kathy Robertson discussed the recently received KASB policy updates that need to be approved. She explained that several of the policy updates deal with federal program and federal monies that must be approved prior to the start of the new fiscal year. The district receives federal money and must satisfy requirement to adhere to federal guidelines so money is disbursed as needed.
8. The 2017-18 Beloit Special Education Cooperative Agreement has been received from Karen Niemcyk, Special Education Director. Board member attention was drawn to changes and new language pertaining to transportation para wages being borne by the district needing a para to monitor a student during transportation to Beloit.
9. Mrs. Robertson distributed a 2017-18 Procurement Services Handbook for board approval. Monty Breneman suggested that “construction” be added to the list of services in the Notice for Bid List that will be part of the Procurement Services Handbook. This will be brought back for further discussion at the July meeting.
10. Under the School Funding Update, Mrs. Robertson informed board members that the new K-12 Finance Bill has passed. The Supreme Court will hear oral arguments on this bill on July 18, 2017.
11. The 2017-18 Food Service was reviewed for the upcoming year. Mrs. Robertson has met with the head cooks and suggested that the schools both follow the same menu in an effort to save district money in food service. She reported that both cooks were positive about this change.
12. Kathy Robertson updated board members on the Mettner Field project, reminding them of the awarded PRIDE Grant of \$14,000. Both she and Monty Breneman met with Pete Earles, Engineer with Earles Engineering and Inspection, Inc. last Friday, June 16, 2017. There are many things to consider as he completes his work and a proposal is put together. He has been asked to design a plan based on vision yet keep costs to a minimum. Monty Breneman stated that the district has many volunteers which would help keep labor costs down and then budget for items to be plugged into the project. For example, if walking trails are being proposed around the track, that would need to be considered as a proposal in the design. Mrs. Robertson discussed future uses of district owned property.

13. The KASB Policy Updates are on the agenda under Discussion Items as well as Information Items as noted earlier, they need to be approved before July 1, 2017, the start of the new fiscal year to comply with federal regulations.
14. The 2017-18 Kansas Parenting Education Program (formerly known as Parents as Teachers) needs to be renewed for the upcoming school year along with annual charges. Mrs. Robertson announced that she had been contacted by Amanda McGuire, PAT Educator and Supervisor, who announced the name change for the program. Mrs. McGuire also stated the \$11,764.00 cost remains the same as last year.
15. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education go into executive session at 7:30 a.m. for 5 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 7:35 a.m. in this room. The executive session is required to protect the district's right to the confidentiality of its negotiation position, and the public interest. Aye-7 No-0

7:35 a.m. The Board returned to open meeting.

Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education go back into executive session at 7:35 a.m. for 5 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 7:40 a.m. in this room. The executive session is required to protect the district's right to the confidentiality of its negotiation position, and the public interest. Aye-7 No-0

7:40 a.m. The Board returned to open meeting.

16. Motion by Rhonda Wright, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve KASB Policy Updates (DFAC; GAN; JGCA; and JGHB). Aye-7 No-0
17. Motion by David Bell, seconded by Patti Winters, that U.S.D. #298 Board of Education approve Kansas Parenting Education Program, formerly Parents as Teachers Program, for the 2017-18 school year in the amount of \$11,764.00. Aye-7 No-0

18. Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education authorize the Superintendent to expend the 2016-2017 legal maximum general fund and the 2016-2017 legal maximum local option budget (LOB). The Superintendent is directed to transfer dollars as available to appropriate funds, and to make necessary purchases for the 2017-2018 school year in accordance with available funds. Aye-7 No-0

19. Motion by David Bell, seconded by TJ Jonsson, that U.S.D. #298 Board of Education into executive session at 7:45 a.m. for 15 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 8:00 a.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-7 No-0

8:00 a.m. Steve Koch and Christi Walter joined executive session.
8:00 a.m. The Board returned to open meeting.

20. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the resignation of Pam Curtis, as JH Asst. Volleyball Coach for the 2017-18 school year. Aye-7 No-0

21. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education accept the resignation of Christi Walter as Sr. Class Sponsor at the conclusion of the 2016-17 school year. Aye-7 No-0

22. Motion by TJ Jonsson, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve Meita Lyne filling the JH Asst Girls Basketball coaching position for the 2017-18 school year. Aye-7 No-0

8:02 a.m. Monty Breneman left the meeting.

23. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve Debora Breneman filling the LHS Pepclub (cheer) sponsorship for the 2017-18 school year. Aye-6 No-0

8:03 a.m. Monty Breneman rejoined the meeting.

24. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve hiring Sawyer Pittenger Ptacek to work as a part-time custodian effective immediately. Aye-7 No-0

25. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve Meagan Wilson filling the Lincoln Elementary Fifth Grade teaching position for the 2017-18 school year. Aye-7 No-0
26. Motion by Debora Zachgo, seconded by Jeana Eckhart, that the meeting be adjourned. Aye-7 No-0

Time: 8:06 a.m.

Greta Obermueller, Clerk

Approved:

Monty Breneman, President