

## MINUTES

### SHEPHERD PUBLIC SCHOOLS

Virtual Meeting via Zoom

January 11, 2021

5:45 p.m.

Present: Brent Curtiss, Vice-President  
Rick Judge, Treasurer  
Matthew Showalter, Trustee  
Gina Gross, Trustee (Acting Secretary)  
Katie Eisenberger, Trustee  
Tracey Galgoci, Trustee  
Katie Travis, Trustee

Absent: None.

### COMMITTEE OF THE WHOLE MEETING

#### I. CALL TO ORDER

Mr. Curtiss called the meeting to order at 5:46 p.m.

#### II. ROLL CALL

Present: Brent Curtiss, Vice President, Rick Judge, Treasurer, Matt Showalter, Trustee, Gina Gross, Trustee (Acting Secretary), Katie Eisenberger, Trustee, Tracey Galgoci, Trustee, Katie Travis, Trustee

Others in attendance:

Greg McMillan, Interim Superintendent  
Julie Freeze, Director of Business & Finance  
Administrators, Educators, Directors, Athletic Director  
40+ Community Members

#### III. PUBLIC COMMENT:

Vice President Curtiss asked at the end of the meeting if anyone would like to address the board; no one addressed the board.

#### IV. ITEMS OF DISCUSSION

##### 1. Building and Grounds:

Steve Sura said that there are no new projects right now. He stated he is looking into different equipment to help the air quality in the buildings. He has a breakdown of the prices and will get that sent out as soon as it is ready. He is also looking into purchasing a bus since no bus purchases were made last year.

##### 2. Bills for the month:

Julie stated that the bills were emailed out last week to the board members. There were no questions. She did mention the Kids Read Now program and the Chromebook purchase that will be on the table at next week's meeting.

##### 3. Financial Statement:

Julie explained to the new board members that she sends this statement out every month to the board members. She stated that it shows where the budget is now compared to last year at the same time.

4. FICA on 3% Health Care Deduction:  
Julie explained that this is a very confusing topic. Basically, it boils down to 700+ W2's being adjusted from the past 4 years. The school will be reimbursed for these funds and half of those funds will go to the affected employees depending on what each employee paid in.
5. Review Handbooks and Revised Board Policies:  
The first reading will be at next week's board meeting. Julie explained that she had Bruce Bigham go through all the handbooks and suggested many changes so that the handbooks represent what is stated in the revised board policies.
6. Superintendent Search:  
Matt explained the two proposals, one from MLI (Michigan Leadership Institute) and the other from MASB (Michigan Association of School Boards), to the board members and discussed why going through a company for the search has its benefits.

**ACTION ITEM:**

**Gross moved, seconded by Galgoci, to approve the proposal from MASB for \$6000 for the superintendent search.**

The vote was taken on the motion.

**Ayes: Showalter, Judge, Eisenberger, Travis, Curtiss, Gross, Galgoci**  
**Nays: None.**  
**Absent: None.**

**The motion carried.**

7. Superintendent's Update
  - A. Maple Syrup Contact  
Greg explained that Pete Alexander will reach out to the board. Pete is the contact person for the Maple Syrup Festival.
  - B. District Covid Cases (Vaccine) Update  
He explained that Heidi has been on top of everything concerning Covid19. There is one teacher, a few staff members and a handful of students that are quarantining because of possible exposure.
  - C. Return to School Update/Progress  
Greg said the first day back face to face went well and that the students seemed happy to be back. Steve Sura added that the bussing went well.
  - D. Athletics  
Greg said that Ryan has been working on all the athletic changes that come with Covid19. As of right now practices will begin after January 15, 2021 if there are no changes due to Covid19. The biggest challenge as sports move forward are the wrestlers because they will be face to face without maintaining the 6-foot social distancing rule plus trying to keep masks on.
8. Closed Session:

**ACTION ITEM:**

**Showalter moved, seconded by Gross, to move to Closed Session at 7:02 p.m. to discuss negotiations and possible property acquisition.**

The vote was taken on the motion.

**Ayes:** Curtiss, Showalter, Judge, Gross, Eisenberger, Galgoci, Travis  
**Nays:** None.  
**Absent:** None.

**Showalter moved, seconded by Judge, to reconvene to Regular Session (virtually) at 8:02 p.m.**

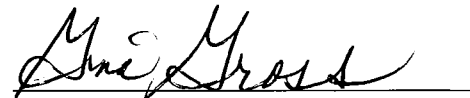
**Ayes: 7**

**Nays: 0**

V. ADJOURNMENT

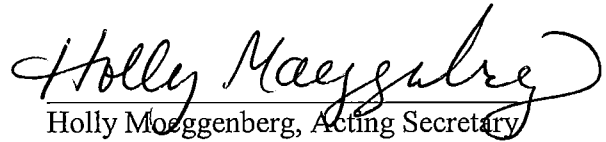
Meeting was adjourned at 8:05 p.m.

Respectfully Submitted,



Gina Gross

Board of Education, Acting Secretary



Holly Moeggenberg, Acting Secretary