

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION OFFICE
MONDAY, MAY 1, 2017
7:00 P.M.

Board Members:

D. Bell
M. Breneman
TJ Jonsson
R. Wright

Others:

Kathy Robertson, Superintendent
Greta Obermueller, Clerk
Stephen Koch, LES Principal
Daniel D. Metz Jeana Eckhart
Dennis Pittenger Brenda White
Shari Pittenger Cynthia Nelson
Ashley Wolting Joseph Sheldon
Melodee Larsen Delbert Wacker
Kae Hayworth Joyce Wacker
Debbie Breneman Kim Robertson
Tom Cavalli Dale Pacey
Alexis Pflugh Jeremy Wiebke
David Gerstmann Mona Gerstmann
John Sorensen Jim Wiebke
Jared Spear Deidra Hull
Kellie Larson Hillary Larsen
Sharon Luck

1. The meeting was called to order at 7:00 p.m. by President, Monty Breneman.

 7:01 p.m. Debora Zachgo arrived.
 7:02 p.m. John Buttenhoff arrived.
 7:02 p.m. Patti Winters arrived.
2. Motion by Debora Zachgo, seconded by David Bell, to adopt the amended agenda.
 Aye-6 No-0
3. TJ Jonsson read the Empty Chair Philosophy for all of those in attendance.
4. Motion by Rhonda Wright, seconded by Debora Zachgo, that U.S.D. #298 Board of Education appoint Jeana Eckhart to fill member District #2, Position #4, which is the vacant board position created when Chad Walter resigned from the Board of Education in March, 2017. Aye-6 No-0

Mr. Breneman welcomed Jeana Eckhart as the newest board member. He noted that she is welcome to take part in discussion but until she is sworn in at the County Clerk's Office, she would not be able to vote or be involved in executive session.

5. Under the Delegations Portion of the meeting, Mr. Breneman acknowledged David and Mona Gerstmann who had requested to be placed on the agenda for the meeting. Per policy of those requesting to be on the agenda, they were given five minutes to address the board. Mr. Gerstman passed out a plan that he had devised addressing issues the district is currently facing with failed HVAC units, deteriorating roofs, etc., that need immediate attention. He is proposing the use of capital outlay funds, short and long term needs, and suggesting two conceptual budgets for retirement of window units in three to four years.

Next under the Delegation Portion of the meeting, Melodee Larsen, Lincoln Elementary School Teacher, also had requested to be on the agenda. She reminded those in attendance that board members serve in a voluntary position. She thanked them for their time, willingness to serve, and for being an advocate for students and staff. She stated they are a voice for public education.

6. Motion by Patti Winters, seconded by Rhonda Wright, to approve the minutes of the regular meeting of April 3, 2017, and the special meeting of April 19, 2017.
Aye-6 No-0
7. Motion by TJ Jonsson, seconded by Rhonda Wright, to accept the Clerk's and Treasurer's Reports. Aye-6 No-0
8. Motion by Rhonda Wright, seconded by David Bell, to accept the bills for payment.
Aye-6 No-0
9. Lunch prices for the upcoming year are on the agenda on an annual basis. The federal government subsidizes school lunches at the following rates: \$3.16 for free, \$2.76 on reduced, and .30 for full pay. To remain in compliance with federal guidelines, it is recommended that lunch prices be increased by ten cents for LJSHS students and fifteen cents for LES students for the upcoming year. This item will be brought back for action at the June 5, 2017, meeting.
10. Mrs. Robertson reported that the good news this evening is Parents as Teachers Program is not requesting additional funding for the upcoming year.
11. The LJSHS athletic department uniform and equipment rotation was discussed briefly. Replacing pieces and parts of uniforms for football helps keep cost down. Helmets are required to be inspected each year and replaced or be reconditioned to remain in compliance with KSHSAA regulations.

12. The Lincoln Preschool Handbook was distributed by Kathy Robertson for review. She noted that it has been updated to comply with FERPA regulations. This handbook will be brought back for approval next month prior to the 2017-18 school year.
13. The Lincoln Elementary School Handbook was distributed also. It has been updated but remains very similar to last year. This handbook will be brought back for approval at the meeting next month prior to the 2017-18 school year.
14. The Lincoln Jr./Sr. High School Handbook has been updated and the biggest change being that the past handbook stated different infractions are dealt with at the principal's discretion. Changes have been made to state outcomes after the first offense and the second offense. Lincoln Jr./Sr. High School will go from an eight hour day to a seven hour day next year with required credits being adjusted accordingly. Shop fees have never been changed since Mr. Lange has been teaching in the district. Fees for metal and wood shop will be adjusted for the upcoming year. This handbook will be brought back for approval next month prior to the 2017-18 school year.
15. Kathy Robertson updated board members on the Mettner Field Fundraiser and Facilities project. USD #298 Lincoln has been advised they will receive up to \$14,000 through an Award Letter from the PRIDE Grant. Mrs. Robertson stated that Monday, May 8, 2017, there will be a PRIDE meeting at the Board of Education office to go through the dynamics of the grant with K-State staff. Drainage concerns still need to be addressed. Other potential projects include a retaining wall and other items. The ADA sidewalk will be constructed with funds raised from the sale of the legacy markers.
16. Steve Koch, Lincoln Elementary School Principal, stated that his report was included in the packet but he wanted to add that the last day of LEAP was last Thursday. They are embarking on the busy end of year activities. April 20 was the end of year assessments and data from CTE will not even be used as the testing failed at all levels. Programming errors affected results which were inaccurate and thus a disaster. This is the last year for Lincoln Elementary School to take part in the 21st Century Learning Grant. Summer LEAP Adventures will begin June 5 and be completed by June 30, 2017.
17. Debora Zachgo, board member representing Lincoln County Recreation, stated that due to the weather, the soccer tournament was postponed a week and will be played this weekend. At the conclusion of soccer, summer T-ball, coach pitch, baseball and softball begin. There are 35 participants signed up for T-ball, 16 girls will play machine pitch and the time for baseball and softball registration has passed. Jill Cagle is organizing a Bike Safety Class to be held on May 8, 2017. She has secured

May 1, several bicycle helmets to give away to those attending. A new freezer has been donated to Lincoln Rec by the Jordan family. Adult kickball will begin next weekend.

18. Dennis Pittenger related under the Facilities Report that the 200 gallon water storage tank had to be replaced at the Lincoln Jr./Sr. High School, he has replaced light fixtures in the LJSHS Library, the furnace and air conditioner unit over Brenda Whites office is shot, bids are being taken, and the computer in the water softener has gone out. At Lincoln Elementary School, the float on the boiler had a hole in it which would cause it to get water logged so Mr. Pittenger has installed a new float. The blower motor and the pressure switch are out on the water heater at the LJSHS. Dennis is requesting tankless water heaters to rectify these repairs.
19. Kathy Robertson updated board members with a Budget Report. Today was the first day of session after a three week break. There is still no tax bill for 17-18 and in order to establish one, legislators will have to agree on one in quick measure. The Senate Ways and Means majority leader had to do some switching. Teachers lost due process a couple of years ago with an omnibus bill and attaching additional bills could be on the horizon.
20. Under the bond report, Mrs. Robertson reported that she received a call from EMC insurance adjuster, Shawn Harding, who is coming out to survey damage to roofs in the district. Due to the large number of storms and claims, he will be arriving as quickly as possible. This will give the district an idea what claims might possibly be paid by insurance. QZAB funds were discussed with Mrs. Robertson reporting that Ery Mitchell, Wilson State Bank, and Mitch Obermueller, Bank of Tescott, both expressing interest in this venture. QZAB funds are interest free for 10 years but those funds cannot be used for new construction. USD #298 Lincoln has used these funds in the past. Monty Breneman suggested that a small committee be formed consisting of both principals, three board members including himself, a staff member from each building, and community members, and of course, Mr. Pittenger.
21. At the April meeting, the district received a request from the Lincoln Recreation Department to use the LJSHS Gym next fall and winter in addition to the Lincoln Elementary School Gym for practices and competitions. The older competitors would like to play full court as they compete in games on Saturdays and practices continue to be limited because of time and space. Men's basketball are playing on Wednesday evenings. Mr. Breneman felt this would benefit kids with minimal impact for maximum gains. This request will be an action item later in the meeting.

22. Brenda White reported on laptop information and replacement warranty. She then recapped E-rate funding. These funds are generated in part by the Federal Universal Tax owners pay on their phone bills. USD #298 Lincoln Board of Education pays the phone bill on a monthly basis and then E-Rate funds are applied for and the proportionate share is reimbursed back to district funds. The district currently qualifies for 80 percent e-rate funding based on free and reduced lunch count figures.
 23. Activity routes for the six to eight students who rode last year were briefly discussed. Figures or costs from last year were shared amounting to over \$8,000. This was after a shuttle route was put in place by administration as opposed to paying DS Bus Lines to transport students to Barnard, Beverly and Westfall. This item will be brought back for further discussion next month.
 24. David Bell reported that there was nothing new to report on the Beef to Schools project.
 25. Kathy Robertson reported that at the board meeting last month, board members agreed to have Fire Alarm Specialists install new dialers and upgrade equipment in district buildings at a cost of \$14,268.90. Current systems will be obsolete soon and fire alarms are going off daily at both the Lincoln Jr./Sr. High School and the Lincoln Elementary School. The new Kindergarten building will need to be hooked up as well. A new bid of \$37,056.40 was secured from Mr. Koch for the above projects. Hi-Tech out of Ellis was also contacted and gave a lessor bid of \$17,408.50 Hi-Tech currently has 30 districts they are serving. The fire marshal will need to approve all of the above projects after completion.
- 8:35 p.m. The President called for a short break in the meeting.
8:40 p.m. The meeting resumed.
26. Motion by David Bell, seconded by Rhonda Wright, that U.S.D. #298 Board of Education go into executive session at 8:40 p.m. for 15 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representatives or representatives of the body or agency; and that the board return to open meeting at 8:55 p.m. in this room. The executive session is required to protect the district's right to the confidentiality of its negotiating position, and the public interest. Aye-6 No-0

8:55 p.m. The board returned to open meeting.

27. Motion by Patti Winters, seconded by David Bell, that U.S.D. #298 Board of Education go back into executive session at 8:55 p.m. for 10 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representatives or representatives of the body or agency; and that the board return to open meeting at 9:05 p.m. in this room. The executive session is required to protect the district's right to the confidentiality of its negotiating position, and the public interest. Aye-6 No-0

9:05 p.m. The board returned to open meeting.

28. Motion by TJ Jonsson, seconded by David Bell, that U.S.D. #298 Board of Education approve Kansas Association of School Board continued annual membership and utilizing the legal assistance fund. Aye-6 No-0

9:09 p.m. Monty Breneman left the meeting.

29. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve Debbie Breneman and Meita Lyne attending an out of state Volleyball Coaching Clinic in Kansas City, Missouri, May 6 and 7, 2017. Aye-5 No-0

9:10 p.m. Monty Breneman rejoined the meeting.

30. Motion by David Bell, seconded by TJ Jonsson, that U.S.D. #298 Board of Education accept restitution funds from the District Court of Lincoln County, Kansas, check number 9193 in the amount of \$78.73. Aye-6 No-0

31. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve disposal of outdated and antiquated equipment as listed on Addendum #1. Aye-6 No-0

32. Motion by TJ Jonsson, seconded by Rhonda Wright, that U.S.D. #298 Board of Education grant the request of Lincoln Recreation Department to use the Lincoln Jr./Sr. High School Gym for one year beginning with fall activities in the fall of 2017. This will be on experimental one year basis and the board will reassess at that time. Aye-6 No-0

33. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education accept the \$18.40 donation from David Gerstmann. Aye-6 No-0

34. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education go into executive session at 9:15 p.m. for 20 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the

Board return to open meeting at 9:35 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. Aye-6 No-0

9:15 p.m. Steve Koch remained.

9:27 p.m. Steve Koch left executive session.

9:35 p.m. The Board returned to open meeting.

Motion by Patti Winters, seconded by David Bell, that U.S.D. #298 Board of Education go back into executive session at 9:35 p.m. for five minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the Board return to open meeting at 9:40 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. Aye-6 No-0

9:40 p.m. The Board returned to open meeting.

Motion by TJ Jonsson, seconded by Patti Winters, that U.S.D. #298 Board of Education go back into executive session at 9:40 p.m. for five minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the Board return to open meeting at 9:45 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. Aye-6 No-0

35. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve increasing Elizabeth Sheldon's hours by eight hours per week in her school nurse work agreement for the 2017-18 school year. Aye-6 No-0
36. Motion by Patti Winters, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve hiring the following staff members for 2017 LEAP Summer Adventures as follows: Angie Ringler, Erin Suelter, Tom Cavalli, Sharon Luck, Peg Falcon, Kim Ellis, Linda Ellis, Anita Wirth and Steve Koch. Aye-5 No-1
37. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education hire Jim Metz to fill the Junior High Assistant Boys Basketball coaching position for the 2017-18. Aye-6 No-0
38. Motion by TJ Jonsson, seconded by Debora Zachgo, that U.S.D. #298 Board of Education hire Lorrie Huehl to fill the Lincoln Jr./Sr. High School Secretary position for the upcoming school year effective May 22, 2017. Aye-6 No-0
39. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept the resignation of Shannon Pittman, as Lincoln Jr./Sr. High School Assistant Cook at the conclusion of the 2016-17 school year. Aye-6 No-0

40. Under the Board Information Request, Monty Breneman suggested a list be compiled of those interested in being involved in a committee to look at how to proceed with facility needs. Members may be selected from this list.

41. Motion by Rhonda Wright, seconded by David Bell, that the meeting be adjourned.
Aye-6 No-0

Time: 9:55 p.m.

Greta Obermueller, Clerk

Approved:

Monty Breneman, President