

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION OFFICE
MONDAY, MARCH 6, 2017
6:00 P.M.

Board Members:

D. Bell
M. Breneman
P. Winters
R. Wright

Others:

Kathy Robertson, Superintendent
Greta Obermueller, Clerk
Stephen Koch, LES Principal
Brenda White
James Lange Andrea Young
Jacob Hurla Nikki Flinn
Aaron Escorn Christi Walter
John Baetz Nancy Knapp
Jason Curtis Shari Pittenger

1. The meeting was called to order at 7:00 p.m. by President, Monty Breneman. Mr. Breneman reported that TJ Jonsson is serving as a volunteer fireman this evening will not be in attendance.
2. Motion by Patti Winters, seconded by Rhonda Wright, to adopt the amended agenda. Aye-4 No-0

7:01 p.m. Debora Zachgo arrived.
3. James Lange, Nikki Flinn, Jason Curtis and Andrea Young updated the Board of Education on CTE Pathways. Mr. Lange spoke first in regard to the intro classes on the various pathway routes. There is the intro level, productive level followed by the application and technical levels. Mr. Lange reported on student numbers in his classes, shared pictures of projects that have been recently completed, and tied these to the levels of pathways. Several students have just been issued OSHA cards that will remain in force for three years. Jason Curtis and Andrea Young addressed the board regarding Journalism and Yearbook and how these classes are tied to CTE Pathways. The district has 16 pathways at the present time but receives no additional funding since the state is operating under the block grant. Nikki Flinn wrapped up this presentation by tying her business classes and PawPrints to CTE.

4. Motion by Patti Winters, seconded by David Bell, to approve the minutes of the regular meeting of February 6, 2017, the special meeting of February 20, 2017, and the special meeting of March 3, 2017. Aye-5 No-0
5. Motion by Rhonda Wright, seconded by Patti Winters, to accept the Treasurer's Reports. Aye-5 No-0

Nancy Knapp, Treasurer, was present to review the February 2017 Expenses sheet she had prepared and answer questions that board members had in regard to expenditures and budget figures.

6. Motion by Debora Zachgo, seconded by Patti Winters, to accept the Clerk's Reports. Aye-5 No-0
7. Motion by Rhonda Wright, seconded by David Bell, to accept the bills for payment. Aye-5 No-0
8. Brenda White, Technology Coordinator, reported on the District Technology meeting held last week. The district is in its final year of the HP lease agreement for 40 laptops. Mrs. White asked the Board of Education the direction in which they intend to go with a new lease of equipment. She then displayed a chromebook from a neighboring district. Pros and cons of chromebooks vs. laptops concluded this information item on the agenda with the board asking Mrs. White to obtain pricing, options and leases. This will be placed on the agenda next month.
9. Kathy Robertson reported that the fire alarms are going off daily at the buildings within the district. After trouble shooting and further investigation, it has been determined that in the transition from AT&T to IdeaTek lines, the dialers need to be replaced and a K system built into the current system. Fire Alarm Specialists has been contracted and can install dialers at \$400 a piece (three are needed). A \$1,200 annual fee will be required as the district moves toward digital.
10. Under Activity Route Information, it was reported that during the fall season 6-8 students rode daily, during basketball season it was less and during wrestling, one student rode daily. The Board of Education asked that a schedule be brought back next month and the actual number of students we are talking about.

11. David Dohe, representing Lincoln County Emergency Preparedness, had requested to be on the agenda at this meeting tonight. He will not be in attendance as he is at the fire. Mrs. Robertson reported that he was requesting access to the cameras through FileSafe security system at the schools. This would be possible with a charge of \$588 to the schools for additional equipment. It was the consensus of the board not to proceed with this project at this time.
12. Mrs. Robertson reported on the Mettner Field Fundraising project. There has been discussion on the track itself and how to proceed. There are grants that might be available for assistance with this project so this will be turned over to the Facilities Committee.
13. Kathy Robertson distributed a proposed job description for Activities Director. She asked board members to review and this will be brought back for approval at the meeting next month.
14. Kathy Robertson distributed a proposed job description for Counselor. She asked board members to review and this will be brought back for approval at the meeting next month.
15. Mr. Koch, Lincoln Elementary School Principal, stated that his report was included in the board packet but he had two additional items. Lincoln Elementary School has been notified that they will receive the Science Exploration grant from the Post Rock Community Foundation. The fifth and sixth grade students attended the music festival that involved six districts. They will be receiving their ratings soon.

7:45 p.m. Vicki Lebien and Janice Philbrick arrived.
16. Under the High School Principal's report, Kathy Robertson stated that work is underway on the schedule for the upcoming school year. The number of students that are tardy is being addressed and the policy enforced. The MTSS meeting is scheduled for the first of the month. Kathy concluded by saying that she is meeting with Jennifer O'Hare regarding truancy issues for a few students.
17. Debora Zachgo, board member representing Lincoln County Recreation, stated that basketball season is over. Jennifer O'Hare raised over \$1,000 from her efforts in the concession stands during basketball games at Lincoln Elementary School on Saturday mornings. The money will be used for

Lincoln High School baseball this spring. Mitch Obermueller has taken the pitching machine in for repairs at the East Ballfield and it will be ready for the upcoming season. Jessica Clay has reported to Debora that 200 kids have already signed up for soccer with the first soccer game being held in April. Monty Breneman, President, attended the last Lincoln County Recreation meeting and stated that the maintenance agreement signed last year by Travis Schwerdtfager, the City and himself, seems to be working well.

18. Vicki Lebien, Lincoln Jr./Sr. High School Head Cook, and Janice Philbrick, Lincoln Elementary School Head Cook, were in attendance to discuss the Beef Donation to USD 298 Food Service project that David Bell has been working on. He recently met with Farm Bureau and ideas were discussed. Favorable options might be to have a plan in place where those selling cattle at Sylvan Sale Barn or Farmers and Ranchers Livestock in Salina could donate a specified amount right off the top of their check for processing or miscellaneous costs or expenses associated with this program. Mr. Bell asked board members if they felt this was a program the community could get behind. Both of the cooks agreed that this would be good for their food programs and would assist with keeping costs down. Freezer space would need to be addressed. After further discussion, Mr. Breneman thanked both of them for coming and their input. This item will be put back on the agenda for further discussion next month.
19. Kathy Robertson reminded board members that last month Jessica Clay was in attendance at the meeting with a request to use the Lincoln Jr./Sr. High School Gym in addition to Lincoln Elementary School for practice and games. After further discussion, the board did not feel prepared to commit one way or the other. This item will be put back on the agenda next month for further discussion.
20. Jennifer McDaniel, *Lincoln Sentinel-Republican* reporter, had contacted Mrs. Robertson about potential Web Funds. Since the district has not received any money at this point in time and the amount has not been designated, the district has no comment. When the district receives notification of the funds being distributed, this information will be released at the following board meeting.

21. Kathy Robertson distributed the proposed 2017-18 calendar for the upcoming year that the calendar committee has agreed upon. This will be brought back next month for approval.
22. Kathy Robertson presented a 2017 Kansas Legislature Update and Potential Budget cuts. The areas of concern being targeted for school districts are health insurance for school districts, Procurement and GAAP accounting, which is the most common accounting systems for school districts.
23. Dennis Pittenger was not feeling well this evening so Kathy Robertson gave his written report. The following items have been completed within the last month at LES: new tiles replaced where clean out was installed in kitchen; replumbed the janitors sink; light switches removed from the breaker box and moved to a stand alone breaker box. At the Lincoln Jr/ Sr. High School a ballast was replaced in the AD office; kitchen sprayer replaced in the kitchen; working on the intercom speakers in the gym, wood shop and metal shop; adjusted door closures; and getting the outside lights working properly.
24. Jacob Hurla, 360 Energy Engineers, was present to give a bond report update. Further discussion ensued and questions from board members were answered.
25. Motion by David Bell, seconded by Debora Zachgo, that U.S.D. #298 Board of Education go into executive session at 8:31 p.m. for 10 minutes with the Superintendent for the purpose of matters relating to security matters, if the discussion of such matters at an open meeting would jeopardize such security measures, that protect; a public body or agency, public building or facility or the information system of a public body or agency; and that the board return to open meeting at 8:41 p.m. in this room. The executive session is required to protect the security of the district. Vote: Aye-5 No-0

8:31 p.m. Steve Koch, Jacob Hurla and Aaron Escorn remained in executive session.

8:41 p.m. The Board returned to open meeting

Motion by David Bell, seconded by Patti Winters, that U.S.D. #298 Board of Education go back into executive session at 8:41 p.m. for 10 minutes with the Superintendent for the purpose of matters relating to security matters, if the discussion of such matters at an open meeting would jeopardize such security measures, that protect; a public body or agency, public building or facility or the

information system of a public body or agency; and that the board return to open meeting at 8:51 p.m. in this room. The executive session is required to protect the security of the district. Vote: Aye-5 No-0

8:51 p.m. The Board returned to open meeting.

26. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education go into executive session at 8:51 p.m. for 10 minutes with the Superintendent, for the purpose of discussing matters adversely or favorably affecting a student(s); and that the board return to open meeting at 9:01 p.m. in this room. The executive session is required to protect the privacy interests of a student(s) who is identifiable. Aye-5 No-0

9:01 p.m. The Board returned to open meeting.

27. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve Nathan Feldkamp and Elisabeth Hopper, Upward Bound students, attending an Upward Bound trip to San Juan during March 12-16, 2017, as school will be in session for the district during that time. Aye-5 No-0

28. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education go into executive session at 9:01 p.m. for 15 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 9:16 p.m. in this room. The executive session is required to protect the district's right to the confidentiality of its negotiating position and the public interest. Aye-5 No-0

9:16 p.m. The Board returned to open meeting.

9:16 p.m. The President called for a short break in the meeting.

9:21 p.m. The meeting resumed.

29. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the updated KASB policies to include: CN, DFAB, DP, EE, GAK, GBU, JBC, JBCA, JBCB, JGC, JGCB, JGFGBA, JRB, and MI. Aye-5 No-0
30. Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education go into executive session at 9:23 p.m. for 15 minutes with the Superintendent, for the purpose of discussing personnel matters for non-elected

personnel; and that board return to open meeting at 9:38 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Aye-5 No-0

9:23 p.m. Steve Koch joined executive session.

9:27 p.m. Steve Koch left executive session.

9:38 p.m. The Board returned to open meeting.

31. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education accept the resignation of Christi Walter as Math Instructor at the end of the 2016-17 school year. Aye-5 No-0
32. Motion by David Bell, seconded by Patti Winters, that U.S.D. #298 Board of Education accept the resignation of Charlene Batchman as LJSHS Secretary at the end of the 2016-17 school year. Aye-5 No-0
33. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept the resignation of John Gardner as Head Wrestling Coach of LHS at the end of the 2016-17 school year. Aye-5 No-0
34. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education accept the resignation of Nick Ledet as Head Junior High Boys Basketball and Assistant High School Track Coach at the end of the 2016-17 school year. Aye-5 No-0
35. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education approve Christi Walter to fill the LJSHS Principal contract for the 2017-18 and 2018-19 school years. Aye-5 No-0
36. Motion by David Bell, seconded by Rhonda Wright, that U.S.D. #298 Board of Education hire Jill Naasz as Elementary Teacher for the 2017-18 school year. Aye-5 No-0
37. Motion by Debora Zachgo, seconded by Patti Winters, that U.S.D. #298 Board of Education hire Kylie Ehrlich as Elementary Teacher for the 2017-18 school year. Aye-5 No-0

38. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education hire Christopher Marinhagen as LES Part-time night custodian effective immediately. Aye-5 No-0
39. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education approve Pam Curtis as sponsor for the Journalism Trip to Seattle, Washington, in place of Andrea Young. Aye-5 No-0
40. Under the Board Information Request portion of the meeting, Mrs. Robertson will meet with Mr. Stecklein about possibilities with FFA for next year.
41. Motion by Debora Zachgo, seconded by Rhonda Wright, that the meeting be adjourned. Aye-5 No-0

Time:

Greta Obermueller, Clerk

Approved:

Monty Breneman, President