

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: January 7, 2021

Meeting Date: January 11, 2021

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees:

President, Jeremy Hill (**virtual**); Vice President, Stacy Shull; Secretary, Jamy Merritt and Members April Holden and Lee Stoy.

Absent: none

Representing the administration: Superintendent, Anthony Cassel; Pre-K-5 Principal Kristyn Watkins; and 6-12 Principal Greg Piatt

Visitors in attendance: Kathryn Bassett, KCP News; and Katie Richter, Teacher

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. Welcome and call to Order – Mrs. Stacy Shull at 6:30 p.m.
			2. Pledge of Allegiance – Mr. Anthony Cassel
LS	JM	5-0	3. Approval of the Consent Agenda – <i>MOTION NEEDED</i>
			4. Patron Participation – Mrs. Shull, Vice President none
LS	JM	5-0	5. Consent Agenda– <i>MOTION NEEDED</i> a. Claims Docket b. Approval Minutes i. Regular Board Meeting, December 14, 2020 c. Personnel Report None d. Receipt of Funds: \$100 Donation to Hamilton Athletic Department from Terry and Judy Manahan
			6. New Business – <i>ACTION ITEMS Motions Needed</i> a. Approval of Contracts

JM	LS	5-0	<p>i. Koorsen Fire and Security and Annual Maintenance/System Upgrade: It is recommended to proceed with an updated of our Fire and Security Alarm System. The current system equipment is no longer supported and frequently produces false alarms that cause unnecessary strain on our volunteer fire department and school personnel that respond to each false alarm. The fire depart has also begun billing the school for these runs. The new system is more advanced and communicates between the control panel and sensors for better assessments of system conditions and alarms Board members comments include requesting another quote or two for comparison, looking up records from the renovation project to see how old this current system is, and comment made of pricing with Koorsen is very reasonable. The Board members have agreed to table the vote for project.</p>
JM	LS	5-0	<p>ii. Bowen Center – Counseling Services: It is recommend the board approve to continue our partnership with Bowen Center. Their support of the past 2 years had been invaluable and provided our students with social emotional support through counseling services and follow up. The annual cost of \$1,155.00 provides any student with 2 free counseling sessions. Bowen has also provided in class support of students as needed.</p>
LS	AH	5-0	<p>iii. Carper-Koeppel Insurance – Worker Comp Renewal/Liability/Replacement: It is recommended the board approve the renewal of the school corporations Liability, Workman Compensation, and Replacement insurance with Carper Koeppel.</p>
LS	JM	5-0	<p>iv. Work Avenue – Laptop Insurance: It is recommended the board approve the Worth Ave Group Device Insurance contract. This coverage provides up to \$200.00 of repair insurance for school devices. The cost of the coverage annually is: \$2,640.00</p>
LS	JM	5-0	<p>b. Approval of the 2021-2022 and 2022-2023 Corporation Calendar: Mr. Cassel has met with the calendar committee and they are in agreement with the proposed calendars. It is recommended that the board approve the 2021-2022 and 2022-2023 school corporation calendars as presented.</p>
LS	AH	5-0	<p>c. Student Support Specialist/Athletic and Activities Coordinator Proposal:</p>

LS	JM	5-0	<p>It is recommended that the board approve adding a new staff position of Student Support/Athletic and Activities Coordinator position. Because of Brad Hennessey’s resignation, the need to replace the position a need. With the increasing enrollment, additional strains caused by COVID, and the need to relieve workloads on others to allow them to effectively complete their responsibilities, the position is needed.</p> <p>d. Proposal for Student Technician through the Ice Program: It is recommended that the board approve the Student Technician to assist through the ICE program with basic computer needs at Hamilton Community School Corporation. This will free up Mr. Shafer to be able to more effectively meet the technology needs of the school corporation.</p> <p>e. First Reading NEOLA Policy – 32, No.1</p> <p>f. First Reading NEOLA Policy – 33, No.1</p> <p>g. First Reading Special Updates</p> <p>i. Title IX</p>
			<p>7. SUPERINTENDENT’S REPORT – Mr. Anthony Cassel</p> <p>a. COVID Update: Must still wear a mask after receiving the COVID vaccines. If exposed to COVID, you must still quarantine with in the first three weeks after receiving the second vaccine. Just a couple of teachers were in contact, over break. All staff positions will be back this coming Wednesday. COVID number are good overall since Thanksgiving break.</p> <p>b. Rainy Day Fund –State would like the Rainy Day Fund to be about 25% of the Education Fund. Hamilton Schools is currently at 85% of the Education Fund. Plan to meet with the administration to discuss and priorities of school needs examples, new front doors, more hallway cameras, student computers, and possible tennis courts.</p>
			<p>8. ADMINISTRATORS’ REPORT -</p> <ul style="list-style-type: none"> • Mr. Piatt reported finals will be Tuesday, Wednesday, and Thursday this week, semester 2 begins on Monday, January 18, 2021. Updates there are 8 virtual learners since the beginning of school and added 12 more students during semester 1. Before winter break COVID quarantine affected 4 teacher, 2 teacher aides and 1 bus driver and the school was able to stay open with the help from our great staff. Currently 3 students are quarantine due to a family member COVID testing. • Mrs. Kristyn Watkins added, currently 3 elementary students are quarantine due to a family member testing, has 11 remote learners and beginning of semester 2 there will be 14 remote

			<p>learners. This was the third year for the Annual Ginger Bread Event with an amazing 150 gingerbread houses given away. Family Title I activities were given out to families who pick up their ginger homes. During the spirit week before Christmas, the elementary students put together a Virtual Christmas program, with editing help from Mr. Cassel. Currently finishing middle year assessment testing.</p>
			<p>9. TREASURER’S REPORT – Mrs. Brittany Taylor Mrs. Brittany wrapping up the Form 9 and yearend reports.</p>
			<p>10. SCHOOL BOARD MEMBER COMMENTS Member Mrs. April Holden thanked Manahan’s for the Athletic Department Donation. Mrs. Stacy Shull thanked teachers and staff for everything they do. Mr. Cassel add that this Friday was a planned professional development day that he postponed giving the teachers time to complete semester grading, cork in their classrooms, and prep for semester 2.</p>
			<p>11. ADJOURNMENT by Mrs. Stacy Shull at 7:29 p.m.</p>

Monday, February 15, 2021 Meeting at 6:30 p.m.

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Jeremy Hill, President

Stacy Shull, Vice President

Jamy Merritt, Secretary

April Holden, Member

Lee Stoy, Member