

The journey is the reward

**West Liberty-Salem High School
New York City tour
April 18-22, 2023**

Dear Parents:

West Liberty-Salem High School, in conjunction with Prodigy Student Travel, Inc., is organizing an exciting trip to New York City, set for April 18-22, 2023! This tour will give your child an opportunity to experience first-hand the excitement & rich history of The Big Apple!

Arrangements for the tour will be made through Prodigy Student Travel, a fully licensed and insured educational travel company based in Columbus, OH.

The trip package, priced at **\$845 per student** (based on **quad** hotel occupancy & **45 min.** paid per bus) includes the following: round-trip ground transportation, two (2) nights of accommodations, dinner at Tony DiNapoli's in Manhattan, admission to *The Lion King*, the National 9/11 Memorial & Museum, the Top of the Rock Observation Deck, portage and night hotel security at hotel, and all taxes & gratuities.

A **non-refundable*** deposit of **\$145 per student** will be due to **Prodigy Student Travel by Fri., Dec 2, 2022**. Deposits and payments can be made by check or money order and mailed to the address at the bottom of this page, OR can be made online (Visa, MC, Discover, Am Ex) at www.prodigystudenttravel.com. If paying by check or money order, please make payable to Prodigy Student Travel. **ALL PARENTS MUST FIRST REGISTER THEIR STUDENT ONLINE AT WWW.PRODIGYSTUDENTTRAVEL.COM NO MATTER WHAT FORM OF PAYMENT IS USED.** If for any reason you are unable to register your student online, please call our office at 877-845-1463.

*If you are mailing in a deposit or payment, please write your student's name and school in the memo section of your check or money order.

* The following is the planned payment schedule for students (after deposit). These payments should be sent directly to Prodigy Student Travel at the address listed at the bottom of this page, or made online, by the following due dates:

Fri., Jan. 6, 2023: \$175 due
Fri., Feb. 3, 2023: \$175 due
Fri., Mar. 3, 2023: \$175 due
Fri., March 31, 2023: \$175 (final payment)

*** INDIVIDUAL REFUND POLICY:**

1) \$145 deposit is non-refundable, 2) Beyond the non-refundable deposit, as of 2-19-23, portion of trip costs refundable to PST will be refunded to customer if PST is notified up to 30 days before departure date, 3) refunds requested to PST within 15 days of departure date will be made at the discretion of Prodigy Student Travel.

**** IF THE SCHOOL DECIDES TO CANCEL THE TOUR FOR SECURITY REASONS AT ANY TIME THRU 2-18-23, EACH STUDENT WILL RECEIVE A 90% REFUND OF THE TOTAL TRIP PRICE (\$761), MEANING PST WILL RETAIN \$84 PER PAID TRAVELER. CANCELLATION AS OF 2-19-23 WILL RESULT IN AN 85% REFUND OF THE TOTAL TRIP PRICE (\$718), MEANING PST WILL RETAIN \$127 PER PAID TRAVELER.**



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Tuesday, April 18

- 9:00 pm --- students arrive at WLS, report to elementary gym
- 9:30 pm --- bus arrives, load luggage
- 9:45 pm --- depart for tour

Wednesday, April 19

- 1:00/4:00 am --- rest stop
- 7:00 am --- breakfast: not included - change clothes, prepare for the day
- 10:00 am --- arrive in Manhattan
- 10:30 am --- drop off luggage at Marriott Marquis – Time Square
- 10:45 am --- walk to Grand Central Station
Subway to Chelsea Market, lunch, High Line, Herald Square, Macy's
- 3:30 pm --- hotel check-in: Marriott Marquis – Times Square – 1535 Broadway, 10036 212/398-1900
- 5:00 pm --- **dinner: Tony DiNapoli's - Times Square (included)**
- 6:30 pm --- arrive at Minskoff Theatre, 200 W.45th St.
- 7:00 pm --- **showtime: The Lion King (rear orchestra seating) (incl.)**
- 9:30 pm --- Times Square
- 11:30 pm --- approx. arrival back at hotel - **night security on duty**

Thursday, April 20

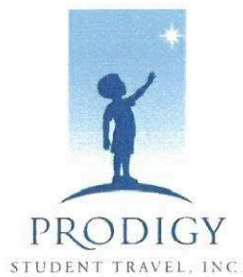
- ??? am --- wake up, activities to include: running in Central Park, Today Show, etc.
- am --- breakfast (not included)
- 9:10 am --- **Top of the Rock – observation deck (included)**
- 10:30 am --- subway ride to Chinatown & Little Italy
--- lunch: Chinatown (not included)
--- tour Lower Manhattan, Financial District, Brooklyn Bridge, Battery Park
- 3:30 pm --- **National 9/11 Museum & Memorial (included)** entire group will go in at 3:30p
- 5:30 pm --- subway back to Times Square
- 6:00 pm --- arrive in Times Square, dinner: not included, activities TBA
- 11:45 pm --- return to hotel

Friday, April 21

- ??? am --- wake up – early activities: run in Central Park, Today Show, etc.
- 8:00 am --- hotel check-out, leave bags in rooms for Bellman to pick up
- 8:30 am --- group departs hotel
- 8:45 am --- Rockefeller Center, Central Park
- Divide into optional museum tour groups
- 12:30 pm --- shopping along 5th Ave. / lunch on your own
- 3:15 pm --- group reports back to hotel – load luggage on bus
- 3:45 pm --- depart NYC
--- dinner: not included

Saturday, April 22

- rest stop
- 4:30 am --- arrive back at West Liberty Salem HS



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New York City tour

Prodigy Student Travel

PASSCODE:

PSWGN

1. Go to Website address: www.ProdigyStudentTravel.com
2. Click on "Login or Register Button"



3. On the Login Screen, click on 'Create an Account.'



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4. Create an Account – Input trip code (**PSWGN**) & other details

Create an Account

Trip Code *

If you do not have your school's trip code, please reference the online account document you received at the parent meeting, contact the school or you may [contact us](#).

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Confirm e-mail address *

Please re-type your e-mail address to confirm it is accurate.

Password *

Password strength:

Confirm password *

Provide a password for the new account in both fields. Passwords are case sensitive.