

**Pine River Area Schools  
Board of Education  
Regular Meeting Minutes  
December 14, 2020**

*A regular fully remote meeting of the Pine River Area Schools Board of Education was held  
Monday, December 14, 2020.*

**I. ROLL CALL**

President Peterson called the meeting to order at 6:04 p.m. All board members, administration and community members attended via Google Meet or phone.

Members Present: 5-Mrs. Kim Dean, Mr. Kevin Delancey, Mrs. Katy Draper, Mr. Jim Peterson and Mr. Tom Shook

Members Absent: 2-Mrs. Merrylie Cameron and Mr. Terry Koetje

Administrators/Directors Present: Mrs. Josie Hill, Mr. Matthew Lukshaitis

Administrators/Directors Absent: Mrs. Emily Adema, Mrs. Heidi Hayes, Mr. Brent Ruppert and Mr. Rob Sibary

*\*A brief intermission took place due to technology issues. The meeting continued at 6:18 p.m.*

*\*Due to remote attendance, roll call voting took place for every agenda item requiring a vote to ensure the public was aware of each board member's vote.*

**II. APPROVE AGENDA**

Motion by Mrs. Draper, seconded by Mr. Delancey, to amend the agenda to include a motion to approve the superintendent's annual evaluation after the board has met in closed session and meeting is moved back into open session.

*Ayes 5, Nays-0, Motion carried*

**III. SUPERINTENDENT'S REPORT**

Mr. Lukshaitis gave the following updates:

- State of Michigan employees are reportedly working from home through June 1, 2021.
- Most schools are cancelling final exams for first semester due to remote learning.
- PRHS will not have final examinations for first semester due to remote learning order.

- Local schools are hopeful for “good news” on or before December 20, 2020 regarding changes to the MDHHS emergency order currently in place.
- PR’s IT Department has made staff aware of a new hack/phishing scam regarding the COVID-19 vaccination.
- The Polar Express arrived at the Elementary today.
- Santa Shops and spirit week occurred at both the elementary and middle school buildings this past/current week.

#### **IV. PRESIDENT’S REPORT**

Mr. Peterson thanked the district for all their innovative work this school year during a pandemic and all the continuous changes. He also mentioned the possibility of a Board Retreat in January asking Board members to think about.

#### **V. ADMINISTRATORS/DIRECTORS REPORT**

Mrs. Josie Hill, Business Office Manager, provided the Board the following updates:

- Brief discussion of the COVID-19 Remote Leave Memo currently on this evening’s agenda
- WMISD’s Business Office department is currently working remotely.

#### **VI. COMMUNICATIONS AND PUBLIC COMMENT-ECOLP and General Comments**

No community members who were attending remotely had any comments for the Board at tonight’s meeting

#### **VII. CONSENT AGENDA**

Motion by Mr. Delancey, seconded by Mrs. Dean to approve the consent agenda as presented including:

- Capital Projects Fund Accounts Payable
- General Fund and Lunch Fund Invoices
- PR Expenditure Worksheet
- November 9, 2020 Regular Board Meeting Minutes
- November 9, 2020 Closed Session Board Meeting Minutes
- November 16, 2020 Board Workshop Meeting Minutes

*Ayes 5, Nays-0, Motion carried*

#### **VIII. OLD BUSINESS**

A. Motion by Mrs. Draper, seconded by Mrs. Dean, to approve the reauthorization of Pine River’s Extended COVID-19 Learning Plan (ECOLP) as recommended by the superintendent.

*Ayes 4, Nays-1, Motion carried, Kevin Delancey voted nay*

B. Motion by Mrs. Draper, seconded by Mr. Delancey to adopt Thrun Law School Policy 5207 Anti-Bullying as recommended by the High School Principal and Superintendent.

*Ayes 5, Nays-0, Motion carried*

## **IX. NEW BUSINESS**

### **A. Personnel**

Motion by Mr. Delancey, seconded by Mrs. Dean, to approve the hiring of Mrs. Mindy Wien, Middle School Secretary, at a Secretary step 6, effective December 7, 2020, as recommended by the Middle School Principal and Superintendent.

*Ayes 5, Nays-0, Motion carried*

Motion by Mrs. Draper, seconded by Mr. Delancey to approve the hiring of Ms. Lani Huber, Instructional Paraprofessional, at an Instructional Paraprofessional step 1, effective December 7, 2020, as recommended by the Middle School Principal and Superintendent.

*Ayes 5, Nays-0, Motion carried*

Motion by Mrs. Dean, seconded by Mrs. Draper, to approve the hiring of Mrs. Audrey Krantz, High School Cashier, at a Cook step 1, effective December 10, 2020, as recommended by the Food Service Director and Superintendent.

*Ayes 5, Nays-0, Motion carried*

### **B. Set Date for January Organizational Meeting**

Motion by Mr. Delancey, seconded by Mrs. Draper to approve scheduling a January organizational meeting for January 11, 2021 as recommended by the Superintendent.

*Ayes 5, Nays-0, Motion carried*

### **C. Set Date for January Workshop**

Motion by Mrs. Dean, seconded by Mr. Delancey, to approve scheduling a board workshop for January 27, 2021 for the purpose of approving construction bids as recommended by the Superintendent.

*Ayes 5, Nays-0, Motion carried*

### **D. COVID-19 Remote Leave Memo**

Motion by Mrs. Draper, seconded by Mr. Delancey, to approve the COVID Remote Leave Time, per the Business Manager's MEMO, when the district is operating Intermittent Learning in a building or buildings and directs the Superintendent to engage the support staff and teachers' union in a separate Letter of Agreement the same as recommended by the Superintendent.

*Ayes 5, Nays-0, Motion carried*

### **E. First/Second Reading of Revised Thrun Law School Policy 4225-Temporary Remote Work Policy for MIOSHA Compliance**

Motion by Mrs. Dean, seconded by Mrs. Draper, to approve the revised Thrun Law School Policy 4225 regarding temporary remote work for MIOSHA compliance, the In-Person Work by Position and Employee Group Audit and the 4225 Request for In-Person Work by Individual Employee Form as recommended by the Superintendent.

*Ayes 5, Nays-0, Motion carried*

**X. CLOSED SESSION**

Motion by Mrs. Draper, seconded by Mr. Delancey to move the meeting into closed session for purpose of Superintendent evaluation.

☐ Y ☐ Kevin Delancey  
☐ Y ☐ Katy Draper  
☐ Y ☐ Kim Dean

☐ Y ☐ Jim Peterson  
☐ Y ☐ Tom Shook

*This meeting went into Closed Session at 6:53 p.m. Board members left the public Google Meet and attended a separate Google Meet for closed session.*

**XI. OPEN SESSION**

Motion by Mrs. Draper, seconded by Mr. Delancey to move the meeting back into open session.

*Ayes 5, Nays-0, Motion carried*

*This meeting went back into open session at 7:36 p.m. Board members left the closed session Google Meet and returned to the public Google Meet.*

Motion by Mr. Shook, seconded by Mrs. Dean, to approve the Superintendent's 2020 evaluation at a rating of Highly Effective for the 2020-2021 school year as recommended by the Board President.

*Ayes 5, Nays-0, Motion carried*

**XII. OTHER**


Mr. Peterson thanked Mrs. Cameron and Mr. Koetje for their many years of service as Board members. Also welcomed newly elected Board members, Mr. Rob Kulpa and Ms. Heather Marks and reminded them to attend the January 11, 2021 Board meeting where they will be officially sworn in as board members.

**XIII. ADJOURN**

This meeting was adjourned at 7:39 p.m. after Mr. Shook made the motion.

**CERTIFICATION**

*I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 14<sup>th</sup> of December, 2020, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 11<sup>th</sup> day of January, 2021.*

  
Secretary, Board of Education