

# School Safety Drill Reporting Form

Post online within 30 Days of each drill's completion date

Lt. Mark Przybylski, Emergency Management Coordinator: 989-790-5434; emgmgr@saginawcounty.com

<b>District:</b> Hemlock Public Schools	<b>School Year:</b> 2020-21
<b>School:</b> K.C. Ling Elementary	<b>School Address:</b> 835 N. Pine St.
<b>Principal/Director:</b> Lori Gensch	<b>Phone Number:</b> 989-642-5235

## Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19 amended this section effective March 31, 2015

Section 19(2), (3) *A minimum of 5 fire drills is required each school year. Three of the drills shall be held prior to December 1 of the school year, and 2 shall be held during the remaining part of the school year with a reasonable spacing between each drill.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee	Please mark whether drills were held while students were in class or during lunch hour, recess, etc.
	Date	Time			
<u>1</u>	9-23-20	11:00 a.m.	10-15-20	Lori Gensch	<input checked="" type="checkbox"/> Students in class <input checked="" type="checkbox"/> Recess, lunch, etc.
<u>2</u>	10-15-20	10:00 a.m.	10-15-20	Lori Gensch	<input checked="" type="checkbox"/> Students in class <input checked="" type="checkbox"/> Recess, lunch, etc.
<u>3</u>	11-5-20	1:20 p.m.	11-20-20	Lori Gensch	<input checked="" type="checkbox"/> Students in class <input checked="" type="checkbox"/> Recess, lunch, etc.
<u>4</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.
<u>5</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.
<u>6</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.
<u>7</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.
<u>8</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.

## Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19 amended this section effective March 31, 2015

Section 19(4) *A minimum of 2 tornado safety drills is required with at least one conducted in March.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee	Please mark whether drills were held while students were in class or during lunch hour, recess, etc.
	Date	Time			
<u>1</u>	10-15-20	11:15 a.m.	10-15-20	Lori Gensch	<input checked="" type="checkbox"/> Students in class <input checked="" type="checkbox"/> Recess, lunch, etc.
<u>2</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.

## Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19 amended this section effective March 31, 2015

Section 19(5),(6) *A minimum of 3 drills in which occupants are restricted to the interior of the building and the building secured is required. At least 1 of these drills shall be conducted by December 1, and at least 1 shall be conducted after January 1 with a reasonable spacing interval between each drill. A drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material or the presence of a potentially dangerous individual on or near the premises.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee	Please mark whether drills were held while students were in class or during lunch hour, recess, etc.
	Date	Time			
<u>1</u>	9-23-20	10:15 a.m.	10-15-20	Lori Gensch	<input checked="" type="checkbox"/> Students in class <input checked="" type="checkbox"/> Recess, lunch, etc.
<u>2</u>	1-13-21	11:00 a.m.	1-18-21	Lori Gensch	<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.
<u>3</u>					<input type="checkbox"/> Students in class <input type="checkbox"/> Recess, lunch, etc.

*At least 1 of the drills required by this section shall be conducted during a lunch or recess period, or at another time when a significant number of students are gathered but not in the classroom.*

**IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND YOUR CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. MARK PRZYBYLSKI USING THE CONTACT INFORMATION ABOVE.**

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