



Kanopolis Middle School

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Dear Parents/Guardians and Students:

I hope this letter finds you well as we all continue to press forward during this unprecedented time. As parents, you are to be commended for your extraordinary efforts in supporting your child's learning. We are also extremely appreciative of the attention to all the "little signs and symptoms" that under ordinary conditions you would not have given a second thought. You played a major role in our ability to teach your children face-to-face this semester!

Many of you found yourself and/or your family quarantined as many as three or four times over the past four months. Some of you may be quarantined right now. With the end of the semester approaching along with a much-needed winter break, many of our students are faced with missing assignments, tests, and/or projects. Because doing what is best for kids drives the decision making at KMS and USD 327, we will be implementing the following "Incomplete Procedure."

Students who have missing assignments due to being absent/quarantined will receive an incomplete (I) and be given ten (10) school days into the 2021 spring semester to complete the work and convert the "I" into an earned grade. In unusual cases, where the student has missed a large quantity of work, the time may be extended.

In ALL cases, the teacher must communicate to the student the nature of the outstanding work.

If you are in a situation with an "incomplete," please work with your student's teachers to develop a plan and a schedule in which to get the work completed. Be sure that plan includes a winter break. We want each individual to come back in January rejuvenated and excited about the spring semester.

I have said this many times, but I am going to say it again. I am proud of the dedication and work that everyone has exhibited in our AWESOME KMS family. I know that without everyone doing their part we would not be where we are at today!!!!

THANK YOU and keep up the good work!

Respectfully,

Kristy Rodriguez, Ed.D