

	<b>The School District of Newberry County</b>  <b>Request for Proposals</b>	Solicitation #	<b>2022-014</b>
		Date Issued	<b>April 28, 2022</b>
		Procurement Official	<b>Keshia L. Williams</b>
		Phone	<b>(803) 321-2600</b>
		E-Mail Address	<b>kwilliams@newberry.k12.sc.us</b>

DESCRIPTION	Rebid - Grounds Maintenance Service – District Wide
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*The Term “Offer” Means Your “Bid” or “Proposal” or “Quotation”*

SUBMIT OFFER BY	<b>May 19, 2022 @ 2:00 PM</b>
QUESTIONS MUST BE RECEIVED BY	<b>May 9, 2022 @ 10:30 AM</b>
NUMBER OF COPIES TO BE SUBMITTED	<b>One (1) Original and Four (4) copies marked “COPY”</b>

**Offers must be submitted in a sealed package. Solicitation number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO:

**Newberry County School District  
Purchasing Office  
3419 Main Street  
Newberry, SC 29108**

CONFERENCE TYPE: DATE & TIME: (EST) As appropriate, see “Conferences – Pre-Bid/Proposal” & “Site Visit” provisions	LOCATION: Not Applicable
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AWARD & AMENDMENTS	Intent to award will be posted by May 26, 2022 no later than 4:00 pm. The award, this solicitation and any amendments may be posted at the following web address: <a href="http://www.newberry.k12.sc.us">http://www.newberry.k12.sc.us</a>
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You **must** submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of **sixty (60) calendar days** after the Opening Date.

NAME OF OFFEROR: (Full legal name of business submitting the offer)		OFFERORS TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____  (See “Signing your Offer” provision)
AUTHORIZED SIGNATURE:  (Person signing must be authorized to submit binding offer to enter contract on behalf of offeror named above)		
TITLE		
PRINTED NAME:	DATE SIGNED	
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. The entity named as the Offeror <b>must</b> be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.		
STATE OF INCORPORATION		
TAXPAYER IDENTIFICATION NO.		

PAGE TWO  
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">Phone</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Fax</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">E-Mail</td> <td style="padding: 2px;"></td> </tr> </table>	Phone		Fax		E-Mail	
Phone							
Fax							
E-Mail							

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">ORDER FAX #</td> <td style="padding: 2px;"></td> </tr> </table>	ORDER FAX #	
ORDER FAX #			
<input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check only one)	<input type="checkbox"/> Order Address Same as Home Office Address <input type="checkbox"/> Order Address Same as Notice Address (check only one)		

ACKNOWLEDGEMENT OF AMENDMENTS	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.  See "Amendments to Solicitation" Provision						
	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date

DISCOUNT FOR PROMPT PAYMENT	10 Calendar Days <div style="text-align: right;">%</div>	20 Calendar Days <div style="text-align: right;">%</div>	30 Calendar Days <div style="text-align: right;">%</div>	____ Calendar Days <div style="text-align: right;">%</div>
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MINORITY PARTICIPATION	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px;">Are You a South Carolina Certified Minority Vendor? (Yes or No):</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">If Yes, South Carolina Certification #</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Are You a Non-SC Certified Minority Vendor? (Yes or No):</td> </tr> </table>	Are You a South Carolina Certified Minority Vendor? (Yes or No):	If Yes, South Carolina Certification #	Are You a Non-SC Certified Minority Vendor? (Yes or No):
Are You a South Carolina Certified Minority Vendor? (Yes or No):				
If Yes, South Carolina Certification #				
Are You a Non-SC Certified Minority Vendor? (Yes or No):				

**AMENDMENT NO. 1**  
**REBID - GROUNDS MAINTENANCE SERVICES – DISTRICT WIDE**  
**SOLICITATION # 2022-014**

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The Districts response should be read without reference to the questions. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted.

**No Changes to the Request for Proposals**

**Solicitation Questions and District Responses are detailed below:**

1. **Question:** I have read through the new solicitation and from what I read it left off the retention ponds, shrubbery trimming and pine straw / mulch from the previous one. Is this correct?

**District Response:** In addition to the above referenced services, the following services are also not included in Solicitation# 2012-014:

- See SPECIFICATIONS: A. CONTRACT REQUIREMENTS #1 (page 15)
- See SPECIFICATIONS: B. GROUNDS MAINTENANCE #19 and #20 (page 18)
- See SPECIFICATIONS: E. CERTIFIED PLAYGROUND MULCH #1 and #2 (page 19)

**ACKNOWLEDGEMENT RECEIPT**

Submitters shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two of the original solicitation (3) by letter, (4) by submitting a response that indicates in some way that the firm received the amendment.

**End of Amendment #1**