	The School District of Newberry County Request for Proposals	Solicitation #	2022-003
		Date Issued	02/08/2022
		Procurement Official	Keshia L. Williams
		Phone	(803) 321-2600
		E-Mail Address	kwilliams@newberry.k12.sc.us

DESCRIPTION	Grounds Maintenance Service – District Wide
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The Term “Offer” Means Your “Bid” or “Proposal” or “Quotation”

SUBMIT OFFER BY	March 8, 2022 @ 2:00 PM
QUESTIONS MUST BE RECEIVED BY	February 22, 2022 @ 10:30 AM
NUMBER OF COPIES TO BE SUBMITTED	One (1) Original and Four (4) copies marked “COPY”

Offers must be submitted in a sealed package. Solicitation number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO:

**Newberry County School District
Purchasing Office
3419 Main Street
Newberry, SC 29108**

CONFERENCE TYPE: DATE & TIME: (EST) As appropriate, see “Conferences – Pre-Bid/Proposal” & “Site Visit” provisions	LOCATION: Not Applicable
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AWARD & AMENDMENTS	The intent to award, this solicitation and any amendments will be posted at the following web address: http://www.newberry.k12.sc.us on March 18, 2022 (estimated) no later than 4:00 pm.
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You **must** submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of **sixty (60) calendar days** after the Opening Date.

NAME OF OFFEROR: (Full legal name of business submitting the offer)		OFFERORS TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____ <small>(See “Signing your Offer” provision)</small>
AUTHORIZED SIGNATURE: (Person signing must be authorized to submit binding offer to enter contract on behalf of offeror named above)		
TITLE		
PRINTED NAME:	DATE SIGNED	
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.		
STATE OF INCORPORATION		
TAXPAYER IDENTIFICATION NO.		

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">Phone</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Fax</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">E-Mail</td> <td style="padding: 2px;"></td> </tr> </table>	Phone		Fax		E-Mail	
Phone							
Fax							
E-Mail							

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">ORDER FAX #</td> <td style="padding: 2px;"></td> </tr> </table>	ORDER FAX #	
ORDER FAX #			
<input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check only one)	<input type="checkbox"/> Order Address Same as Home Office Address <input type="checkbox"/> Order Address Same as Notice Address (check only one)		

ACKNOWLEDGEMENT OF AMENDMENTS	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. See "Amendments to Solicitation" Provision						
	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date

DISCOUNT FOR PROMPT PAYMENT	10 Calendar Days	20 Calendar Days	30 Calendar Days	_____ Calendar Days
	%	%	%	%

MINORITY PARTICIPATION	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Are You a South Carolina Certified Minority Vendor? (Yes or No):</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">If Yes, South Carolina Certification #</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Are You a Non-SC Certified Minority Vendor? (Yes or No):</td> <td style="padding: 2px;"></td> </tr> </table>	Are You a South Carolina Certified Minority Vendor? (Yes or No):		If Yes, South Carolina Certification #		Are You a Non-SC Certified Minority Vendor? (Yes or No):	
Are You a South Carolina Certified Minority Vendor? (Yes or No):							
If Yes, South Carolina Certification #							
Are You a Non-SC Certified Minority Vendor? (Yes or No):							

**AMENDMENT NO. 3
GROUNDS MAINTENANCE SERVICES – DISTRICT WIDE
SOLICITATION # 2022-003**

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The Districts response should be read without reference to the questions. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted.

No Changes to the Best Value Bid

Solicitation Questions and District Responses are detailed below:

1. **Question:** In the bid do I include my pricing for mulch or pine straw (in the per Occurrence price) based off what is at each property or just give the quote per yard and bale?

District Response: Bidders shall quote mulch per cu. yard and pine straw per bale as instructed in Lot 6 of solicitation.

2. **Question:** I have a Kendall road Complex on one page but I do not have it on the pages with the address locations. Can you provide that address for that location so I can check it?

District Response: Attachment B has been revised. See revised attachment below.

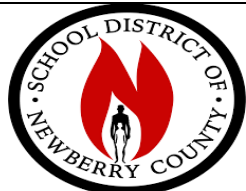
3. **Question:** Is the baseball/softball complex at the Whitmire Community School included into that property that needs to be maintained?

District Response: No

4. **Question:** Is there anyway to clarify if any of the grown up places around these retention ponds also are to be cut? For example there's probably 3-4 behind the Whitmire School that could be cut and the property look much better.

District Response: No, that area is not part of the solicitation.

REVISED

	<p style="text-align: center;">The School District of Newberry County Request for Proposal</p>	Solicitation #	2022-003
		Date Issued	February 7, 2022
		Procurement Official	Keshia L. Williams
		Phone	(803) 321-2600
		E-Mail Address	kwilliams@newberry.k12.sc.us

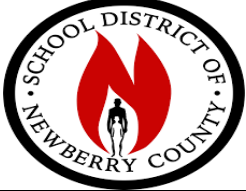
Site Visit Log – Attachment B

Project: Ground Maintenance – District Wide

A site inspection is highly encouraged for each site identified below, such that each bidder may familiarize themselves with any conditions which may affect their performance and bid prices. Submission of a bid will be evidence that the Bidder did, in fact, make a site inspection and is aware of all conditions affecting their performance and price.

Facility	Address	Person (s) Attending	Date
District Administrative Offices	3419 Main Street, Newberry, SC 29108		
District Administrative Annex	1539 Martin Street, Newberry, SC 29108		
Newberry Middle School	125 O'Neal Street, Newberry, SC 29108		
Newberry Elementary School	1829 Nance Street, Newberry, SC 29108		
Gallman Elementary School	255 Hawkins Road, Newberry, SC 29108		
Newberry Alternative School	540 Brantley Street, Newberry, SC 29108		
Boundary Street Elementary School	1406 Boundary Street, Newberry, SC 29108		
Reuben Elementary School	3605 Spearman Rd, Newberry, SC 29108		
Whitmire High School Athletic Complex	Hwy 121/176 Union Street, Whitmire, SC 29178		
Whitmire Community School	2597 SC Hwy 66, Whitmire, SC 29178		
Pomaria/Garmany Elementary School	7288 US Hwy 176, Pomaria, SC 29126		
Little Mountain Elementary School	692 Mill Street, Little Mountain, SC 29075		
Mid-Carolina High School	377 Cy Schumpert Road, Prosperity, SC 29127		
Mid-Carolina Middle School	6794 US Highway 76, Prosperity, SC 29127		
Prosperity/Rikard Elementary School	381 S. Wheeler Avenue, Prosperity, SC 29127		
Newberry County Career Center	3413 Main Street, Newberry, SC 29108		
NCCC Engineering Building	3241 Main Street, Newberry, SC 29108		
Facilities Management Office	1903 Nance Street, Newberry, SC 29108		
Kendall Road Complex	709 Kendall Road, Newberry, SC 29108		
Prosperity Kit Center	244 School Drive, Prosperity, SC		
Newberry High School	3113 Main Street, Newberry, SC 29108		

REVISED

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GROUNDS MEASUREMENTS – Attachment A

Campus	Estimated Acreage of Grounds to be Maintained
District Administrative Offices	<i>2.0</i>
District Administrative Office Annex	<i>0.5</i>
Newberry Middle School	<i>25.0</i>
Newberry Elementary School	<i>11.0</i>
Gallman Elementary School	<i>11.0</i>
Newberry Alternative School	Included within the acreage of Mid Carolina Middle
Boundary Street Elementary School	<i>7.0</i>
Reuben Elementary School	<i>7.5</i>
Whitmire High School Athletic Complex RC Lake Gymnasium & Legends Stadium	<i>4.2</i>
Whitmire Community School	<i>16.0</i>
Pomaria-Garmany Elementary School	<i>10.0</i>
Little Mountain Elementary School	<i>7.0</i>
Mid-Carolina High School	<i>51.0</i>
Mid-Carolina Middle School & Athletic Complex	<i>25.69</i>
Prosperity-Rikard Elementary School	<i>11.5</i>
Newberry County Career Center Includes Engineering Building	<i>5.0</i>
Kendall Road Complex	<i>5.0</i>
Prosperity Kit Center	<i>2.0</i>
Newberry High School Athletic Fields Included Practice Fields	<i>31.0</i>
Total:	<i>232.39</i>

ACKNOWLEDGEMENT RECEIPT

Submitters shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two of the original solicitation (3) by letter, (4) by submitting a response that indicates in some way that the firm received the amendment.

End of Amendment #3