

	The School District of Newberry County Request for Quotes	Solicitation #	2022-013
		Date Issued	April 26, 2022
		Procurement Official	Keshia L. Williams
		Phone	(803) 321-2600
		E-Mail Address	kwilliams@newberry.k12.sc.us

DESCRIPTION	Experia USA Premium Sensory Room
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The Term "Offer" Means Your "Bid" or "Proposal" or "Quotation"

SUBMIT OFFER BY	May 2, 2022 @ 10:30 AM
QUESTIONS MUST BE RECEIVED BY	April 25, 2022 @ 4:00 PM
NUMBER OF COPIES TO BE SUBMITTED	One (1)

Offers must be submitted in a sealed package. Solicitation number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO:

**Newberry County School District
Purchasing Office
3419 Main Street
Newberry, SC 29108**

CONFERENCE TYPE: DATE & TIME: (EST) As appropriate, see "Conferences – Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION: Not Applicable
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AWARD & AMENDMENTS	The intent to award, this solicitation and any amendments will be posted at the following web address: http://www.newberry.k12.sc.us on May 9, 2022 (estimated) no later than 4:00 pm.
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You **must** submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of **sixty (60) calendar days** after the Opening Date.

NAME OF OFFEROR: (Full legal name of business submitting the offer)	OFFERORS TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____ <small>(See "Signing your Offer" provision)</small>
AUTHORIZED SIGNATURE: (Person signing must be authorized to submit binding offer to enter contract on behalf of offeror named above)	
TITLE	
PRINTED NAME:	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. The entity named as the Offeror **must** be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION	
TAXPAYER IDENTIFICATION NO.	

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">Phone</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Fax</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">E-Mail</td> <td style="padding: 2px;"></td> </tr> </table>	Phone		Fax		E-Mail	
Phone							
Fax							
E-Mail							

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">ORDER FAX #</td> <td style="padding: 2px;"></td> </tr> </table>	ORDER FAX #	
ORDER FAX #			
<input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check only one)	<input type="checkbox"/> Order Address Same as Home Office Address <input type="checkbox"/> Order Address Same as Notice Address (check only one)		

ACKNOWLEDGEMENT OF AMENDMENTS	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. See "Amendments to Solicitation" Provision						
	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date

DISCOUNT FOR PROMPT PAYMENT	10 Calendar Days <div style="text-align: right;">%</div>	20 Calendar Days <div style="text-align: right;">%</div>	30 Calendar Days <div style="text-align: right;">%</div>	____ Calendar Days <div style="text-align: right;">%</div>
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MINORITY PARTICIPATION	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Are You a South Carolina Certified Minority Vendor? (Yes or No):</td> <td style="width: 80%;"></td> </tr> <tr> <td style="padding: 2px;">If Yes, South Carolina Certification #</td> <td></td> </tr> <tr> <td style="padding: 2px;">Are You a Non-SC Certified Minority Vendor? (Yes or No):</td> <td></td> </tr> </table>	Are You a South Carolina Certified Minority Vendor? (Yes or No):		If Yes, South Carolina Certification #		Are You a Non-SC Certified Minority Vendor? (Yes or No):	
Are You a South Carolina Certified Minority Vendor? (Yes or No):							
If Yes, South Carolina Certification #							
Are You a Non-SC Certified Minority Vendor? (Yes or No):							

**AMENDMENT NO. 1
EXPERIA USA PREMIUM SENSORY ROOM
SOLICITATION # 2022-013**

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted. All sections of the original solicitation not appearing in this amendment shall remain unchanged.

*** No changes have been made to the Request for Quotes ***

Solicitation Questions and District Responses are detailed below:

- 1. Question:** We do not perform or offer any installation. Would the bid still be accepted.

District Response: Yes the bid will still be accepted.

- 2. Question:** The quote asks for a cost for installation, indicating that we would be responsible for hiring and managing an installation company, which is not something we typically do or manage. Is that, to the best of your knowledge, an integral part of the quote? Or, can it be left as n/a?

District Response: Installation cost on the bid schedule can be left blank or write N/A if your company does not offer installation.

- 3. Question:** Do you have a diagram of the room that includes the desired location of each piece of equipment?

District Response: No

- 4. Question:** Does the diagram include the location of wall outlet, windows, and any ventilation?

District Response: No diagram provided

- 5. Question:** How much time from the contract award do you allow for delivery and installation.

District Response: Items shall be delivered on or before June 30, 2022.

ACKNOWLEDGEMENT RECEIPT

Submitters shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two of the original solicitation (3) by letter, (4) by submitting a response that indicates in some way that the firm received the amendment.

End of Amendment #1