

	<b>The School District of Newberry County</b>  <b>Request for Proposals</b>	Solicitation #	<b>2022-012</b>
		Date Issued	<b>04/22/2022</b>
		Procurement Official	<b>Keshia L. Williams</b>
		Phone	<b>(803) 321-2600</b>
		E-Mail Address	<b>kwilliams@newberry.k12.sc.us</b>

DESCRIPTION	Athletic Field Maintenance
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*The Term "Offer" Means Your "Bid" or "Proposal" or "Quotation"*

SUBMIT OFFER BY	<b>May 2, 2022 @ 2:00 PM</b>
QUESTIONS MUST BE RECEIVED BY	<b>April 19, 2022 @ 10:30 AM</b>
NUMBER OF COPIES TO BE SUBMITTED	<b>One (1) Original and Four (4) copies marked "COPY"</b>

**Offers must be submitted in a sealed package. Solicitation number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO:

**Newberry County School District  
Purchasing Office  
3419 Main Street  
Newberry, SC 29108**

CONFERENCE TYPE: DATE & TIME: (EST) As appropriate, see "Conferences – Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION: Not Applicable
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AWARD & AMENDMENTS	The intent to award, this solicitation and any amendments will be posted at the following web address: <a href="http://www.newberry.k12.sc.us">http://www.newberry.k12.sc.us</a> on May 9, 2022 (estimated) no later than 4:00 pm.
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You **must** submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of **sixty (60) calendar days** after the Opening Date.

NAME OF OFFEROR: (Full legal name of business submitting the offer)		<b>OFFERORS TYPE OF ENTITY:</b> (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____  <small>(See "Signing your Offer" provision)</small>
AUTHORIZED SIGNATURE:  (Person signing must be authorized to submit binding offer to enter contract on behalf of offeror named above)		
TITLE		
PRINTED NAME:	DATE SIGNED	
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. The entity named as the Offeror <b>must</b> be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.		
STATE OF INCORPORATION		
TAXPAYER IDENTIFICATION NO.		

PAGE TWO  
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">Phone</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Fax</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">E-Mail</td> <td style="padding: 2px;"></td> </tr> </table>	Phone		Fax		E-Mail	
Phone							
Fax							
E-Mail							

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">ORDER FAX #</td> <td style="padding: 2px;"></td> </tr> </table>	ORDER FAX #	
ORDER FAX #			
<input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check only one)	<input type="checkbox"/> Order Address Same as Home Office Address <input type="checkbox"/> Order Address Same as Notice Address (check only one)		

ACKNOWLEDGEMENT OF AMENDMENTS	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.  See "Amendments to Solicitation" Provision						
	Amendment #	Amendment Date	Amendment #	Amendment Date	Amendment #	Amendment Date

DISCOUNT FOR PROMPT PAYMENT	10 Calendar Days	20 Calendar Days	30 Calendar Days	_____ Calendar Days
	%	%	%	%

MINORITY PARTICIPATION	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px;">Are You a South Carolina Certified Minority Vendor? (Yes or No):</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">If Yes, South Carolina Certification #</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Are You a Non-SC Certified Minority Vendor? (Yes or No):</td> </tr> </table>	Are You a South Carolina Certified Minority Vendor? (Yes or No):	If Yes, South Carolina Certification #	Are You a Non-SC Certified Minority Vendor? (Yes or No):
Are You a South Carolina Certified Minority Vendor? (Yes or No):				
If Yes, South Carolina Certification #				
Are You a Non-SC Certified Minority Vendor? (Yes or No):				

**AMENDMENT NO. 1  
ATHLETIC FIELD MAINTENANCE  
SOLICITATION # 2022-012**

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question.

**Solicitation Questions and District Responses are detailed below:**

- 1. Question:** Pg 18 V. Qualifications-Required Information Section e) Copy of current Sports Field Manager Certification We are asking that this be removed from the bid as requirement to bid based on the fact that on page 8 of the bid packet paragraph 1, section b) states “The District seeks to permit maximum practicable competition. Offerors are urged to advised the Procurement Officer-as soon as possible-regarding any aspect of this procurement, including any aspect of the Solicitation that unnecessarily or inappropriately limits full and open competition”. Currently there are only 14 CSFM certifications in the state of South Carolina and only 3 of this certified are contractors, the other 11 are employed by recreation or government agencies. Of the 3 contractors who meet the qualification only 2 are within 75 miles of the Newberry School District thus limiting the potential “qualified vendors” to bid on this Solicitation to only 2. We feel that this limits the principal meaning behind full and open competition.

**District Response:** The required Sports Field Manager Certification referenced in the above question shall remain a qualification requirement for Solicitation #2022-012.

- 2. Question:** Page 15 Special Maintenance Requirements June There is no mowing listed for any of the fields in the month of June. Is this an oversight or is no mowing required in June?

**District Response:** Mowing is required during the month of June at the same frequencies as shown for May and July.

- 3. Question:** For the purpose of the contract for mowing is Whitmire to be considered a football stadium? Thus getting twice weekly mowings?

**District Response:** Whitmire’s “Legend Stadium” is considered a football field and will receive two mowing visits per month from May through October.

- 4. Question:** Page 29 Bid Schedule For the Offeror’s Contract Rate Per Cut-All Required Maintenance and Mowing this is a single cut price per field for additional mowings in the event of special events or requested additional mowings?

**District Response:** Offeror shall provide a projected cost on the bid schedule for each location on a per visit basis, as well as yearly. The per cut rate will be utilized in circumstances when the Director of Facilities Maintenance has approved additional mowing at a specified location.

## Changes to the Request for Proposal

Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted. All sections of the original solicitation not appearing in this amendment shall remain unchanged.

### Special Maintenance Requirements - Newberry County School District (20.5 acres)

#### January

- a) Soil Test on all fields
- b) Mowing and blowing of over seeded fields weekly at 1-inch cut
- c) Infield pre-season prep./ Laser grading

#### February

- a) Fertilize Application on over seeded fields
- b) Mowing and blowing of over seeded fields weekly at 1-inch cut

#### March

- a) Blanket pre-emerge application all fields
- b) Mowing and blowing of over seeded fields weekly at 1-inch cut

#### April

- a) Fertilize Application all fields
- b) Mowing and blowing of all fields weekly at 1-inch cut

#### May

- a) Fipronil Application all fields
- b) Mowing and blowing of all fields weekly at 1-inch cut
- c) Mowing and blowing of football stadium twice a week at 1-inch cut

#### June

- a) Herbicide treatment all fields
- b) Mowing and blowing of all field weekly at 1-inch cut
- c) Mowing and blowing of football stadium twice a week at 1 inch cut

#### July

- a) Growth Regulator application on all fields
- b) Mowing and blowing of practice, baseball, and softball weekly at 1-inch cut
- c) Mowing and blowing of football stadium twice a week at 1-inch cut

#### August

- a) Fertilize Application Football Stadiums
- b) Growth Regulator Application on all fields
- c) Mowing and blowing of practice, baseball, and softball weekly at 1-inch cut
- d) Mowing and blowing of football stadium twice a week at 1-inch cut

#### September

- a) Blanket pre-emerge application on all fields
- b) Mowing and blowing of practice, baseball, and softball weekly at 1 inch cut
- c) Mowing and blowing of football stadium twice a week at 1-inch cut

**October**

- a) Perennial Rye Grass Application (500 lbs./ acre)
- b) Fertilize Application on over seeded fields
- c) Mowing and blowing of practice, baseball, and softball weekly at 1-inch cut
- d) Mowing and blowing of football stadium twice a week at 1-inch cut

**November**

- a) Mowing and blowing of all fields weekly at 1 inch cut

**December**

- a) Mowing and blowing of all fields weekly at 1-inch cut
- b) Infield pre-season prep./ Laser grading

**ACKNOWLEDGEMENT RECEIPT**

Submitters shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two of the original solicitation (3) by letter, (4) by submitting a response that indicates in some way that the firm received the amendment.

**End of Amendment #1**