



SECONDARY

Behavior Offenses, Disciplinary Procedures, & Behavior Consequences

Though not specifically mentioned in the list of behaviors, students may be suspended or recommended for expulsion for first-time offenses or any act which is detrimental to the good order, best interest, and physical safety of the school. The student may be disciplined according to the nature and degree of the offense or act at the discretion of the administration.

Coding for Level I & Level II Consequences			
WARN	REST	ADH	DH
Warning	Restitution	Administrative Detention	Detention Hall
OSA	ISS	OSS	RE
Other School Action	In School Suspension	Out of School Suspension	Recommended Expulsion
Contacting the parent and having a conference with the student is mandatory with any behavior violation. Chronic and severe violations may move to the next level.			

Level I Behavior Offenses

Behavioral misconduct includes any activity in which a student engages that tends to impede orderly classroom procedures or instructional activities, orderly operation of the school, or the frequency or seriousness of which disturb the classroom or school.

Behavior Offenses	PowerSchool Code	Consequences		
		1 st Offense	2 nd Offense	3 rd Offense
1. Distribution/Sale of unauthorized materials	002	DH (1-3 Days)	ISS (1-3 Days)	OSS (1-3 Days)
2. Dress code violation	280	WARN	DH (1-3 Days)	ISS (1 Day)
3. Loitering	240	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
4. Misconduct (minor)	007/017	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
5. ID violation	360	WARN	DH (1 Day)	ISS (1 Day) <i>*1+ ISS Days for any additional violations</i>
6. Unauthorized use of electronic devices	390	WARN	DH (1 Day)	ISS (1 Day)
7. In unauthorized area	200	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)

8. Failure to comply with disciplinary action	271	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
9. Tardy (classroom)	180	See Tardy Policy		
10. Leaving class without permission	320	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
11. Cafeteria violation	017	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
12. Other minor offenses	002	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
13. Dishonesty/Lying	006	DH / 1-3 Days	ISS / 1-3 Days	ISS / 3-5 Days
14. Violation of classroom rules (minor)	002	DH / 1-3 Days	ISS / 1-3 Days	ISS / 3-5 Days
15. Public displays of affection	022	Warning	DH 1-3 Days	ISS / 1-3 Days
16. Parking violation	300	OSA / Pay fine	OSA / Pay fine/loss of privileges (1-3 Days)	OSA / Pay fine/driving privileges revoked
17. Driving violation	305	OSA	OSA	Driving privileges revoked
18. Computer violation (minor)	220	WARN	DH (1-3 Days)	ISS (1-3 Days); ISS (3-5 Days); OSS (1-3 Days) *day user
19. Refusal to obey (minor)	270	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
20. Unauthorized use of school equipment	023	DH (1-3 Days)	ISS (1-3 Days)	ISS (3-5 Days)
21. Riding Unauthorized School Bus	340	WARN	ISS (1-3 Days)	OSS (1-2 Days)
22. Failure to report to administrator or staff on due notice	271	DH (1-3 Days)	ISS (1-3 Days)	OSS (1-2 Days)
23. Cheating/Plagiarism	190	Redo assignment; Average (2/3) new assignment and (1/3) zero	ISS (1-2 days); Redo assignment; Average (2/3) new assignment and (1/3) zero	ISS (3-5 Days); Redo assignment; Average (2/3) new assignment and (1/3) zero

Level II Behavior Offenses

Disruptive conduct includes those activities in which students engage that are directed against persons or property and the consequences of which tend to endanger the health or safety of themselves or others in the school. This includes actions taken off school property if the conduct causes a substantial disruption to the educational environment. Some instances of disruptive conduct may overlap certain criminal offenses, justifying both administrative consequences, involvement of law enforcement, and court proceedings.

Behavior Offenses		Consequences		
		1 st Offense	2 nd Offense	3 rd Offense
1. Obscene or profane language/gesture (direct or indirect)	210/ 290	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ days)
2. Cutting class without leaving school premises	160	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ days)
3. Defiance/Disrespect to staff or refusal to obey (major)	270/ 420	OSS (Up to 1-3 Days)	OSS (3+ Days)	OSS (5+ Days)
4. Obscene/Profane language/gesture to staff (clothing, etc.)	210/ 290/	OSS (Up to 1-3 Days)	OSS (3+ Days)	OSS (5+ Days)

5. Fighting or instigating (causing a fight) (including but not limited to videoing and/or posting school-related incidents online)	009/407	3-5 Days OSS - Administrative Discretion – BIP 5+DAYS- Revisit BIP Referral Packet		
6. Threatening, sexual harassment, victimizing, arguing or intimidating other students	027/407/013	OSS (1-3 Days)	OSS (3-5 Days) BIP	OSS (5+ Days)
7. Willful destruction of school property (including school safety equipment)	760	OSS (1-3 Days) REST	OSS (3-5 Days) REST	OSS (5+ Days) REST
8. Unauthorized presence on school grounds (including games and afterschool activities)	750	OSS (1-3 Days)	OSS (3-5 Days)	OSS (5+ Days)
9. Gambling	630	ISS (1-3 Days)	OSS (1-3 Days)	OSS (3+ Days)
10. Possession of contraband	010	OSS (1-3 Days)	OSS (3-5 Days)	OSS (5+Days)
11. Theft (>\$50)	670	OSS (1-3 Days) REST	OSS (3-5 Days) REST	OSS (5+ Days) REST
12. Insubordination	270/420	OSS (Up to 1-3 Days)	OSS (3 + Days)	OSS (5 + Days) RE
13. Possession/Distribution of obscene images/literature	018/710	ISS (1-3 Days)	OSS (1-3 Days)	OSS (3+ Days) RE
14. Severe misconduct (slamming classroom doors, verbal confrontation, etc.)	017/020/405	OSS (Up to 1-3 Days)	OSS (3 + Days)	OSS (5 + Days) RE
15. Hit/Kick/Push or Horseplay	014/405	ISS (1-3 Days)	OSS (1-3 Days)	OSS (3+ Days) BIP
17. Cutting class and leaving school premises	160	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ Days)
18. Tobacco-related paraphernalia (e-cigarettes, vape pens, etc.);	230	ISS (1-3 Days)	OSS (3-5 Days)	OSS (5+ Days)
19. Use or possession of Tobacco-related products (e-cigarettes, vape pens, etc.)	230	Tobacco cessation – if services are refused OSS (1 Day)	OSS (2 Days)	OSS (5 Days)
20. Gang-related activity to include displaying or wearing of gang-related clothing, symbols, body tattoos, etc.	250	OSS (1-2 Days)	OSS (2-4 Days)	OSS (4+ Days)
21. Disturbing class	007	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ Days)
22. Forgery	011	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ Days)
23. Throwing Objects	028	ISS (1-3 Days) REST	OSS (1-3 Days) REST	OSS (4+ Days) REST
24. Bullying/Cyberbullying, retaliation for bullying/false accusations of bullying/intimidation	651/652	OSS (1-3 Days)	OSS (3-5 Days)	OSS (5+ Days)
25. Contract/Probation violation (school)	380	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ Days)

26. Other offenses (major)	700	OSS (Up to 1-3 Days)	OSS (3+ Days)	OSS (5+ Days) RE
27. Refusal to Obey (major)	270	OSS (Up to 1-3 Days)	OSS (3+ Days)	OSS (5+ Days) RE
28. Possession of over the counter or prescription medications	031	OSS (1-3 Days)	OSS (3-5 Days)	OSS (5 + Days) or RE
29. Distribution of School Assessments	190	ISS/Zero on Assignment	OSS/Zero on Assignment	OSS/Zero on Assignment
30. In unauthorized area	200	ISS (1-3 Days)	OSS (1-3 Days)	OSS (4+ Days)

Level III Behavior Offenses

Criminal conduct includes those activities in which students engage that result in violence to themselves or to another's person or property or which pose a direct and serious threat to the safety of themselves or others in the school. These activities usually require administrative actions which result in the immediate removal of the student from the school, the intervention of law enforcement authorities, and/or action by the board.

Coding for Level III Consequences

LE	OSS	RAIt	RE	REST
Call to Law Enforcement	Out of School Suspension	Recommended for Alternative Placement	Recommended Expulsion (and possible Criminal Charges filed).	Restitution
Note: Any student with serious criminal charges pending may be subject to recommendation for expulsion.				

Behavior Offenses	PowerSchool Code	Consequences	
		1 st Offense	2 nd Offense
1. Simple Assault to staff and/or students	510/520	RE/LE	
2. Possessing Firearms/BB or Pellet guns/using or threatening to use by showing any instrument	789	RE	
3. Possession of/under influence of illegal drugs, alcoholic beverages, intoxicants, and CBD oils/products	580/680	RAIt	RE
4. Under Influence of illegal drugs/alcoholic beverages/intoxicants	580/680/575	RAIt	RE
5. Distribution of illegal drugs, prescription drugs, or alcoholic beverages, including paraphernalia/ facsimile (materials passed as illegal drugs)	580/680/570	RE	
6. Starting fires on school grounds/building	500	RE & REST	
7. Indecent exposure	019	RAIt	RE
8. Setting off fire alarms falsely	350	RE	
9. Bomb Threats/Threats of violence to school	260	RE	
10. Severe vandalism	760	RAIt & REST	RE & REST
11. Sexual misconduct at school	025/610/6	RAIt	RE

	90/720		
12. Gross violation of probation/behavior contract	430	RAIt/RE	RE
13. Threatening, harassing, victimizing, or intimidating staff	012/027/4 07/650	RE	
14. Extortion	600	RAIt	RAIt/RE
15. Possession of weapon or a weapon facsimile: such as knife, box cutter, stun gun, mace, pepper spray, etc.	789	RAIt	RE
16. Lynching/Ganging (including but not limited to videoing and/or posting school related incidents on the internet)	250/700	RAIt	RE
17. Pornography	710	RAIt	RE
18. Discharging fire extinguishers	760	RE & REST	
19. Kidnapping/Abduction	660	RE	
20. Larceny/Stealing/Theft	670	RAIt	RE
21. Contract/Probation violation (repeated school or district)	430	RAIt	RAIt

* If a student is in possession of an illegal drug and self-reports, school administration will contact law enforcement and administer appropriate consequences in accordance with the Code of Student Conduct.

If a student discovers an illegal item (i.e. weapons or drugs) or other contraband on school property or at a school function, the student may approach a school official and report the discovery. A student shall not be in violation of the Code of Student Conduct solely for making such a report.

Arrest or Conviction of Crimes - Charges of Extremely Serious Misconduct:

- A. Students convicted of serious criminal charges, regardless of whether or not the conduct was school-related, may be denied admission or continued attendance to school if school authorities deem such student's attendance to be threatening and/or disruptive to students, staff, and/or the school program, or to pose a danger to the physical or emotional welfare of a student so convicted. (For students identified to receive IDEA services, these provisions are subject to limitations.)
- B. Students against whom allegations of extremely serious misconduct have been brought, or who have been arrested by law enforcement authorities for serious criminal charges, regardless of whether or not the conduct was school-related, may be denied admission or continued attendance to school if school authorities deem such student's attendance to be threatening and/or disruptive to students, staff, and/or the school program, or to pose a danger to the physical or emotional welfare of a student so accused or charged. Such student will be placed in alternative educational services such as a virtual setting until the pending allegations or charges have been resolved.
- C. No administrative decision to take action under either (A) or (B) above shall be made without giving written notice to the parent or legal guardian advising such parent or legal guardian of the proposed action, the reason for it, and setting a time and place when the administrator shall be available for a conference with the parent or legal guardian within three (3) days of such notice. Any action taken under these provisions [VIII (A) & (B)] of the Student Conduct Code is appealable as set forth in The Disciplinary Procedure under section (IX) below, including the right to appeal to the Board of Education.

Definitions

Alternative Placement	A student who violates the rules set forth in the Code of Student Conduct may be assigned Alternative Placement as a consequence of poor behaviors. Placement may include assignment to home-based instruction.
Assault	An actual offensive and intentional touching or striking of an individual, without use of a dangerous object or weapon, against his or her will, causing or intending to cause bodily harm.
Bullying	<p>Per state law 59-63-120) A gesture, an electronic communication, or a written, verbal, physical, or sexual act that takes place on school property, at any school-sponsored function where the school is responsible for the child, or on a school bus or other school-related vehicle, at an official school bus stop and that:</p> <ul style="list-style-type: none"> a) a reasonable person should know, under the circumstances, the act(s) will have the effect of harming a student, physically or emotionally, or damaging the student's property, or placing a student in reasonable fear of harm to his person or damage to his property; <li style="text-align: center;">or b) has the effect of insulting or demeaning any student or group of students in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.
Cheating	Academic dishonesty involving copying another student's work or allowing a student to copy your own work on homework, classwork, tests, exams, projects. Includes but is not limited to plagiarism, passing another person's work as your own.
Computer Violation	Unauthorized or excessive personal use of school computers and computing equipment. This includes but is not limited to accessing websites without permission, sending inappropriate emails/messages, deleting other students' files, or accessing unauthorized staff/student information.
Contraband	Items including but not limited to toys, lighters, matches, bullets, fireworks, stink bombs, which disrupt or distract from the learning process or pose safety hazards.

Cutting class	An unauthorized absence from an assigned class or related activity.
Defiance	Refusal to comply with a request from school staff/personnel.
Disrespect	Lack of courteous regard for another person.
Disturbing class	Behavior which disrupts the orderly educational process of school.
Electronic device	Device such as: cell phone, smart watches, iPod, head phones, handheld video game devices, etc.
Extortion	Attempting to obtain/obtaining money or other item(s) of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
Facsimile/Imitation Drugs	A pill, capsule, tablet, or other item which is not a controlled substance, an alcoholic beverage, or illegal drugs, but which by appearance, including color, shape, size, marking or package, or by representations made, is intended to lead a person to believe that such a pill, capsule, tablet, or other item is a controlled substance, an alcoholic beverage, or marijuana.
Fighting	Actions involving serious physical contact where injury may occur. Two or more parties striking each other with the intent to cause bodily harm. A student who is assaulted and retaliates by hitting, striking, or kicking, may be disciplined for fighting.
Forgery	Signing someone else's name or using a signature which is not authentic.
Gambling	Participation in games of chance for money and/or other things of value.
Ganging/Gang-related activities	Group activity which involves intimidating, threatening, lynching, or physical violence.
Harassing	Repeated annoyance of students/staff.
Hit/Kick/Push	Horseplay, grabbing, pinching, nonaggressive punching or slapping, chasing, shoving, or other such low impact incident not severe enough to constitute a fight.
Horseplay	Rough or boisterous behavior that can unintentionally result in someone getting injured.

Insubordination	Failure to respond appropriately to written or verbal directions given by school personnel, chaperones/ volunteers, or law enforcement officers is considered insubordination. refusal to complete assignments, refusal to participate in school activities.
Intimidating	To frighten/inhibit another person.
Intoxicating substance	Any substance which, when used in sufficient quantities, ordinarily or commonly disturbs a person's mental or physical capacities, including but not limited to alcoholic beverages, drugs, controlled substances as defined by state law, certain prescription medications when not used in accordance with physician's orders, glue, paint or other substances.
Larceny/Theft	Taking materials that belong to students/staff/school. While both terms share the same definition, Theft may be considered the minor of the two, and classified as inappropriate behavior. Larceny should be considered the more serious offense, often with the stolen materials being of a higher monetary value.
Laser pointer	If used to inflict harm, it will be considered a weapon.
Loitering	To stand idly by without legitimate reason or business.
Lynching	Group activity involving physical violence.
Misconduct	Behavior not conforming to school rules/regulations.
Non-forcible sex offense	Unlawful, non-forcible sexual intercourse; or unlawful sexual exposure.
Obscene/Profane	Offensive or degrading
Other Offenses	Problem behavior not specifically listed or defined in the student code of conduct.
Physical Altercation	Any physical contact occurring with the intent to cause discomfort or an incidence of slight physical contact will constitute an altercation between students. Physical contact of a threatening or provoking nature to another student.
Pornography	Printed or visual material containing the explicit description or display of sexual organs or activity, intended to stimulate erotic rather than aesthetic or emotional feelings.
Paging device	(Per state law 59-63-280/Safe Schools Act) electronic summoning device will be confiscated.

Public Display of Affection	Kissing, cuddling, necking or petting in public.
Refusal to Obey/Defiance:	Refusal to comply with established rules; disobedience or defiance of reasonable requests made by school personnel, chaperones/volunteers, or law enforcement officers. Refusal to accept consequences such as after school detention or failing to report to in school suspension.
Restitution	In the case of serious acts of vandalism, students shall pay for damage done to buildings, equipment or other property of the school, staff, or other students before returning to school.
Sexual Harassment	<p>Unwanted or unwelcome behavior of a sexual nature that includes touching, groping, patting, snapping a bra or pulling down someone's pants, as well as sexual or derogatory comments, sexually suggestive gestures or sounds, spreading rumors, offensive text messages or emails, or postings to social media.</p> <p>**Students should report all incidents of sexual harassment to administration immediately.</p>
Threatening	To assault or commit any act which would cause a reasonable person to be put in fear of danger or harm.
Tobacco/Paraphernalia	Use/Possession of tobacco products, including cigarettes, chewing tobacco, snuff, rolling papers, lighters, matches, e-cigarettes, vapors etc.
Unauthorized Use of School Equipment	Low-intensity misuse of property; tampering with equipment/impairing its usefulness. Tampering with a computer's settings; Using staff copy equipment; using vending machines not allowed for student use.
Victimizing	Harming/Taking advantage of another person