

## **SIC Training Meeting via/Email September 6, 2022**

Training sent via/email to the following SIC members in Tuesday, September 6, 2022; Ray Cooper, Tiffani Lyles, Zeb Reid, Sissy Delesandro, Valerie Haltiwanger, Craig Bowers, Jonathan Fowler, Tabitha Harmon, Gwen McAllister, Carl Moore, McKenzee Chadwick, Addison Bowers, Carter Vinson, Chauncey Hardrick, Alana Shealy, Jonathan Gantt, McKea Kinard Shelton, Kevin Banks, Christy Eigner, Ted Graham, Candice Dixon, Stuart Lake, Josh Parsons, Bonnie Tedder, and Dana Long.

We would like to welcome all of our new MCHS SIC members and welcome back all those who will be serving on the committee again this year. This email will serve as our first meeting for the 2022-2023 school year. Our training this year will be completed by clicking on the following link: <https://www.youtube.com/watch?v=EIJAQOSft0A> . We have also included a summary of the training below. Please complete this training as soon as possible and let us know when it has been completed. Four attachments (MCHS SIC Bylaws, Summary Report/Report to the Parents, April 2022 Minutes, May 2022 Final Meeting by Email Information) have been included in this email for you all to look over as well.

- **SIC Handbook “SIC Basics”**
  - SIC Training – Mandatory each year (By-Laws #9 – An orientation session of the council will be held annually for all members that includes information the council’s roles, responsibilities, and functions, as well as information on school and local district policies and procedures.)
    - **What Is An SIC?**
      - A School Improvement Council (SIC) is a broad-based community advisory group established to work with the principal to cultivate a positive school environment supporting student success.
      - As advisory bodies, SICs provide input, feedback, recommendations, resources, and support to the principal and school.
      - SIC does not hire, fire or evaluate staff, mandate curriculum changes, or possess funds.
    - **What Do SICs Do?**
      - Assisting and providing input for the Five-Year Improvement Plan (Strategic Plan) is the biggest thing that SIC will do. Everyone has received a copy of our Strategic Plan and we ask that you take it home and review it. We, as a council, will review it in more depth in the next couple of months and will begin with our goal-setting process.
      - The Summary Report (SIC Report to the Parents) is another document SIC is responsible for creating/editing.
      - Assist the principal with writing the SC School Report Card narrative. The Chairperson will sign this official document with the principal.
    - **Setting SIC Goals**
      - From Five-Year Plan (Strategic Plan), SICs should set 3 to 5 goals. The Five-Year Plan (Strategic Plan) is a living document that is updated annually and identifies school needs.
        - Student Achievement
        - Teacher and Administrator Quality
        - School Climate
    - **SIC Report to the Parents (Summary Report)**
      - SIC writes this report outlining progress for the current school year as well as the end of the previous school year.
      - This document is published each year by April 30<sup>th</sup>. This date is set by the state.
    - **School Report Card Narrative**
      - The principal with the assistance of SIC writes the narrative for the annual SC School Report Card.

We will have our first in-person meeting on Monday, October 10<sup>th</sup>, at 5 p.m. in the MCHS Media Center.

### **ATTACHMENTS SENT:**

**SIC Bylaws**  
**Summary Report (Report to the Parents)**  
**MCHS April 2022 Meeting Minutes**  
**MCHS SIC May 2022 (April 28) – Information**