

Chillicothe R-II Facility Use Fee**Facility Use Fee Schedule**

	<i>Chillicothe - Public/Non-Profit</i>			<i>Chillicothe - Public/Profit</i>		
	1 - 4 Hrs	5 - 8 Hrs	Over 8 Hrs	1 - 4 Hrs	5 - 8 Hrs	Over 8 Hrs
PAC* (Includes Foyer)	150	300	425	275	325	450
PAC Foyer (Only)	75	150	225	100	200	275
Elementary Gym	100	200	300	150	300	450
HS Gym (Inc. Commons)	100	200	300	150	300	450
Field House Gym (CMS)	100	200	300	150	300	450
HS Commons/Cafeteria (Only)	100	200	300	150	300	450
HS Kitchen	75	125	175	100	200	300
HS Classroom	40	60	80	50	70	90
J. Litton Stadium	700	700	700	1,000	1,000	1,000
HS Black Box	50	75	100	75	100	125

Personnel Charges

Custodian (4 Hr Minimum)	30 / Hour	Over 4 hrs = contract hours + 3 additional hours (\$12.75 per hour)
Technical Advisor	25 / Hour	
Food Service	30 / Hour	

Additional Charges

Kitchen (2 Hr Minimum)	20 / Hour
Screen	25 / Hour
Portable Sound System	40 / Day
Portable Mic	45 / Day
Hand-Held Mic	25 / Each per Day
Podium	15 / Day
Sound Shells	25 / Each per Day
Grand Piano	60 / Day (renter to pay tuning)
Upright Piano	45 / Day
Risers/Platforms	25 / Each per Day (charge is for putting up & down risers/platforms)
Orchestra Pit Removal	150
Gym Floor Covering	150
Computer	50 / Day
Computer Projector	100 / Day
TV Equipment	100 / Each per Day
Cafeteria Tables	20 / Each per Day

Other Facility Rental Stipulations

*Deposit for PAC or J. Litton Stadium (Refundable)	\$500 Paid at signing of rental contract, prior to usage Rental Deposit may be used toward final bill
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MUST Submit Proof of Liability Insurance

Contract for Use of School Property

This Agreement entered into on: _____

Description of property to be rented: _____

Purpose for which property will be used: _____

Rental Fees: _____ Supervisory/Custodial Fees: _____ Total Fees: _____

The Administration of _____, as authorized by the Board of Education of the Chillicothe R-II School District, hereby agrees to rent the above mentioned school property to _____ for use on _____ beginning at _____ to _____ for setup. Also, _____ beginning at approximately _____ and ending approximately _____. It is agreed that in the fees listed, the Board of Education shall provide heat, lighting, custodial services, and equipment for normal use of the property herein described. The renter, specified below, agrees to be financially liable for any damages in excess of normal wear and tear that may occur to the property described below during the hours of this rental agreement. The renter agrees to observe the following policies and regulations of the Board of Education as they pertain to the use of school property.

1. School property shall not be removed from the school premises without written authorization of the Superintendent of Schools.
2. No intoxicating beverage shall be brought upon, sold, or consumed on school property
3. All groups using the school buildings shall be under adult leadership or supervision from the time of arrival until all persons leave the building.
4. Rental fees shall be paid 5 business days after receipt of contract.
5. A sound and lighting technician, trained and approved by the school, must be hired (\$20.00 per hr) to provide lights and sound for all performances at the Gary Dickinson Performing Arts Center.
6. The Board of Education shall not be liable for loss of property, property damage, or personal injuries that may occur in the use of the rented school facilities, and the Renter shall fully indemnify and hold harmless the Chillicothe R-II School District from any such claim. Renter shall provide a Certificate of Insurance showing general liability insurance limits of at least \$500,000.00 per occurrence and shall show the Chillicothe R-II School as an additional insured.
7. All advertisement shall include the following disclaimer:
 - a. "This activity is not sponsored or endorsed by the Chillicothe R-II School District."
8. Should property be needed for school activities, the Board of Education reserves the right to terminate rental contracts at any time and refund fees paid.
9. Up to \$300.00 refundable deposit, may be assessed at the signing of the rental contract for the above referenced facility, prior to occupying the facility. The deposit, which will be assessed at the discretion of the Board of Education based on the renter's ongoing relationship with the District, may be used toward final rental balance due.

School Administrator

Renter/Authorized Representative

Address & Phone Number

Possession of a signed contract shall authorize the custodians to admit the renter into the facility.

Copy filed in the Superintendent's office