MINUTES

REGULAR MEETING
COMMERCE BOARD OF EDUCATION
DECEMBER 14, 2020
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA

1. President, Leslie Bissell, called the meeting to order at 6:30 p.m. Those present were Bissell, Jamie Johnston, Adam Bruton, and Herb Logan. Emily Burkybile was absent. Superintendent Jim Haynes was also present.

2. Mr. Haynes gave the invocation.

3. Bissell welcomed and thanked the guests for attending. (Attachment #1)

6b. CHS FACS/FCCLA students spoke with the Board and reported that one of the greatest things they are a part of is Career Orientation. It helps one to figure out what one wants to do when they grow up. It also helps with creativity.

4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

a. Minutes of the November 19, 2020 special board meeting
b. Approval of the monthly financial report of activity funds (Attachment #2)
c. Approval of the monthly treasurer's report (Attachment #3)
d. Approval of the list of General Fund encumbrances for November payroll (P.O.s 50000-50044, 50048-50050, 50052-50132) ($44,830.72) (Attachment #4)
e. Approval of the list of General Fund warrants for November payroll (Warrants 670-821, 823-946) ($541,054.01) (Attachment #5)
f. Approval of the list of General Fund encumbrances for November-December (P.O.s 146, 293, 296, 339-347, 349-372) ($40,113.64) (Attachment #6)
g. Approval of the list of General Fund warrants for November-December bills (Warrants 668-669, 822, 947-1004) ($54,092.10) (Attachment #7)
h. Approval of the list of Cooperative Fund encumbrances for November payroll (P.O.s 50000-50001) ($0.00) (Attachment #8)
i. Approval of the list of Cooperative Fund warrants for November payroll (Warrants 28-34) ($2,815.67) (Attachment #9)
j. Approval of the list of Cooperative Fund warrants for November-December bills (Warrant 35) ($666.67) (Attachment #10)
k. Approval of the list of Building Fund warrants for FY 2020 encumbrances (Warrant 170) ($2,830.00) (Attachment #11)
l. Approval of the list of Building Fund encumbrances for November payroll (P.O.s 50000-50001) (-$3,322.47) (Attachment #12)
m. Approval of the list of Building Fund warrants for November payroll (Warrants 53-67) ($6,337.02) (Attachment #13)
n. Approval of the list of Building Fund encumbrances for November-December (P.O. 5) ($1,139.00) (Attachment #14)

o. Approval of the list of Building Fund warrants for November-December bills (Warrant 68-69) ($2,259.00) (Attachment #15)
p. Approval of the additional list of substitute cooks for SY 2020-2021 (Attachment #16)
q. Approval of the additional list of substitute teachers for SY 2020-2021 (Attachment #17)
r. Approval of the additional list of fundraisers for SY 2020-2021 (Attachment #18)

Motion by Bissell, second by Bruton, to approve the consent agenda items "a" through "r" as recommended by Haynes. Vote: Bissell -yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - absent. 4-0

5. Written communications. Haynes reported that there was new information of CDC quarantine guidelines. Come back on the 8th day after a negative test on the 7th day. There cannot be any symptoms. Meeting with the Health Department on guidelives and Governor's release on activities. Each person may have 4 guests or 50% capacity. The Health Department prefers 25% capacity.

6. Staff Reports:

a. Superintendent's Report. Haynes reported that the State Department is cutting schools at the mid term adjustment to give to EPIC. Discussion was held on the weighted ADM and how much they will be cutting the schools by. (Midterm projection: -$84/WADM x 1,496.50 WADM = $125,706)
   i. Facilities Report. Haynes reported that the school is maintaining right now. Roofing is done at the HS Gym and siding has been completed on the rent house. The downspouts still need to be put on HS.
   ii. Resignation Report. Haynes reported no resignations had been received.
b. Students' Report – CHS FACS/FCCLA (Ms. Bolles Classes) Done at the first of the meeting.
c. Opaa! Director Nutrition Services, Report. Haynes reported that Lindsey Wallain resigned from OPAA and they will be replacing her soon.
d. Teacher's Report. Floyd McKibben reported that FCCLA performed a food drive. He also thanked the staff for all their hard work during the pandemic.
e. Elementary Principal's Report. Kevin Wade reported that current enrollment was about 375 on campus and 28 virtual. VIrtual students are returning to the classroom more and more. Total enrollment 403. Mrs. Dunn did the Christmas program virtually for each parent. Polar Express will be in the next two days for A&B. January 4th will be professional development day going over trauma informed classrooms. Grade cards will go out on the 19th of January. End of the semester is the 15th of January.
f. Middle School Principal's Report. Trevor Brough reported that the decoration of the doors for judging was done. Middle School also did a food drive for a local family. January PD in Grove cancelled and will be in house. Second week January, 14th and 15th, will be semester tests unless A/B. January 19th second semester starts. No exemptions from semester tests this year due to students not being prepared for test taking when moving on to the college level. Enrollment 195 at the Middle School. Invited 25 kids to come in for extra help with their classwork. Also has a lot of virtual kids coming back to the classroom. Michele Martin entered some students into a writing contest. They took 1st and 2nd locally and regionally and are moving on State. GT will be hosting a virtual field trip. They will be doing an in house virtual tour of an Art Museum and will paint on a canvas.
g. High School Principal/Athletic Director's Report. Rusty Barker reported semester tests coming up. If the district has an A/B schedule the testing will be done over 4 days. Senior night and homecoming went very well being on the same night. Basketball Senior night will be held soon. Staff and students are decorating the doors for Christmas and points will be given to the classes that win.

7. Motion by Bissell, second by Johnston, to declare for sale property no longer needed for district purposes the items listed and to set a procedure for selling the property no longer needed for district purposes as recommended by Haynes. (Attachment #19) Vote: Bissell - yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - Absent. 4-0

8. After discussion and possible action regarding the quarantine of an additional 4 days period after returning to school without Covid -19 for extracurricular activities further discussion was held regarding students should not be held out of activities for such an extended period. Discussion was held regarding possibly changing the policy that a student should only be out the 14 days for school activities with negative test results. Discussion was also held regarding a student returning to activities after the 10 days with a release stating they could participate. There was no action taken

9. After discussion, motion by Bruton, second by Bissell, to appoint Herb Logan as the 2021 OSSBA Legislative Liaison. Vote: Bissell - yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - absent. 4-0

10. Proposed executive session to discuss:

    a. the appointment of a superintendent for the 2021-2022 school year, so that the board can return to open session for discussion, consideration, and possible action to appoint a superintendent for the 2021-2022 school year 25 O.S. § (307)(B)(1)
    b. the employment of high school maintenance supervisor Danny Knight, so that the board can return to open session and take possible action to terminate the employment of high school maintenance supervisor Danny Knight 25 O.S. § (307)(B)(1)
    c. the evaluation of the Superintendent, with no resulting vote to be made 25 O.S. § (307)(B)(1)

11. Motion by Johnston, second by Logan, to convene in executive session. Vote: Bissell - yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - absent. 4-0 Time: 7:28 p.m.

12. Board president announced the end of the executive session and the board's return to open session at 8:20 p.m.

13. Bissell stated, " Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in the executive session were Bissell, Johnston, Bruton, Logan, Superintendent Haynes and Steve Moss for part of the session."

14. After discussion, motion by Logan, and second by Johnston, to appoint Steve Moss as superintendent for the 2021-2022 school year. Vote: Bissell - yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - absent. 4-0

15. Motion by Bruton, second by Logan, to terminate the employment of high school maintenance supervisor Danny Knight as recommended by Haynes. Vote: Bissell - yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - absent. 4-0

16. There was no new business.

17. Motion by Johnston, second by Bruton, to approve adjournment. Vote: Bissell - yes, Johnston - yes, Bruton - yes, Logan - yes, Burkybile - absent. 4-0 Time: 8:22 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 11th day of December, 2020, by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2019, by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Leslie Bissell, President-Board of Education

Herb Logan, Deputy Clerk

Emily Burkybile, Vice President

Adam Bruton, Member

Jamie Johnston, Clerk

Date: 01/11/2021

LeAnn Dorey, Minutes Clerk

Date: 1.11.2021

Seal