

# GRAND VALLEY BOARD OF EDUCATION

## January 11, 2021 Organizational & Regular Meeting Board Summaries



**Richard Jackson**  
Board President



**Timothy Keeney**  
Board Vice-President



**Dr. Amanda Dolan**  
Board Member



**Michael Pucel**  
Board Member



**William Thomas**  
Board Member

**ORGANIZATIONAL BOARD MEETING** – Monday, January 11, 2021 – 6:08 p.m. – Grand Valley High School Study Hall

**ROLL CALL:** Richard Jackson, Tim Keeney, Dr. Amanda Dolan, Mike Pucel

**ABSENT:** Bill Thomas

**PLEDGE OF ALLEGIANCE TO THE FLAG:**



**ELECTION OF OFFICERS:**

A. Accept Nominations for President: **Richard Jackson** by Dr. Dolan

Motion by Mr. Pucel and seconded by Mr. Keeney to close the nominations for President of the Board of Education for 2021.

ROLL CALL: Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye

MOTION CARRIED

Motion by Dr. Dolan and seconded by Mr. Pucel to declare **Richard Jackson** President of the Grand Valley Board of Education for 2021.

ROLL CALL: Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye

MOTION CARRIED

B. Accept Nominations for Vice-President: **Tim Keeney** by Dr. Amanda Dolan

Motion by Mr. Pucel and seconded by Dr. Dolan to close the nominations for Vice-President of the Board of Education for 2021.

ROLL CALL: Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye

MOTION CARRIED

Motion by Mr. Pucel and seconded by Dr. Dolan to declare Tim Keeney Vice-President of the Grand Valley Board of Education for 2021.

ROLL CALL: Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye MOTION CARRIED

**BOARD OF EDUCATION STANDING COMMITTEES:**

Motion by Mr. Pucel and seconded by Dr. Dolan to approve the following committee appointments:

|                               |  |
|-------------------------------|--|
| Buildings & Grounds           | <u>Tim Keeney</u> and <u>Mike Pucel</u>            |
| Finance                       | <u>Bill Thomas</u> and <u>Richard Jackson</u>      |
| Food/Transportation           | <u>Mike Pucel</u> and <u>Tim Keeney</u>            |
| Personnel/Negotiations        | <u>Dr. Amanda Dolan</u> and <u>Richard Jackson</u> |
| Legislative Liaison           | <u>Richard Jackson</u> and <u>Bill Thomas</u>      |
| Community Relations/Education | <u>Tim Keeney</u> and <u>Dr. Amanda Dolan</u>      |
| Student Achievement Liaison   | <u>Dr. Amanda Dolan</u>                            |

ROLL CALL: Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye MOTION CARRIED

**ANNUAL ORGANIZATIONAL RESOLUTION ITEMS:**

Motion by Mr. Keeney and seconded by Mr. Pucel to approve the following annual organizational meeting resolution items:

1. Establish the following dates, times and locations for the regular Board of Education meetings with such changes or additional meetings being set as determined necessary in addition to special meetings as provided for in O.R.C. 3313.16 and governed by O.R.C. 121.22.

**Time: 6:00 p.m.**

**Location: Grand Valley High School Study Hall**

|                  |                 |                    |
|------------------|-----------------|--------------------|
| January 11, 2021 | May 17, 2021    | September 20, 2021 |
| February 8, 2021 | June 28, 2021   | October 18, 2021   |
| March 15, 2021   | July 19, 2021   | November 15, 2021  |
| April 19, 2021   | August 16, 2021 | December 20, 2021  |

2. Provide from the General Fund a sum not to exceed \$2.00 for each child enrolled in the district or not more than \$3,000, whichever is greater. Such sum of money to be known as the "service fund," to be used only in paying expenses of members of the Board actually incurred in the performance of their duties. Such sum, under the provisions of O.R.C. 3315.15 and O.R.C. 5705.38 is hereby appropriated for the purpose of said fund in the amount of \$3,000.00.
3. Approve **Bill Thomas** as the Board of Education member to the Tax Incentive Review Council which reviews enterprise zone applications for 2021.
4. Approve the following firms for the use of legal services as needed for the 2021 calendar year:

**The Riley Law Firm** of Westlake  
**Ennis, Britton Co., L.P.A.** of Cleveland  
**Squire, Patton & Boggs, LLP** of Cleveland

5. Authorize the Superintendent of Schools as purchasing agent, procurement representative and administrator of government surplus, grants, programs and funds under the provisions of O.R.C. 3313.47 and O.R.C. 3319.01. Thereby authorizing the Superintendent to approve purchases within the appropriated amount in-so-far as such purchases are consistent with approved educational goals and programs of the district.
6. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
7. A) Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.  
  
 B) Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

8. Appoint the Superintendent of Schools to serve as prevailing wage, Title IX and anti-harassment complaint coordinator and Americans with Disability Act coordinator for the 2021 calendar year as required by federal and state regulations for the administration of codes and appropriate reporting.
9. Appoint the Director of Pupil Services to serve as a Title IX coordinator for the 2021 calendar year as required by federal and state regulations for the administration of codes and appropriate reporting.
10. Authorize the Superintendent and Treasurer to enter into individual purchase orders not to exceed \$5,000.00 without first reporting and justifying the expenditure to the Board's financial committee members or Board President and one other Board member. Further appointing the Superintendent and Treasurer as the official representatives to make application for and report upon all programs and financial related matters to all required and necessary parties.
11. Authorize the Superintendent and Treasurer to open competitive bids at the time bids are due and to present the bids to the Board of Education at the first regular meeting following the day the bids were due.
12. Authorize the Treasurer to secure advances of local tax moneys from the County Auditor in such amounts as is available to the school district.
13. Authorize the Treasurer to file requests for Amendments of the Certificate of Estimated Resources with the County Auditor as information becomes available to the Treasurer to warrant such a filing.
14. Authorize the Treasurer to make payment on debts or claims; salaries, such other contractual obligations and invoices of the Board of Education prior to the regular board meetings to take advantage of all discounts and to issue such warrants for the payment of any claim from school funds where provisions, therefore, are made in the annual appropriations resolutions.
15. Approve a petty cash amount of \$250.00 from which the Treasurer or Superintendent may make disbursements for minor expenditures within the district. Funds will be replenished in the account as they are depleted to a reasonable level.
16. Authorize the Treasurer to invest excess or surplus funds of the Board of Education and to credit all interest earned to the appropriate funds, further authorizing the deposit of all public moneys except as such cash reserve as herein provided (\$250.00 petty cash) said funds shall be deposited under the provisions of O.R.C. 135.03 in Huntington National Bank, Middlefield Bank, Star Ohio, Boening & Scattergood, Huntington Trust, UBS Financial Services, and KeyBanc Capital Markets Inc. (KBCM).
17. In accordance with Ohio Revised Code (O.R.C.) Section 109.43 and 149.43(E) Ohio's Public Records Law–Training, the Governing Board hereby appoints the **Superintendent**, and/or the **Treasurer**, as the Boards' designees to receive three (3) hours of mandatory training regarding the Public Records Act.
18. Authorize the Superintendent to enter into site agreements with OHSAA for post-season athletic tournaments.
19. Authorize the Superintendent to approve payroll payments to various workers for any OHSAA tournaments held in the district in accordance with OHSAA guidelines.

ROLL CALL: Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye

MOTION CARRIED

**ADJOURNMENT: Time: 6:29 p.m.**

Motion by Mr. Pucel and seconded by Mr. Keeney to adjourn the January 11, 2021 organizational Board of Education meeting.

ROLL CALL: Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye

MOTION CARRIED

**REGULAR BOARD MEETING** – Monday, January 11, 2021 – 6:30 p.m. – Grand Valley High School Study Hall

**ROLL CALL:** Richard Jackson, Tim Keeney, Dr. Amanda Dolan, Mike Pucel

**ABSENT:** Bill Thomas

**ADOPTION OF THE AGENDA:**

Addendum/Additions/Updates: Added an addendum under Personnel Resolution Item to include Dawn Fuller and Melissa Simpson as substitutes.

Motion by Dr. Dolan and seconded by Mr. Keeney to adopt the agenda.

ROLL CALL: Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye

MOTION CARRIED

**BRIEFINGS:**

1. Presentation of OSBA Certificates
2. COVID-19
3. Athletics
4. Students return to school (2<sup>nd</sup> semester)
5. Safety Grant

**APPROVAL OF MINUTES:**

Motion by Mr. Pucel and seconded by Dr. Dolan to approve the minutes of the December 21, 2020 regular meeting, and to waive the reading of the same.

ROLL CALL: Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye

MOTION CARRIED

**TREASURER'S REPORTS:**

- A. Disbursements for December, 2020
- B. Financial Reports for December, 2020
- C. Investments for December, 2020
- D. Student Activity Appropriation Adjustments for December, 2020 in the amount of \$15,042.27

Motion by Mr. Pucel and seconded by Mr. Keeney to approve the disbursements, financial reports and investments for December, 2020.

ROLL CALL: Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye

MOTION CARRIED

**PERSONNEL RESOLUTION ITEM:**

Motion by Mr. Keeney and seconded by Dr. Dolan to approve the following personnel resolution item as recommended by the superintendent:

1. Approve the following individual as substitute for the 2020-2021 school year pending training and meeting substitute employment requirements.

|                        |                                     |
|------------------------|-------------------------------------|
| <i>Kimberly Watson</i> | Aide (Bus), Cook, Custodian         |
| <i>Dawn Fuller</i>     | Secretary                           |
| <i>Melissa Simpson</i> | Aide (Educational/Paraprofessional) |

ROLL CALL: Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye

MOTION CARRIED

**ADOPT BOARD POLICY/BYLAW REVISION, REPLACEMENT AND ADDITION:**

Motion by Dr. Dolan and seconded by Mr. Keeney to adopt the revision, replacement and the addition of the following Board of Education policies/bylaws as proposed at the December 21, 2020 board meeting.

|                        |  |
|------------------------|--|
| Policy 6114 (Finances) | Cost Principles – Spending Federal Funds (Revised) |
| Policy 6325 (Finances) | Procurement – Federal Grants/Funds (Revised)       |

ROLL CALL: Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye

MOTION CARRIED

**LAWN/GROUNDS MAINTENANCE AND SNOWPLOW SERVICES CONTRACT:**

Motion by Mr. Keeney and seconded by Mr. Pucel to authorize the Treasurer to advertise for lawn/grounds maintenance and snowplow service bids.

ROLL CALL: Dr. Dolan aye, Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye

MOTION CARRIED

**MISCELLANEOUS CONSENT RESOLUTION ITEMS:**

Motion by Dr. Dolan and seconded by Mr. Keeney to approve the following miscellaneous consent resolution items:

1. Approve the district fiscal year 2022 alternative tax budget. The budget hearing was held on January 11, 2021 at 5:30 p.m. in the High School Study Hall.
2. Replace the software package utilized from NEOMIN from ProgressBook Special Services to SameGoal IEP Anywhere at a rate of \$0.325 per student.
3. Accept the donation of three (3) coats and apparel from Judy Klosinski for the Coats for Kids program at the approximate cost of \$100.00.
4. Accept the donation of \$1,000.00 from Kim Wolfe to the Grand Valley Girls Basketball fund # 300-9211.

ROLL CALL: Mr. Pucel aye, Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye

MOTION CARRIED

**PUBLIC PARTICIPATION TO DISCUSS NON-AGENDA ITEMS: Limit 5 minutes**

**About Public Participation at School Board Meetings**

We welcome your comments and questions during the time set aside for hearing the public. Statements shall be limited to five (5) minutes. If need be, you may speak again after everyone else has had an opportunity to speak. Should you wish to speak, please step to the podium. Give your name and address. Keep your comments brief and to the point. Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual\*. *If you have a specific concern about a staff member, and you have attempted to resolve the problem with the person, his/her administrator or supervisor, and the superintendent, you may request that a meeting be scheduled with the board to discuss a personnel matter in executive session.*

**Dr. Nye, Superintendent spoke on behalf of Kevin Grippi, new Orwell Village Administrator regarding public event ideas, ie. Coordination of Homecoming and Fall Festival.**

**ADJOURNMENT: Time: 7:20 p.m.**

Motion by Mr. Pucel and seconded by Dr. Dolan to adjourn the January 11, 2021 regular Board of Education meeting.

ROLL CALL: Mr. Jackson aye, Mr. Keeney aye, Dr. Dolan aye, Mr. Pucel aye

MOTION CARRIED

Next regular meeting date: Monday, February 8, 2021 at 6:00 p.m.

Location: Grand Valley High School Study Hall