

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender High School – Heese Event Center
December 14, 2020 – 8:00 p.m.

The Pender Public School Board of Education met in regular session in the Heese Event Center on Monday, December 14, 2020. President Matt Peters called the meeting to order at 8:29 p.m. with the following members present: Jason Roth, Matt Heineman and Matt Peters. Jean Karlen, JJ Maise and Mandy Johnson joined the meeting via Zoom. Also present were Superintendent Jason Dolliver and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Heineman and seconded by Johnson to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Fred Weber of Porter & Co. joined the meeting via Zoom to review the 2019-2020 fiscal-year audit they recently completed for us. He walked through the audit booklet with the Board and stated that no deficiencies were found. Board members asked questions and they were answered. President Peters thanked Mr. Weber for taking time to join us and review the audit.

Leah Clark, School Psychologist joined the meeting via Zoom. She provided a review of how the AIM Curriculum is being implemented in the school, and the resources that have been made available to the certified staff for use with students. Board members asked questions and answers were provided. President Peters thanked Ms. Clark for joining the meeting and providing the update to the Board.

A motion to approve the minutes of the November 9, 2020 regular meeting as amended was made by Karlen and seconded by Roth. President Peters stated the motion and the result of roll call vote being (5-0-1, Heineman abstained); motion carried.

Superintendent Dolliver gave the financial report, specifically reviewing financial statements for the Activity Fund, School Nutrition Fund and General Fund; the funds where the majority of the monthly expenses occur. The purpose of this monthly item is to draw attention to district finance in a way that is more engaging for Board Members.

A motion to approve the financial reports as presented and payment of bills as follows: General Fund - \$226,532.04; Hot Lunch Fund - \$17,795.68; Activity Fund - \$14,065.27; Special Building Fund - \$1,265.57; Bond Fund - \$787.00 and Payroll - \$204,332.02 was made by Heineman seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

A copy of the 2019-2020 audit of district funds completed by Porter & Company, P.C. was shared with all Board members. Superintendent Dolliver noted that no compliance issues were cited in the audit.

The audit is kept at the district office and is available to the public during regular office hours. Dr. Dolliver recommended approval of the 2019-2020 audit as presented.

A motion to accept the 2019-2020 financial audit report prepared by Porter & Company, P.C was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Jason Dolliver presented his administrative report, as well as a brief review of the reports provided by the Secondary Principal, the Elementary Principal / SPED Director and the Activity Director. These reports can be seen in their entirety by logging on to the Pender School website (www.penderschools.org), clicking on Menu, then clicking on Board of Education and selecting eMeeting Link. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Superintendent Goals	Past Events	Vision
Past/Future Events	District One-Act	Professional Goals
School Improvement	LB 399 (Grades 7-12)	Workshops/Meetings Attended
One-Act Play	Activity Update	Thanksgiving Food Drive
Fall 2020 Book Fair	Fall Athletic Recap	LB 399 Activities (K-6)
ALICAP Building Appraisal	ACT	PTO Coat/Boot Drive
January Board Meeting	Upcoming Events	Donations
Board Members Re-Elected		American Education Week
		Elementary PRIDE Winners
		Upcoming Events

Dr. Dolliver reviewed the minor changes/updates to the “COVID-19 Safety Protocol” document, formerly the “Return to School Plan”. The plan remains available to the public by visiting the schools’ webpage (www.penderschools.org).

President Peters implemented the Procedures for Public Comment. Jason Sturek took this opportunity to address the Board and publicly voiced his support for the Pendragon Sports Complex. President Peters thanked Mr. Sturek for his time and comments.

Superintendent Dolliver shared with the Board that Cathy Duncan had submitted a letter of resignation from her position as a para; not due to her being unhappy with her job, but because she had been offered another job that was a good choice for her and her family. Dr. Dolliver recommended approving Cathy Duncan’s resignation and thanking her for her service to the District.

A motion was made by Maise and seconded by Roth to approve the resignation of Cathy Duncan, thanking her for her service to the District. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver reported to the Board that there were 2 applicants for the open paraprofessional position. After one interview and the other applicant withdrawing her application, Dawn Brauer was hired for the open position. She was a para for a short time during the 2019-2020 school year and had expressed interest in returning. Superintendent Dolliver recommended approving the hire of Dawn Brauer.

A motion was made by Maise and seconded by Heineman to approve the hire of Dawn Brauer as a paraprofessional. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver asked Board members to consider approving the addition of Haley Stapleton and Kaylin Sandall to the District's classified substitute list and the addition of Carlie Bartlett, Ashley Christensen and Hannah Leddy to the district's list of substitute teachers . Dr. Dolliver stated that all these individuals meet the requirements to serve in the role as substitutes at Pender Public Schools. Dr. Dolliver recommended approving all the individuals as substitutes.

A motion was made by Johnson and seconded by Roth to approve the addition of Haley Stapleton and Kaylin Sandall to the District's classified substitute list and the addition of Carlie Bartlett, Ashley Christensen and Hannah Leddy to the certified substitute list. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver gave an update on the progress of the Pendragon Sports Complex. He reported on the recent work by the Transportation / Facilities Committee, the various conversations with the Village Board members, and shared details of his communication with Matthew Smith of Olsson, Inc. The Board followed his information with questions and conversation. Following the presentation and Board questions, the recommendation of Dr. Dolliver was to move forward with Option 2A and approve the contract with Olsson, Inc.

A motion to move forward with option 2A (per the attachments provided to the Board) in the construction of the Pendragon Sports Complex and approval of the contract for design and construction with Olsson, Inc. was made by Peters and seconded by Karlen. President Peters restated the motion and result of roll call vote being all ayes (6-0), motion carried.

Members of the Negotiations Committee suggested that the Board move into executive session to discuss the 2021-2022 Certified Staff Negotiations.

A motion to move into executive session for a strategy session with collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law was made by Johnson and seconded by Roth. President Peters restated the motion and result of roll call vote being all ayes (6-0), motion carried.

President Peters restated the motion prior to moving into executive session. The Board entered executive session at 10:51 p.m.

A motion was made by Roth and seconded by Heineman to come out of executive session and resume the meeting in open session at 10:59 p.m. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

A copy of the 2021-2022 negotiated agreement with the Pender Education Association (PEA) was reviewed. Details of the package include a base salary increase from \$35,140.00 to \$35,740.00; insurance premiums were adjusted due to an EHA rate increase; and the stipend for Activity Director was increased from 10% to 18%. The PEA and BOE committees agreed to a 3.79% total package increase. President Peters thanked the Negotiation Committee members for their work in finalizing this agreement.

A motion was made by Heineman and seconded by Johnson to approve the 2021-2022 Negotiated Agreement between Pender Education Association and Pender Public School Board of Education representing a 3.79% or \$119,527.00 total package increase. President Peters stated the motion and the result of roll call vote being all ayes (6-0), the motion carried.

President Peters asked Board members to consider moving into executive session to review Superintendent Dolliver's 2020 annual evaluation.

A motion was made by Maise and seconded by Johnson to move into executive session for the prevention of needless injury to the reputation of an individual in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters restated the motion prior to moving into executive session. The Board went into Executive Session at 11:02 p.m.

A motion was made by Heineman, and seconded by Roth to come out of executive session and resume the meeting in open session at 12:01 a.m. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

As a result of a successful review, a motion was made by Johnson, and seconded by Heineman to extend the contract with Superintendent Jason Dolliver through June 30, 2023, with thanks for his continued service to the school district. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters stated that the details of Superintendent Dolliver's compensation for the 2021-2022 school year would be negotiated in the future. After the details have been negotiated, the Board will be asked to formally approve his compensation package for the next school year.

President Peters reminded board members the next regular board meeting to be held on Monday, January 11, 2021 and the annual board retreat was scheduled for Wednesday, January 20, 2021, with a second session scheduled for January 27, 2021 if necessary. An agenda for the retreat will be developed over the next few weeks.

A motion to adjourn the meeting was made by Roth and seconded by Maise. President Peters stated the motion and the result of the vote being all ayes (6-0), the meeting was adjourned at 12:07 am.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

December Accounts Payable

Check Number	Payee	Type	Amount
38446	AFLAC-12	December Payroll Liability	\$1,304.57
38447	AFLAC-10	December Payroll Liability	\$256.93
EFT	AxisPlus Benefits	December Payroll Liability	\$2,604.13
38448	Blue Cross Blue Shield of NE	December Payroll Liability	\$63,570.97
38449	Department of Revenue	December Payroll Liability	\$9,470.27
EFT	Employee Benefit Fund	December Payroll Liability	\$300.14
38450	Frontier Bank	December Payroll Liability	\$62,660.33
38451	Madison National Life Ins Co, Inc	December Payroll Liability	\$1,668.25
38452	Nebraska School Retirement	December Payroll Liability	\$50,852.35
38453	Pender General Fund	December Payroll Liability	\$93.21
38454	Pender/Thurston Education & Community Foundation	December Payroll Liability	\$270.24
38455	Special Building Fund	December Payroll Liability	\$135.00
38456	Vision Service Plan	December Payroll Liability	\$825.28
EFT	HSA Account Deposits	December Payroll Liability	\$4,820.45
EFT	AxisPlus Benefits	Professional Fee	\$798.00
38457	Amazon Capital Services	Accounts Payable	\$939.65
38458	American Broadband	Telephone	\$303.05
38459	Appeara	Rug Tental	\$44.61
38460	Auto Glass Solutions	Bus Window Repair	\$394.80
38461	Breitbarth One Stop	Carwash Tokens	\$140.00
38462	Canon Financial Services	Copier Lease	\$1,070.72
38463	Carpenter Paper Company	Custodial Supplies	\$153.16
38464	Cubbys	Fuel & Miscellaneous Supplies	\$1,117.45
38465	Egan Supply Company	Equipment Repair	\$997.40
38466	Electronic Sound, Inc.	Clock Repair	\$200.90
38467	Electronic Systems, Inc.	Fire Alarm System Repairs	\$200.00
38468	First National Bank	Accounts Payable	\$1,537.74
38469	Harris	2020 Tax Forms	\$230.05
38470	HOBY Registration	Registration Fee	\$250.00
38471	Janke Auto Co.	Bus & Van Maintenance	\$644.18
38472	KSB School Law	Professional Fees	\$189.00
38473	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$100.55
38474	NE Council of School Admin	Registration Fee	\$75.00
38475	Northwest Area Education Agency	Newsletter Printing	\$125.68
38476	One Source	Background Checks	\$135.00
38477	Pender Ace Hardware	Ice Melt	\$797.27
38478	Pender Municipal Utilities	November Utility Usage	\$10,927.78
38479	Pender School Nutrition Fund	Reimbursement	\$233.00
38480	Penro Construction Co., Inc.	Snow Removal	\$297.50
38481	Petty Cash Fund	Reimbursement	\$501.00
38482	Quill Corporation	Classroom Supplies	\$9.49
38483	Rays Midbell	Instrument Repair	\$196.52
38484	Ricks Computers, Inc.	Computer Repairs	\$155.00
38485	School Specialty Inc.	Classroom Supplies	\$279.10
38486	Stan Ortmeyer & Co.	Reparis	\$528.64
38487	Sturek Media, Inc.	Printing	\$230.36
38488	Sysco LIncoln	Supplies	\$126.60
38489	UnityPoint Clinic-Occupational Medicine	Professional Fees	\$42.00
38490	Verizon Wireless	Wifi	\$80.02
38491	Vita Persona LLC	Adjustable Masks	\$3,648.30
		General Fund	\$226,532.04
		December Payroll	\$204,332.02
		School Nutrition Fund	\$17,795.68
		Activity Fund	\$14,065.27
		Speical Building Fund	\$1,265.57
		Bond Fund	\$787.00



Opinion of Probable Costs - Pender Public Schools Sports Complex - Option 2a

Date: September 29, 2020 Olsson Project Number: 018-3446

Sitework and Demolition Improvements

Item	Quantity	Unit	Unit Cost	Total Cost
Option 2a Description: Construction Track and Grass Football Field				
Track and Field Construction				
Scope Description: Track/Field Construction with Grass Turf Field	207,000	SF		
Strippings (12", strip topsoil, lay back topsoil on finish grade)	7,667	CY	\$2.50	\$19,166.67
Excavation/Structural Fill (Average 2.5' depth across field/track area)	19,167	CY	\$3.50	\$67,083.33
Swale grading (northeast corner of site)	1	LS	\$15,000.00	\$15,000.00
Erosion Control BMPs + Monitoring	1	LS	\$12,500.00	\$12,500.00
Seeding (Grading limits, exclusive of fields)	7	Acres	\$2,500.00	\$17,500.00
Sub-Total Track and Field Sitework				\$131,250.00
Driveway and Parking Lot Construction				
Option 3 Description: (Gravel Driveway and Parking Lot)	115,000	SF		
Strippings (12", strip topsoil, lay back topsoil on finish grade)	4,289	CY	\$2.50	\$10,648.15
Excavation/Fill (Average 2.5' depth across field/track area)	6,389	CY	\$3.50	\$22,361.11
Erosion Control BMPs + Monitoring	1	LS	\$5,500.00	\$5,500.00
Seeding (Grading limits, exclusive of fields)	1	Acres	\$2,500.00	\$2,500.00
Sub-Total Driveway and Parking Lot				\$41,009.26
Sub-Total Sitework and Demolition Improvements				\$172,259.26

Site Improvements

Item	Quantity	Unit	Unit Cost	Total Cost
Track and Field Construction				
Storm Water Pipe (15" storm for football field drainage, discharging to ditch)	1,050	LF	\$50.00	\$52,500.00
Storm Water Detention (4' depth, dry detention NE of track)	4,000	CY	\$5.50	\$22,000.00
Storm Water Detention - Outlet Structure	1	LS	\$5,500.00	\$5,500.00
Gravel Sidewalk (to Track from existing sidewalk between baseball fields)	2,000	SF	\$2.00	\$4,000.00
Sub-Total Track and Field Site Improvements				\$84,000.00
Driveway and Parking Lot Construction				
Concrete Driveway Entrance	325	SY	\$45.00	\$14,625.00
Rock Driveway and Parking Lot (Crushed Concrete - 3" Depth)	650	CY	\$50.00	\$32,500.00
Parking Lot - 6" Concrete				
Sidewalk (Between west edge of track and gravel parking)	2,500	SF	\$5.00	\$12,500.00
Sub-Total Driveway and Parking Lot				\$59,625.00
Sub-Total Site Improvements				\$143,625.00

Football Field and Track Improvements

Item	Quantity	Unit	Unit Cost	Total Cost
Finish grading (football field and track limits)	160,000	SF	\$0.10	\$16,000.00
Football Field - Grass Option Seeding (Base Option)	115,000	SF	\$0.25	\$28,750.00
Football Field Irrigation	110,000	SF	\$0.40	\$44,000.00
Track - 6" Asphalt Base	4,500	SY	\$50.00	\$225,000.00
Track Surfacing (black poly mat)	4,200	SY	\$22.00	\$92,400.00
Subgrade preparation (6" PC Cement Incorporation per Geotech)	5,000	SY	\$3.50	\$17,500.00
Fencing	2,000	LF	\$30.00	\$60,000.00
Field Events (Long Jump, High Jump)	1	LS	\$65,000.00	\$65,000.00
Sub-Total Football Field Improvements (Grass Field Option)				\$548,650.00
Optional Bleachers (Aluminum Pre-Manufactured) - Not Included in Totals	400	SEAT	\$150.00	\$60,000.00
Optional Scoreboards - Electrical - Price Not Included in Totals	1	EA	\$20,000.00	\$20,000.00

Construction Sub-Total: Cost Option 2a	\$864,534.26
Overhead, Mobilization and General Conditions @7.0%	\$60,517.40
Construction Staking	\$15,000.00
Construction Contingency @10%	\$86,453.43
Sub-Total Construction Cost Estimate	\$1,026,505.08

Design Services @ 10% (See Note 2 Below)	\$86,453.43
Construction Services @3.0% (See Note 2 Below)	\$25,935.03
Sub-Total Engineering + Construction Services Estimate	\$112,388.45

Total Project Estimate	\$1,138,894.54
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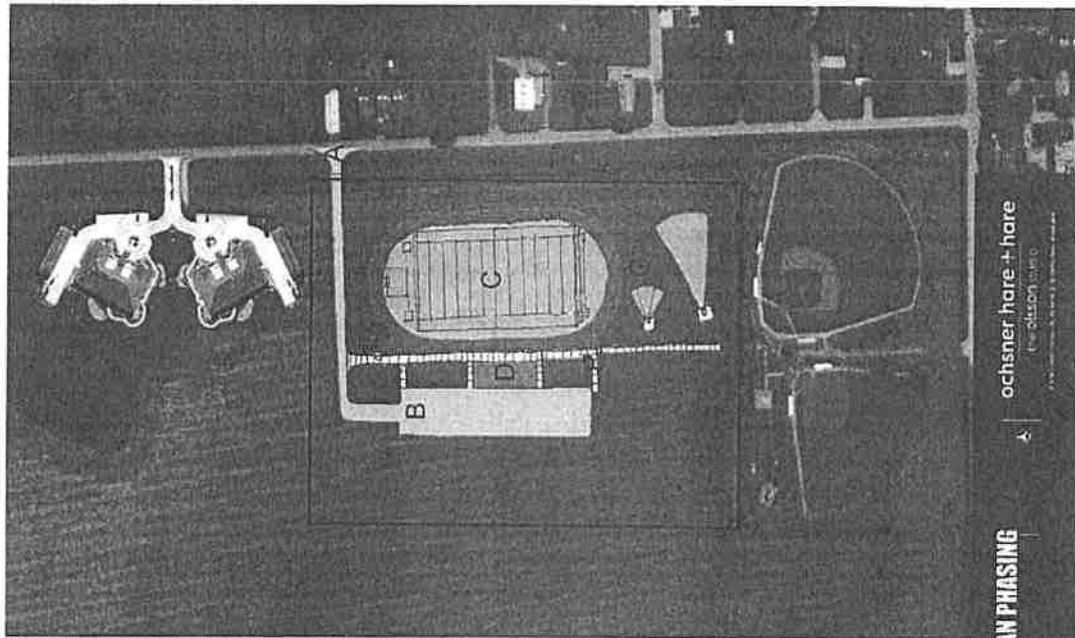
Note 1: This cost estimate is projected for 2020 construction, these costs will need to be factored for inflation for future year construction.

Note 2: Estimated design and construction services fees are based on percentage of construction only. Final design and construction service fees will be based on upon design scope when contracted with Owner.

Note 3: In providing opinions of probable construction costs, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's opinions of probable construction costs are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's opinion of probable construction costs.

PHASE I IMPROVEMENT LEGEND

- A. 24" Concrete Apron
- B. Gravel Road and Parking Lot
- C. Track and Field
- D. Bleachers
- E. Fence (2000 LF)
- F. Concrete Connector Walks
- G. Throw Areas

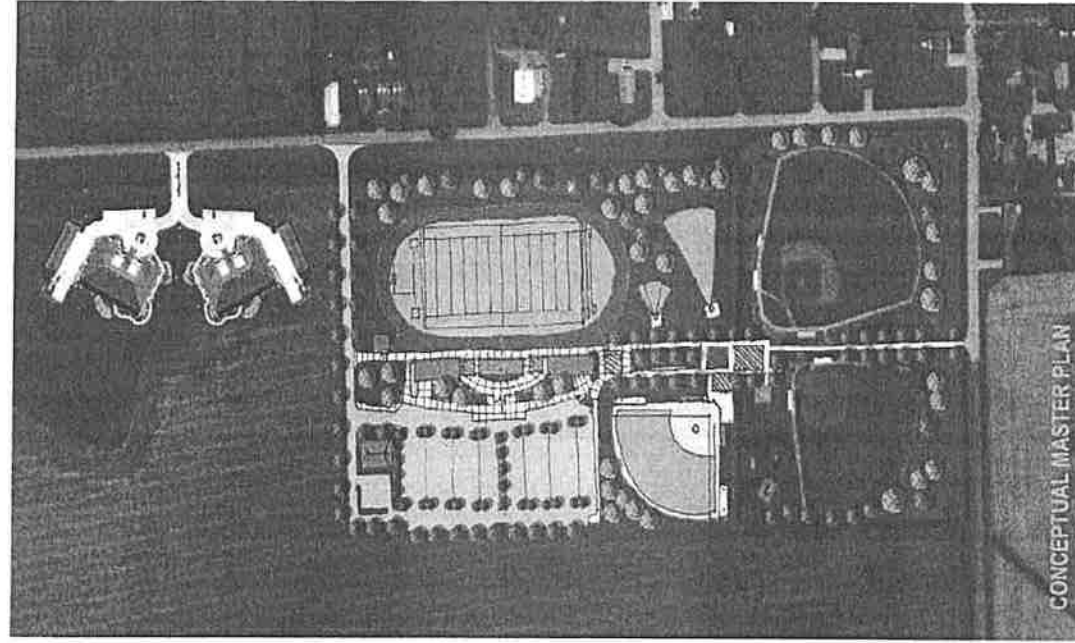


PENDER HS SPORTS COMPLEX MASTER PLAN PHASING

Pender, Nebraska

ochsner | hare + hare
ARCHITECTS

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CONCEPTUAL MASTER PLAN