

# **MINUTES OF REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**

## **MILAN COMMUNITY SCHOOL CORPORATION**

**JUNE 19, 2023**

**REGULAR MEETING:** Milan High School Cafeteria @ 7:00 PM

### **CALL TO ORDER:**

Board Members in attendance were Greg Lewis, Gerald Gauck, Timothy Tuttle, Douglas Norman and Edward Amberger. Also attending was Superintendent Jane Rogers. The meeting was called to order at 7:00 PM by President Greg Lewis. The meeting opened with the Pledge of Allegiance.

### **PUBLIC COMMENTS AND RECOGNITIONS**

- Mrs. Rogers recognized Ben Riehle for his participation at the state track meet in the 400 M Dash. Ben set a new school record and placed 16th in the state. This was his second year competing at the state level.
- Mrs. Rogers also recognized Brandy Hicks for recently receiving the Candice Dodson Award. The award was presented at the Digital Splash event that was recently held in Batesville. The award is presented to those that show leadership and innovation in technology. Mrs. Rogers noted that Mrs. Hicks is indeed a leader in technology and has done so much for the district. We appreciate all her hard work. Mr. Murphy presented the award to Mrs. Hicks and was congratulated by all board members.

### **APPROVE AGENDA**

- The Board approved the agenda with no changes

Motion: Edward Amberger  
Second: Gerald Gauck  
Vote: 5-0

### **CONSENT AGENDA**

- The board approved the minutes from the May 15, 2023 regular meeting and executive sessions.

Motion: Douglas Norman  
Second: Timothy Tuttle  
Vote: 5-0

- The board approved the claims and financial report.

Motion: Timothy Tuttle  
Second: Douglas Norman  
Vote: 5-0

## ACTION ITEMS

### A. PERSONNEL

- The board approved the following personnel resignations and recommendations.

- *Certified Resignations:*
  - Brooke Parker - HS English Teacher
- *Certified Recommendations:*
  - Angel Brown as Media Specialist
  - Hayley Badgley as HS English Teacher
  - Amy Strunk as ES Teacher
  - Brenda Peters as ES Teacher
  - Shelby Rowland as ES Teacher
  - Darren Engleking as Computer Science Teacher
- *Classified Resignations:*
  - Trista Poman - HS Special Education Assistant
- *Extracurricular Resignations:*
  - Haylee Hosmer - Girls Golf Coach
- *Extracurricular Recommendation:*
  - Payton Bledsoe as HS Cheer Coach Assistant
  - Summer positions per list presented to board members

Motion: Edward Amberger  
Second: Timothy Tuttle  
Vote: 5-0

### B. BACK TO SCHOOL PLAN

- Mrs. Rogers recommended approval of the Back to School Plan for the 2023-24 school year. The plan is required by the federal government for all schools in order to receive federal ESSER funds from COVID.

Motion: Gerald Gauck  
Second: Douglas Norman  
Vote: 5-0

### C. STUDENT HANDBOOKS

- Student Handbooks were presented to board members from the principals. Any changes were noted on the copies presented. No significant changes were made. Mrs. Rogers recommended approval.

Motion: Timothy Tuttle  
Second: Edward Amberger  
Vote: 5-0

### D. CHROMEBOOK/iPad POLICY

- Board members received a copy of the Chromebook/iPad Policy for the 2023-24 school year. No changes were made. Mrs. Rogers recommended approval.

Motion: Douglas Norman  
Second: Gerald Gauck  
Vote: 5-0

E. BUS SALE

- Mr. Brandes recommended the sale of 1 yellow bus be awarded to Linda Gober. Bids were received and opened on June 15, 2023 for the bus.

Motion: Edward Amberger  
Second: Timothy Tuttle  
Vote: 5-0

F. PAYROLL SOFTWARE

- Mrs. Rogers recommended transitioning to the Boyce School Financial cloud based system for budgeting and payroll. The current system will be phased out in July 2024.

Motion: Timothy Tuttle  
Second: Gerald Gauck  
Vote: 5-0

G. NEOLA POLICIES

- Approval was requested for NEOLA Policy updates Volume 34-2 and 35-1. Both sets of revisions were presented for a first reading at the May meeting. Updates were needed due to changes in the state legislation.

Motion: Douglas Norman  
Second: Edward Amberger  
Vote: 5-0

H. CONTRACT APPROVAL

- Contract quotes were presented from Dave Patterson for the lawn care of the school buildings and athletic facilities for five years. Board approved the contract.

Motion: Timothy Tuttle  
Second: Gerald Gauck  
Vote: 5-0

I. CURRICULAR MATERIALS

- Principals provided a list of curricular materials to board members for approval. The materials are being approved for the 2023-24 school year only, as required by law. Milan will not issue parents book fees in 2023-24 because the legislature is providing funding to schools to cover the costs for approximately up to \$150 per student. Curricular materials recommended for approval have already been approved by the IDOE.

Motion: Edward Amberger  
Second: Douglas Norman  
Vote: 5-0

J. SEALCOATING

- Mr. Brandes recommended accepting the bid from Adams SealCoating for the high school front and side lot this summer. The project was budgeted in the summer capital projects plan.

Motion: Timothy Tuttle  
Second: Gerald Gauck  
Vote: 5-0

K. FACILITY REQUEST:

The board approved the following facility requests:

- Milan Lions Club to use the high school parking lot and lobby restrooms for the annual 4th of July Parade
- Milan CARES to use the elementary school parking lot to host a 5K event on July 4, 2023
- American Red Cross to use the school buildings for shelter in case of extreme, widespread disasters as a shelter for a large number of citizens.

Motion: Edward Amberger  
Second: Timothy Tuttle  
Vote: 5-0

**DISCUSSION ITEMS**

A. FIRST READING OF NEOLA POLICY UPDATES:

- A listing of NEOLA Policies to be updated in Volume 35-2 due to changes in legislation were presented to Board Members for review. Approval will be requested at the July meeting.

B. SUPERINTENDENT COMMENTS

Comments from incoming Superintendent Mr. Murphy:

- Mr. Murphy shared information on an additional communication piece that can be rolled into our contract with Apptegy, the company that handles our school website. The piece is called Rooms, and is a communication system that can be used by teachers and coaches to communicate with parents. The school would have more control with this addition in allowing administrators to see all correspondence between teachers, coaches, students and parents.
- Milan Schools was once again awarded the DOE Digital Learning Grant. The grant was only awarded to 40 schools in the state and Milan is the only school in our area to receive it.
- Mr. Murphy also informed board members that with the help of Stephanie Schwing Stamper the school received the Safer Communities Grant of \$42,000. The grant money will be used to help support the after school tutoring program.
- A dedication ceremony for the new Gym Lobby was held on June 17. The event was a huge success. It was a great turnout and wonderful to see the community support. This will be a great showpiece for our school for years to come. Many wonderful comments were received throughout the event. Four members of the '54 team were present, and recognition was also given to the 1973 team on the 50th anniversary of their sweet sixteen appearance.

## Comments from outgoing Superintendent Mrs. Rogers:

- *"I would like to take a minute to express my appreciation for the last 20 years. It has flown by so quickly, and being able to serve Milan Schools has been the best part of my career. I was quickly accepted by the community as principal. This is a family, this is a home and I tell all new employees this. Thank you school board members for your confidence and faith in me. You allowed me to lead, hire, handle finances, and work alongside some of the finest people. I believe our school functions well because our school board does. Each of you (school board members) understand the importance of your role and your support allowing our employees to do their jobs. Thank you to my central office staff, they are a great team and there is no job too big or small for them. There are no words to describe our administrators, teachers and staff here at Milan. They care and they will do whatever it takes to make students successful. That's exactly what you want in good employees. I've been reflecting a lot on what I will remember, and it's not the paperwork or board meetings, but it is the people. It's been a joy for me to see the kids I had early on now in successful careers, and seeing them bring their own children to our schools. Happy memories will fill my mind and heart forever. I have no doubt that there are great things ahead for Milans Schools. The school will continue to grow and excel, and Milan will continue to be a quality place to raise children. I will forever support the black and gold."*

## **PRESIDENT'S PREROGATIVE** - Board Comments

Mr. Norman thanked everyone for coming, and congratulated both Ben Riehle and Brandy Hicks. He also welcomed all of our new hires. Mr. Norman's message to Mrs. Rogers on her retirement: *"We often see the strengths of leaders after they are gone, but for me I've seen it during your career here at Milan. You came to our elementary school and left it better than you found it, then you moved to the superintendent position, and have come in and left it better than you found it. We will remember you in the corporation for many years to come. We are in the best position we have been in, in a long time and it is because of your leadership."*

Mr. Amberger thanked everyone for coming and welcomed all of our new hires. It's always great to hear about the kids achievements in academics, athletics or clubs. Mr. Amberger noted that the dedication was a great event for our school and he was happy to have been in attendance. It was a great atmosphere and having some of the 54 team members there and being able to talk to them about the school was great. To Mrs. Rogers, *"it's been a great road. I've been here a long time and now it's time for the next chapter, you will do great with whatever you decide to do in the future."*

Mr. Tuttle congratulated Mrs. Hicks and welcomed all of our new hires. *"Mrs. Rogers, I've known you a long time and you have done a fantastic job in all aspects of education. You were always out and ready to greet the students first thing in the morning as a principal and have done tremendous work as a superintendent. The school had trying times early on, but we have thrived and have come leaps and bounds since then and handing things over to Pat, we will be in fine shape. Thank you for all of your efforts and time."*

Mr. Gauck thanked everyone for coming. Noted that he is not a Milan native but has been in Milan for a long time, the community has always been good to his family. *"Mrs. Rogers I've enjoyed working with you, you have helped me with so many things as a rookie on the school board and wish you good luck in the future."*

Mr. Lewis thanked everyone for coming. Congratulations to both Ben and Brandy. He welcomed all of our new teachers, noting our schools have good principals and all of our staff does a great job. congratulated all new retirees and wished them a long happy, healthy life to enjoy. *"Jane, I hope you and Jeff can do a lot of fun things now that you are retired. It's been a good time with you as our superintendent and can't think of anyone better."* He also wished everyone a great summer.

**ADJOURN**

- Meeting adjourned at 7:36 PM
- Motion:

Second:

Vote:
- Timothy Tuttle

Gerald Gauck

5-0

**President**

**Member**

**Vice-President**

**Member**

**Member**

**MILAN COMMUNITY SCHOOLS**

**BOARD OF SCHOOL TRUSTEES**

**EXECUTIVE SESSION**

**MILAN HIGH SCHOOL CAFETERIA**

**609 NORTH WARPATH DRIVE**

**MILAN, INDIANA 47031**

**MONDAY, JUNE 19, 2023**

**6:30 P.M.**

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**SUBJECT: IC5-14-1.5-6.1(b) 9 With respect to any individual over whom the governing body has jurisdiction and to discuss a job performance evaluation of individual employees**

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**The undersigned Board members met on this date to discuss personnel issues.**

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**President**

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**Member**

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**Vice-President**

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**Member**

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**Member**