

**MILAN COMMUNITY SCHOOLS**

**BOARD OF SCHOOL TRUSTEES**

**EXECUTIVE SESSION**

**ADMINISTRATION BUILDING**

**412 EAST CARR STREET**

**MILAN, INDIANA 47031**

**MONDAY, DECEMBER 12, 2022**

**6:00 P.M.**

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**SUBJECT: IC5-14-1.5-6.1(b) 9 With respect to any individual over whom the governing body has jurisdiction and to discuss a job performance evaluation of individual employees**

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**The undersigned Board members met on this date to discuss personnel issues.**

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**President**

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**Member**

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**Vice-President**

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**Member**

\_\_\_\_\_  
**Member**

# **MINUTES OF REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**

## **MILAN COMMUNITY SCHOOL CORPORATION**

**DECEMBER 12, 2022**

**REGULAR MEETING:** ADMINISTRATION BUILDING @ 7:00 PM

### **CALL TO ORDER:**

Board Members in attendance were Gerald Gauck, Timothy Tuttle, Greg Lewis and Douglas Norman. Edward Amberger was absent. Also attending was Superintendent Jane Rogers. The meeting was called to order at 7:00 PM by Vice-President Gerald Gauck. The meeting opened with the Pledge of Allegiance.

### **PUBLIC COMMENTS AND RECOGNITIONS**

- Larry Eaton was recognized as the school attorney for 40 years. Mr. Gauck presented a plaque to Mr. Eaton and thanked him for everything he has done for the school over the years. Mr. Eaton commented that it has been a pleasure serving Milan for so many years.
- Mr. Gauck presented Rising Star certificates to Parley Hartwell, Ellie Knecht, Benjamin Riehle, and Riley Schwipps. The award is sponsored by the Indiana Association of School Principals (IASP). Each Indiana high school is invited to recognize up to four students currently in the 11th grade who show great potential for continued strong academic achievement.
- The Ripley County Community Foundation coordinated a donation program with the county football teams to benefit the Ripley County public schools. Mr. Langferman and Mr. Rohrig received a \$2,700 check to help our elementary school with the weekend back sack program.

### **APPROVE AGENDA**

- A. The board approved the agenda with no changes.

Motion: Greg Lewis  
Second: Doug Norman  
Vote: 4-0

### **CONSENT AGENDA**

- The board approved the minutes from the November 14, 2022 executive session, and regular meeting.

Motion: Doug Norman  
Second: Tim Tuttle  
Vote: 4-0

- The board approved the claims and financial report.

Motion: Greg Lewis  
Second: Tim Tuttle  
Vote: 4-0

## ACTION ITEMS

### A. PERSONNEL

- The board approved the following Certified Recommendation, Classified Resignation and Recommendation, Extra Curricular Resignations and Recommendations:

Grace Kraus	Kindergarten Maternity Leave Coverage	rec.by Travis Rohrig
Chelsy Holyoke	Homebound Instruction	rec. by Ryan Langferman
Katie McCord	Homebound Instruction	rec. by Ryan Langferman

Brandon Mollaun - Resignation as HS Instructional Assistant

Renae Shadday - IS/MS Special Education Assistant      rec. by Pat Murphy

Dave Honnert - Resignation as JV Softball Coach

Ethan Voss	Assistant Athletic Director	rec. by John Prifogle
Jenny Laws	HS Deptt Chair - English	rec. by Ryan Langferman
Carla Listerman	HS Dept Chair - Math	rec. by Ryan Langferman
Jessica Small-Summers	HS Dept Chair - Science	rec. by Ryan Langferman
Kyle Sabol	HS Dept Chair - Social Studies	rec. by Ryan Langferman

Motion:        Greg Lewis  
Second:       Doug Norman  
Vote:           4-0

### B. APPROVAL OF THE 2023-24 SCHOOL CALENDAR

- Mrs. Rogers recommended approval of the proposed 2023-24 school calendar. The calendar was presented last month after working with administrators and teachers.

Motion:        Tim Tuttle  
Second:        Greg Lewis  
Vote:           4-0

### C. AUTHORIZATION RESOLUTION

- The board approved a resolution authorizing Corporation Treasurer, Gretchen Berger, to continue paying the 2022 bills from the 2022 appropriations through the end of 2022, to encumber appropriations for bills created in 2022 and payable in 2023, and complete the transfer of appropriations from major accounts to balance out the 2022 year. All transfers from major accounts will be explained and approval requested at the January 9, 2023 board meeting. the following facility requests:

Motion:        Doug Norman  
Second:        Tim Tuttle  
Vote:           4-0

### D. TRANSFER OF FUNDS RESOLUTION

- The Board approved a resolution to transfer funds from the education fund to the operations fund, for funds not allocated to student instruction and learning for the period of calendar year 2023.

Motion: Greg Lewis  
Second: Doug Norman  
Vote: 4-0

E. APPROVAL OF THE BACK TO SCHOOL PLAN

- The US DOE regulations require that schools' return to in person instruction plans must be reviewed and revised as needed every six (6) months, must include public comment, and should be posted on the district of school's public website. Mrs. Rogers stated that she has reviewed our plans and recommended approval to continue using the plans with no changes.

Motion: Greg Lewis  
Second: Tim Tuttle  
Vote: 4-0

F. FUNDRAISER REQUESTS

The board approved the following fundraiser requests:

- A request for middle and high school choir students to sell various food items to raise money for new equipment, uniforms, and music in January.
- A request for the elementary PTO to work with School Funding Group in March for students to request donations in exchange for access to the School Funding Groups discount site.
- Yatzi Roysden for the Varsity Softball team to conduct split the pot events from December to March at home basketball games.

Motion: Greg Lewis  
Second: Tim Tuttle  
Vote: 4-0

G. FACILITY REQUESTS

The board approved the following facility requests:

- Heather Sterwerf and the Special Olympics to use the track for their Spring Games on May 20, 2023.
- Child Evangelism Fellowship to conduct Good News Club at the elementary school beginning in February.
- ROD Special Education Cooperative to use the high school cafe to host a ROD Transition Fair in April.

Motion: Doug Norman  
Second: Tim Tuttle  
Vote: 4-0

H. CONFERENCE REQUEST:

The board approved the following conference request:

- Dan Goris to attend the National Association of School Resource Officers Conference in June.

Motion: Greg Lewis  
Second: Tim Tuttle  
Vote: 4-0

I. FIELD TRIP REQUEST:

- Yatzie Roysden and the Varsity Softball Team to travel to Murfreesboro, TN for a softball tournament in March.

Motion: Tim Tuttle  
Second: Doug Norman  
Vote: 4-0

**DISCUSSION ITEMS**

A. DATE OF JANUARY MEETING

- Mrs. Rogers reminded everyone that the January meeting will be on the 9th due to the state requirements to reorganize the school board.

B. SUPERINTENDENT COMMENTS

- Work continues on the Gym Lobby Project at the high school. Interior walls are going up as well as ongoing electrical work.
- Teacher Appreciation Grants were distributed to 52 teachers on the December 9 payroll as required by the IDOE.
- A bi-annual audit will take place in January by The State Board of Accounts.
- This is the final full week of the semester with finals taking place this Friday, and next Monday and Tuesday. Second semester begins on Tuesday, January 3, 2022.

**PRESIDENT'S PREROGATIVE - Board Comments**

Mr. Norman thanked everyone for coming. Congratulations were given to Mr. Eaton on his retirement.

Mr. Tuttle thanked the students for coming that received the Rising Star awards. Wished everyone good luck on their exams next week. Congrats to Larry on your retirement, you have been with us many years through all the highs, and lows and trying times, we appreciate all your help.

Mr. Lewis thanked everyone for coming. He noted that it was great to see all the students in attendance at tonight's meeting. Thank you to Larry for all of your work, we've been through a lot over the years. He wished everyone a safe, happy, healthy Christmas and New Years.

Mr. Gauck thanked everyone for coming and thanked the students. He thanked Larry for all his expertise over the years. He wished everyone a Merry Christmas and a Happy New Year.

**ADJOURN**

- Meeting adjourned at 7:25 PM
- Motion: Tim Tuttle  
Second: Doug Norman  
Vote: 4-0

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**President**

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**Member**

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**Vice-President**

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**Member**

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**Member**