



**Regular Meeting  
AGENDA<sup>1</sup>  
ALASKA GATEWAY SCHOOL DISTRICT  
REGIONAL SCHOOL BOARD MEETING**

***District Board Room (via Zoom & Conference call, to be posted on AGSD Website)***

***Monday, January 16, 2021***

<b>REGULAR MEETING CALLED TO ORDER at 6pm</b>	President
<b>ROLL CALL</b>	Secretary-Treasurer
<b>PLEDGE of ALLEGIANCE</b>	President
<b>HEARING OF VISITORS ON AGENDA ITEMS<sup>2</sup></b>	President
<b>RECEIVING OF DELEGATIONS &amp; PRESENTATIONS</b>	President
<b>ACTION ITEMS - ROUTINE MATTERS</b>	President
1. Approval of Agenda	
2. Approval of 11.16.2020 RSB Meeting Minutes	
<b>ACTION ITEMS - OLD BUSINESS</b>	President
3. BP 5050 – Attendance (Second Reading)	
4. BP 5127 – Valedictorian(Second Reading)	
5. BP 4226 – Wage Scale (Second Reading)	
<b>ACTION ITEMS - NEW BUSINESS</b>	President
6. Personnel Actions	
7. Non-tenured Certified Contracts for FY22	
8. Staff Retirement Incentive	
9. Revised School Calendars	
<b>REPORTS/INFORMATION/DISCUSSION</b>	President
Administrative Reports	
• Superintendent's Report	Superintendent
• Financial Report	Chief Financial Officer
• Directors' & Principals' Reports	Directors & Principals
Correspondence/Miscellaneous	Superintendent
<b>HEARING OF VISITORS ON NON-AGENDA ITEMS<sup>1</sup></b>	President
<b>EXECUTIVE SESSION – CBANegotiations &amp; Superintendent's Evaluation</b>	
<b>DISCUSSION, COMMENTS, QUESTIONS BY THE BOARD</b>	President
<b>FUTURE MEETING DATES</b>	President
<b>SUGGESTED MEETING AGENDA ITEMS</b>	President
<b>ADJOURNMENT</b>	President

<sup>1</sup> The Board may amend its published agenda before or during the meeting, or consider items out of order without amending the agenda

<sup>2</sup>Members of the public who would like to comment on matters during Hearing of Visitors on Agenda Items or Hearing of Visitors on Non-Agenda Items, are asked to sign-in with the Board Secretary before the meeting starts.

Regional School Board Meeting  
November 16<sup>th</sup>, 2020  
Meeting Via Zoom/Telephonic  
Tok, Alaska

The meeting was called to order at 6:05 PM

Roll Call: Peter Talus, Mike Cronk, Daisy Northway, Frank Cook, Anne Esmailka and Lorraine Titus were present Absent was Steve Robbins.

Pledge of Allegiance

Seating of Board Members

Frank Cook moved to seat Lorraine Titus and Peter Talus on the board.

Seconded by Mike Cronk.

Roll Call Vote: Yes - Frank Cook, Daisy Northway, Anne Esmailka, Mike Cronk.

Motion Passed Unanimously.

Mike Cronk moved to seat Anne Esmailka and Steve Robbins on the board.

Seconded by Daisy Northway.

Roll Call Vote: Yes – Mike Cronk, Frank Cook, Daisy Northway, Peter Talus.

Election of Executive Board

Frank Cook moved to retain the same officers on the Board.

Seconded by Lorraine Titus.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

Hearing of Visitors on Agenda Items

**Action Items – Routine Matters.**

**1. Approval of Agenda.**

Anne Esmailka moved to approve the agenda with addition as presented.

Seconded by Mike Cronk.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**2. Approval of 10.19.2020 RSB Meeting Minutes.**

Frank Cook moved to approve the minutes of 10.19.20 RSB Meeting.

Seconded by Mike Cronk.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**Action Items – Old Business.**

**3. Approve BP 5050 – Attendance.**

Frank Cook moved to approve BP 5050 – Attendance as presented.

Seconded by Mike Cronk.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**Action Items – New Business.**

**4. Personnel Actions.**

Mike Cronk moved to approve the personnel actions as presented.

Seconded by Daisy Northway.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**5. Approve Certified Contracts for FY22.**

Mike Cronk moved to approve the certified staff for contracts for School Year 20-21 and the Early Intent Incentive of \$250.00

Seconded by Lorraine Titus.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Lorraine Titus. Peter Talus abstained. Motion Passed.

**6. Ratification of Poll-vote “Budget Transfer Approval”.**

Frank Cook moved to ratify the poll vote “Budget Transfer Approval”.

Seconded by Daisy Northway.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**7. Ratification of ASB Elections.**

Mike Cronk moved to ratify the ASB election results for Tok ASB and Northway ASB as presented.

Seconded by Daisy Northway.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**8. Approve District Grading Procedures handbook.**

Mike Cronk moved to approve the Updated AGSD Grading Procedures handbook.

Seconded by Anne Esmailka.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**9. Approve revision of BP 5127 – Graduation and Promotion Ceremony.**

Mike Cronk moved to approve the first reading of BP 5127 Graduation and Promotion Ceremony and move it into a second reading.

Seconded by Anne Esmailka.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**10. Approve revision of BP 4226 – Temporary Employee Wage Scale.**

Mike Cronk moved to approve the first reading of BP 4226 Temporary Employee Wage Scale and move it into a second reading.

Seconded by Frank Cook.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**11. Approve FY22-FY27 Capital Improvement Plan.**

Frank Cook moved to approve the FY22-FY27 Capital Improvement Plan as presented.

Seconded by Mike Cronk.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**12. Approve FY 20 Financial Audit as presented by Altman Rogers.**

Mike Cronk moved to approve the FY 20 Financial Audit as presented by Altman Rogers.

Seconded by Daisy Northway.

Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway, Anne Esmailka, Peter Talus, Lorraine Titus. Motion Passed Unanimously.

**13. Covid – 19/District Calendar.**

Lorraine Titus moved to approve the Superintendent's recommendation to keep schools open as is.

Seconded by Daisy Northway

Frank Cook moved to support the Superintendent on his decision on schools open/close status.

Seconded by Ann Esmailka.

Roll Call vote: Yes – Ann Esmailka, Frank Cook, Daisy Northway, Mike Cronk, Peter Talus. Motion Passed Unanimously.

**Reports/Information/Discussion**

**Administrative Reports**

- Superintendent's Report
- Financial Report
- Directors' & Principals' Reports
- Correspondence/Miscellaneous

**Hearing of Visitors on Non-Agenda Items**

**Discussion, Comments, Questions by the Board**

**Future Meeting Date: January 18<sup>th</sup>, 2021**

**Suggested Meeting Agenda Items: Attendance Policy,**

**Adjournment**

Frank Cook moved to adjourn the meeting at 8:05 PM. Seconded by Daisy Northway. Roll Call Vote: Yes – Frank Cook, Mike Cronk, Daisy Northway. Motion Carried Unanimously.

Minutes prepared by Debbie Sparks, Board Secretary.

I hereby submit that these minutes have been approved by the District Board of Education sitting in regular session as the official minutes of the October 19<sup>th</sup>, 2020 meeting.

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Secretary/Treasurer

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 3**

**Issue:** BP5050 – Attendance and Attendance Waiver (Second Reading)

**Background Information**

Student attendance has been an ongoing issue in the district, with pockets of success, depending on the site. With the COVID-19 Pandemic that has been hovering over everything since March, many students and their families have found it difficult to maintain regular attendance. The reasons for insisting on regular student attendance is because students who attend regularly, do better in school. Alaska statute supports this premise. BP5050 has undergone multiple iterations, and much work has been done to ensure that the school is supporting students and their families, in particular during the COVID-19 Pandemic, while also holding our students accountable to ensure that they have learned the required materials. We believe this enclosed latest iteration of BP5050 brings us closer to that goal. Enclosed also are the supporting documents that helps support our staff and meets state legal requirements.

At the October RSB Meeting, this revision was tabled, and the Board asked for additional information regarding what other districts did with their student absences. This information was presented to the Board at the November meeting by Asst. Superintendent Young. Following, the motion was passed for the first reading, and this is now the second reading.

**Administrative Recommendation:**

Approve this second reading of the updated version of BP5050, and authorize the Superintendent to make individual attendance determinations throughout the remainder of this year, as this new policy goes into effect.

## **BP 5050 Attendance (Second Reading)**

Each school shall maintain accurate records of attendance for each of its students. The Superintendent or designee will establish procedures for the purposes of meeting the requirements of this policy.

Regular class attendance is an important part of the learning process and has a direct impact on how well a student learns. Teachers will make reasonable efforts, consistent with their responsibilities to the other students, to assist students who have been absent in making up missed classwork. A student may obtain and perform known assignments from his/her teachers in advance of anticipated absences. In the event of medical or emergency absences, the student may make up missed work subject to the reasonable limitations of available teacher time.

A student may be excused temporarily from attendance upon a written request by the person having charge of him/her, subject to approval by the site administrator or designee.

If a student is absent without ~~written~~ authorization, the school shall notify the person having charge of him/her. If the student persists in unexcused nonattendance the site administrator shall arrange a conference with the student and the person having charge of him/her.

A student will be subject to disciplinary action for unexcused absence. No student under the age of 16 may be excluded from school for nonattendance.

Principals shall submit a Truancy Violation Report for a student who has had 5 cumulative days of un-excused absences. Each cumulative set of 5 un-excused absences constitute a separate offence, which is to be reported. Principals shall complete and submit the AGSD Truancy Violation Report to the District Safety Officer, who will file it with the Alaska State Troopers.

## **Grades 9 - 12**

Students in grades 9 - 12 may be absent ~~unexcused~~ for no more than the maximum 12 days allowed per semester, ~~excused or unexcused~~. ~~A~~ students who exceeds the allowed total absences in a class will not receive credit for that class. Students who are passing a class in which they have excessive absences may request a waiver if there are ~~shall not receive credit unless there are~~ extenuating circumstances, ~~, (e.g.; death in the family, or a serious injury)~~ and The written waiver request is ~~must be recommended by the site-administration and~~ approved by the Superintendent. The Superintendent's decision may be appealed to the Regional School Board. ~~Absences to attend college classes and trainings for college credit will not count against the number of days allowed.~~

## **Grades K - 8**

Students in grades K - 8 may be absent no more than the maximum 30 days allowed per school year, excused or unexcused. Students who exceed the allowed total absences shall be retained in that grade unless there are extenuating circumstances, (e.g.; death in the family, or a serious injury) and a ~~written~~ waiver request is must be recommended by the site-administration and approved by the Superintendent. The Superintendent's decision may be appealed to the Regional School Board

~~Regular class attendance is an important part of the learning process. Teachers will make reasonable efforts, consistent with their responsibilities to the other students, to assist students who have been absent in making up missed work. A student may obtain and perform known assignments from his/her teachers in advance of anticipated absences. In the event of medical or emergency absences, the student may make up missed work subject to the reasonable limitations of available teacher time.~~

~~If, because of excused or unexcused absences, a student is not able to meet the performance requirements in any grade or course of study, he/she will receive a failing grade.~~

Reference AS 14.30.020

04/04/02; 8/20/12; 09/16/13; 04/21/14; 01/18/21

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 4**

**Issue: Revision of BP 5127 (Valedictorian) Graduation and Promotion Ceremonies (Second Reading)**

**Background Information**

Every year there seems to be issues with the clarity of what the process for graduation and the various grade or graduation promotion ceremonies are. This policy is intended to further clarify this process, ensuring that those students excel are appropriately recognized and honored for their high quality academic performance, in a meaningful way.

See attached.

**Administrative Recommendation:**

Approve the Second Reading of this revision of BP 5127 "Graduation and Promotion Ceremonies"



## **AR 5126.1 Valedictorian/Salutatorian**

In the event of a GPA tie for valedictorian, the numerical grades for courses eligible for inclusion in the GPA calculation shall be averaged. The highest numerical average shall determine who shall be valedictorian. In the event of a tie in the numerical average, there shall be co-valedictorians, and no salutatorian shall be named. In the event of a GPA tie for salutatorian, numerical grades shall be averaged as provided above. In the event of a tie in the numerical average, there shall be co-salutatorians.

01/08/07

## **AR 5126.1 Valedictorian/Salutatorian**

### **Valedictorian:**

The valedictorian will be a full time student with the highest grade point average to the nearest hundredth, as computed at the end of eight consecutive semesters of high school instruction. The average GPA must be at least a 3.0. In the case of a tie for valedictorian (to the hundredth), co-valedictorians will be honored. In the case of co-valedictorians, there will be no salutatorian. To be eligible for valedictorian honors, a student must be enrolled as a full time student at their school of graduation continuously for their seventh and eighth semester of high school. Foreign exchange students attending the school for two semesters or less are not eligible for valedictorian honors. Valedictorian will be awarded for spring graduation only.

### **Salutatorian:**

The salutatorian will be a full time student with the second highest grade point average, as computed at the end of eight consecutive semesters of high school instruction. The average GPA must be at least a 3.0. In the case of a tie for salutatorian, (to the hundredth), co-salutatorians will be honored. To be eligible for salutatorian honors, a student must be enrolled as a full time student at their school of graduation continuously for their seventh and eighth semester of high school. Foreign exchange students attending the school for two semesters or less are not eligible for salutatorian honors. Salutatorian will be awarded for spring graduation only.

### **8th Grade Promotion:**

The District encourages schools to recognize the achievement and good attendance of students through participation in public ceremonies, including 8th Grade Promotion ceremonies. Although it is possible for an 8th grade student to be promoted to the 9th grade with failing grades, the following criteria will prevent some 8th graders from being recognized or honored in a promotion ceremony:

Failing one or more core classes

Exceeding the District number of allowed absences for the year

8th grade students who will not be eligible to participate in the 8th grade promotion ceremonies should be notified in a timely manner, at least 2 weeks prior to the ceremony. Their parents should be notified by phone and in writing.

01/08/07, 01/18/2021

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 5**

**Issue: Revision/update of BP 4226 – Temporary Employee Wage Scale (Second Reading)**

**Background Information:**

- The previous wage scale needs to be updated for the next three years.
- Copies of both the proposed wage scale, are included in this section of Board Packet.

**Administrative Recommendations:**

Approve BP 4226 Temporary Employee Wage Schedule

**Temporary Employee Wage Schedule (Second Reading)**

Following is the wage schedule for temporary employees. In the event that the Superintendent determines that good cause exists to deviate from the wage schedule due to special circumstances, prior approval of the board is required.

Effective 12/01/2020

<b>Temporary Job Title</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23 (1.5%)</b>
Laborer	\$17.01	\$17.46	\$17.72
Laborer-semi skilled	\$18.48	\$18.92	\$19.20
Laborer-skilled	\$22.75	\$23.20	\$23.54
Youth Worker (under age 16)	\$10.55	\$10.76	\$10.92
Youth Worker (age 16 and older)	\$13.09	\$13.35	\$13.55
Substitute Classified Employee	\$17.01	\$17.46	\$17.72
Local Culture Expert	\$21.85	\$22.30	\$22.74
Activity Instructor / After-school Program Leader	\$22.30	\$22.75	\$23.20
Activity Assistant / After-school Program Assistant	\$17.01	\$17.46	\$17.72
Certified Academic Tutor	\$25.72	\$26.13	\$27.00
Substitute Teacher-Non Certified	\$123.12 / day	\$125.58 / day	\$130.00/day
Substitute Teacher-Certified	\$217.08 / day	\$221.42 / day	\$230.00/ day

The temporary employee wage scale schedule shall be adjusted automatically as follows. The wages for youth workers shall be adjusted to match the Alaska minimum wage. The wage for the Substitute Teacher-Certified shall be adjusted by the percentage change in the base teacher salary under the certified collective bargaining agreement.

The wage for a temporary employee, other than a substitute employee, who occupies a temporary position covered under the wage schedule contained in the classified employee collective bargaining agreement shall be paid in accordance with the wage scale.

A temporary employee is an employee whose employment meets at least one of the following requirements:

1. The employee is serving as a substitute for an absent employee;
2. The employment addresses a short-term work-overload condition or other short-term need not to exceed 100 working days;
3. The position requires specialized knowledge or skills related to the educational program such as mentoring, tutoring, specialized instruction, and similar activities and has a predetermined terminal point not to go beyond the end of the school session.

Revisions: 03/07/02; 05/19/08; 08/16/10; 06/17/13; 08/18/16, 09/23/19

Approved: 11/16/2020

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 6**

**Issue: Personnel Actions**

**Background Information**

The personnel below have been through our hiring process. They have been screened, interviewed, passed their background checks, and recommended by a hiring committee, and are now being recommended by the Superintendent as required, for the position(s) as indicated below. Some are still in the process of finishing up all their required employment paperwork, and will be able to start working.

**Recommended Classified Hires**

- Jaycee Peet, Tanacross PreK Teacher's Aide
- Tim Hulette, Tok School Cook
- Kenny White, Tok School Teacher's Aide
- Michele Flagen, Greenhouse Manager
- Jocelyn Espinosa, Tok School PreK Teacher's Aide

**Resignations**

- Lora Jett – Tetlin High School Generalist

**Open Positions**

- Tok School Teacher's Aide
- Tetlin School Teacher's Aide
- Tanacross Teacher's Aide

**Administrative Recommendation:**

Approve the above personnel actions.

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 7**

**Issue: FY22 Non-tenured Certified Teacher Contracts**

**Background Information**

The teachers listed below have had positive evaluations, are making significant contributions to the improvement of AGSD, and have demonstrated the capacity for professional growth in AGSD. As we have done in the past, the district will offering the \$250 "Early Intent Incentive" to staff who either sign their offered contract or submit a resignation effective the end of the year, by Jan 25<sup>th</sup>, 2021. By law certified staff have 30 days to sign their contracts, so we will know at the latest by February 18<sup>th</sup>, which of these positions we will have to fill for next year. It is unavoidable that some positions are not yet being offered and some that are, are being offered as unassigned. The district is coming to the end of two large grant projects that have funded a number of staff, and the state budget is uncertain, so the financial situation and personnel needs are in flux, and we expect a contraction of staff. We hope/expect to do another round of contract offers, as things solidify and we better understand the situation we will be in.

**Certified FY22 Contracts for non-tenured staff proposed to be offered January 19<sup>th</sup>, 2021:**

- Brenda Overcast – Tech Dir (Exempt)
- Lillian Wise- Teacher
- Karen Deeter – Principal Teacher
- Kaitlyn Moeller – Teacher
- Joe Krause – Principal (Exempt)
- Brooke Reddick-Teacher
- Christine Krause – Teacher
- Ben Glover – Principal Teacher
- Emily Alexander-Teacher
- Drew Larrabee - Principal (Exempt)
- Molly Nelson-Teacher
- Shania Fifarek – Teacher
- Shane Schoenberg – Teacher
- Lacy Schoenberg – Teacher
- Rex Hamner-Teacher
- Jessica Winkler-Teacher
- Rob Fabian-Teacher

**Administrative Recommendation:**

Approve the listed non-tenured certified staff for contracts for School Year 2021-22, and the Early Intent Incentive of \$250, as described.

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 8**

**Issue: Staff Retirement Incentive**

**Background Information**

As the district finishes some of our large grants, and with the state fiscal situation placing the legislative funding of education in flux, one thing that the This is one way to reward long term employees of Alaska Gateway School District for their many years of service, and to save the district funding during uncertain times. The last time that this was done was in March of 2013. The district currently has that financial ability to make this offer. Following past precedent, the "Incentive" would be for both classified and certified:

- 15 years minimum to be eligible, with a 20 year maximum, in AGSD to qualify
- \$500 per year (Minimum \$7,500, Maximum of \$10,000)
- 2-year window FY21 and FY22
- Classified years prorated in terms of percentage of FTE (Number of hours of work divided by 8 hours
- A letter will be sent to all eligible employees informing them of the plan, with a timeline for a response (30 days)

**Administrative Recommendation:**

Approve the Staff Retirement Incentive as described.

**To: Regional School Board**

**Date: January 18<sup>th</sup>, 2021**

**From: Superintendent's Office**

**Agenda Item: 9**

**Issue:** FY21 District Calendar (Second Revision)

**Background Information**

The FY21 District Calendar approved in June of 2020 has since had to be revised as a result of the COVID Pandemic and changes in the COVID situation in the district. I have had communication with the Commissioner's office about our school closures, and he is supportive of those, along with the revised training days are needed as we work to address the dynamic situation of the COVID-19 Pandemic. This revision reflects the required 185 day certified contract year, and meets state requirements, and once approved by the RSB will be submitted to the Commissioner's office, where they are aware and will approve it.

Tetlin and Mentasta were closed between Thanksgiving and Christmas, and they will be making up their contact days in June, as reflected in their calendars.

Northway, Tanacross, and Eagle calendars are revised to addressed changes to the January inservice dates

Tok and Dot Lake have not changed.

**Administrative Recommendation:**

Approve the revised FY21 district-wide calendar as presented

July 2020							August 2020							September 2020							October 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14 V	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22 W	20	21	22	23	24	25	26	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24 W	25 O	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			
Number of Inservice Days: 0 Number of Student Days: 0 Number of Teacher Days: 0							Number of Inservice Days: 8 Number of Student Days: 5 Number of Teacher Days: 15							Number of Inservice Days: 0 Number of Student Days: 19 Number of Teacher Days: 20							Number of Inservice Days: 0 Number of Student Days: 21 Number of Teacher Days: 22						
November 2020							December 2020							January 2021							February 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11 W	12	13	14	15	16	14	15	16	17 N	18	19	20
22	23	24	25	26 H	27 H	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28						
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Number of Inservice Days: 0 Number of Student Days: 19 Number of Teacher Days: 21							Number of Inservice Days: 0 Number of Student Days: 14 Number of Teacher Days: 15							Number of Inservice Days: 5 Number of Student Days: 14 Number of Teacher Days: 21							Number of Inservice Days: 0 Number of Student Days: 19 Number of Teacher Days: 20						
March 2021							April 2021							May 2021							June 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
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28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
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Number of Inservice Days: 0 Number of Student Days: 18 Number of Teacher Days: 18							Number of Inservice Days: 0 Number of Student Days: 22 Number of Teacher Days: 22							Number of Inservice Days: 1 Number of Student Days: 14 Number of Teacher Days: 16							Number of Inservice Days: 0 Number of Student Days: 0 Number of Teacher Days: 0						



July 2020							August 2020							September 2020							October 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 H	4							1			1	2	3	4	5					1	2 N	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7 H	8	9	10	11 V	12	4	5	6	7	8	9	10 S
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# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

Ph: 907.883.5151 Fax: 907.883.5154

Scott MacManus, Superintendent of Schools

Date: January 18<sup>th</sup>, 2021

To: Regional School Board Members

From: Scott MacManus, Superintendent

RE: Superintendent's December - January Board Report

This has been a difficult week, with the challenges to our health and our democracy. The district staff are holding up well, and are answering the call with steadfast persistence and focus on learning, as we go through our inservice on the new AKSVS system, and prepare for next semester.

## School Startup Status after Break

- Very few parents would say that Distance Learning in the Age of COVID has been an unmitigated success. I've talked to many parents around the district, and it is a nearly universal theme that they would like their children to be back in school. Many families have struggled with technology, others with getting their children to do their school work, and they are rightly concerned about the quality of their work. Accommodations for this reality are being developed, with the primary purpose of ensuring that all students have the access that they need to finish.
  - **Mentasta, Tetlin, Northway, Tanacross, and Eagle** will be starting on Tuesday the 12<sup>th</sup>
  - **Tok and Dot Lake** will be starting up on the 18<sup>th</sup>

**Staff Recognition:** The following staff have been nominated by their supervisors, with the concurrence and collaboration of the Superintendent, and will be receiving an AGSD "Outstanding Performance" Challenge Coin, a wall display Plaque with Certificate of Recognition, a copy of which will be placed in their personnel file. This recognition has been earned.

- **LeAnn Young** – In recognition for her selection as Region II Principal of the Year (2014)
- **Drew Larrabee** For his outstanding and unwavering perseverance in keeping students and staff of Tok School safe and focused on learning during the COVID Pandemic of 2020
- **Candy Thurneau** – For her many years of consistent and outstanding performance in maintaining the district's Student Information Management System, in particular during the COVID Pandemic of 2020
- **Zack Sanders** – For his outstanding performance in taking on the educational leadership role at Eagle School during the fall of 2020, and throughout the COVID-19 Pandemic of 2020
- **Carolyn Dillard** - For her outstanding and steadfast performance in keeping the students and families of Walter Northway School fed during school closures and throughout the COVID Pandemic of 2020
- **Emmanuel Baker**- For his performance and exemplary leadership for the students and staff of Katie John School throughout the COVID Pandemic of 2020
- **Diana Ervin** – For her steadfast and exemplary performance as the Tok School Secretary, presenting professionalism, caring, and diligence to her position
- **Joyce Dunning** – For her many years of professionalism, her unwavering dedication to the education of her students at Tok School, and for her contributions as an exceptional educational leader.

## "Where Teachers Are The Gateway To Learning"

<b>DotLake</b> 907-882-2663 Fax: 907-882-2112	<b>Eagle</b> 907-547-2210 Fax: 907-547-2302	<b>Mentasta</b> 907-291-2327 Fax: 907-291-2325	<b>Northway</b> 907-778-2287 Fax: 907-778-2221	<b>Tok</b> 907-883-5161 Fax: 907-883-5165	<b>Tanacross</b> 907-883-4391 Fax: 907-883-4390	<b>Tetlin</b> 907-324-2104 Fax: 907-324-2114
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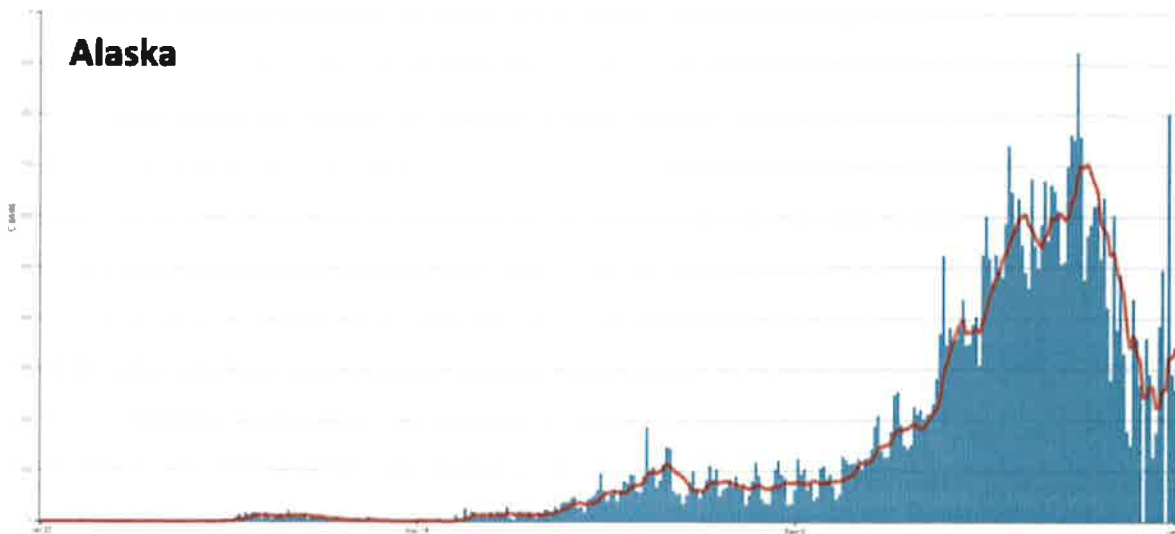
**Returned Contracts** – All but two of the tenured contracts offered have been returned. The second round of offers to Non-tenured teachers is enclosed with this Board Packet. Because we are ending two major projects this year, (ACHILL and RAVE), and are anticipating a funding contraction, we are trying to accommodate as much as possible through recidivism, and are encouraging staff who know that they may be leaving to make that known as soon as possible.

**Teacher Negotiations**- The opening meeting with the AGEA took place, and are positive. I will brief the Board and respond to any questions during Executive Session.

**Youth Center Project** – We are investigating a possible funding source and organizational partnership that will allow us to use the old Boy and Girls Club building as a possible Alternative School and Youth Center. We are currently in discussion with Robert and Cathy Irons about the property, and they are very supportive of that concept, and are willing to donate the building with their property it is on to that purpose. This is a big project, but we feel would be ready to start up in the fall if everything goes right.

## COVID-19 Update

Daily Trends in Number of COVID-19 Cases in Alaska Reported to CDC



- **COVID Testing** – The district is implementing a robust testing regimen for staff, and are working on the protocols for students, using our screeners. We anticipate
- **COVID Vaccines** – The first vaccines have been given in the Upper Tanana, and are focused on our most at risk populations. Some teachers have had the vaccine, and I expect most teachers and school staff who work with kids will be able to get the vaccine by mid-February. Here is a link to the [state Vaccine Availability Plan](http://dhss.alaska.gov/dph/Epi/id/SiteAssets/Pages/HumanCoV/DHSS_VaccineAllocation_Phase1b.pdf?fbclid=IwAR2QY99m0qx3LUJysI4d3BRLTH0ioW5GkVMzKs0xPU3rLjFTIkJkeBCOMK0), also posted on our website:
- **COVID Sports protocols** – We are getting ready to start Basketball and Volleyball, and are currently doing Hockey. We are working on setting up testing so that all students are screened with the BinaxNow Screen over the course of each week, before traveling, and having teams who come to play our kids also test. We have now have the capacity to do this, and Pam Gingue, who is an RN is our point on the project.

- **State Hockey Tournament in March** – Discussion item. This is an event that has a lot of support, and assuming that we are able to be largely vaccinated by then, with the proper COVID mitigation protocols in place, I think should be allowed to go forward, but too, that warrants conversation and input.

#### **Current and on-going district project status:**

- **Staffing:** Due to a serious medical condition, one of our teachers has to resign and begin a regimen of long term treatment. I have reluctantly accepted their resignation.
- **Classroom furniture** deliveries of our new student desks, student and teacher chairs, and tables, to Tetlin and Tanacross are complete, and another order is being put together

#### **Superintendent's Report Enclosures:**

- End of COVID Closure Actions for Schools
- MOA with ASDN and AGSD on partnership
- National Institute for Excellence in Teaching *Report of Recommendations for Increasing Performance and Retention in Alaska Rural Schools (IPRARS) Alaska Gateway School District*
- National Institute for Excellence *Teaching Standards Rubric*
- UAF Launches "Middle College"
- MOA with TCC for "TCC-GO" Project
- CLIA Waiver
- USAC (E-Rate) Performance Audit

#### **AGSD in the News**

Jan 8<sup>th</sup> 2021

KUAC 'We want to get back': Three Interior School Districts to Return Students to Classrooms

<https://fm.kuac.org/post/we-want-get-back-three-interior-school-districts-return-students-classrooms-0>

#### **COVID in the News:**

**Dec 16, 2020** New SARS-CoV-2 Variant Spreading Rapidly in UK: <https://www.the-scientist.com/news-opinion/new-sars-cov-2-variant-spreading-rapidly-in-uk-68292>

**Dec 31, 2020** With limited surveillance of Covid-19 variant, it's déjà vu all over again

<https://www.statnews.com/2020/12/31/with-limited-surveillance-of-covid-19-variant-its-deja-vu-all-over-again/>

**Jan 5, 2021** Dozens Of New Cases Of More Infectious Coronavirus Strain ID'd In Southern California

<https://deadline.com/2021/01/dozens-now-infected-new-coronavirus-strain-b117-1234665404/>

**Jan 5, 2021** South African SARS CoV 2 Alarms Scientists: <https://www.the-scientist.com/news-opinion/south-african-sars-cov-2-variant-alarms-scientists-68317>

#### **Sources of Accurate COVID Information:**

- CDC COVID-19 Daily Update: <https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>
- Alaska Division of Homeland Security & Emergency Management info page: <https://ready.alaska.gov/covid19>
- Alaska DHESM Daily Situation Report: <https://ready.alaska.gov/sitrep>
- COVID-19 Alaska Travel Information: <https://covid19.alaska.gov/travelers/>
- Our World in Data: <https://ourworldindata.org/coronavirus#cases-of-covid-19-background>
- CDC COVID Data Tracker: <https://covid.cdc.gov/covid-data-tracker/#demographics>
- Johns Hopkins Coronavirus Resource Center: <https://coronavirus.jhu.edu/data/new-cases>

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# End-of-Closure Actions - Preparing to Reopen School

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## Principal Communications

1. Once the principal has been given the directive from the superintendent that the school may reopen, the principal must then communicate this message via email, or delivered personally to staff, with the following language, ASAP.

“We have been given a directive from the superintendent that the school will reopen for students at a Level (insert risk level here). Reopening will commence at \_ (Date/time)\_. At this time we operate using the Risk Level (insert here) safety protocols. Instruction of students will immediately return to in-person learning, with instruction of HomeLink students continuing as usual. I will be following up with more details as to specific procedures”.
2. Principal must organize a communications effort in which staff utilize phone calls, messaging, or emails to get this message out to parents. The principal should also utilize the school’s Facebook page to post the reopening information.
3. Principals will continue to follow, and reiterate with all staff the [District Communications Protocol](#) to follow.
4. Principals will provide all staff with [School Access/School Facilities Protocol](#) to follow
5. Principals will provide staff with [School Safety Plans](#), and inform them of Risk Levels they will be following within those plans (Low or Medium).

## Teacher Directives

1. Teachers will ensure communication with students and families regarding return to school date and pertinent information regarding safety procedures (see [School Safety Plans](#) distributed by principals) upon return.
2. Teachers will work in coordination with classified staff to communicate with students and families regarding finishing and submitting school work assigned during remote/virtual instruction.
3. Teachers will work in coordination with classified staff to communicate with students and families regarding materials and Chromebooks that will need to be returned to the school upon reopening.
4. Teachers will plan to ensure their lessons and LMS are set for a transition back into the classroom.



## Special Education Directives

1. The Director of Special Education will communicate both verbally and in writing with appropriate teachers and special education staff about the steps for transitioning all special education students from remote/virtual learning, and other accommodations that have been made for intensive students, back to in-school learning.

## Classified Directives

1. Classified staff will continue to work in their assigned shutdown capacity until school reopening, at which time they will return to and resume regular schedules and duties.

## Kitchen Directives

1. Kitchen staff will continue to work in their assigned shutdown capacity with Grab and Go, and in some cases possible bus delivery, until school reopening, at which time they will return to and resume regular schedules and food service duties.
2. Food Service Coordinator will plan for transition from Grab and Go to in-school food service, by ensuring that appropriate supplies are in place for staff.
3. Food Service Coordinator will continue to reiterate Food Service Protocols with staff.

## Janitorial/Maintenance Directives

1. Janitorial staff will continue to work in their assigned shutdown capacity until school reopening, at which time they will return to and resume regular schedules and duties.
2. Maintenance Director will coordinate with building principals to ensure any additional needs regarding cleaning/sanitizing upon school reopening will be planned for and communicated to janitorial staff.

ALASKA COUNCIL OF SCHOOL ADMINISTRATORS/  
ALASKA STAFF DEVELOPMENT NETWORK  
Memorandum of Agreement

for

Alaska Gateway School District

This Agreement is entered into by and between the ALASKA COUNCIL OF SCHOOL ADMINISTRATORS (ACSA)/ ALASKA STAFF DEVELOPMENT NETWORK (ASDN), whose address is 234 Gold Street, Juneau, Ak 99801 and the ALASKA GATEWAY SCHOOL DISTRICT whose address is PO Box 226, 1313.5 Alaska Highway, Tok, Alaska 99780.

WHEREAS, the U.S. Department of Education, (USDE) Office of Elementary and Secondary Education, Teacher and School Leader Incentive Program, selected ACSA's proposal for funding for the performance period October 1, 2020 – September 30, 2021. (CDFA/SUBPROGRAM NO: 84.374A) This program is known as Increasing Performance and Retention in Alaska's Rural Schools (IPRARS)

NOW THEREFORE in consideration of the mutual promises and representations made herein,

ARTICLE I: STATEMENT OF WORK

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

The Increasing Performance and Retention in Alaska's Rural Schools (IPRARS) project will build strong human capital management systems that support efficient schools and effective educators in Alaska Gateway, Nenana, Northwest Arctic Borough, and Yukon Koyukuk School Districts.

ARTICLE II: DUTIES OF DISTRICT

The school districts will:

- Name a representative to participate in teleconferences of the Project Management Team (PMT), which deals with overall project implementation plans, consultant scheduling, resources allocations, formative evaluation findings and subsequent project modifications, etc.
- Convene a District Coordination Team (DCT) to run IPRARS on the district level, which includes such tasks as devising schedules for professional development, making requests for professional development expertise in such project areas as Visible Learning, and leadership
- Work with consultants on district-selected HCMS issues, such as refining evaluation instruments, linking evaluations to professional development, and Performance-Based Compensation Systems (PBCS)
- In Year 2 of IPRARS , if possible, pilot a PBCS developed in Year 1
- Establish Instructional Leadership Teams (ILTs) in every school
- Establish Professional Learning Communities (PLCs) in every school
- Produce identity neutral teacher and principal evaluation data requested by the National

Institute for Excellence in Teaching (NIET) to use as part of a review of the district's evaluation system; grant funds will be used to pay for district staff time/overtime needed to retrieve the data

- Introduce IPRARS consultants to district staff, explain purpose of their professional development, and provide adequate space to conduct professional development

### ARTICLE III: PERIOD OF PERFORMANCE

The terms of this agreement shall commence on October 1, 2020 and end on September 30, 2021.

### ARTICLE IV: PAYMENT

In consideration of satisfactory performance of the duties set forth herein, ACSA/ASDN shall compensate as follows:

Year 1	Amount
Office supplies, presentation materials, printing supplies and professional development resources	5,000
Substitutes to support training of Instructional Leadership Team and Professional Learning Communities (PLCs). 40 sub days a year x \$120 per day	4,800
Stipends for Teacher Leaders. Yearly stipends of \$4,000 for Teacher Leaders in every school. 7 schools x \$4,000	28,000
<b>Total</b>	<b>37,800</b>

- A. Subrecipient shall be paid on reimbursable basis.
- B. All payments of compensation and expenses to Subrecipient shall be conditioned upon Subrecipient's:
  1. Submission of invoices, identifying expenditures for major budget categories as identified and accompanied by general ledger reports generated from the Subrecipient's financial accounting system that itemizes, in detail, the individual expenditures that comprise the reimbursement request that support Alaska Gateway School District's performance under this Subrecipient Grant Agreement. Invoices should be submitted within twenty (20) days after the end of each quarter to ASDN, Attention: Sam Jordan, 234 Gold Street, Juneau 99801.
  2. Performance under this Subrecipient Grant Agreement to the satisfaction of ACSA/ASDN; provided, ACSA/ASDN's approval shall not be unreasonably withheld, which performance shall be evaluated in accordance with evaluation criteria set forth in the grant proposal

- C. Except as expressly provided herein, all other expenses necessary to the Subrecipient's satisfactory performance of this Subrecipient Grant Agreement shall be borne in full by the Subrecipient.

#### ARTICLE V: PROGRAM MANAGEMENT

For technical matters:

IPRARS Project Director Sam Jordan will be responsible for reviewing the outcomes and results of the program.

Superintendent Scott MacManus is responsible for the Subrecipient's portion of the program. No substitution may be made of the Subrecipient's principal director of the program without prior written approval from ASDN.

For business matters:

ACSA/ASDN: Teri Hoover, Finance Director  
ACSA/ASDN  
210 Ferry Way, Juneau, Alaska 99801  
907-586-6806 ext 239  
907-586-5634 – fax

#### ARTICLE VI: PROHIBITION AGAINST ASSIGNMENT

Neither this Subrecipient Grant Agreement nor any interest therein may be assigned by either party, without first obtaining the written consent of the other party.

#### ARTICLE VII: TERMINATION

This Subrecipient Grant Agreement may be terminated by either party at any time for cause upon written notification to the other party. The notice shall specify the date of termination and the cause for which the Subrecipient Grant Agreement has been terminated. Notice to Subrecipient shall be conclusively deemed to have been delivered to and received by Subrecipient as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein, in the absence of proof of actual delivery to and receipt by Subrecipient by mail or other means at an earlier date and/or time.

In the event of termination by ACSA/ASDN, Subrecipient shall be entitled to an equitable proration of the total compensation provided for under this Subrecipient Grant Agreement for uncompensated services which have been performed satisfactorily as of the date of termination.

This Subrecipient Grant Agreement is contingent on ASDN's receiving adequate funding from the following source: **US Department of Education**. If that funding is reduced or eliminated, the scope of services required under this Subrecipient Grant Agreement may be reduced. Modifications to the required scope of services shall take effect only after written notice to Subrecipient. Loss of funding may also constitute grounds for termination of this Subrecipient Grant Agreement.

ARTICLE VIII: NO VERBAL AGREEMENT

This written Subrecipient Grant Agreement constitutes the entire agreement between the Subrecipient and ACSA/ASDN. No alteration or variation of the terms of this Subrecipient Grant Agreement and no oral understandings or agreements not incorporated herein, unless made in writing signed by both parties, shall be binding.

ARTICLE IX: APPLICABLE LAW

This Subrecipient Grant Agreement shall be governed by the law of the location where the Defending Party has its principal place of business

ARTICLE X: NON-DISCRIMINATION

No person shall, on the ground of race, religion, sex, color, national origin, or physical or mental disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in connection with any activity performed pursuant to this Subrecipient Grant Agreement.

ARTICLE XI: EFFECTIVE DATE — DURATION

This Subrecipient Grant Agreement shall be effective as of October 1, 2020 if not terminated earlier pursuant to Section VII.

ALASKA COUNCIL OF SCHOOL ADMINISTRATORS  
/ALASKA STAFF DEVELOPMENT NETWORK

Date: 12/16/20



Elizabeth S. Parady, Executive Director

Date: 12/16/20



Sam Jordan, Program Director

DISTRICT -

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott MacManus, Superintendent



**Report of Recommendations for  
Increasing Performance and Retention  
in Alaska's Rural Schools (IPRARS)**

**Alaska Gateway School District**

**December 2020**

This report has been developed to support the application for Federal Assistance (Teachers and School Leader Incentive Program (CFDA 84 374A) grant: Increasing Performance and Retention in Alaska's Rural Schools (IPRARS)

This recommendation report is created for district officials at Alaska Gateway School District and is intended for their sole use at their discretion.

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# **Alaska Gateway School District**

## **Purpose**

The purpose of the external review of the Alaska Gateway School District is to gain a deeper understanding of the policies and procedures currently in place for the district that promote teacher and leader effectiveness, retention of quality instructional teams and continuous professional learning that is linked to ongoing development of educator effectiveness. The Alaska Gateway School District Review defines how the current Human Capital Management System, educator (teacher/leader) evaluation system and professional learning opportunities provide for the support of teacher and school evaluation to measure performance, impact student achievement and support retention of educators within the district. The report will culminate with recommendations for district improvements that lead to teacher effectiveness and retention, instructional leadership teams that support high quality professional learning, collaboration, feedback and reflection.

## **Documents Reviewed**

- Increasing Performance and Retention in Alaska's Rural Schools Grant Application
- AK Statute for Educator Evaluation
- Alaska Gateway Board Policy on Educator Evaluation
- Alaska Gateway Public School Teacher Formal Observation System (Classbright)
- Alaska Gateway Public Schools Administrator Evaluation Process & Form
- Alaska Gateway Evaluator Notes
- Alaska Gateway Evaluation Score Reports
- Alaska Gateway PD Calendar 2019-2020 & 2020-2021
- Alaska Gateway PD Records 2016-2018 (district website)
- Alaska Gateway District Website
- Individual School Websites
- Alaska Gateway pay scale, benefits & incentives through 2020
- Collective Bargaining Agreement –Alaska Gateway Education Association 2019-21
- Collective Bargaining Agreement – Alaska Gateway Education Support Personnel Association 2019-21
- AK School Report Cards for Alaska Gateway Schools
- Compass Reports for Alaska Gateway Schools

## **Evidence of Need**

Alaska Gateway School District is a rural district with seven schools located over a 28,000-mile area. Of the seven schools, 2 are closed until after the Christmas holiday, one is limited to virtual attendance only (due to COVID-19) and one is using a mixed structure where elementary students attend in person and grades 6-12 attend, virtually. The other three schools are face-to-face instruction according to the website. The reason for the 2 school closures is unclear from the materials reviewed; however, the grant application lists them as part of this project and information regarding their teachers, administrators and processes will be provided in the recommendation section of this report. The district serves approximately 346 students with 97% of them living in poverty. Nearly 75% of the students are Alaskan Native. Reach Academy is an online school that serves students schooled at home and is not included in the grant application or part of this report.



The Alaska Department of Education & Early Development website states that the attendance rate for the district is 92.28% and 73.91% graduation rate. Of the 32 teachers/principal teachers in the district, 20 have an advanced degree, nearly 10% are inexperienced and about 39% are teaching out of the field of certification.

State data indicates that 61.80% of all students are far below proficiency level in ELA on the state mandated PEAKS and 43.02% are noted as far below proficiency level in mathematics on the assessment.

## **Alaska Compass Report**

District evaluation summary reports (2019) indicate that of the 62 indicators evaluated, all teachers score above 3.0 but four. The 4 indicators where nearly all teachers score at the Basic level are: differentiated learning, coherent instruction design, student choice in learning and balance of responsibilities. However, the overall score report indicates that all teachers are scoring at Level 3 or proficient.

## **Findings**

### **Teacher Evaluation**

Alaska Gateway School Board policy states that the philosophy supporting the evaluation of professional employees is important and necessary to improving instruction and the components of the evaluation will promote professionalism and education as well as provide a means for continuing professional and personal growth of district employees. The policy references observation (formal and informal), pre and post observation conferences, mentors, peer coaches and professional growth planning. We were not able to identify evidence of pre-observation conferences, mentorship, peer coaching or professional growth planning found in the information reviewed.

The district website notes that a new evaluation system was developed through a 2-year process with a diverse group including teachers, administrators and teacher groups. The evaluation tool merges components of the work of Danielson, Marzano CEL 5D +, the California Professional Teaching Standards and aligns with the Alaska Teaching Standards. Noted objectives in the development of Classbright include that it:

- is manageable in size for evaluators and administrators evaluating teachers due to their multiple duties
- maintains realistic goals for what teachers can and should strive for in practice
- promotes better practice and therefore improves student learning
- is digitized for efficiency and transparency

Classbright Evaluation covers the three domains of classroom environment, instruction and professionalism through the lens of 62 indicators, scored over 4 levels (exemplary, proficient, basic and unsatisfactory.) Non-tenured teachers are observed twice each year, with one observation being formal and the other informal. One of the observations must take place in the fall. Non-tenured teachers are also evaluated twice each school year. Tenured teachers are observed and evaluated at least one time by mid-year.

Teachers are required to maintain an electronic portfolio that is empty at the beginning of each year. As evaluators visit classrooms, they upload observation/evaluation reports and the teacher may view them immediately. Evaluators may also visit classrooms for a walkthrough (5-15 min) using a standard observation form and only complete remarks/scores for what is observed during the walkthrough timeframe. Snapshot observations (less than 5 min) are also part of the teacher evaluation process and completed on a short form that likewise becomes part of the portfolio. The final piece of the evaluation

process is a Snippet and may consist of a picture of a bulletin board, student work, news article, parent letter, awards, etc. Teachers may add Snippets of their own choosing to the portfolio.

From our review of the materials, we are unsure if a pre-conference is currently in use. Some documents indicate time is provided in the formal observation, but this step is unclear from our review. Teacher reflection on the notes taken during observation by the evaluator is noted as part of the evaluation process. The purpose given for the alignment and reflection piece is for the teacher to be able to reflect on the lesson following the observation while reading the feedback that has been provided by the evaluator.

The district website indicates that evaluators receive training for inter-rater reliability a minimum of 4 times per year. Another area of the website states that evaluators receive training every 4 years. A one-hour evaluator training was noted the beginning of the year Administrators' Meeting agenda for school year 2018.

It is unclear which is correct. Teacher evaluation training is provided during a 30-minute segment at the beginning of each school year.

## **Principal Evaluation**

As noted on the Alaska Gateway website, administrators in the Alaska Gateway School District are expected to exhibit "acceptable" or better performance of a list of standards. Evidence of the administrator's level of performance is gathered by an evaluator at the school site, through conference, review of written work and information obtained through surveys. Principals who serve as teachers are scored on both the principal and teacher evaluation tool.

Principals currently receive a rating of: Exemplary, Acceptable, Area of concern, not acceptable or Not observed. The evaluator must note how the information was gathered. Ratings that include, "Area of Concern" rating must be documented, and suggestions made for improvement.

"Not Acceptable" performance on any standard or sub-element of a standard must also be documented and will require that the administrator be placed on a Plan of Improvement.

No information was provided or found to indicate how evaluators of principals are trained.

## **Instructional Leadership**

The district employs one principal or a principal-teacher at each school sites. Some sites indicate only a principal-teacher and no other staff, serving grades PreK-12.

There is a statement on the district website that references district professional learning communities that meet weekly to review student data and make instructional plans. No artifacts were found to confirm this meeting takes place or the result of the meetings.

## **Professional Learning**

The district website plan for professional development provides evidence of professional learning opportunities held quarterly, in past years. Topics such as classroom management/PBS (CHAMPS), writing workshops, math workshops and targeted training for special education teachers is noted. Links to books for study are also listed on the website. The 2019-20 and 2020-21 professional development lists are somewhat incomplete due to COVID-19.

Reimbursement for college courses is provided when the teacher passes the course and provides evidence of this accomplishment.

## **Educator Salary Structure**

Competitive salary schedules are in place that include allowances for housing, travel, step increases, advanced degrees and certifications. Additional pay is provided for teachers who assume additional responsibilities such as sponsoring athletics and other student-based activities.

## **Recommendations**

### **Teacher Evaluation**

While the evaluation tools used in Alaska Gateway School District and the process are innovative, the collapsing of multiple rubrics into a newly created version can be challenging for mapping to validity and reliability. We recommend the use of a single robust tool with specific indicators that align to the Alaska Teaching Standards that will provide a strategic approach and common language noting evidence that impacts student learning. The instrument and process introduced in 2015 appear to be cumbersome and left to evaluator subjectivity. Additionally, the multiple layers of formal, informal, walkthrough, snapshot and snippet may create additional work for the evaluator while the hope when creating the new system was to streamline and make the work of evaluation more concise.

The NIET Teaching Standards Rubric provides educators with a common language for observation across disciplines, grade levels and any type of classroom by fostering collaborative conversations with the focus on what matters most in classroom instruction. The vision represented within the rubric maximizes instructional excellence and correlates with student achievement, no matter the level, designation or attributes of the student or teacher. The NIET Teaching Standards Rubric is based on nationally normed, research-based standards, clearly defines effective teaching and student-centered instruction and is therefore the recommended tool for teacher evaluation. Since the district's concern when building the Classbright System was the move from hand-written observation forms to an electronic system that is easily accessed by evaluator and evaluated educator, it is further recommended that EE PASS be incorporated as a system of management for the evaluation process. EE PASS is a portal where observation/evaluation notes & scores are held as well as a landing site for videos of effective teaching that can be used for training (see <https://www.niet.org/our-work/our-services/show/rubric-and-observation-systems>).

The district's hope to build a robust evaluation system will further be enhanced by incorporating the pre-observation, observation, post-observation cycle afforded through the NIET system approach to evaluation. Research confirms that an evaluation process that includes a pre-conference, observation and post-conference will provide clear evidence for the level of effectiveness of instruction. Pre-conferencing before an evaluation provides the opportunity for the evaluator to hear about the lesson and ask specific questions to guide the teacher to a successful classroom observation. Teachers and evaluators focus on the lesson before it takes place and are better prepared for the observation. The post-observation conference is then, more reflective and guides the conversation around what worked well and how the lesson can be refined for improvement. Therefore, it is further recommended that the district incorporate an evaluation process that includes an observation cycle with scheduled time for each member of the instructional team. Exploring how student work and teacher needs play an important role that leads to improved instruction. The process should include a system for planning and delivery of pre- and post-conferences that promote powerful coaching conversations. Professional training should be added to support the new process.

### **Principal Evaluation**

To support the principal's growth and skill development that aligns to and supports the NIET Teaching Standards Rubric, it is recommended that the district use the NIET Principal Standards Rubric. This set of research-based indicators define excellence in school leadership and will provide enhanced opportunity for the Alaska Gateway School District Principals to develop an in-depth understanding of expectations that maximize the role of instructional leader of this great school community.

The NIET Principal Standards Rubric is grounded in six domains that define high-quality, effective school leadership:

- School mission, vision and strategic goal setting
- Instructional leadership
- Capacity building
- School environment/community and campus climate
- Ethics and integrity
- School operations/management

Training is available for the instrument and is likewise recommended for principal evaluators.

### **Instructional Leadership**

The Alaska Gateway School District's seven schools offer a unique educational setting with several having very small student and teacher populations. In several locations one administrator leads this charge while also sharing the responsibility of as a teacher. Noting collective efficacy as having one of the greatest impacts on student achievement, it is important that the district incorporate a shared, collaborative structure among schools rather than strictly within a single school site. Research indicates that shared leadership promotes stronger growth within organizations. Therefore, the incorporation of an Instructional Leadership Team across the district that meets regularly (virtual or face-to-face) to review data and student work will enhance the opportunity for student growth. An Instructional Leadership Team (ILT) meets regularly to plan for improved instructional processes and define concerns that need to be addressed. The ILT will work collaboratively to review classrooms and provide feedback to teachers. Additionally, the ILT will facilitate a scheduled Professional Learning Community that reviews effective teaching structures by grade level, discipline and vertical transitions.

### **Professional Learning**

In order to encourage continuous learning and regularly scheduled opportunities for professional learning, it is recommended that Alaska Gateway School District incorporate a Professional Learning Community (PLC) structure that meets weekly. The PLC, sometimes referred to as Cluster offers time and space set aside to look at student work, review data and use both to inform instruction. The collaborative setting ensures that teachers are engaging in collegial conversations around improved practice. The PLC/Cluster setting includes advanced planning supported by the Instructional Leadership Team and an agenda to serve as a guide to facilitate best use of the time provided.

### **Performance-based Compensation**

Per Alaska statute, "the district may consider in the evaluation of a teacher, administrator or special services personnel, student learning data in addition to the performance standards outlined in administrative code and by the district. "Student learning data" means measurements of a student's growth in knowledge, understanding, or skill in a subject that occurred during the time the student was taught that subject by a teacher.

As part of NIET's support for the IPRARS grant, we will provide additional performance-based

compensation recommendations after discussing the observation/evaluation recommendations report. In preparation for this discussion, we recommend the district begin the process of examining how student learning data might be used in both teacher and school administrator summative evaluations and potential differentiation across those summative scores.

## Summary of Recommendations

Teacher quality is the single biggest in-school factor influencing student success. Throughout the review of the material provided, NIET sees the foundation for many strong practices and efforts. The unification of multiple initiatives currently occurring, we believe, can strengthen the district's impact on school leader and teacher effectiveness as well as lead to improvements in student growth. To this end, NIET recommends the following:

### 1. Teacher Evaluation Process –

- a. Recommend attend NIET's Evaluation Best Practices training offered in January, where we will discuss and provide training on a pre-observation, observation, and post-observation cycle along with evidence collection. NIET will also provide Instructional Leadership Team training in February.
- b. The examination of nationally used rubrics is a strong starting place. A challenge can emerge when modifying those rubrics or combining them, which can result in a less reliable and valid single instrument. Additionally, the use of 62 indicators can be challenging for evaluators to utilize and those being evaluated to address in their instruction.
  - i. Recommend adoption of a rubric that provides clarity on indicators with examples of each indicator across grade levels via a platform/tool that can provide additional support and information on what strong instruction looks like with examples using the instrument selected.
    1. NIET's Teaching Standards Rubric (see Attachment) and Effective Educator Preparation and Support System (EE PASS) are examples of a unified model to ensure the evaluation process focuses on instructional excellence and is grounded in proven principles that lead to school improvement (see <https://www.niet.org/our-work/our-services/show/rubric-and-observation-systems>)
- c. The Classbright dashboard system you created is noted as accomplishing some of the items you intend; however, we recommend a developed that system that can provide the dashboard features, as well as more fully provide the content support.

### 2. School Leader Evaluation Process –

- a. Recommend attend NIET's Evaluation Best Practices training offered in January, where we will discuss and provide training on a pre-observation, observation, and post-observation cycle along with evidence collection. NIET will also provide Instructional Leadership Team training in February.
- b. Recommend adoption of a rubric that provides clarity on indicators with clear guidance on materials to collect throughout the year to demonstrate effectiveness at the school leader level, including serving as the instructional leader of the school beyond school management.
  - i. NIET's Principal Standards Rubric is an example (see Attachment)

### 3. Professional Learning –

- a. Recommend review of Attachment – *Beyond "Job-Embedded": Ensuring That Good Professional Development Gets Results*

- b. Recommend creation of clear instructional leadership team structure by which schools strengthen the capacity of team members to examine student and teacher data, support and coach classroom teachers, design weekly professional learning meetings and foster increases in teacher and student proficiency. Professional Learning Communities establish a collaborative culture for educators to engage in on-going, job-embedded professional development that is relevant to both student and teacher needs.
  - i. NIET will provide a sample matrix for Professional Learning Communities, as well as provide some templates for consideration on how these can be created within each school within the district.
- c. Recommend attend NIET's School Instructional Leadership Team training in February and Professional Learning Community training in March.

NIET's initiatives and instruments stand out because of the more than 20-year track record of growth and success in raising student achievement in high-need schools and educator preparation programs. Later in the spring, NIET will work to provide a robust performance-based compensation recommendation aligned to the adopted measures once a decision is made. In combination, a cohesive and robust teacher evaluation process, school leader evaluation process, distributed leadership team protocol, and performance-based compensation serve as an integrated system of support, leading to: increased teacher effectiveness, improved student achievement, a positive impact on teacher recruitment and improved educator retention.

We appreciate the opportunity to review your materials and offer these recommendations for next steps. We look forward to the discussion and chance to review these recommendations with you, as well as discuss next steps and considerations.

# UAF, Fairbanks School District Launch Middle College

JAN 24, 2020 | EDUCATION, NEWS



Students in the Fairbanks North Star Borough School District will soon have the opportunity to complete their high school careers with up to two years of college credit, tuition-free.

The University of Alaska Fairbanks and the school district have joined forces to create North Star College, a middle college program that will allow students to take UAF classes at the Fairbanks campus while still in high school. The school district will cover tuition and transportation, and students will earn both high school and college credit for their UAF classes. The first group of students will start classes in the fall of 2020.

“This is the result of shared vision between the Fairbanks School District and UAF to expand academic opportunities for students and create a robust bridge between secondary and postsecondary education in our community,” said Superintendent Karen Gaborik. “I am thrilled that we’ve been able to jointly build a middle college model for Fairbanks.”

While UAF has, for many years, allowed high school students to take courses, North Star College fully integrates college courses into each student’s public high school curriculum. North Star College students will be able to take 7-15 credits each semester. Students’ course schedules during the 2020-2021 school year will include political science and economics. They will round out their schedules with courses chosen from UAF’s core content offerings. A dedicated space on campus will give North Star College students a place to check in, study or meet between classes.

“We are excited about this new partnership with the school district and are looking forward to welcoming our local high school students into Nanook Nation,” said UAF Chancellor Dan White. “We are ready to help them get a jump start on their college careers and hope they choose to continue on and complete their UAF degrees once they graduate from North Star College.” For the 2020-2021 school year, North Star College will be open to seniors only and will accept forty students. In order to be eligible, students will need to be on track to graduate on time, have a minimum GPA of 2.5 and have two references. Eligible students will be entered into a lottery and will be randomly selected for admission.

UAF and the school district plan to expand the program the following year and admit more students, as well as open it to both juniors and seniors. The university will host an informational event for students and their parents on Thursday, Jan. 30, from 6-8 p.m. in rooms 301 and 305 of the Engineering Learning and Innovation Facility.





## **MEMORANDUM OF UNDERSTANDING (MOU)**

Between Alaska Gateway School District and the TCC GO Program

### **I. PARTIES**

This memorandum of agreement is by and between the TCC Growing Our Own (GO), a program within the TCC non-profit organization that works to promote students pursuit of health related careers, hereinafter referred to as "TCC GO," and the Alaska Gateway School District, a public school district located in Tok, Alaska, hereinafter referred to as "AGSD".

### **II. PURPOSE OF THE UNDERSTANDING**

This Memorandum of Understanding (MOU) sets out the terms by which TCC GO and AGSD will work together to provide students with TCC GO project access in compliance with the current state educational code and administrative policies within the Alaska Gateway School District.

### **III. KEY CONTACTS**

The key contact for the TCC GO Program will be Stephanie Hinz, TCC GO Program Coordinator, Superintendent Scott MacManus will be the key contact for the AGSD. These individuals are responsible for ensuring the conduct of the activities listed below.

### **IV. PROJECT PARTNER ROLES AND RESPONSIBILITIES**

TCC GO agrees to:

- 1) Provide a timeline for implementation of the activities included in this memorandum of understanding.
- 2) Provide health related course intensives (tuition, travel to include airfare and per diem if applicable) for AGSD students in support of this project.
- 3) Provide funding for selected and eligible students to participate in TCC GO job shadowing experiences in Fairbanks (to be conducted within the Chief Andrew Isaac Health Center and Tanana Chiefs Conference programs).
- 4) Provide funding, logistical and programmatic support for selected and eligible students to participate in a paid internship experience working with TCC health related programs and staff.
- 5) Provide program updates monthly and meetings with School District stakeholders throughout the course of the project, including conference calls and site visits.
- 6) Provide support to the School District in addressing TCC GO program with the local school board, including the provision of materials and formal presentations.
- 7) Provide academic advisors to assist AGSD students and staff with guidance relating to program participation.
- 8) Provide print resources for students and AGSD staff relating to TCC GO program, goals and requirements.
- 9) In order to provide students with appropriate instruction and educational services, it is necessary for the Tanana Chiefs Conference's Education Department (and TCC GO program) to maintain extensive and sometimes personal information on them and their families. It is essential that pertinent information in these records be readily available to appropriate Education personnel, be accessible to the student's parents, or legal guardian, or the student in accordance with law, yet be guarded as confidential information.
- 10) The TCC GO program shall keep a complete set of records concerning each student. All student files will be reviewed periodically and inappropriate or useless data will be removed and destroyed.

*The Education Department's regulations will comply with the federal Family Educational Rights and Privacy Act (FERPA) of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513*

of P.L. 93-380 and amended by section 2 of P.L. 93-568, Codified at 20 U.S.C. SS123g).

#### **V. SCHOOL DISTRICT ROLES AND RESPONSIBILITIES**

The Alaska Gateway School District agrees to:

- 1) Assist in the creation of a timeline for implementation of the activities included in this memorandum of understanding by providing feedback, suggested changes, etc.
- 2) Prioritize three topics from proposed course intensive possibilities.
- 3) Assist TCC GO in coordinating training(s) for the School District, including site location, equipment arrangements, registration, etc.
- 4) Participate in meetings throughout the course of the project, including conference calls and site visits.
- 5) Assist TCC GO in facilitating program objectives by providing students' academic records in a timely manner.
- 6) Provide TCC GO with access to school/district facilities, school/district staff, resources, etc. to facilitate program and course implementation.
- 7) Communicate needs to TCC GO for desired support in introducing the program to the local school board, including the provision of materials and formal presentations.
- 8) Actively participate in the process and outcomes evaluation of the project.

#### **VI. DURATION OF THE UNDERSTANDING**

This understanding will remain in effect from July 2020 to May 2021 and may be updated at any time through written agreement of each partner. Any party can terminate the agreement with 30 days' notice.

#### **VII. SIGNATURES OF PARTIES' EXECUTIVE DIRECTOR OR PRINCIPALS**

If the terms of this Memorandum of Understanding are acceptable, please sign and date both copies of this letter. Keep one copy for your records and return the other to Partner.

Signed by:



Scott MacMands / Superintendent  
Alaska Gateway School District

10/5/2020  
Date



Victor Joseph, Chief/Chairman or Brian Ridley, EFO  
Tanana Chiefs Conference

9/18/2020  
Date

**CENTERS FOR MEDICARE & MEDICAID SERVICES  
CLINICAL LABORATORY IMPROVEMENT AMENDMENTS  
CERTIFICATE OF WAIVER**

**LABORATORY NAME AND ADDRESS**  
ALASKA GATEWAY SCHOOL DISTRICT  
MILE 1313-5 ALASKA HIGHWAY  
TOK, AK 99780

**CLIA ID NUMBER**  
02D2201557

**EFFECTIVE DATE**  
11/21/2020

**LABORATORY DIRECTOR**  
SCOTT MACMANUS SUPERINTEND

**EXPIRATION DATE**  
11/20/2022

Pursuant to Section 353 of the Public Health Services Act (42 U.S.C. 263a) as revised by the Clinical Laboratory Improvement Amendments (CLIA), the above named laboratory located at the address shown hereon (and other approved locations) may accept human specimens for the purposes of performing laboratory examinations or procedures.

This certificate shall be valid until the expiration date above, but is subject to revocation, suspension, limitation, or other sanctions for violation of the Act or the regulations promulgated thereunder.



*Amy M. Zale*

Amy M. Zale, Acting Director  
Division of Clinical Laboratory Improvement & Quality  
Quality, Safety & Oversight Group  
Center for Clinical Standards and Quality

3079 Certs1\_120820

- If this is a Certificate of Registration, it represents only the enrollment of the laboratory in the CLIA program and does not indicate a Federal certification of compliance with other CLIA requirements. The laboratory is permitted to begin testing upon receipt of this certificate, but is not determined to be in compliance until a survey is successfully completed.
- If this is a Certificate for Provider-Performed Microscopy Procedures, it certifies the laboratory to perform only those laboratory procedures that have been specified as provider-performed microscopy procedures and, if applicable, examinations or procedures that have been approved as waived tests by the Department of Health and Human Services.
- If this is a Certificate of Waiver, it certifies the laboratory to perform only examinations or procedures that have been approved as waived tests by the Department of Health and Human Services.



FOR MORE INFORMATION ABOUT CLIA, VISIT OUR WEBSITE AT [WWW.CMS.GOV/CLIA](http://WWW.CMS.GOV/CLIA)  
OR CONTACT YOUR LOCAL STATE AGENCY. PLEASE SEE THE REVERSE FOR  
YOUR STATE AGENCY'S ADDRESS AND PHONE NUMBER.  
PLEASE CONTACT YOUR STATE AGENCY FOR ANY CHANGES TO YOUR CURRENT CERTIFICATE.



# Alaska Gateway School District

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Limited Review Performance Audit on Compliance with the Federal  
Universal Service Fund Schools and Libraries Support Mechanism Rules  
USAC Audit No. SL2019LR010

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## EXECUTIVE SUMMARY

July 28, 2020

Scott MacManus, Superintendent  
Alaska Gateway School District  
P.O. Box 2261313.5  
Alaska Highway, AK 99780

Dear Mr. MacManus:

The Universal Service Administrative Company (USAC or Administrator) Audit and Assurance Division (AAD) audited the compliance of Alaska Gateway School District (Beneficiary), Billed Entity Number (BEN) 145659, using regulations and orders governing the federal Universal Service Schools and Libraries Program, set forth in 47 C.F.R. Part 54, as well as other program requirements (collectively, the Rules). Compliance with the Rules is the responsibility of the Beneficiary's management. AAD's responsibility is to make a determination regarding the Beneficiary's compliance with the Rules based on our limited review performance audit.

AAD conducted the audit in accordance with Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States (2011 Revision, as amended). Those standards require that AAD plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on the audit objectives. The audit included examining, on a test basis, evidence supporting the competitive bidding process undertaken to select service providers, data used to calculate the discount percentage and the type and amount of services received, physical inventory of equipment purchased and maintained, as well as performing other procedures AAD considered necessary to make a determination regarding the Beneficiary's compliance with the Rules. The evidence obtained provides a reasonable basis for AAD's findings and conclusions based on the audit objectives.

Based on the test work performed, our examination disclosed one detailed audit finding (Finding) discussed in the Audit Results and Commitment Adjustment/Recovery Action section. For the purpose of this report, a Finding is a condition that shows evidence of non-compliance with the Rules that were in effect during the audit period.

Certain information may have been omitted from this report concerning communications with USAC management or other officials and/or details about internal operating processes or investigations. This report is intended solely for the use of USAC, the Beneficiary, and the Federal Communications Commission (FCC) and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of those procedures for their purposes. This report is not confidential and may be released to a requesting third party.

We appreciate the cooperation and assistance extended by you and your staff during the audit.

Sincerely,



Teleshia Delmar

USAC Vice President, Audit and Assurance Division

cc: Radha Sekar, USAC Chief Executive Officer  
Craig Davis, USAC Vice President, Schools and Libraries Division

# AUDIT RESULTS AND COMMITMENT RECOVERY ACTION

Audit Results	Monetary Effect and Recommended Recovery
<b>Finding #1: 47 CFR § 54.507(d)(4) SLP Funded Equipment Not Installed by Required Deadline.</b> The equipment purchased through E-Rate Program funding was not installed by September 30, 2019.	\$16,216
<b>Total Net Monetary Effect</b>	<b>\$16,216</b>



## USAC MANAGEMENT RESPONSE

USAC management concurs with the Audit Results stated above. See the chart below for the recovery amounts. If there are other FRNs under the scope of the finding there will be additional recoveries and/or commitment adjustments. USAC will request the Beneficiary provide copies of policies and procedures implemented to address the issue identified. USAC also refers the applicant to our website for additional resources. Various links are listed below:

- <https://www.usac.org/e-rate/applicant-process/before-youre-done/transfer-of-equipment/>
- <https://www.usac.org/e-rate/applicant-process/before-youre-done/service-delivery/>

USAC records show the Beneficiary is currently subscribed to Schools and Libraries weekly News Brief. USAC encourages the Beneficiary to review the News Brief as it contains valuable information about the E-rate Program.

FRN	Recovery Amount
1899048625	\$279
1899048670	\$15,937
<b>Total</b>	<b>\$16,216</b>

## PURPOSE, SCOPE, BACKGROUND AND PROCEDURES

### PURPOSE

The purpose of the audit was to determine whether the Beneficiary complied with the Rules.

### SCOPE

The following chart summarizes the Schools and Libraries Program support amounts committed and disbursed to the Beneficiary for Funding Year 2018 (audit period):

Service Type	Amount Committed	Amount Disbursed
Internal Connections	\$19,589	\$17,125
Internet Access	\$981,882	\$981,882
Voice	\$4,673	\$290
<b>Total</b>	<b>\$1,006,144</b>	<b>\$999,297</b>

*Note:* The amounts committed and disbursed reflect funding year activity as of the commencement of the audit.

The committed total represents four FCC Form 471 applications with nine Funding Request Numbers (FRNs). AAD selected three FRNs of the nine FRNs,<sup>1</sup> which represent \$1,001,470 of the funds committed and \$999,007 of the funds disbursed during the audit period, to perform the procedures enumerated below with respect to the Funding Year 2018 applications submitted by the Beneficiary.

### BACKGROUND

The Beneficiary is a public school district located in Alaska Highway, AK that serves over 415 students.

### PROCEDURES

AAD performed the following procedures:

#### A. Application Process

AAD obtained an understanding of the Beneficiary's processes relating to the Schools and Libraries Program (SLP). Specifically, AAD examined documentation to support its effective use of funding and that adequate controls exist to determine whether funds were used in accordance with the Rules. AAD used inquiry and direct observation to determine whether the Beneficiary was eligible to receive funds and had the necessary resources to support the equipment and services for which funding was requested. AAD also used inquiry to obtain an understanding of the process the Beneficiary used to calculate its discount percentage and validated its accuracy.

#### B. Competitive Bid Process

AAD obtained and examined documentation to determine whether all bids received were properly evaluated and price of the eligible services and goods was the primary factor considered. AAD also

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<sup>1</sup> The FRNs included in the scope of this audit were 1899034815, 1899048625, and 1899048670.

obtained and examined evidence that the Beneficiary waited the required 28 days from the date the FCC Form 470 was posted on USAC's website before signing contracts with the selected service providers.

**C. Invoicing Process**

AAD obtained and examined invoices for which payment was disbursed by USAC to determine whether the equipment and services identified on the FCC Form 472 Billed Entity Applicant Reimbursements (BEARs), FCC Form 474 Service Provider Invoices (SPIs) and corresponding service provider bills were consistent with the terms and specifications of the service provider agreements. AAD also examined documentation to determine whether the Beneficiary paid its non-discounted share in a timely manner.

**D. Site Visit**

AAD performed a physical inventory to evaluate the location and use of equipment and services to determine whether it was delivered and installed, located in eligible facilities, and utilized in accordance with the Rules. AAD evaluated whether the Beneficiary had the necessary resources to support the equipment and services for which funding was requested. AAD also evaluated the equipment and services purchased by the Beneficiary to determine whether funding was and/or will be used in an effective manner

**E. Reimbursement Process**

AAD obtained and examined invoices submitted for reimbursement for the equipment and services delivered to the Beneficiary and performed procedures to determine whether USAC was invoiced properly. Specifically, AAD reviewed invoices associated with the BEAR and SPI forms for equipment and services provided to the Beneficiary. AAD verified that the equipment and services identified on the BEAR and SPI forms and corresponding service provider bills were consistent with the terms and specifications of the service provider agreements and eligible in accordance with the SLP Eligible Services List.

## DETAILED AUDIT FINDING

### Finding #1: 47 C.F.R. 54.507 (d)(4) - SLP Funded Equipment Not Installed by Required Deadline

#### CONDITION

AAD obtained and examined the Fixed Asset Listing (FAL) to select equipment for a physical site visit and determine whether the Beneficiary installed the requested internal connections equipment (i.e., non-recurring services) for FRNs 1899048625 and 1899048670. During AAD's site visit on August 19, 2019 to August 22, 2019 to the seven schools within the Alaska Gateway School District, AAD observed that the internal connections equipment were located at Tok School and was not installed, operational, and located at the correct eligible locations. As a result, AAD requested the installation plan from the Beneficiary to determine whether a plan was in place for the equipment to be installed by the non-recurring service implementation deadline of September 30, 2019. Based on AAD's review of the Beneficiary's equipment installation plan, all the equipment was scheduled to be installed during the month of September 2019 to meet the implementation deadline.

After September 30, 2019, AAD requested the Beneficiary to provide evidence (e.g., pictures) demonstrating that the equipment was installed at each school location. The Beneficiary indicated that the switches, wireless access points and the Uninterruptible Power Supply (UPS) were not installed by the implementation deadline. On December 13, 2019, the Beneficiary provided AAD with evidence (e.g., pictures) that the remaining equipment was installed at the respective school locations.<sup>2</sup> The pre-discounted cost of the equipment that was not installed is summarized below:

FRN	Equipment Type	Equipment Model	Quantity	Unit Price	Total Price
1899048625	UPS	Smart UPS C 1500VA LCS 120V	1	\$328	\$328
1899048670	Switches	US-48-500W	8	\$750	\$6,000
1899048670	Access Points	Unifi UAD-SHD- Wireless AP	30	\$419	\$12,750
<b>TOTAL</b>					<b>\$19,078</b>

Because the Beneficiary installed the equipment after the implementation deadline and did not file a request with SLP for an extension of the implementation deadline, AAD concludes that the Beneficiary did not install internal connections equipment by the required deadline.

#### CAUSE

The Beneficiary did not have adequate internal controls and procedures in place to ensure the

<sup>2</sup> Beneficiary response to Audit Inquiry (AIR #2a) received on December 13, 2019.

implementation of non-recurring services prior to the deadline. The Beneficiary informed AAD that it did not install the requested internal connections equipment by the implementation deadline because the asset system (Unified Management System) was down and the New IT Director did not gain access to the asset system until late September of the funding year.<sup>3</sup>

#### EFFECT

The monetary effect of this finding is \$16,216 (\$19,078 \* the Beneficiary's 85 percent discount). This amount represents the discounted cost of the uninstalled internal connections equipment, as summarized below:

FRN	Monetary Effect
1899048625	\$279
1899048670	\$15,937
<b>Total</b>	<b>\$16,216</b>

#### RECOMMENDATION

AAD recommends that USAC management seek recovery of \$16,216.

AAD recommends that the Beneficiary implement internal controls (including proper access to the asset system) and procedures to ensure that internal connections equipment (i.e., non-recurring services) is installed and operational by the implementation deadline. In addition, AAD recommends that the Beneficiary files a request for an extension, if any delays are anticipated. Further, AAD recommends that the Beneficiary visit USAC's website at <https://www.usac.org/e-rate/trainings/> to become familiar with the training materials and outreach available from SLP.

#### BENEFICIARY RESPONSE

I, Brenda Overcast, am the Technology Director for AGSD. I was hired Aug 11, 2019. The audit was in the process prior to my hiring. I was filled in with limited information on the specific to be completed by the September 30, 2019 due date by transition personnel and then when contacted directly with USAC I was able to complete the process after a series of complication outside of Alaska Gateways SD and my control.

Process went as followed:

- Funding approved January 2018
- Equipment was purchased Feb. 2019
- Equipment was delivered to office by March 6, 2019
- Jason Fasteneau resigned and left June 2019
- Audit started June 28, 2019 Intermediate tech, Ashley Cooper, completing information
- Brenda Overcast hired Aug 11, 2019
- Audit Visit was Aug 18-21<sup>st</sup> inspection of each school
- Brenda Overcast moved to Tok Aug 17-20, passing of father Aug 18
- Management system was fixed and able to access Sept 18<sup>th</sup> worked on updating and accessibility to sites
- All Equipment delivered to each site by September 28<sup>th</sup> 2019 UPS installed but switches and Aps were not installed, due to management system locked up and procedures.

<sup>3</sup> Beneficiary's responses to audit inquiries received via BOX on May 18, 2020.

- Celebration of Life for father Oct. 5, 2019 in Montana Brenda took bereavement leave.
- Was in personal contact Oct 8, with Kathrine Mitchell and Kifayat Badmus of USAC that equipment was to be installed by Sept. 30. Information of complications outside control was stated to complete process with management system locked up, travel for parents celebration of life (death of father), and weather with traveling to each site 3 sites 50+ miles away and Eagle is 173 miles and roads closed Oct 1<sup>st</sup>
- Travel by plane was attempted Nov 17<sup>th</sup> but turned back due to weather. Eagle was completed Nov 25<sup>th</sup>
- Weekly and biweekly meetings were set up with USAC to update process completion.
- Completion of All switches and AP's November 25<sup>th</sup>
- Pictures of all Switches, AP's , and management system showing completed and sent to USAC December 8<sup>th</sup>
- All completed paperwork was completed when USAC personnel asked. Met with Kathrine Mitchell and Kifayat Badmus, with USAC, every other week.

I, Brenda Overcast, was hired after the Audit started and there was communication but limited knowledge of technology process in completing what needed to be done. It took time, being new, to figure out what needed to be completed and process along with other duties as the only technology personnel for the district.

When I started work with AGSD our UNIFI management system, to manage our AP's and switches and our internet that sees all our switches, AP's, and all users, was locked up and we had no access. Our GCI technology experts, helped me get access to the system. This was completed September 18, 2019.

I have been completely open and honest with USAC with the installation of this equipment. With the circumstances that inspired, after my hiring, I completed the process of installation as quick as possible. Please note that this district does understand the importance of adhering to the regulations of USAC and the installation was stalled do to unusual incidents that were out of our control.

I have attached the file from GCI who helped me unlock the management system and the obituary of Lee Overcast (my father).

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# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226, Tok, AK 99780

Ph: 907.883-5151 Ext 109 Fax: 907.883.5154

Business Office, Robbie MacManus, Chief Financial Officer

Date: January 7<sup>th</sup>, 2021

To: Scott MacManus, Superintendent

From: Robbie MacManus, Chief Financial Officer

RE: Business Office January Regional School Board Report

Welcome to January 2021! We have much on our plate this month; W-2's, 1094/5 ACA forms, quarterly wage and 941 reports, 2<sup>nd</sup> quarterly reports for the fiscal year, Quarterly pupil transportation report. Workers Comp annual report, FY22 Impact Aid application, which is due by 01/31/2021. Regular day to day duties; purchase orders, accounts payable, classified and certified payrolls, deductions checks, inventory, student activities, mail, meetings and other duties as assigned.

We received word from Juneau in December of our final Oasis count. Our total student count including REACH students is 395.70 students. Our budget was built on 380 students. We had a "1" student increase with our Fall Oasis count. Our Budget is in the Black.

We will submit a proposed mid-year revision with the February RSB report.

Our office is fully engaged in the conversion from AS400 to Black Mountain Software. Some things are easier but we are trying to find our routine and rhythm. The lady that we work with in Black Mountain, knows her stuff and is very patient with us. We have not implemented everything yet. We are writing our accounts payable checks and doing payroll. We want to do as much as we can online, with direct deposits and ACH payments for accounts payable with a goal of going paperless. One of the things that we are going to do is eliminate our payroll account and just use the general account. This take away the need for transferring from one account to another and help streamline that area. We of course will not close that account until all payroll checks have cleared the account.

I have included a report that has the same information that the AS400 report had, it is in a slightly different format and is labeled Annual Audit expenditures. I will hopefully have a report next month that is labeled Regional School Report.

**"Educating all students to reach their full potential as responsible citizens"**

**Dot Lake**  
907-882-2663  
Fax: 907-882-2112

**Eagle**  
907-547-2210  
Fax: 907-547-2302

**Mentasta**  
907-291-2327  
Fax: 907-291-2325

**Northway**  
907-778-2287  
Fax: 907-778-2221

**Tok**  
907-883-5161  
Fax: 907-883-5165

**Tanacross**  
907-883-4391  
Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114



**District Foundation Summary**  
 Fall 2020 OASIS Collection from State Report Manager  
 School Year 2020-2021  
 Prepared 12/18/2020

	Certified/Submitted SRM Data as of 11/6/2020				Reconciled/Processed OASIS Data as of 12/18/2020				Change in ADM
	Elementary (PK-6)	Secondary (7-12)	Total (PK-12)	Intensive	Elementary (PK-6)	Secondary (7-12)	Total (PK-12)	Intensive*	
Alaska Gateway School District									
Alaska REACH Academy (38010)	34.75	28.05	62.80	2	34.75	28.05	62.80	2.00	0.00
Dot Lake School (30010)	7.90	6.35	14.25	0	7.90	6.35	14.25		0.00
Eagle Community School (30020)	11.00	9.00	20.00	2	11.00	9.00	20.00	2.00	0.00
Mentasta Lake School (30030)	14.50	14.00	28.50	1	14.50	14.00	28.50	1.00	0.00
Tanacross School (30050)	11.25	3.00	14.25	2	11.25	3.00	14.25	2.00	0.00
Tetlin School (30070)	25.00	14.00	39.00	3	25.00	14.00	39.00	3.00	0.00
Tok School (30060)	81.50	81.50	163.00	9	82.50	81.50	164.00	9.00	1.00
Walter Northway School (30040)	27.00	25.90	52.90	7	27.00	25.90	52.90	7.00	0.00
<b>Total</b>	<b>212.90</b>	<b>181.80</b>	<b>394.70</b>	<b>26</b>	<b>213.90</b>	<b>181.80</b>	<b>395.70</b>	<b>26.00</b>	<b>1.00</b>

\*Intensives are reviewed separately and have not been updated.

## 100 GENERAL FUND

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	661,942.18	1,968,075.00	1,968,075.00	1,306,132.82	33 %
320	33,806.27	119,104.00	119,104.00	85,297.73	28 %
360	492,013.65	1,380,667.00	1,380,667.00	888,653.35	35 %
PROFESSIONAL & TECHNICAL	3,786.00	25,000.00	25,000.00	21,214.00	15 %
STAFF TRAVEL	8,059.78	27,200.00	27,200.00	19,140.22	29 %
STUDENT TRAVEL	0.00	5,000.00	5,000.00	5,000.00	0 %
425	829.61	5,450.00	5,450.00	4,620.39	15 %
430	0.00	500.00	500.00	500.00	0 %
OTHER PURCH.SER./ADV.PRIN	111,816.25	285,440.00	285,440.00	173,623.75	39 %
450	4,272.00	4,500.00	4,500.00	228.00	94 %
SUPPLIES,MATERIALS & MED.	8,439.84	11,000.00	11,000.00	2,560.16	76 %
480					
TUITION					
490					
OTHER EXPENSES					
Function Total:	1,324,965.58	3,831,936.00	3,831,936.00	2,506,970.42	34 %
200 SPECIAL EDUCATION/INST.					
310	47,418.81	184,159.00	184,159.00	136,740.19	25 %
320	243,867.87	690,289.00	690,289.00	446,421.13	35 %
360	165,814.87	420,542.00	420,542.00	254,727.13	39 %
PROFESSIONAL & TECHNICAL	0.00	1,500.00	1,500.00	1,500.00	0 %
STAFF TRAVEL	8,485.08	36,000.00	36,000.00	27,514.92	23 %
420	2,800.69	1,600.00	1,600.00	-1,200.69	175 %
430	4,555.90	21,000.00	21,000.00	16,444.10	21 %
SUPPLIES,MATERIALS & MED.	6.73	6,000.00	6,000.00	5,993.27	0 %
450					
OTHER EXPENSES					
Function Total:	472,949.95	1,361,090.00	1,361,090.00	888,140.05	34 %
220 SPECIAL EDUCATION/SUPPORT					
410	31,386.48	190,000.00	190,000.00	158,613.52	16 %
PROFESSIONAL & TECHNICAL	0.00	15,000.00	15,000.00	15,000.00	0 %
STAFF TRAVEL	722.79	2,600.00	2,600.00	1,877.21	27 %
420					
Function Total:	32,109.27	207,600.00	207,600.00	175,490.73	15 %
300 SUPPORT SERVICES/TESTING					
310	12,364.26	34,153.00	34,153.00	21,788.74	36 %
320	10,948.00	32,500.00	32,500.00	21,552.00	33 %
360	10,789.45	25,791.00	25,791.00	15,001.55	41 %
STAFF TRAVEL	157.57	2,250.00	2,250.00	2,092.43	7 %
420	256.06	700.00	700.00	443.94	36 %
430	650.00	1,250.00	1,250.00	600.00	52 %
SUPPLIES,MATERIALS & MED.	0.00	250.00	250.00	250.00	0 %
450					
OTHER EXPENSES					
Function Total:	35,165.34	96,894.00	96,894.00	61,728.66	36 %
350 SUPPORT SERVICES/INSTRUCT					
310	12,145.25	24,524.00	24,524.00	12,378.75	49 %
320	62,323.20	110,153.00	105,313.40	42,990.20	59 %
360	69,131.99	99,882.00	105,149.19	36,017.20	65 %
PROFESSIONAL & TECHNICAL	1,000.00	500.00	500.00	-500.00	200 %
STAFF TRAVEL	5,224.55	8,837.00	8,837.00	3,612.45	59 %
420	822,828.24	1,250,000.00	1,250,000.00	427,171.76	65 %
430	14,182.38	22,969.00	20,000.00	5,817.62	70 %
SUPPLIES,MATERIALS & MED.	0.00	6,000.00	8,541.41	8,541.41	0 %
450					
OTHER EXPENSES					
Function Total:	986,835.61	1,522,865.00	1,522,865.00	536,029.39	64 %

100 GENERAL FUND

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
400 SCHOOL ADMINISTRATION					
310	90,807.13	224,123.00	224,123.00	133,315.87	40 %
360	59,071.25	146,613.00	146,613.00	87,541.75	40 %
420	0.00	8,900.00	8,900.00	8,900.00	0 %
430	13,284.94	31,575.00	31,575.00	18,290.06	42 %
450	647.38	1,750.00	1,750.00	1,102.62	36 %
490	5,114.00	2,750.00	2,750.00	-2,364.00	185 %
<b>Function Total:</b>	<b>168,924.70</b>	<b>415,711.00</b>	<b>415,711.00</b>	<b>246,786.30</b>	<b>40</b>
450 SCHOOL ADMIN SUPPORT SVCS					
320	52,462.81	129,249.00	129,249.00	76,786.19	40 %
360	43,729.70	95,306.00	95,306.00	51,576.30	45 %
<b>Function Total:</b>	<b>96,192.51</b>	<b>224,555.00</b>	<b>224,555.00</b>	<b>128,362.49</b>	<b>42</b>
510					
310	51,611.99	123,869.00	123,869.00	72,257.01	41 %
320	550.00	4,000.00	4,000.00	3,450.00	13 %
360	29,384.49	75,098.00	75,098.00	45,713.51	39 %
410	5,659.75	21,000.00	21,000.00	15,340.25	26 %
420	275.55	32,000.00	32,000.00	31,724.45	0 %
430	1,185.33	4,100.00	4,100.00	2,914.67	28 %
445	0.00	245.00	245.00	245.00	0 %
450	1,096.65	14,000.00	14,000.00	12,903.35	7 %
490	19,603.00	34,750.00	34,750.00	15,147.00	56 %
<b>Function Total:</b>	<b>109,366.76</b>	<b>309,062.00</b>	<b>309,062.00</b>	<b>199,695.24</b>	<b>35</b>
550 DISTRICT ADMIN.SUPPORT					
320	55,891.78	161,898.00	161,898.00	106,006.22	34 %
360	25,345.70	111,453.00	111,453.00	86,107.30	22 %
410	35,211.74	56,000.00	56,000.00	20,788.26	62 %
420	57.50	2,000.00	2,000.00	1,942.50	2 %
430	2,693.60	7,500.00	7,500.00	4,806.40	35 %
445	22,263.00	65,000.00	65,000.00	42,737.00	34 %
450	3,796.49	9,999.00	9,999.00	6,202.51	37 %
490	5,111.50	14,000.00	14,000.00	8,888.50	36 %
495	-14,297.90	-90,000.00	-90,000.00	-75,702.10	15 %
<b>Function Total:</b>	<b>136,073.41</b>	<b>337,850.00</b>	<b>337,850.00</b>	<b>201,776.59</b>	<b>40</b>
600 OPERATION & MAINTENANCE					
320	281,937.92	672,536.00	672,536.00	390,598.08	41 %
360	207,595.10	485,888.00	485,888.00	278,292.90	42 %
410	35,863.91	58,000.00	58,000.00	22,136.09	61 %
420	8,587.16	8,000.00	8,000.00	-587.16	107 %
430	21,622.96	52,514.00	52,514.00	30,891.04	41 %
435	170,230.58	740,000.00	740,000.00	569,769.42	23 %
440	17,561.33	46,250.00	46,250.00	28,688.67	37 %
445	173,503.00	105,000.00	105,000.00	-68,503.00	165 %
450	68,529.93	197,500.00	197,500.00	128,970.07	34 %
490	4,053.25	25,000.00	25,000.00	20,946.75	16 %
510	0.00	20,000.00	20,000.00	20,000.00	0 %
<b>Function Total:</b>	<b>989,485.14</b>	<b>2,410,688.00</b>	<b>2,410,688.00</b>	<b>1,421,202.86</b>	<b>41</b>

100 GENERAL FUND

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
700 STUDENT ACTIVITIES					
310	5,700.00	10,000.00	10,000.00	4,300.00	57 %
320	4,200.00	20,900.00	20,900.00	16,700.00	20 %
360	2,783.68	6,367.00	6,367.00	3,583.32	43 %
425	1,000.00	23,781.00	23,781.00	22,781.00	4 %
450	2,252.00	13,600.00	13,600.00	11,348.00	16 %
490	500.00	500.00	500.00	0.00	100 %
<b>Function Total:</b>	<b>16,435.68</b>	<b>75,148.00</b>	<b>75,148.00</b>	<b>58,712.32</b>	<b>21</b>
760 STUDENT TRANSPORTATION					
420	76.70	0.00	0.00	-76.70	0 %
<b>Function Total:</b>	<b>76.70</b>	<b>0.00</b>	<b>0.00</b>	<b>-76.70</b>	<b>0</b>
790 FOOD SERVICES					
360	4,285.66	18,314.00	18,314.00	14,028.34	23 %
<b>Function Total:</b>	<b>4,285.66</b>	<b>18,314.00</b>	<b>18,314.00</b>	<b>14,028.34</b>	<b>23</b>
880 CONSTRUCTION					
360	398.11	0.00	0.00	-398.11	0 %
<b>Function Total:</b>	<b>398.11</b>	<b>0.00</b>	<b>0.00</b>	<b>-398.11</b>	<b>0</b>
900 OTHER FINANCING USES					
550	0.00	290,000.00	290,000.00	290,000.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>290,000.00</b>	<b>290,000.00</b>	<b>290,000.00</b>	<b>0</b>
<b>Fund Total:</b>	<b>4,373,264.42</b>	<b>11,101,713.00</b>	<b>11,101,713.00</b>	<b>6,728,448.58</b>	<b>39 %</b>

205 STUDENT TRANSPORTATION

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
760 STUDENT TRANSPORTATION					
410 PROFESSIONAL & TECHNICAL	293,087.42	797,975.00	797,975.00	504,887.58	36 %
Function Total:	293,087.42	797,975.00	797,975.00	504,887.58	36
Fund Total:	293,087.42	797,975.00	797,975.00	504,887.58	36 %

208 BROADBAND FUNDING

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
350 SUPPORT SERVICES/INSTRUCT					
430	43,889.56	131,669.00	131,669.00	87,779.44	33 %
Function Total:	43,889.56	131,669.00	131,669.00	87,779.44	33
Fund Total:	43,889.56	131,669.00	131,669.00	87,779.44	33 %

220 A-CHILL

Function-Object		Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION						
310		20,876.51	47,744.00	47,931.15	27,054.64	43 %
320		25,501.17	33,247.00	25,850.65	349.48	98 %
360		14,604.52	13,409.00	28,449.77	13,845.25	51 %
425	STUDENT TRAVEL	4,409.81	9,304.00	12,426.77	8,016.96	35 %
450	SUPPLIES, MATERIALS & MED.	35,047.43	66,078.00	46,533.80	11,486.37	75 %
490	OTHER EXPENSES	9,109.00	3,186.00	10,109.50	1,000.50	90 %
	Function Total:	109,548.44	172,968.00	171,301.64	61,753.20	63
350 SUPPORT SERVICES/INSTRUCT						
310		6,821.75	4,662.00	24,046.58	17,224.83	28 %
320		9,457.62	8,863.00	6,672.54	-2,785.08	141 %
360		11,329.21	12,897.00	16,482.54	5,153.33	68 %
410	PROFESSIONAL & TECHNICAL	52,316.31	30,540.00	49,659.98	-2,656.33	105 %
420	STAFF TRAVEL	4,585.60	33,158.00	4,350.76	-234.84	105 %
450	SUPPLIES, MATERIALS & MED.	4,536.81	0.00	2,549.97	-1,986.84	177 %
490	OTHER EXPENSES	3,750.00	11,234.00	3,750.00	0.00	100 %
	Function Total:	92,797.30	101,354.00	107,512.37	14,715.07	86
550 DISTRICT ADMIN. SUPPORT						
495	INDIRECT COSTS	4,633.29	13,135.00	8,642.99	4,009.70	53 %
	Function Total:	4,633.29	13,135.00	8,642.99	4,009.70	53
	Fund Total:	206,979.03	287,457.00	287,457.00	80,477.97	72 %

230 CARES ACT

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
320	799.56	0.00	0.00	-799.56	0 %
360	133.75	0.00	0.00	-133.75	0 %
430	10,500.00	0.00	0.00	-10,500.00	0 %
Function Total:	11,433.31	0.00	0.00	-11,433.31	0
350 SUPPORT SERVICES/INSTRUCT					
420 STAFF TRAVEL	5,346.00	0.00	0.00	-5,346.00	0 %
430	349.99	0.00	0.00	-349.99	0 %
450 SUPPLIES, MATERIALS & MED.	47,666.46	0.00	0.00	-47,666.46	0 %
490 OTHER EXPENSES	60.00	0.00	0.00	-60.00	0 %
Function Total:	53,422.45	0.00	0.00	-53,422.45	0
Fund Total:	64,855.76	0.00	0.00	-64,855.76	0 %



234 FASD

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
450 SUPPLIES, MATERIALS & MED.	777.09	777.00	777.00	-0.09	100 %
Function Total:	777.09	777.00	777.00	-0.09	100
350 SUPPORT SERVICES/INSTRUCT					
420 STAFF TRAVEL	700.00	2,388.00	2,388.00	1,688.00	29 %
Function Total:	700.00	2,388.00	2,388.00	1,688.00	29
Fund Total:	1,477.09	3,165.00	3,165.00	1,687.91	46 %

235 SCHOOL IMPROVEMENT

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	0.00	7,000.00	7,000.00	7,000.00	0 %
320	7,105.90	40,092.00	40,092.00	32,986.10	17 %
360	2,441.57	13,074.00	13,074.00	10,632.43	18 %
450	2,570.15	23,184.00	23,184.00	20,613.85	11 %
Function Total:	12,117.62	83,350.00	83,350.00	71,232.38	14
300 SUPPORT SERVICES/TESTING					
320	9,520.00	32,482.00	32,482.00	22,962.00	29 %
360	3,435.76	24,015.00	24,015.00	20,579.24	14 %
Function Total:	12,955.76	56,497.00	56,497.00	43,541.24	22
350 SUPPORT SERVICES/INSTRUCT					
420	1,348.95	41,899.00	41,899.00	40,550.05	3 %
Function Total:	1,348.95	41,899.00	41,899.00	40,550.05	3
550 DISTRICT ADMIN.SUPPORT					
490	0.00	8,251.00	8,251.00	8,251.00	0 %
Function Total:	0.00	8,251.00	8,251.00	8,251.00	0
Fund Total:	26,422.33	189,997.00	189,997.00	163,574.67	13 %

236 YOUTH RISK BEHAVIOR SURVY

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
450 SUPPLIES, MATERIALS & MED.	49.24	49.00	49.00	-0.24	100 %
Function Total:	49.24	49.00	49.00	-0.24	100
Fund Total:	49.24	49.00	49.00	-0.24	100 %

245 LITERACY GRANT

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	21,101.84	40,467.00	40,467.00	19,365.16	52 %
320	17,052.25	4,564.00	4,564.00	-12,488.25	373 %
360	17,898.84	21,555.00	21,555.00	3,656.16	83 %
450	3,655.38	6,416.00	6,416.00	2,760.62	56 %
Function Total:	59,708.31	73,002.00	73,002.00	13,293.69	81
300 SUPPORT SERVICES/TESTING					
310	12,081.32	4,029.00	4,029.00	-8,052.32	299 %
360	2,458.65	709.00	709.00	-1,749.65	346 %
Function Total:	14,539.97	4,738.00	4,738.00	-9,801.97	306
350 SUPPORT SERVICES/INSTRUCT					
310	6,013.51	0.00	0.00	-6,013.51	0 %
360	3,100.04	0.00	0.00	-3,100.04	0 %
410	-4,000.00	0.00	0.00	4,000.00	0 %
420	3,108.83	10,976.00	10,976.00	7,867.17	28 %
490	374.98	0.00	0.00	-374.98	0 %
Function Total:	8,597.36	10,976.00	10,976.00	2,378.64	78
550 DISTRICT ADMIN.SUPPORT					
495	1,908.25	4,028.00	4,028.00	2,119.75	47 %
Function Total:	1,908.25	4,028.00	4,028.00	2,119.75	47
Fund Total:	84,753.89	92,744.00	92,744.00	7,990.11	91 %

255 FOOD SERVICE

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
350 SUPPORT SERVICES/INSTRUCT					
450 SUPPLIES, MATERIALS & MED.	2,606.59	0.00	0.00	-2,606.59	0 %
Function Total:	2,606.59	0.00	0.00	-2,606.59	0
790 FOOD SERVICES					
320	97,082.12	0.00	218,599.00	121,516.88	44 %
360	50,518.00	0.00	117,558.00	67,040.00	42 %
420 STAFF TRAVEL	2,150.23	0.00	4,000.00	1,849.77	53 %
430	416.34	0.00	1,000.00	583.66	41 %
435 ENERGY	1,943.63	0.00	6,100.00	4,156.37	31 %
450 SUPPLIES, MATERIALS & MED.	187,606.60	0.00	333,700.00	146,093.40	56 %
490 OTHER EXPENSES	132.50	0.00	250.00	117.50	53 %
Function Total:	339,849.42	0.00	681,207.00	341,357.58	49
Fund Total:	342,456.01	0.00	681,207.00	338,750.99	50 %

256 FRESH FRUIT AND VEGETABLE

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
790 FOOD SERVICES					
320	1,866.23	0.00	0.00	-1,866.23	0 %
360	878.37	0.00	0.00	-878.37	0 %
450	8,675.05	0.00	0.00	-8,675.05	0 %
SUPPLIES, MATERIALS & MED.					
Function Total:	11,419.65	0.00	0.00	-11,419.65	0
Fund Total:	11,419.65	0.00	0.00	-11,419.65	0 %

259 SHI ACTION PLAN TOK

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
450 SUPPLIES, MATERIALS & MED.	0.00	851.00	851.00	851.00	0 %
Function Total:	0.00	851.00	851.00	851.00	0
Fund Total:	0.00	851.00	851.00	851.00	0 %

260 TITLE VI-B

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
200 SPECIAL EDUCATION/INST.					
310	37,919.08	91,000.00	91,000.00	53,080.92	41 %
320	1,102.41	2,500.00	2,500.00	1,397.59	44 %
360	19,688.53	43,977.00	43,977.00	24,288.47	44 %
420	0.00	1,000.00	1,000.00	1,000.00	0 %
450	0.00	1,452.00	1,452.00	1,452.00	0 %
Function Total:	58,710.02	139,929.00	139,929.00	81,218.98	41
550 DISTRICT ADMIN.SUPPORT					
495	1,063.25	4,338.00	4,338.00	3,274.75	24 %
Function Total:	1,063.25	4,338.00	4,338.00	3,274.75	24
Fund Total:	59,773.27	144,267.00	144,267.00	84,493.73	41 %



261 TITLE I PART A

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	6,013.51	27,205.88	27,205.88	21,192.37	22 %
320	17,778.18	62,608.54	62,608.54	44,830.36	28 %
360	11,039.15	35,780.68	35,780.68	24,741.53	30 %
425	0.00	8,000.00	8,000.00	8,000.00	0 %
450	21,269.64	60,892.56	60,892.56	39,622.92	34 %
490	5,014.68	2,200.00	2,200.00	-2,814.68	227 %
<b>Function Total:</b>	<b>61,115.16</b>	<b>196,687.66</b>	<b>196,687.66</b>	<b>135,572.50</b>	<b>31</b>
350 SUPPORT SERVICES/INSTRUCT					
310	3,410.88	9,887.93	9,887.93	6,477.05	34 %
320	5,635.50	13,525.20	13,525.20	7,889.70	41 %
360	5,999.56	14,629.94	14,629.94	8,630.38	41 %
420	0.00	5,000.00	5,000.00	5,000.00	0 %
450	642.23	2,500.00	2,500.00	1,857.77	25 %
<b>Function Total:</b>	<b>15,688.17</b>	<b>45,543.07</b>	<b>45,543.07</b>	<b>29,854.90</b>	<b>34</b>
550 DISTRICT ADMIN.SUPPORT					
495	0.00	7,509.12	7,509.12	7,509.12	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>7,509.12</b>	<b>7,509.12</b>	<b>7,509.12</b>	<b>0</b>
<b>Fund Total:</b>	<b>76,803.33</b>	<b>249,739.85</b>	<b>249,739.85</b>	<b>172,936.52</b>	<b>30 %</b>

263 AK PRE ELEMENTARY

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	0.00	3,000.00	3,000.00	3,000.00	0 %
320	20,536.45	77,830.00	77,830.00	57,293.55	26 %
360	7,242.09	24,232.00	24,232.00	16,989.91	29 %
450	5,344.34	10,225.00	10,225.00	4,880.66	52 %
SUPPLIES, MATERIALS & MED.					
Function Total:	33,122.88	115,287.00	115,287.00	82,164.12	28
350 SUPPORT SERVICES/INSTRUCT					
320	6,327.06	15,081.00	15,081.00	8,753.94	41 %
360	4,840.57	10,591.00	10,591.00	5,750.43	45 %
420	142.60	4,275.00	4,275.00	4,132.40	3 %
450	151.24	0.00	0.00	-151.24	0 %
SUPPLIES, MATERIALS & MED.					
Function Total:	11,461.47	29,947.00	29,947.00	18,485.53	38
550 DISTRICT ADMIN. SUPPORT					
495	2,300.85	4,502.00	4,502.00	2,201.15	51 %
INDIRECT COSTS					
Function Total:	2,300.85	4,502.00	4,502.00	2,201.15	51
Fund Total:	46,885.20	149,736.00	149,736.00	102,850.80	31 %

266 MIGRANT ED TITLE 1 PART C

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	0.00	19,000.00	19,000.00	19,000.00	0 %
320	49,053.33	120,403.63	120,403.63	71,350.30	40 %
360	39,531.84	86,486.41	86,486.41	46,954.57	45 %
425	0.00	38,000.00	38,000.00	38,000.00	0 %
450	13,459.11	42,421.77	42,421.77	28,962.66	31 %
490	3,325.56	0.00	0.00	-3,325.56	0 %
Function Total:	105,369.84	306,311.81	306,311.81	200,941.97	34
350 SUPPORT SERVICES/INSTRUCT					
310	6,821.75	20,635.68	20,635.68	13,813.93	33
320	18,404.24	39,405.60	39,405.60	21,001.36	46
360	18,478.47	44,816.09	44,816.09	26,337.62	41
420	148.12	1,500.00	1,500.00	1,351.88	9
450	1,711.96	0.00	0.00	-1,711.96	0
Function Total:	45,564.54	106,357.37	106,357.37	60,792.83	42
550 DISTRICT ADMIN.SUPPORT					
495	2,357.48	12,534.82	12,534.82	10,177.34	18 %
Function Total:	2,357.48	12,534.82	12,534.82	10,177.34	18
Fund Total:	153,291.86	425,204.00	425,204.00	271,912.14	36 %

267 TITLE IIA TEACHER/PRIN TR

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
350 SUPPORT SERVICES/INSTRUCT					
310	9,313.51	24,206.00	27,506.00	18,192.49	33 %
320	1,800.00	14,400.00	14,400.00	12,600.00	12 %
360	3,934.61	10,446.00	11,007.34	7,072.73	35 %
410 PROFESSIONAL & TECHNICAL	9,082.00	4,500.00	2,500.00	-6,582.00	363 %
420 STAFF TRAVEL	356.05	4,000.00	3,000.00	2,643.95	11 %
450 SUPPLIES, MATERIALS & MED.	1,049.40	3,473.00	3,494.94	2,445.54	30 %
490 OTHER EXPENSES	6,491.26	17,280.00	16,000.00	9,508.74	40 %
Function Total:	32,026.83	78,305.00	77,908.28	45,881.45	41
550 DISTRICT ADMIN. SUPPORT					
495 INDIRECT COSTS	478.23	2,427.00	2,414.72	1,936.49	19 %
Function Total:	478.23	2,427.00	2,414.72	1,936.49	19
Fund Total:	32,505.06	80,732.00	80,323.00	47,817.94	40 %

277 RAVE

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	61,146.91	160,881.00	160,881.00	99,734.09	38 %
320	36,399.02	155,717.00	155,717.00	119,317.98	23 %
360	56,346.02	148,984.00	148,984.00	92,637.98	37 %
425	16.10	13,305.00	10,105.00	10,088.90	0 %
450	23,423.83	106,141.00	146,702.06	123,278.23	15 %
490	18,175.00	3,000.00	3,000.00	-15,175.00	605 %
Function Total:	195,506.88	588,028.00	625,389.06	429,882.18	31
350 SUPPORT SERVICES/INSTRUCT					
310	19,302.15	67,953.00	67,953.00	48,650.85	28 %
320	18,956.34	35,979.00	35,979.00	17,022.66	52 %
360	25,602.63	59,778.00	59,778.00	34,175.37	42 %
410	14,750.00	64,133.00	64,133.00	49,383.00	22 %
420	3,072.35	121,216.00	121,216.00	118,143.65	2 %
450	12,396.10	46,674.00	46,674.00	34,277.90	26 %
490	3,750.00	12,030.00	12,030.00	8,280.00	31 %
Function Total:	97,829.57	407,763.00	407,763.00	309,933.43	23
450 SCHOOL ADMIN SUPPORT SVCS					
450	48.96	0.00	0.00	-48.96	0 %
Function Total:	48.96	0.00	0.00	-48.96	0
550 DISTRICT ADMIN.SUPPORT					
495	5,754.83	42,637.00	43,796.20	38,041.37	13 %
Function Total:	5,754.83	42,637.00	43,796.20	38,041.37	13
Fund Total:	299,140.24	1,038,428.00	1,076,948.26	777,808.02	27 %

279 REAP - RLIS

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
350 SUPPORT SERVICES/INSTRUCT					
450 SUPPLIES, MATERIALS & MED.	0.00	7,291.00	7,291.00	7,291.00	0 %
Function Total:	0.00	7,291.00	7,291.00	7,291.00	0
Fund Total:	0.00	7,291.00	7,291.00	7,291.00	0 %

286 CARL PERKINS BASIC

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	0.00	2,700.00	2,700.00	2,700.00	0 %
360	0.00	289.00	289.00	289.00	0 %
410 PROFESSIONAL & TECHNICAL	0.00	2,100.00	2,100.00	2,100.00	0 %
425 STUDENT TRAVEL	0.00	3,200.00	3,200.00	3,200.00	0 %
450 SUPPLIES, MATERIALS & MED.	301.98	6,178.00	11,027.66	10,725.68	2 %
480 TUITION	0.00	1,000.00	1,000.00	1,000.00	0 %
490 OTHER EXPENSES	0.00	500.00	500.00	500.00	0 %
Function Total:	301.98	15,967.00	20,816.66	20,514.68	1 %
550 DISTRICT ADMIN. SUPPORT					
495 INDIRECT COSTS	8.02	464.00	614.34	606.32	1 %
Function Total:	8.02	464.00	614.34	606.32	1 %
Fund Total:	310.00	16,431.00	21,431.00	21,121.00	1 %

350 INDIAN EDUCATION

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
320	15,752.66	35,381.00	35,381.00	19,628.34	44 %
360	5,563.57	10,862.00	10,862.00	5,298.43	51 %
420 STAFF TRAVEL	100.50	3,250.00	3,250.00	3,149.50	3 %
425 STUDENT TRAVEL	1,066.06	8,697.00	8,697.00	7,630.94	12 %
450 SUPPLIES, MATERIALS & MED.	4,435.48	32,466.00	32,466.00	28,030.52	13 %
Function Total:	26,918.27	90,656.00	90,656.00	63,737.73	29 %
350 SUPPORT SERVICES/INSTRUCT					
310	0.00	1,000.00	1,000.00	1,000.00	0 %
410 PROFESSIONAL & TECHNICAL	0.00	1,000.00	1,000.00	1,000.00	0 %
490 OTHER EXPENSES	0.00	600.00	600.00	600.00	0 %
Function Total:	0.00	2,600.00	2,600.00	2,600.00	0 %
550 DISTRICT ADMIN. SUPPORT					
495 INDIRECT COSTS	508.66	4,663.00	4,663.00	4,154.34	10 %
Function Total:	508.66	4,663.00	4,663.00	4,154.34	10 %
Fund Total:	27,426.93	97,919.00	97,919.00	70,492.07	28 %



352 GATEWAY AFTERSCHOOL PROG.

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
310	8,077.84	32,743.00	38,743.00	30,665.16	20 %
320	53,893.35	130,388.00	167,729.17	113,835.82	32 %
360	19,488.22	35,738.00	48,399.65	28,911.43	40 %
425	10,800.00	34,418.00	39,818.00	29,018.00	27 %
450	14,167.18	20,347.00	38,479.20	24,312.02	36 %
490	1,175.00	1,300.00	3,540.00	2,365.00	33 %
<b>Function Total:</b>	<b>107,601.59</b>	<b>254,934.00</b>	<b>336,709.02</b>	<b>229,107.43</b>	<b>31</b>
350 SUPPORT SERVICES/INSTRUCT					
310	6,821.77	20,636.00	20,636.00	13,814.23	33 %
320	26,378.41	63,853.00	69,029.65	42,651.24	38 %
360	25,147.18	61,146.00	65,056.35	39,909.17	38 %
410	11,075.00	41,200.00	44,575.00	33,500.00	24 %
420	219.08	8,106.00	4,659.52	4,440.44	4 %
450	766.66	4,000.00	4,000.00	3,233.34	19 %
<b>Function Total:</b>	<b>70,408.10</b>	<b>198,941.00</b>	<b>207,956.52</b>	<b>137,548.42</b>	<b>33</b>
550 DISTRICT ADMIN.SUPPORT					
495	0.00	14,070.00	16,884.51	16,884.51	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>14,070.00</b>	<b>16,884.51</b>	<b>16,884.51</b>	<b>0</b>
<b>Fund Total:</b>	<b>178,009.69</b>	<b>467,945.00</b>	<b>561,550.05</b>	<b>383,540.36</b>	<b>31 %</b>

370 DW TEACHER RENTAL

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
600 OPERATION & MAINTENANCE					
430	1,350.00	0.00	0.00	-1,350.00	0 %
435 ENERGY	1,869.01	0.00	0.00	-1,869.01	0 %
440 OTHER PURCH.SER./ADV.PRIN	6,000.00	0.00	0.00	-6,000.00	0 %
450 SUPPLIES, MATERIALS & MED.	70.00	0.00	0.00	-70.00	0 %
Function Total:	9,289.01	0.00	0.00	-9,289.01	0
Fund Total:	9,289.01	0.00	0.00	-9,289.01	0 %

372 COMMUNITY ENGAGEMENT

Function-Object		Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION						
450 SUPPLIES, MATERIALS & MED.		173.67	174.00	174.00	0.33	99 %
	Function Total:	173.67	174.00	174.00	0.33	99 %
	Fund Total:	173.67	174.00	174.00	0.33	99 %

373 STUDENT ACTIVITIES

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
700 STUDENT ACTIVITIES					
425 STUDENT TRAVEL	178.83	179.00	179.00	0.17	99 %
450 SUPPLIES, MATERIALS & MED.	763.89	740.00	740.00	-23.89	103 %
Function Total:	942.72	919.00	919.00	-23.72	102
Fund Total:	942.72	919.00	919.00	-23.72	102 %

379 TETLIN PRE-SCHOOL

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
450 SUPPLIES, MATERIALS & MED.	0.00	26,703.00	26,703.00	26,703.00	0 %
Function Total:	0.00	26,703.00	26,703.00	26,703.00	0
Fund Total:	0.00	26,703.00	26,703.00	26,703.00	0 %

380 CARRS SAFEWAY GNT LM JD

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
100 INSTRUCTION					
450 SUPPLIES, MATERIALS & MED.	0.00	1,610.00	1,610.00	1,610.00	0 %
Function Total:	0.00	1,610.00	1,610.00	1,610.00	0
Fund Total:	0.00	1,610.00	1,610.00	1,610.00	0 %

381 JANE TEAGUE CARR'S SAFETY

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
350 SUPPORT SERVICES/INSTRUCT					
410 PROFESSIONAL & TECHNICAL	0.00	1,500.00	1,500.00	1,500.00	0 %
420 STAFF TRAVEL	0.00	3,445.00	3,445.00	3,445.00	0 %
490 OTHER EXPENSES	0.00	55.00	55.00	55.00	0 %
Function Total:	0.00	5,000.00	5,000.00	5,000.00	0
Fund Total:	0.00	5,000.00	5,000.00	5,000.00	0 %

502 SPECIAL CAPITAL PROJECTS

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
880 CONSTRUCTION					
320	35,291.48	69,959.00	200,000.00	164,708.52	17 %
360	9,589.38	13,775.00	28,274.00	18,684.62	33 %
410 PROFESSIONAL & TECHNICAL	18,776.00	67,681.00	67,133.00	48,357.00	27 %
420 STAFF TRAVEL	5,841.56	5,049.00	10,000.00	4,158.44	58 %
430	0.00	22.00	22.00	22.00	0 %
440 OTHER PURCH.SER./ADV.PRIN	29,855.68	284,508.00	284,508.00	254,652.32	10 %
450 SUPPLIES,MATERIALS & MED.	94,334.78	103,807.00	549,864.00	455,529.22	17 %
510 EQUIPMENT	2,060.00	35,231.00	240,231.00	238,171.00	0 %
Function Total:	195,748.88	580,032.00	1,380,032.00	1,184,283.12	14
Fund Total:	195,748.88	580,032.00	1,380,032.00	1,184,283.12	14 %



516 TOK SPRINKLER SYSTEM

Function-Object	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Expended
880 CONSTRUCTION					
410 PROFESSIONAL & TECHNICAL	373,138.04	1,555,940.00	1,555,940.00	1,182,801.96	23 %
Function Total:	373,138.04	1,555,940.00	1,555,940.00	1,182,801.96	23
Fund Total:	373,138.04	1,555,940.00	1,555,940.00	1,182,801.96	23 %
Grand Total:	6,902,092.30	17,453,690.85	19,071,614.16	12,169,521.86	36 %



***ALASKA GATEWAY SCHOOL DISTRICT***

**P.O. BOX 226 TOK, AK 99780**

**907-883-5151 Fax: 907-883-5154**

**LEANN YOUNG, SPECIAL PROGRAMS DIRECTOR**

## **MEMORANDUM**

To: Superintendent & the Regional School Board  
From: LeAnn Young, Assistant Superintendent  
RE: Activities Report for January 2021

### **Strategic Plan Progress**

*Student Engagement*-We are putting together a districtwide committee to create a new and innovative summer school credit recovery program. This program will be available for all district students. In the past we have had limited success with our summer credit recovery programs. This committee will be tasked with creating a thorough program that will include ways to earn any core credit needed along with an elective credit. The program will be an in-person program and will incorporate employability skills, hands-on projects and an academic focus that incorporates whatever core credit is needed in a holistic day program. While the program will be an in-person 15-20 full day opportunity there will continue be the option of taking individual courses for credit via independent study.

*Cultural Knowledge*-Through the ACHILL grant we were able to put together four kits available for check out in the district resource room. These kits include all materials required for students to make beaded keychains, necklaces, earrings, etc. Included in these kits are videos that include step by step directions on how to make these items.

**Highlights**-Alaska Gateway was proud to receive the Collaboration Award from the Alaska Heat Start Association. The award recognizes *exemplary service and contribution to children and families in Alaska*. Pam Gingue coordinates the district preschool programs. AGSD collaborates with TCC to host programs in Northway and Tetlin. AGSD currently has programs running in Tok and Mentasta and will be opening up a site in Tanacross next week.

**Successes**- AGSD submitted a grant for school improvement funds for our 2 TSI schools (targeted assistance) which are REACH Academy and Tok School and 2 CSI schools (comprehensive assistance) which are Tetlin and Tanacross. Each site has a different focus based on the schools STEPP plan and specific goals. The grant totals \$339,000. The proposed interventions include; instructional aide time, college and career coach focused on drop-out prevention, professional development for staff, school climate materials, library books, pedal desks, RTI Conference support and the purchase of instructional supplies that support student learning.

**Challenges**- School closures created a challenge for district work study students first semester. Depending on collaborative workplace several students were unable to complete enough time to earn credit. We are giving students additional time to meet the time requirement of work study and are revamping our program to include backup plans in the event of school shutdown.

**RAVE/ACHILL Grant Time:** December/January: ACHILL-3 days-FY21 carryover budget, semester 1 planning schedule, ACHILL resource room, email communication, final grant letters sent to all stakeholders. RAVE-4 days- Rave management meeting, career pathways, tech prep credit, FY21 budget, purchasing, spending review, pathways program planning, CTE meeting

## MEMORANDUM

**To: Scott MacManus, Superintendent**

**From: Tracie Weisz, Director of Curriculum & Instruction**

**RE: Board report for 1/18/2021 meeting**

**Grant work:** For our middle school Literacy grant, our SLAM team was able to meet in December briefly to discuss next steps. Since most of the schools had only been meeting virtually, it was determined to put some of the RTI plans on hold until later, and to focus on specific vocabulary strategies that are being implemented now. The team reviewed our new PD resources (*Building Academic Vocabulary* - Marzano, *Academic Vocabulary for Middle School* - Greene, and *Building Background Knowledge* - Marzano). Our reading interventionist coach, Alex Brede, visited us again in early December, and has continued to provide professional development and support to our reading interventionist, Lillian Wise, as well as our two paraprofessionals at Tok School who are delivering the middle school interventions there. Alex will also be joining us on January 11 for inservice to provide training on running records and reading intervention strategies. Our reading interventionist and paraprofessionals have had some success in continuing to connect with middle school students to provide interventions even as the schools were only operating virtually, so I'd like to give kudos to their persistence and efforts in connecting with students! On December 8, I had my monthly check-in meeting with DEED for our grant reporting, and our reporting is up-to-date. As part of our parent outreach efforts for the Literacy grant, we are sending mailers home each month of the newsletter, *The Middle Years*. It contains good information and resources for parents about ways to help their middle school aged student engage with learning and tips for supporting them during this phase of their lives.

In other grant-related work, I have continued to attend the team meetings for the IPRARS (teacher retention) grant. We have formed our district team, and have a busy schedule of trainings this spring.

**Professional Development:** As I write this we are in the midst of our first week of inservice. We scheduled two separate inservices for January, due to differing needs of our schools. Both inservices are virtual. During the week of January 4-8, Northway, Tetlin, Mentasta, Tanacross, Eagle, and REACH are learning about how to use the Alaska Statewide Virtual School (AKSVS) for the spring semester. This will enable schools to manage some of the challenges they face this semester, such as catching students up from the school that was missed during semester 1 due to school closures, and making a clear way forward for semester 2 that may potentially include more school closures. For this inservice the staff at these schools are receiving training from Amanda Duvall at D.E.E.D., as well as Florida Virtual School (the provider of the AKSVS curriculum). Teachers are finding the new programs very user-friendly and easy to customize. For our second week of inservice, we will be focusing on the pd needs of Tok and Dot Lake Schools. There will be sessions on Lexia Core5, Lexia PowerUp, Sonday System (reading intervention), KP Math (math intervention), as well as continuing sessions on creating and using video in online course platforms, using playlists in the classroom, using our Mileposts student data and much more. During both inservices, time was built in for teachers to actually work on planning for implementation of the programs and strategies they are learning, as well as for site meetings for rollout of new strategies and programs.



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226, Tok, AK 99780

Ph: 907.883-5151.114

Districtwide, Wade Boney, Maintenance Director

Date: January 6th, 2021  
To: Scott MacManus, Superintendent  
From: Wade Boney, Maintenance Director  
RE: January Building Maintenance Report



In **Eagle** Ryan has been cleaning and maintaining the building without incident.

## At **Tok**

- Working on entryways and deep cleaning
- Repaired and replaced lighting in the school and added some new outdoor lighting
- Added rubber flooring in locker rooms and repaired doors in Hockey Rink

## In **Northway**

- Added filter system to the heating glycol system and have been successful in removing debris and conditioning glycol
- Moving forward to have old chemicals disposed of
- Butch took advantage of the lull due to Covid in order to clean mechanical spaces

## In **Mentasta**

- Making changes to a couple of closet spaces to make into counseling/teaching space
- Waxing and deep cleaning of kitchen space
- Plumbing repairs
- Working with the village to troubleshoot biomass boiler providing shared heat to school

## In **Tetlin**

- Deep cleaning of school
- Wax gym and bathrooms

In **Dot Lake** there has been deep cleaning and disinfection of spaces.

In **Tanacross** we have also been cleaning and disinfecting work spaces also.

**“Educating all students to reach their full potential as responsible citizens”**

**DotLake**  
907-882-2663  
Fax: 907-882-2112

**Eagle**  
907-547-2210  
Fax: 907-547-2302

**Mentasta**  
907-291-2327  
Fax: 907-291-2325

**Northway**  
907-778-2287  
Fax: 907-778-2221

**Tok**  
907-883-5161  
Fax: 907-883-5165

**Tanacross**  
907-883-4391  
Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114

## Biomass Board Report For December 2020

- Boiler and Engine ran without any interruptions for the entire month
- December had less after hour callouts than any prior December
- First part of the month we had a head gasket issue on the chipper that necessitated a trip to NC machinery in Fairbanks for repair
- Due to the weather being rather nice we have made smooth progress on chipping and harvesting being well ahead on supply at the moment.
- We are planning on doing extra harvest this season to put us 10-20 acres ahead on fuel supply next fall. This year we started out with only 2-3 acres ahead and had a harvester breakdown that nearly put us in a bind.
- Boiler modifications we did last summer have eliminated glassing issues in the boiler even when we were using the dryer trees we left laying for the summer season

Thanks  
Tony



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

907-883-5151 x 115 Fax: 907.883.4352

Scott MacManus, Superintendent of Schools

Date: January 5, 2021

To: Scott MacManus, Superintendent

From: Letitia Rhodes, AGSD Special Education Director

RE: Special Education Board Report

## **Strategic Planning: Staff Recruitment/Retention**

*We believe recruiting, cultivating, and retaining exemplary staff fosters a deep commitment to the growth of our students.*

Our training now is focusing on helping teachers in the classroom setting. We have added some new staff to each site this year so we need to revisit the state mandated training as well as how to provide support in the classrooms. We believe in inclusion whenever possible provided, it benefits the child. Most of our aides are assigned to the classroom setting.

**Successes:** We have had some great successes with some students via Zoom. There is a small population of students who are thriving and doing well with the online format. Some who did not have access to Internet or who were not succeeding online were brought into the schools to have services met there (Tetlin, Tok). Again the aides have been the key to keeping the programs running at all the sites. We really have the best and brightest and continue to look for them as openings come up. Teachers at the sites generally take ownership of all students, so the students don't need as much assistance. The District (Tracie) has done a great job of finding programs that can be adjusted to meet the needs of the students.

**Challenges:** Online sessions: This past month led to a few of our schools experiencing the dreaded, COVID shutdowns. There was some great attempts within the Special Education Department to service kids in the home setting. Unfortunately we have not been as successful with this as I hoped. The students are not connecting at the times established or ... not at all. We sent out packets for the holiday break hoping they will at least continue exposure to what they currently know and are able to do.

Happy New Year; here's hoping the best for everyone.

Enjoy the day!

## **“Where Teachers Are The Gateway To Learning”**

DotLake 907-882-2663 Fax: 907-882-2112	Eagle 907-547-2210 Fax: 907-547-2302	Mentasta 907-291-2327 Fax: 907-291-2325	Northway 907-778-2287 Fax: 907-778-2221	Tok 907-883-5161 Fax: 907-883-5165	Tanacross 907-883-4391 Fax: 907-883-4390	Tetlin 907-324-2104 Fax: 907-324-2114
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# ALASKA GATEWAY SCHOOL DISTRICT

Brenda Overcast – Technology Director

P. O. Box 226, Tok, AK 99780

Ph: 907.209.9667 Fax: 907.883.5154

Date: 1/07/2021

To: Scott MacManus, Superintendent

From: Brenda Overcast, Technology Director

RE: Reginal Board Report for 1/18/2021

## **E-rate**

We have received four different bids. One is just for Mentasta with Copper River. The companies are GCI, Leonardo DRS along with one more company who is not complete. I am planning to have this completed by the end of this month to choose what provider we will be using. As I am in the process of putting together the committees and schedule of presentations. The goal will be looking at the process by individual school so we can get a better deal.

## **Internet service relief**

We now have over 110 families signed up for either AP&T or Hughes Net internet subsidies relief. There has been only a few trickling in each month to add on to the list.

## **Testing**

The state is still moving forward with WIDA and PEEKs testing this year. So the set up is on going. We will be taking the MAPS test starting January 25<sup>th</sup> and AIMS WEB starts January 11<sup>th</sup>.

## **Video Production**

Tok School had a virtual Christmas concert K-6th. Where each class was recorded with singing their songs and then some groups were put together singing a group song. Seth Roberts was the person putting this together and it was a great hit. He is looking at having a live stream set up for the Hockey Tournament in March.

We are off to a good start this year of 2021 and looking forward keeping it that way.

**Brenda Overcast**  
**Technology Director**





# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780  
907-883-5151 x 115 Fax: 907.883.4352  
Scott MacManus, Superintendent of Schools

Date: January 7, 2021

To: Scott MacManus, Superintendent

From: Stephanie D. English, Child Nutrition Service Coordinator

RE: Board Report

Happy New Year!

Eagle has been doing great with providing meals! We have been able to claim snacks provided to the students in Eagle. In the past we were unable to claim any snacks because of the time of day they were served. Because of the waivers we have in place we are able to claim the snacks this school year. Beginning December 2020. Eagle has been awesome about paperwork and transitioning with documenting snacks! In November and December I was able to send more food to Eagle.

Mentasta's cook has transitioned well with any changes. Food Service in Mentasta has been doing some minor improvements around the kitchen in order to make more available and safe storage for shelf safe food items. Mentasta is in need of a new fridge. I am planning to purchase a fridge by the end of the school year. I'm very pleased with the initiative taken by the cook, John to improve his work space and the attention he gives to students that he provides meals to. All of Mentasta's AGSD staff has worked closely with myself when it comes to documenting all meals during their school year in order to make it claimable and to ensure that we are following mandates and waivers.

Northway's cook has a smooth system that works for her in order to provide meals. Carolyn has reported positive feedback from community members who receive meals once a week. I am always impressed when Carolyn provides solutions to minor issues. Carolyn has transitioned well with all of the challenges and has taken charge with her food service. Carolyn has been providing snacks to the GAP coordinator during their school closure.

Tok School provided meals to enrolled households during the Christmas Break! AGSD Food Service does not provide meals during breaks. Because we are providing meals through SFSP we are able to provide meals outside of the regular scheduled school days. Having a food service team willing to work through the holidays made this possible. Tok School has two subs now. Both subs have kitchen experience and have been trained a few days. The two subs also helped with provide meals during school closures and break. Karin Rajala has been providing snacks and GAP activities during the school closure by delivery!

## "Where Teachers Are The Gateway To Learning"

DotLake 907-882-2663 Fax: 907-882-2112	Eagle 907-547-2210 Fax: 907-547-2302	Mentasta 907-291-2327 Fax: 907-291-2325	Northway 907-778-2287 Fax: 907-778-2221	Tok 907-883-5161 Fax: 907-883-5165	Tanacross 907-883-4391 Fax: 907-883-4390	Tetlin 907-324-2104 Fax: 907-324-2114
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# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

Karla Champagne, Migrant Education Coordinator

PO Box 226, Tok, Ak 99780

Ph: 907-883-5151/Fax: 907-883-5154

Date: January 7, 2021

To: Scott MacManus, Superintendent

From: Karla Champagne *Ke*

RE: Migrant Education Report

Migrant interviews have been conducted and approved by the state. The results are as follows:

Currently the district total is 243 migrant students. This is from all children in the household that are eligible to receive migrant services. The student count is broken out by Preschool to 12th grade and separately for those children that are under the age of preschool. There are a few families that have students in multiple schools and they were counted as a different family for the breakdown per site. Recruitment can still take place throughout the year, but those numbers will reflect on the next year's count.

Site	Migrant Students	Migrant Families
Dot Lake	7	2
Eagle	5	1
Mentasta	27	15
Northway	33	11
REACH	5	4
Tanacross	12	4
Tetlin	34	19
Tok	92	48
AGSD NON School Aged Children	28	Included in site numbers
<b>Total</b>	<b>243</b>	<b>104</b>

There were 15 students nominated for the Close-Up trip to Washington, D.C. Families were contacted and given an application to fill out and return to myself or Deb Sparks by January 18th. I have been monitoring the travel mandates for the trip. As of right now, I am working on a back up plan to include an Alaska Close Up in Juneau.

**“Educating all students to reach their full potential as responsible citizens”**

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Fax: 907-324-2114



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

907-883-5151 x 115 Fax: 907.883.4352

Scott MacManus, Superintendent of Schools

To: Scott MacManus, Superintendent

From: Jeff Deeter, HS Counselor

Date: January 7th, 2021

Re: Board Report

New Year Greetings to our AGSD board members!

Looking back in review at the challenges that our students, staff, community members, state and nation have faced, I am hopeful that 2021 brings resolution to many of the current issues that have created educational difficulties across the country. As I have visited in our AGSD homes, schools and communities, I have seen firsthand the effects of the turmoil caused by Covid, quarantine, and isolation. The result and disruption of many of our routines has been unsettling. However, I also see challenges being overcome and new routines being established that often involve a new sense of community.

I am reminded of many Tuesdays throughout the summer that involved a group of youth and adults gathering to play softball on our AGSD field, forced by circumstances to limit other activities but finding happiness together. I have spent the time since our previous board meeting traveling to sites as circumstances permitted, endeavoring to stay in contact by phone if travel was discouraged, and focusing on student and staff needs as I became aware of them.

After repeated attempts to proctor the ACT test, Blair Seawell and I were able to coordinate as a National Testing site by special request and successfully administer the ACT on December 12th, utilizing the Tok UAF campus. We also intend to offer the ACT again on April 17th and are planning to do additional ACT test preparation for interested students in the interim. Currently, as circumstances permit, we are looking forward to a return to in-person classes and the sound of voices in our hallways. We are hopeful that on-site testing and the increased availability of the vaccine will allow us the opportunity to serve our student's needs both academically and socially.

Cordially, Jeff Deeter, High School Counselor

## “Where Teachers Are The Gateway To Learning”

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2104 Fax: 907-882-2112 2114	Fax: 907-547-2302	Fax: 907-291-2325	Fax: 907-778-2221	Fax: 907-883-5165	Fax: 907-883-4390	Fax: 907-324-



## ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

Ph: 907-883-5151 x 103 Fax: 907.883.4352

Scott MacManus, Superintendent of Schools

To: Superintendent MacManus  
Re: Counselor's January Board Report  
Fr: Tad Dunning, AGSD Counselor

December was a bit of a struggle since we had to go to all distance learning in the District. Getting students to log into their virtual meeting was difficult but I was able to hold weekly lessons with a good number of those in the middle school.

The shut down of the schools to students has been hard for not only some students but staff also. I worked with staff to identify students that were struggling emotionally or academically or both and reached out to them to help them deal with the stresses they were feeling and to help in making accommodations to completing their school work. This was also a time where I could meet with staff and give them a chance to talk about how they were doing and vent about their frustrations.

I also did some preparation work for the execution of some of the state mandated lessons that all students are to be given.

Like most of the staff I have really missed being able to see the students in person and really cherished the few opportunities when I saw them out in the community and was able to talk to them. I look forward to the return to in person instruction next week, and like everyone else hope that we are able to maintain that for the remainder of the year.

Respectfully,  
Tad Dunning

### **“Where Teachers Are The Gateway To Learning”**

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# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226, Tok, AK 99780

Ph: 907.883-5151 Fax: 907.883-5154

Districtwide, Pam Gingue, Program Coordinator

Date: *January 7, 2021*

To: Scott MacManus, Superintendent

From: *Pam Gingue, Program Coordinator*

RE: *GAP/Preschool, etc. Activities Report for October*

## **GAP:**

GAP staff attended the state virtual Afterschool Conference in late November;

Northway and Tetlin provided GAP through packets delivered to families along with snacks; Mentasta operated a “summer camp” for GAP through December prior to the holiday break while regular school was closed; Tanacross and Dot Lake continued in-person GAP activities; Tok K-5 GAP continued in-person activities until halfway through the week prior to holiday break while Tok 6-12 GAP received packet activities and snacks at home;

In early January, GAP site coordinators participated in a training with Ann Millard on active learning; Ann also shared her observations from her virtual site visits and student survey results as part of the GAP evaluation process;

Met with GAP site coordinators to share program information, program reports, and to discuss plans for the rest of the school year;

Attended a “virtual awards ceremony” with Supt. with TCC Head Start; AGSD was awarded the Alaska Head Start Association’s School District Collaboration award for our partnership for preschool with TCC Head Start; this is the second time AGSD has received this award; Along with the award plaque, we received a \$100 gift card which will be used for preschool supplies;

## **PRESCHOOL:**

Tok PreK met in person up until halfway through the week before holiday break; Zoom sessions were also held with students and their families;

Jaycee Peet recommended for hire as a preschool teacher aide for Tanacross; Still waiting on final word from TCC Head Start on hire for their preschool teacher for Tanacross; Once TCC Head Start teacher is hired, AGSD will work in partnership with TCC Head Start to provide preschool services;

## **OTHER:**

Preparing for upcoming LEP testing which begins Feb. 1<sup>st</sup>;

Attended zoom meeting with the Supt. on COVID-19 screenings and plans for vaccines in the state;

Conducting COVID-19 rapid test screenings at school sites;

## **UPCOMING ACTIVITIES:**

AGSD will be participating in AASB’s School Climate & Connectedness Survey for students and families; It is an online survey and an information letter will be shared with families; scheduled to begin later in January.

LEP testing Feb. 1 through March.

*Happy New Year!!*

**“Educating all students to reach their full potential as responsible citizens”**

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*School/AGSD Focus*

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Happy New Year! Welcome to 2021; we made it!

## BUZZ Update

Our AGSD sister schools have decided to follow the lead of Eagle Community School in using Alaska Statewide Virtual School (AKSVS) curriculum in the BUZZ platform. As these other schools have experienced closures due to COVID-19, they see value in putting all of their students in this virtual curriculum so that students can continue their education whether they are in class or in their home environment. Ironically, Eagle chose this curriculum in preparation for school closures, however, we have, thankfully, remained open during the pandemic. Our HomeLink students and in-person students have all been working in the BUZZ platform since the start of the school year. Kristy and Zach lead an informal briefing about the curriculum and its success in Eagle during the January AGSD Inservice. Administrators and teachers across the district have been receptive to it. Eagle is proud to have been of service to our team of colleagues across the district.

## Our School

Zach's best lettuce to date! He's figuring out the hydroponic unit slowly, but surely.



## Heartfelt Thanks from Kristy

I have returned to Eagle after spending two and half months caring for my parents in Florida. My father passed away on November 8, 2020, and I returned to Eagle with my mother, who suffers from severe Alzheimer's disease. I also brought our longtime family friend and my mother's caregiver, Rusty, with me. I want to thank everyone for the cards, gifts, flowers, and expressions of sympathy, as I worked through this ordeal. Some of our AGSD staff even donated their sick days so I could stay longer with my mom in Florida and wrap-up my parents' affairs. I look forward to getting back to work and being "home" and introducing you all to my mom and Rusty. I am so grateful to be a part of this loving community. Gratefully yours, Kristy.



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*Student Focus*

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## Middle/High School

### Activities

Thomas Malcolm and Ty Scott helped Zach build plyometric boxes for PE. They learned some great hands-on power-tool skills, along with measuring, designing, and creating a useful item for their PE class.



Ian repaired his mother's trailer and built a jack stand with the welder, and built the weight rack that fulfills his benchmark project for Welding I. He still needs to paint it before it is done.



Taylor Beaucage and Shian Scott helped Michelle Ashley cook the school's holiday turkey during their Food Products & Processing Class.



Everyone (MS and HS) got to try hydro-dipping. This is the process of filling a bucket with water and spray paint {in layers} to the top, and then dipping something to create a colorful and artful piece. Ian dipped a flower he welded. Thomas added paint to the bucket.





# Dot Lake School

*Home of the Eagles*

*January 2021*

The final two months of school in 2020 found our staff and students hard at work. We were able to host our annual Thanksgiving dinner and a Christmas dinner in our gym, allowing ample space for our families/community members to enjoy some delicious food provided by Ms. Leola. Meals were also shared with elders through home delivery or parking lot pickup if they were not comfortable visiting in person.

Our November Family Activity Night was well attended with a focus on Literacy Activities. Karla Champagne helped to host this activity, bringing books and door prizes for participants.

In December, we hosted our Success Night, where students were able to showcase some of their accomplishments. The hallways and classrooms were turned into a gallery for the guests to view the products of our students' hard work. Our guitar and violin students gave a concert of several songs they had learned. Along with academic work, there were displays of woodworking projects that our students made during GAP. Visitors were then treated to some refreshments and nicely decorated Christmas cookies.





# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO Box 6039, Mentasta Lake, AK 99780

Ph: 907.291.2317

Mentasta, Pepper Good-Principal Teacher

Date: 01/07/21  
To: Scott MacManus, Superintendent  
From: Pepper Good- Principal Teacher  
RE: Mentasta School Activities Report for January

At the end of November, Mentasta School chose to close in order to come back in January, after the COVID-19 cases in the area had time to become reduced. Instead of school, we held a snow school that utilized the GAP program and structure. During this time, some students were able to continue building their reading, writing, and math skills, while they also built critical thinking skills and creativity with various art and STEM projects. Other students were able to complete assignments that were missing or needed redone. In addition, this closure gave students whose families were traveling for the holidays an opportunity to travel without worrying about missing additional school.

During this time, students were able to explore holiday traditions from around the world, go outside skiing, look for a Christmas tree, create ornaments and more. An average of 10 students attended each day.

Looking forward, we are excited to come back to the school after our long break. We are implementing new ideas and ways for students to have more social interaction while also keeping to the social distancing and sanitization protocols.

**“Educating all students to reach their full potential as responsible citizens”**

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**Tanacross**  
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Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114



**Walter Northway School**  
*Home of the Warriors*  
PO Box 519, Northway, AK 99764  
Phone: 907-778-2287 Fax: 907-778-2221



TO: Scott MacManus  
FROM: Joe Krause, Principal, Northway School  
DATE: January 18, 2021  
RE: January Principal Report

Due to the circumstances, this is a short report from Northway School.

- COVID-19: We begin in-person school again on January 12.
  - Class sizes are not higher than 5 students
    - We have an AM and a PM session each day...8:45-11:30 and 12:30-3:15
    - This allows some students to be in school up to 5 days per week
    - K-1 are in class at least 4 days per week
    - Every student is on campus at least days per week
    - Breakfast and lunch will continue with the one day a week delivery of food to each household.
- Facility:
  - Staff have been working hard to improve our facility. We are excited about how nice the school is beginning to look.
  - There is data available indicating student achievement increases when the facility is well-kept and looks like people care about it. Check the following link for more information:  
<https://www.cleanlink.com/hs/article/Dirty-Schools-Impact-Student-Performance--22739>
    - *Cleaning contributes to performance by reducing anxiety and distractions; controls the appearance, making a pleasant environment; and protects human health.*
    - *The cleaning program at a school contributes holistically to the student learning environment. Much of their learning experience will be shaped by the cleanliness of the facility. Most importantly, the cleanliness of the facility can directly affect the positive or negative learning experience of every student, teacher and administrator that occupies that building.*
  - I am a firm believer in taking care of the “low-hanging fruit” first. Keeping a clean, well-organized facility is low in cost and high in dividends. It should be a relatively easy accomplishment if we put our minds...and backs...to the effort.
- Events:
  - Remote Family Activity Nights were a lot of fun.
    - We had Virtual Bingo for Books on December 10 and a...
    - Virtual Family Scavenger Hunt on December 17.



## **Tok School**

**Jon Summar Dr., Tok, AK 99780**

**907-883-5161 FAX: 907-883-5165**

**Drew Larrabee, Principal**

Date: January 7, 2021

To: Scott MacManus, Superintendent

From: Drew Larrabee

RE: Tok School Report

1. ASB meeting will be held on January 19 @ 5:30
2. Tok school staffing:
  - a. Tok school was able to fill one of the two needed positions. We are interviewing for that last needed position on Monday, January 11
  - b. Tok school has received only a couple of resumes for the basketball coach position. A recommendation for the position will be brought to the ASB at the meeting on the 19th.
3. What Going on in Tok School
  - a. Finals Week Jan. 4- 8
  - b. Inservice Jan. 11-15
  - c. Tok has continued to serve two meals a day for the Christmas break and currently continues with the help of the local bus company to deliver.
  - d. Tok school plans to reopen (in YELLOW statue) to in-person student learning on January 18th. This of course depends on the number of local/ regional covid cases and their impact on the school.
  - e. District initiated COVID screening has been completed at Tok school prior to staff return to the building. I'm pleased that the screening test indicated all staff are clear and safe to return to work.
4. Sports:
  - a. Basketball practice should begin this month as per AASA recommendations.
  - b. Middle School Volleyball begins in February
  - c. Hockey continues to practice, following their cautionary safety procedures
5. Recent events:
  - a. Local Hockey meet
  - b. Local Civil Air Patrol Student Cadets helped with placing wreaths for the memorial at the Tok Cemetery
6. Upcoming School Activities:
  - a. Spelling B January 26
  - b. Map testing First week of February
  - c. Hockey State Tournament March 13,14 (Pending)

Serving you,

Drew Larrabee

Principal, AGSD-Tok School

## PRESCHOOL

**EXCITING NEWS!!!** We finally have preschool again here at Tanacross School! Ms. Jaycee Peet will be working with our preschoolers. If you or someone you know is interested in enrolling a student in preschool, please contact the school.  
907-883-4391

## UPCOMING DATES:

**1/12** 1<sup>st</sup> Day Back to School  
**1/25** Winter MAP Testing Begins  
**1/26** Family Activity Night

## Family Activity Night

We have had 2 very different and very successful Family Activity Nights. **REMEMBER** – if you have completed your “FAMILY” art project, send Ms. Suzanne a picture of the finished project and she will get you a frame and an art kit.

Our next Family Activity Night will be on Tuesday, January 26<sup>th</sup>. The time and activity will be announced soon!

## REMINDER

We still have **NINE (9)** students are still not officially enrolled for the year! If you have not enrolled your child(ren), please do so **ASAP!**

## Current Level



**IF YOUR CHILD IS SICK, PLEASE KEEP THEM HOME!**

## ALASKA STATEWIDE VIRTUAL SCHOOL

We are starting 2<sup>nd</sup> semester using the Alaska Statewide Virtual School Curriculum. Eagle Community School has been using AKSVS since the beginning of the year with great success. AKSVS is structured to better meet the needs of Tanacross School, making it possible for students to receive grade level content in all areas. We are going to keep our focus on increasing our reading levels and filling in gaps in math, so that has not changed!

The first couple of weeks, students will be learning the platform and new procedures. This program is one that can easily be done at home, if there is internet, in case we are put in the RED in the future. For students that do not have internet at home, arrangements will be made.



Our at home Family Activity Night was a great success.

# FAMILY ACTIVITY NIGHT



Fun and frustration abounded as families solved puzzles to earn fun decorations and built their gingerbread houses.



The 4<sup>th</sup>-7<sup>th</sup> grade students had an opportunity to learn some woodworking techniques last month. They made these beautiful boxes all by themselves! NO POWERTOOLS WERE USED!!

# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 227, Tetlin, AK 99780

Ph: 907.324.2104

Benjamin Glover M. Ed., Tetlin School, Principal/Teacher

Date: 1/6/2021

To: Scott MacManus, Superintendent

From: Benjamin Glover M. Ed.

RE: Tetlin Activities Report for November and December 2020

COVID-19 was in full control of the Tetlin School's operations in November and December. We began the month of November in a "soft start". Students were divided by family groups into four units then each attended  $\frac{1}{4}$  of the time. However, in addition to the fact that students only were able to come  $\frac{1}{4}$  of the time attendance was poor (about 50%). This, along with additional cases in the community, caused us to decide to close from November 25<sup>th</sup> through the end of 2020. Tetlin will now need to go into June to finish the school year.

During the three weeks between Thanksgiving and Christmas break Mr. Glover and classified staff offered supplemental learning activities through the GAP program to make sure kids who were interested could continue learning despite school being out. This allowed students to continue learning despite not being at school. Attendance was decent for the first two weeks, but was very light in the final week.

Ms. Alexander and Mr. Glover participated in the Visible Learning class sponsored by the district through the Increasing Performance and Retention in Alaska's Rural Schools (IPRARS) grant. Both Ms. Alexander and Mr. Glover found the class to be an excellent learning opportunity in terms of intentionally using teaching strategies that are highly effective and making students be able to articulate what they have learned. As we proceed into 2021, Tetlin will be joining the Eagle School in using the Alaska Virtual School (AKSVS) for the 4<sup>th</sup>-12<sup>th</sup> grade starting in second semester. We all miss our students and look forward to getting to work with them after a really rough 2020.

**"Educating all students to reach their full potential as responsible citizens"**

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# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 454, Tok, AK 99780

Ph: 907.883.2591

Date: January 6, 2021

To: Scott MacManus, Superintendent

From: Rob Fabian, REACH Academy Principal Teacher

RE: REACH Academy Activities Report for January 2021

As we head in to the second half of the 2020-2021 school year we continue to experience the impact of Covid-19 on our programs. It has been difficult to plan group educational and social activities that have in past years been large part of enriching the homeschool experience for REACH students. However, we are finding ways to offer education and social opportunities for REACH families while adhering to established safety protocols. Early last month we had an afternoon sledding and cookout event held at Airport Hill. We are also working with our AGSD Technology Specialist Jane Teague to introduce parents to the Z-Space virtual reality learning platform available recently acquired by the school district. Our next PAC meeting is scheduled for January 12. Part of the agenda will be generating ideas for a possible REACH field trip in May.

Hopefully, with vaccines on the horizon, we will be able to resume many of the activities that provide an enriching experience for our REACH families.

**“Educating all students to reach their full potential as responsible citizens”**

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