

SCHOOL DISTRICT OF MONDOVI
SPECIAL EDUCATION AIDE LONG-TERM SUBSTITTUTE
January 11, 2021

**GENERAL
INFORMATION:**

The School District of Mondovi is accepting applications for a long-term Special Education Aide Substitute. This position will need to be covered for at least 8 weeks, possibly longer. Duties for this position include, but are not limited to, assist teachers with instructional activities, monitor and control behaviors of school-aged children to ensure/provide a safe learning environment, communicate effectively with students, staff, parents, and community members, maintain confidentiality, assist with day-to-day cleaning of classroom tables, toys, or other objects, stand and/or walk for extended periods of time and lift up to 50 pounds, assist students with dressing: tie shoes; put on coats, snow pants, boots; button clothes, assist students with personal hygiene (nose wiping, hand washing, face washing), work cooperatively with others, and perform such other duties as may be assigned.

QUALIFICATIONS:

Required: Applicant must have a high school diploma and possess clear communicative, organizational, and interpersonal skills. Applicant must be able to work well with others. Applicant must hold, or be willing and able to obtain a Wisconsin Special Education Program Aide License.

RATE OF PAY:

\$14.82 per hour

**APPLICATION
DEADLINE:**

open until filled

**APPLICATION
PROCEDURE:**

Interested applicants are encouraged to contact Cheyenne Steiner, Special Education Director at 715-926-3645, or Paul Franzwa, Elementary Principal at 715-926-3645. Applications are available on the School District of Mondovi homepage www.mondovi.k12.wi.us, click on Explore, click on employment. Application materials can also be obtained at the District Office.

AN EQUAL OPPORTUNITY EMPLOYER

The School District of Mondovi is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap, or physical, mental, emotional, or learning disability.