

Marion County Schools

Chromebook One-to-One Responsible Use of Technology Policy

Student/Parent Contract / Fall 2020

Purpose: Marion County Schools will provide and assign students a **Chromebook** for use both at school and at home to promote academic achievement and provide flexible learning opportunities. This policy provides guidelines and describes county expectations for students and families who are being issued one-to-one (1:1) computing devices. In addition to this policy, the use of any county-provided technology or network also requires students to abide by the **Marion County Schools Guidelines for Parents and Students Fall 2020 and the Marion County School Student Acceptable Use Policy** as stated in the Student Code of Conduct. Additional rules may be added as necessary and will become a part of this policy.

Our expectation is that students will responsibly use county technology and that they have a full understanding of appropriate and acceptable use of both the technology and county network resources. We also expect that students will keep their county-issued devices secure and in good working order. Our policies and procedures include the following specific responsibilities and restrictions.

Responsibilities

The student will:

1. Follow (1) Marion County's Acceptable Use Policy (2) Marion County Chromebook Guidelines for Students and Parents (3) Chromebook One-to-One Responsible Use of Technology Policy.
2. Be responsible for their ethical and educational use of the technology resources provided by Marion County Schools and are expected to exhibit responsible digital citizenship.
3. Will be the only authorized user for his/her device at all times, and the student and/or parents will be held responsible for any downloaded material or damage that results from use by an unauthorized person.
4. Charge their 1:1 device at home nightly, bringing it to school each day with a full charge (classrooms do not have the capacity for students to charge their devices during the instructional day).
5. Use appropriate language in all communications avoiding profanity, obscenity and offensive or inflammatory speech. Cyber bullying, including personal attacks or threats toward anyone made while using either county owned or personally owned technology, is to be reported to responsible school personnel. Communication should be conducted in a responsible, ethical, and polite manner.
6. Respect the Internet filtering and security measures included on the Chromebook. All student 1:1 computing devices are configured so that Internet content is filtered both when the student is at school and when on any other public or private network.
7. Use technology for school-related purposes only during the instructional day while refraining from use related to personal commercial or political purposes.
8. Follow copyright laws and fair use guidelines and only download or import music, video, or other content that students are authorized or legally permitted to reproduce or use. Students should not download music or videos unless directed and/or authorized by a teacher for an educational project or assignment, and material must be free from obscenity, profanity, etc., in compliance with county and state acceptable use policy.
9. Make available for inspection by an administrator or teacher any messages or files sent or received to or from any Internet location using county technology. Files stored and information accessed, downloaded, or transferred on county-owned technology are not private insofar as they may be viewed, monitored, or archived by the county at any time.
10. Use county issued devices for instruction while on school property.

Restrictions

The student will not:

1. Mark, deface, or place stickers on the Chromebook.
2. Purposefully destroy a Chromebook.
 - a. If determined by Marion County Schools that damage is intentional, the student may not receive an additional Marion County Schools issued Chromebook.
3. Reveal or post identifying personal information, files, or communications to unknown persons through email or other means through the Internet.

4. Attempt to override, bypass, or otherwise change the Internet filtering software, device settings, or network configurations.
5. Attempt to access networks and other technologies beyond their authorized access. This includes attempts to use another person's account and/or password or access secured wireless networks.
6. Share passwords or attempt to discover passwords. Sharing a password is not permitted and could make you subject to disciplinary action and liable for the actions of others if problems arise with unauthorized use.
7. Download and/or install any programs, files, or games from the Internet or other sources onto any county-owned technology.
8. Tamper with the Chromebook hardware, software, or attempt unauthorized entry into the Chromebook, and/or vandalize or destroy the Chromebook files. Intentional or negligent damage to Chromebook or software may result in criminal charges.
9. Attempt to locate, view, share, or store any materials that are unacceptable in a school setting. This includes, but is not limited to pornographic, obscene, graphically violent, or vulgar images, sounds, music, language, video or other materials. The criteria for acceptability is demonstrated in the types of material made available to students by administrators, teachers, and the school media center.

In addition to the specific requirements and restrictions detailed above, it is expected that students and families will apply common sense to the care and maintenance of county-provided 1:1 technology. In order to keep Chromebooks secure and damage free, please follow these additional guidelines:

- Do not loan your 1:1 device, case, or power charger.
- Do not leave the 1:1 device in a vehicle or leave it unattended at any time.
- Do not eat or drink while using the 1:1 device or have food or drinks in proximity.
- Keep your 1:1 device away from locations like table edges, floors, seats or around pets.
- Do not stack objects on top of your 1:1 device, leave it outside, or use near water such as a pool.

Despite these safeguards, we understand that it is a possibility that county-provided 1:1 technology may be damaged, lost, or stolen. As a result, all students receiving 1:1 technology will be provided the opportunity to purchase an **insurance program** which is available to limit family liability for fines that may be imposed if damage or loss does occur. More details on the program can be found on the **“Marion County Schools Assurance Program Facts & Enrollment Sheet”** provided along with this policy and available on marionboe.com.

Marion County Schools is not responsible for any loss resulting from use of county-issued technology and makes no guarantees that the technology or the county network systems that support student use will always be available. **By signing this policy, you agree to abide by the conditions listed above and assume responsibility for the care and proper use of Marion County Schools issued technology. You understand that should you fail to honor all the terms of this policy, access to 1:1 technology, the Internet, and other electronic media may be denied in the future.** Furthermore, students may be subject to disciplinary action outlined in the Marion County Schools Student Code of Conduct.

As the parent/guardian, my signature indicates I have read and understand The Marion County Schools Chromebook One-to-One Technology Use Policy and give my permission for my child to have access to and use the described county-issued technology.

Parent/Guardian (please print): _____

Parent/Guardian Signature: _____ Date: _____

As the student, my signature indicates I have read or had explained to me and understand The Marion County Schools Chromebook One-to-One Technology Use Policy and accept responsibility for abiding by the terms and conditions outlined and using these resources for educational purposes.

Student (please print): _____ School: _____ Student ID#: _____

Student Signature: _____ Grade: _____ Date: _____

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