

UNIFIED SCHOOL DISTRICT NO. 410
(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING

Monday, January 11, 2021
7:00 pm

USD 410 District Office Conference Room & via Zoom
416 S. Date Street
Hillsboro, KS 67063

Agenda—Regular Board Meeting
USD 410 District Office Conference Room & via Zoom
January 11, 2021, 7:00 p.m.

- A. Meeting called to order
- B. Election of Board President and Vice President for 2021
- C. Approval of regular and consent agenda
 - 1. December Board Minutes (Appendix A)
 - 2. 2021-22 School Year Draft Calendar (Appendix B)
 - 3. USD 410 Policy Updates (1st reading) (Appendix C)
 - 4. Donations
- D. Action/Discussion Items
 - 1. USD 410 Learning Reports
 - 2. Principal Reports (Quarterly)
 - 3. Appointment of Board Officers for 2021
 - 4. Annual Payment (2020) from the Enel Green Power Diamond Vista Wind Project
 - 5. USD 410 Building Learning Deliveries
 - 6. USD 410 Emergency Paid Sick Leave and Emergency Family and Medical Leave for Qualifying Reasons Related to COVID-19 (Appendix D)
- E. Executive Session for Personnel
- F. Personnel
 - 1. Retirements
 - 2. Resignations
 - 3. Superintendent's Contract
- G. Reports
 - 1. Superintendent's Report
 - a. Board Member Appreciation Month
 - 2. TEEN Report (Appendix E)
 - 3. MCSEC Report (Appendix F)
 - 4. Business Manager's Report (Financials)
- H. Adjournment

Annotated BOE Agenda January 11, 2021

A. Meeting Called to Order

B. Election of Board President and Vice President for 2021

At this time, the board will select a president and vice president for the 2021 school year. Following is a list of individuals that have served in this capacity.

<u>Year</u>	<u>President</u>	<u>Vice President</u>
2021		
2020	Mark Rooker	Rod Koons
2018-19	Mark Rooker	Rod Koons
2017-18	Mark Rooker	Rod Koons
2016-17	Mark Rooker	Rod Koons
2015-16	Mark Rooker	Rod Koons
2014-15	Eddie Weber	Mark Rooker
2013-14	Eddie Weber	Mark Rooker
2012-13	Eddie Weber	Gary Andrews
2011-12	Eddie Weber	Gary Andrews

➤ **Recommended Action:**

Motion to appoint _____ as President of the U.S.D. 410 Board of Education for the 2021 school year.

Motion to appoint _____ as Vice President of the U.S.D. 410 Board of Education for the 2021 school year.

C. Approval of Regular and Consent Agenda

Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)

The minutes from the December 14, 2020 regular BOE meeting are shown in Appendix A.

➤ **Recommended Action:**

Motion to approve the minutes from the December 14, 2020 board meeting

2. 2021-22 School Year Draft Calendar (Appendix B)

➤ **No Action:**

First reading, we will act on this item at the February board meeting

3. USD 410 Policy Updates (1st reading) (Appendix C)

➤ **No Action:**

First reading, we will act on this item at the February board meeting

4. Donations

From:	Gift / Amount	Purpose:
Enel Green Power NA, INC.	\$85,050.00	Contribution to USD 410
FACT	\$862.28	PAT ITAV Supplies
LifeTouch National School Studios	\$179.00	HES Site Council Fund

➤ **Recommended Action:**

Motion to accept donations as listed

➤ **Recommended Action for Regular and Consent Agenda:**

1. Motion to approve the regular agenda.
2. Motion to approve the consent agenda.

D. Action / Discussion Items

1. USD 410 Learning Reports

Amanda Jaworksy and Ryker Schmidt 5th Grade teachers at Hillsboro Elementary will present about Kansas Starbase Camp our 5th graders attended before Christmas.

➤ **No Action Requested**

2. Principal Building Reports

Evan Yoder (HES) Building Report

Clint Corby (HMHS) Building Report

➤ **No Action Requested**

3. Appointment of Board Officers for 2021

The board annually appoints board members to the positions listed below. Listed below are the board members who held these positions in 2020.

<u>Appointment of Board Officers for 2021</u>	<u>2020</u>	<u>2021</u>
MCSEC Representative	Jared Jost	_____
MCSEC Alternate Representative	Joe Sechrist	_____
TEEN Representative	Mark Rooker	_____
TEEN Alternate Representative	Tim Kaufman	_____
Chief Negotiator	Rod Koons	_____
Assistant Negotiator	Mark Rooker	_____
Professional Development Council Representative	Kim Klein	_____
KASB Governmental Relations Representative	Mark Rooker	_____
USD 410 Technology Committee Representative	Jim Paulus	_____

➤ **Recommended Action:**

The BOE should determine representatives for the above positions for 2021.

4. Annual Payment (2020) from the Enel Green Power Diamond Vista Wind Project

USD 410 received its second annual contribution of ten from the Enel Green Power Diamond Vista Wind Project. The check is for \$85,050.00 and we recommend to the Board that we place the funds in our gifts and grants fund line. This will allow the Board more flexibility to use this contribution.

➤ **Recommended Action:**

Motion to approve the Enel Green Power Diamond Vista Wind Project contribution of \$85,050.00 be placed in our USD 410 Gifts and Grants fund.

5. USD 410 Building Learning Deliveries

We are asking the Board to consider staying with the same building learning deliveries for the month of January 2021. We will revisit our building learning deliveries for the month of February at our January Board meeting.

- HES Pre-K – Grade 5 Building – Face-to-Face learning delivery
- HMHS Grades 6 -12 Building – Hybrid learning delivery

➤ **Recommended Action**

Motion to approve the building learning deliveries as listed below.

- HES Pre-K – Grade 5 Building – Face-to-Face learning delivery
- HMHS Grades 6 -12 Building – Hybrid learning delivery

6. USD 410 Emergency Paid Sick Leave and Emergency Family and Medical Leave for Qualifying Reasons Related to COVID-19 (Appendix D)

➤ **Recommended Action**

Motion to approve the USD 410 Emergency Paid Sick Leave and Emergency Family and Medical Leave for Qualifying Reasons Related to COVID-19.

E. Executive Session - Personnel

Motion for the Board to go into executive session to discuss **retirements, resignation and superintendent's contract** pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

F. Personnel

1. Retirements

- a. Bob Woelk – HHS – ELA Instructor, HS Student Council Adviser, Boys' Tennis Coach, and HS Scholars' Bowl Coach effective at the end of the current school year.
 - **Recommended Action:**
Motion to accept Bob Woelk's retirement from HHS – ELA Instructor, HS Student Council Adviser, Boys' Tennis Coach, and HS Scholars' Bowl Coach effective at the end of the current school year.
- b. Eleanor Jost – HES – Kindergarten Instructor - effective at the end of the current school year.
 - **Recommended Action:**
Motion to accept Eleanor Jost's retirement from HES - Kindergarten Instructor - effective at the end of the current school year.
- c. Debbie Dick – HES – 3rd Grade Instructor - effective at the end of the current school year.
 - **Recommended Action:**
Motion to accept Debbie Dick's retirement from HES – 3rd Grade Instructor - effective at the end of the current school year.
- d. Darlene Bartel – MS Science Instructor, PLTW Instructor, MS Assistant Volleyball, and MS Scholars' Bowl – effective at the end of the current school year.
 - **Recommended Action:**
Motion to accept Darlene Bartel's retirement from MS Science Instructor, PLTW Instructor, MS Assistant Volleyball, and MS Scholars' Bowl – effective at the end of the current school year.

2. Resignations

- a. Sherlyn Hill – Route Bus Driver – Effective December 18, 2020
 - **Recommended Action:**
Motion to approve the resignation of Sherlyn Hill – Route Bus Driver – Effective December 18, 2020

3. Superintendent's Contract

- **Recommended Action:**
Motion to _____ the extension of Max Heinrichs' contract to serve as Superintendent of Schools through June 30, 2023.

G. Reports

1. Superintendent's Report
 - a. Board Member Appreciation Month
2. TEEN Report (Appendix E)
3. MCSEC Report (Appendix F)
4. Business Manager's Report (Financials)

➤ ***Recommended Action:***

Motion to approve the payment of bills totaling \$_____ and the following financial reports.

- USD 410 Activity Account Report
- USD 410 Activity Account Bank Reconciliation
- District Report of Transfers
- District Cash Summary Report
- District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- District Expense Budget Report

H. Adjournment

New Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session to (subject) pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session to (subject) pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session to (subject) pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session to (subject) pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session to (subject) pursuant to the exception for preliminary discussion of the acquisition of real property under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect the district's financial interest and bargaining position.

UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh

MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
December 14, 2020 7:00 p.m.

Members Present:

Mark Rooker	Rod Koons	Jared Jost
Tim Kaufman	Kim Klein	Jim Paulus
Joe Sechrist (via Zoom and via phone)		

Administrators:

Max Heinrichs	Clint Corby (via Zoom)
Robert Rempel (via Zoom)	

Others (In Person):

Jerry Hinerman, Clerk	Brad Just
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Others (Via Zoom):

Susie Kliewer	Alyson Voran	Laura Fowler Paulus
Alexander Simone		

A. Meeting Called to Order

Board President Mark Rooker called the meeting to order at 7:02 p.m.

B. Approval of Regular and Consent Agenda

Rod Koons moved to approve the regular agenda and the consent agenda. Motion seconded by Jared Jost. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the November 9, 2020, regular board meeting
2. Motion to approve the minutes of the November 12, 2020, special board meeting
3. Motion to approve minutes of the November 23, 2020, special board meeting
4. Motion to approve the addition of an LZ Jigs account and a Gh0st account to the Unified School District No. 410 Activity Fund for Entrepreneurship class student businesses
5. Motion to approve the following donations:
Donation of \$38.60 from Jill Larson for Hillsboro Elementary School Site Council projects

Donation of \$10.00 from an anonymous patron for the Hillsboro High School Musical

Donation of the following items to be used by the Marion County Parents as Teachers Program

- 20 board books from an anonymous patron
- Recycle items and coupons from an anonymous patron
- 10 books from Michele Berens
- 2 tubs of disinfectant wipes from Jane Brewer
- 3 packages of diapers from Sarah Werner

MINUTES

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C. Action/Discussion Items

1. Marion County Parents as Teachers Program Annual Report
2. USD 410 Building Learning Deliveries
Jared Jost moved to approve the following building learning deliveries through January 31, 2021.
Motion seconded by Rod Koons. Motion carried 7-0

Hillsboro Elementary School	Preschool – Grade 5	Face-to-Face Learning Delivery
Hillsboro Middle/High School	Grade 6 – Grade 12	Hybrid Learning Delivery
3. USD 410 Fan Attendance Guidelines
Jared Jost moved to approve the USD 410 Fan Attendance Guidelines as presented. Motion seconded by Tim Kaufman. Motion carried 7-0.
4. USD 410 Professional Development Day
Jared Jost moved to approve changing Monday, January 4, 2021, from a student contact day to a professional development day. Motion seconded by Rod Koons. Carried 7-0.

D. Executive Session – Personnel

Mark Rooker moved for the Board to go into executive session at 7:26 p.m. with the Superintendent to discuss classified hires pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 7:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Tim Kaufman. Carried 7-0.

Joe Sechrist left the meeting via Zoom at 7:26 p.m.

Joe Sechrist joined the meeting via phone at 7:26 p.m.

Regular Session

Joe Sechrist left the meeting via phone at 7:35 p.m.

Joe Sechrist joined the meeting via Zoom at 7:35 p.m.

E. Personnel

1. Classified Hires
 - a. Donna Klassen – Hillsboro Elementary School Administrative Assistant
Jared Jost moved to approve the hiring of Donna Klassen as Hillsboro Elementary School Administrative Assistant effective December 7, 2020 at \$12.25 per hour for 40 hours per week for 203 days per day. Motion seconded by Jim Paulus. Carried 7-0.
 - b. Madison Ediger – Hillsboro Elementary School English to Speakers of Other Language (ESOL) Aide
Rod Koons moved to approve the hiring of Madison Ediger as Hillsboro Elementary School English to Speakers of Other Languages (ESOL) Aide. Motion seconded by Kim Klein. Carried 7-0.

F. Reports

1. Superintendent's Report
 - a. State of the District Report
 - b. Christmas Break Food Service
2. TEEN Report
3. MCSEC Report

MINUTES

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4. Business Manager's Report

Jim Paulus moved to approve the payment of bills totaling \$439,987.53 and the following reports.

Motion seconded by Rod Koons. Carried 7-0.

USD 410 Activity Account Report

USD 410 Activity Account Bank Reconciliation

District Report of Transfers

District Cash Summary Report

District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

District Expense Budget Report

G. Executive Session – Personnel

Mark Rooker moved for the Board to go into executive session at 7:45 p.m. with the Superintendent and the Clerk of the Board to discuss the Superintendent's evaluation pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 8:00 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals.

Motion seconded by Rod Koons. Carried 7-0.

Joe Sechrist left the meeting via Zoom at 7:45 p.m.

Joe Sechrist joined the meeting via phone at 7:45 p.m.

Regular Session

Mark Rooker moved for the Board to go into executive session at 8:00 p.m. with the Superintendent and the Clerk of the Board to discuss the Superintendent's evaluation pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at 8:05 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals.

Motion seconded by Rod Koons. Carried 7-0.

Regular Session

Joe Sechrist left the meeting via phone at 8:05 p.m.

Joe Sechrist joined the meeting via Zoom at 8:05 p.m.

H. Adjournment

President Mark Rooker declared the meeting adjourned at 8:05 p.m.

Jerry Hinerman, Clerk



USD 410

Durham-Hillsboro-Lehigh

2021 - 2022

Draft (01.11.21)

	Class in Session
	Prof. Learning and / or Work Day (No Classes)
	New Teacher Orientation
	School not in Session

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9 Days

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

21 Days

October 2021						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19 Days

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

19 Days

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 Days

August	
13	New Teacher Orientation
16 - 18	Professional Learning Days (No Classes)
19	1st Day of Classes

September	
6	Labor Day (No School)

October	
15	End of First Quarter
18	Professional Learning / Work Day (No Classes)
29	No School

November	
24-26	Thanksgiving Break (No School)

December	
17	End of First Semester
20-31	Christmas Break (No School)

January	
3	Professional Learning / Work Day (No Classes)
4	1st Day of Second Semester
17	Professional Learning Day (No Classes)

February	
25	No School

March	
3	End of Third Quarter
4	Professional Learning / Work Day (No Classes)
14-18	Spring Break (No School)

April	
15	Good Friday (No School)
16	No School

May	
13	Senior's Last Day
21	Graduation
18	End of Second Semester
19	Professional Learning Day (No Classes)

1st Quarter	41	days	
2nd Quarter	40	days	
Semester	81	days	
3rd Quarter	41	days	
4th Quarter	46	days	
Semester	87	days	

Certified Teacher Contract	Days	Hours
Student Contact Days	168	(1,176.00)
Prof Learning / Work Days	8	(22.75)
Trade-Off Days	2	(0.50)
TOTAL	178	(1,199.25)

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

19 Days

February 2022						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

19 Days

March 2022						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17 Days

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 Days

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 Days

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER 2020 UPDATED KASB POLICIES AND FORMS

POLICY OR FORM CODE OR DESCRIPTION	RATIONALE FOR RECOMMENDED REVISION OR ADDITION	RECOMMENDED ACTION
EBBD (Evacuations & Emergencies) → Revised	This policy amendment adds “health or safety concerns” to the current list of reasons the superintendent may announce a school closing.	Review and adopt.
GAR (Communicable Diseases) → Revised	The language in this policy is updated to reflect current law, include the local health officer in the determination of whether an employee is no longer contagious, and add language that the employee may return to duty “at the expiration of any period of isolation or quarantine.”	Review and adopt.
JBE Education Pays → FORM DELETE	Delete outdated form.	
JBE (Waiver of Compulsory Attendance Form) → FORM - NEW	A waiver of compulsory attendance form has been added. Under KSA 72-3120 (b), a 16- or 17-year-old student is exempt from the compulsory attendance law once the student and parent attend a final counseling session to encourage the student to remain in school or pursue educational alternatives and a waiver is signed. This form is provided to document that the counseling session occurred, and the waiver was signed. This form also contains the most recent earnings data based on educational achievement.	Review
JGCA (Local Health and Wellness) → Revised Title change	In 2018 the State Board of Education adopted the Kansas Model Curricular Standards for Health Education for K-12 students. This policy edit adds “health” considerations to local wellness plans to address student health education. A summary of the health education standards is incorporated into the sample JGCA Health and Wellness Sample Plan	Review and adopt.
JGCA (Sample District Health and Wellness Plan) → FORM – REVISED	This sample Health and Wellness Plan has been edited to address the Kansas State Board of Education’s student health education standards which are currently	Review and adopt.

Title change	being taught and required by the Kansas State Board of Education	
JGCC (Communicable Diseases) → Revised	This change adds the local health officer to the list of individuals who determine if a student has a communicable disease and when a student is readmitted to classes. Also, flexible language is added to allow the district to readmit a student “at the expiration of any period of isolation or quarantine” without a medical certification. The changes to this student communicable disease policy are similar to the changes made in GAR above for employees.	Review and adopt.
JHCAA (Gang Intimidation) → Revised Title change	This policy change reflects concerns that the current language is too broad and may target certain racial and ethnic groups. Any gang related issues should focus on specific intimidation behaviors and not simply on student apparel or speech. These policy changes were made to reflect current criminal law on gang intimidation. If gang behaviors are not an issue in your schools, then the district has the option to delete this policy and address any gang behaviors under the district’s JDDC Bullying or dress code policies.	Review and adopt.
TOTAL =	Existing Policy Revisions 5 Existing Form Revision 1 Delete Form 1 New Form 1 TOC J TOC N	

Additional informational documents:

- Annual Notices 2020
- Policies required by Federal law 2020

Unified School District No. 410
Emergency Paid Sick Leave and Emergency Family and Medical Leave for
Qualifying Reasons Related to COVID-19

Effective January 1, 2021, and continuing through June 30, 2021, Unified School District No. 410 will provide all eligible employees with Emergency Paid Sick Leave and Emergency Family and Medical Leave for qualifying reasons related to COVID-19. An employee qualifying for either of these types of leave will be paid for the leave (subject to the maximum number of hours allowed) and will not have their paid leave decreased for the eligible hours.

An employee is eligible for **Emergency Paid Sick Leave** for:

- Up to two weeks (80 hours or the number of hours an employee works on average over a two-week period, whichever is less) at the employee's regular rate of pay where the employee is unable to work because the employee is quarantined (pursuant to Federal, State, or local government order or advice of a health care provider), and/or experiencing COVID-19 symptoms and seeking a medical diagnosis; or
- Up to two weeks (80 hours or the number of hours an employee works on average over a two-week period, whichever is less) at two-thirds the employee's regular rate of pay because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine (pursuant to Federal, State, or local government order or advice of a health care provider), or to care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to COVID-19.

An employee is eligible for **Emergency Family and Medical Leave** for:

- Up to an additional 10 weeks at two-thirds the employee's regular rate of pay where an employee, who has been employed for at least 30 calendar days, is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.

Any hours of Emergency Paid Sick Leave and Emergency Family and Medical Leave taken by a Unified School District No. 410 employee between July 1, 2020, and December 31, 2020, will be added to hours of Emergency Paid Sick Leave and Emergency Family and Medical Leave requested between January 1, 2021, and June 30, 2021, to determine whether the maximum number of hours of Emergency Paid Sick Leave and/or Emergency Family and Medical Leave have been provided.

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
December 16, 2020, Regular Board Meeting Minutes
USD 410 Durham – Hillsboro – Lehigh District Office
6:00 p.m.

Members Present:

Mark Rooker, Chairperson
Eric Carlson (via Zoom)

Jan Helmer (via Zoom)
Mark Wendt (via Zoom)

Member Absent:

Shayla Clark

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

1. Call to Order

Mark Rooker called the meeting to order at 6:00 p.m.

2. Approval of Regular Agenda

Mark Wendt moved to approve the agenda. Motion seconded by Jan Helmer. Carried 4-0.

3. Approval of Board Minutes

Jan Helmer moved to approve the minutes of the November 18, 2020, regular board meeting. Motion seconded by Mark Wendt. Carried 4-0.

4. Approval of Payment of Bills and Financial Reports

Jan Helmer moved to approve the payment of bills totaling \$8,707.07 and the December 16, 2020, Income and Expense Reports. Motion seconded by Mark Wendt. Carried 4-0.

5. Business Items

- a. Revised Peabody – Burns Fiber Project Agreement with Eagle Broadband Investments, LLC/Eagle Communications, Inc.
Eric Carlson moved to approve the Revised Peabody – Burns Fiber Project Agreement with Eagle Broadband Investments, LLC/Eagle Communications, Inc. Motion seconded by Jan Helmer. Carried 4-0.

6. Other/Discussion

- a. TEEN Online Class Surveys
- b. TEEN Virtual Academy Update

7. Next Meeting

Mark Rooker moved to approve changing the location of the TEEN January 2021 regular board meeting to the USD 410 Durham – Hillsboro – Lehigh District Office. Motion seconded by Mark Wendt. Carried 4-0.

8. Adjournment

Mark Rooker adjourned the meeting at 6:15 p.m.

Jerry Hinerman, Clerk

**Marion County Special Education Cooperative #617
Board of Directors Regular Meeting
MINUTES**

MCSEC Board Room at 6:30 p.m.

December 21, 2020

(These minutes are unofficial until approved by the Board of Directors)



Members Present: Terry Deines, Duane Kirkpatrick, Jared Jost, Bryant Miller (Zoom), Donna Glover

Members Absent:

Others Present: Kara Spittles, Director; Shayla Hodges, Board Clerk; Lena Kisner, Director of RCEC

I. Call to Order

Terry Deines called the meeting to order at 6:34 p.m. in the MCSEC Board Meeting Room.

II. Approval of the Agenda

Jared Jost made a motion to make an amendment to the agenda, correcting next meeting date to January 14, 2021, seconded by Donna Glover.

Motion carried 5-0.

III. Consider Consent Agenda

A. Approve Minutes from the November 16, 2020 Regular Meeting

B. Approve Classified Staff Resignations, Terminations

1. Troy Thompson, Custodian/Maintenance
2. Shelby Srajer, Para

C. Approve Treasurer's Report and Payment of Bills/Approve Journal Entries

Jared Jost moved to approve the Consent Agenda, seconded by Duane Kirkpatrick.

Motion carried 5-0.

IV. Director/Board Discussion/Comments

A. Covid-19 Update

B. Significant Disproportionality

C. SPARK Grant Reimbursement

D. Updates from Tri-State Law Conference

V. Discussion/Action

A. Designated Health Care Providers for Workers' Compensation

Jared Jost moved to approve that MCSEC designate health care providers in the event of a Workers' Compensation case. The following clinics will be limited to St. Luke Medical Clinic, Hillsboro Healthcare Clinic, and Herington Area Health Clinic, seconded by Duane Kirkpatrick.

Bryant Miller made a motion to amend the original motion in order to add Axtell Clinic in Newton, KS to the list of designated health care providers, seconded by Jared Jost.
Motion carried 5-0.

B. Executive Session- Personnel

Terry Deines moved to go into executive session at 6:46 p.m. for personnel matters, with Kara Spittles and the board members present, and to return to open session at 6:56 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual(s). Motion seconded by Duane Kirkpatrick.
Motion carried 5-0.

At 6:56 p.m. Terry Deines declared the meeting out of Executive Session.

Terry Deines moved to go into Executive Session at 6:57 p.m. for personnel matters, with Kara Spittles and the board members present, and to return to open session at 7:02 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual(s). Motion seconded by Duane Kirkpatrick.
Motion carried 5-0.

At 7:02 p.m. Terry Deines declared the meeting out of Executive Session.

No action taken at this time.

VI. Agenda Items for Next Meeting, January 14, 2021

A. Mitch Neuenschwander to Present OASIS Update on Significant Disproportionality

VII. Adjournment

Terry Deines adjourned the meeting at 7:05 p.m.

Terry Deines, Board President

Date

Shayla Hodges, Board Clerk

Date