



METUCHEN HIGH SCHOOL

CHANGING YOUR ROTATION GROUP PREFERENCE MHS STUDENTS ONLY

If you wish to change your student's instruction options (Remote/Hybrid). Please follow the following process:

1. Send us an email with your rotation group change request. Please be sure to include your student(s) FULL NAME and grade. The email must come from parent/guardian. Student requests will not be accepted.
2. Send the email to the following 3 people:

Attendance Admin: mmiranowic@metboe.k12.nj.us

School Counseling Admin: tcoleman@metboe.k12.nj.us

AND your student's counselor (found on Genesis if you don't know):

Mrs. Grauer tgrauer@metboe.k12.nj.us

Mrs. DeMott edemott@metboe.k12.nj.us

Or

Ms. Dean adean@metboe.k12.nj.us

3. Send a separate email each time you wish to change. We are unable to keep track of brief periods of rotation group change.
4. If you wish to go remote for the DAY ONLY, call-in that request as though you were calling your student out sick for the day. 732-321-8744

TO VERIFY THAT THE CHANGE HAS BEEN MADE:

You will be able to see on the Genesis Student Data screen, right under your child's photo, the Rotation Group to which they are assigned.