

DELWOOD

Website: <https://www.delwood.k12.ia.us>

Important Dates

Monday, July 27-Monday, August 3

Registration Drop Off
7:30 AM to 4:00 PM

Week of August 24

Preschool students start

Monday, August 24

First Day of School
Kdg – 6th Grades
Early Dismissal – 1:30

Tuesday, August 25

Early Dismissal – 1:30

Monday, September 7

NO SCHOOL – Labor Day

Wednesday, September 16

Early Dismissal – 1:30
Staff Development

Wednesday, September 30

Early Dismissal – 1:30
Staff Development

Thursday, October 1

Fall Pictures

Monday, October 5

NO SCHOOL
Staff Development

Wednesday, October 14

Early Dismissal – 1:30
Staff Development

Wed. & Thurs., October 28-29

Early Dismissal – 12:30
Parent Teacher Conferences
1:00 – 8:00 PM

Friday, October 30

NO SCHOOL

SCHOOL REGISTRATION

For all Delwood students:

Preschool - 6th Grade

**Drop off completed paperwork between
July 27th – August 3rd from 7:30am-4:00pm
or mail to be received by August 3rd**

Please call the school office (564-674-4164) with any questions.

Registration packets, including free and reduced-price meal application forms have been mailed to families. Parents may apply for free or reduced meals anytime throughout the year.

All information is kept confidential.

IMPORTANT - Lunch Account Policy

Delwood School has adopted a policy regarding meal charges. A copy of the policy is included in this newsletter. Please take time to familiarize yourself with this policy.

ARE YOU SIGNED UP FOR IOWA SCHOOL ALERTS?

Emails and/or text messages will be sent to you if you are signed up with an Iowa School Alerts account. Go to <https://tinyurl.com/y23rf7su>. Follow the online instructions. You have the option to choose email or text alerts; however in order to receive both you must go in and subscribe separately for each preference.

FIRST DAY OF SCHOOL

Monday, August 24 1:30 Dismissal

Kindergarten – 6th grade students

JULY/AUGUST 2020

Equity Statement

It is the policy of the Delwood Community School District not to discriminate on the basis of race, color, gender, creed, marital status (for programs), national origin, religion, socioeconomic status (for programs), age (for employment), disability, gender identity or sexual orientation in its educational programs and employment practices. If you believe you have (or your child has) been discriminated against or treated unjustly at school, there is a grievance procedure for processing complaints of discrimination. Please contact the District's Equity Coordinator, Superintendent Todd Hawley, 311 Delmar Ave., Delmar, IA 52037, 563-674-4164.



The Viking Voice



July/August

Mr. Marshall

DELWOOD MISSION STATEMENT

Striving to meet the individual needs of children in a family atmosphere, promoting positive and creative learning.

To the Delwood Community,

Welcome back to an exciting and adventurous 2020-2021 school year. We are working through a plan to return back to school in the building for this upcoming year and more details will be coming as we work through the plan.

Thank you to everyone that filled out the family survey that was sent out. I wanted to give everyone some of the results from the survey. We had 60 families respond to the survey and the feedback from the survey will really help with some of the plans we are preparing. We had 58 families indicate that they would be sending their children to school if it opened up on August 24. We had 36 families respond that they would be sending mask(s) with their child/children.

One major policy that I want everyone to be aware of that we added is a technology policy for our iPads and Chromebooks. We had to add a technology policy in the event we have to send any of these home for students. Each student this year in grades K-2 will have their own iPad and grades 3-6 will have their own Chromebooks. Please make sure you read through the policy packet, which is included in the registration materials, and sign and return the green form at the back of the packet when you register your child/children.

Key Dates

July 27-August 3 from 7:30-4:00 – Registration

August 24 – First Day of School, Early dismissal at 1:30

August 25 – Early dismissal at 1:30

We have a few new staff members this fall. Aaron Claus is our new custodian. Cheryl Bickford will be our new para professional and Karen Neely will be our afterschool coordinator. Please welcome them to our building.

Another change in staff this year will be Melinda Hackman moving from a para professional to our secretary.

I want everyone to know that the safety of our students, families, and staff are our top priority, along with their education. If you have any questions please feel free to contact me.

Sincerely,

Marty Marshall

mmarshall@delwood.k12.ia.us

563-674-4164

Inspection of Instructional Materials

Parents and other members of the school district community may review instructional materials used by the student.

Arrangements to review materials must be made through the appropriate building level administrator. Copies of material may be obtained according to board policy, "Examination of School District Public Records."

Open Enrollment Timelines

Parents/guardians considering the use of the open enrollment option to enroll their child/ren in a public school district in the state of Iowa other than their district of residence should be aware of the following dates:

March 1, 2021--Last date for regular open enrollment requests for the **2021-2022 school year**.

September 1, 2020--Last date for open enrollment requests for entering kindergarten students and those students falling under the "good cause" definition for the **2020-2021** school year.

Good cause relates to only two general areas: (1) there is a change in the status of the pupil's resident district (failure of negotiations for a whole grade sharing agreement, reorganization proposal, dissolution agreement or the rejection of a current whole grade sharing agreement or reorganization plan); or, (2) there is a change in the residence of the pupil (change in the pupil's parents' marital status, a guardianship proceeding, placement in foster care, adoption, or participation in a substance abuse or mental health treatment program) or similar sets of circumstances. If these circumstances occur after March 1 and prior to June 30, a parent or guardian may file a "late" open enrollment application.

Parents/guardians of open enrolled students whose income falls below 160% of the federal poverty guidelines are eligible for transportation assistance. This may be in the form of actual transportation or in the form of a cash stipend.

Parents should be aware that open enrollment may result in the loss of athletic eligibility.

For application forms or further details, contact the school district office at 674-4164 or 574-4164.

Student Records

All academic and personal records pertaining to individual students are confidential and can only be inspected by students, parents, and school officials. These records are available for review by students, parents, and school officials.

Student records containing personally identifiable information are confidential. For a complete copy of the school district's policy on student records or the procedure for filing a complaint, contact the board secretary.

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

(1) The right to inspect and review the student's education records within 45 days of receipt of the request.

Parents and eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading or in violation of the student's privacy rights.

Parents or eligible students may ask the school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff, law enforcement unit personnel and certain volunteers); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, AEA employees, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or student assistance team, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of education, 400 Maryland Ave., SW, Washington, DC 20202-4605

The board supports the delivery of the education program and services to students free of discrimination on This concept of equal educational opportunity serves as a guide for the board and employees in making decisions relating to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students.

Policy No. 500

Educational Equity

It is the policy of Delwood Community School District not to discriminate on the basis of race, color, sex, age, creed, gender identity, sexual orientation, socioeconomic status, creed, marital status, national origin, religion or disability in its educational programs, activities or employment policies as required by Title VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, and Section 504 of the Federal Rehabilitation Act of 1973.

Inquiries regarding compliance with Title IX, Title VI, or Section 504 may be directed to the Director of the Iowa Civil Rights Commission, Des Moines, IA, to the Director of the Region VII Office of Civil Rights, Department of Education, Kansas City, MO, or to the local district compliance coordinator or officer.

Policy No. 500

Multicultural and Nonsexist Education

Enrolled children in the school district community shall have an equal opportunity for a quality public education without discrimination, regardless of their race, color, creed, religion, gender, gender identity, sexual orientation, marital status, national origin, or disability.

The educational program shall be free of such discrimination and provide equal opportunity for the participants. The education program shall foster knowledge of and respect and appreciation for, the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society. It shall also reflect the wide variety of roles open to both men and women and provide equal opportunity to both sexes.

Inquiries regarding compliance with equal education opportunity shall be directed to the compliance officer by writing to Todd Hawley, Title IX, Title VI and Section 504 Compliance Officer, Delwood Community School District, 311 Delmar Ave, Delmar, Iowa 52037; or by telephoning him at (563) 674-4164 or (563) 574-4164; or by writing to the Director of the Region VII Office of Civil Rights, Department of Education, Kansas City, Missouri. Such inquiry or complaint to the state or federal office may be done instead of, or in addition to, an inquiry of complaint at the local level.

Further information and copies of the procedures for filing a complaint are available in the District's administrative office.

Policy 401.1

Equal Employment Opportunity

The Delwood Community School District shall provide equal opportunity to employees and applicants for employment in accordance with applicable equal employment opportunity and affirmative action laws, directives and regulations of federal, state and local governing bodies. Opportunity to all employees and applicants for employment includes hiring, placement, promotion, transfer or demotion, recruitment, advertising or solicitation for employment, treatment during employment, rates of pay or other forms of compensation, and layoff or termination. The school district will take affirmative action in major job categories where women, men, minorities and persons with disabilities are underrepresented. Employees will support and comply with the district's established equal employment opportunity and affirmative action policies. Employees will be given notice of this policy annually.

The board shall appoint an affirmative action coordinator. The affirmative action coordinator shall have the responsibility for drafting the affirmative action plan. The affirmative action plan shall be reviewed by the board at least every two years.

Individuals who file an application with the school district will be given consideration for employment if they meet or exceed the qualifications set by the board, administration, and Iowa Department of Education for the position for which they apply. In employing individuals, the board will consider the qualifications, credentials, and records of the applicants without regard to race, gender identity, sexual orientation, color, creed, gender, national origin, religion, age or disability. In keeping with the law, the board shall consider the veteran status of applicants.

Advertisements and notices for vacancies within the district will contain the following statement: "The Delwood Community School District is an equal employment opportunity/affirmative action employer." The statement shall also appear on application forms.

Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, shall be directed to the Affirmative Action Coordinator by writing to the Affirmative Action Coordinator, Delwood Community School District, P.O. Box 292, Delmar, Iowa 52037; or by telephoning 563-674-4164.

Policy 402.2

Child Abuse Reporting

In compliance with state law and to provide protection to victims of child abuse, the board believes incidents of alleged child abuse should be reported to the proper authorities. Employees are encouraged, and licensed employees are required as mandatory reporters, to report alleged incidents of child abuse they become aware of within the scope of their professional duties. The definition of child abuse is in the accompanying regulation.

When a mandatory reporter suspects a student is the victim of child abuse, the mandatory reporter shall orally or in writing notify the Iowa Department of Human Services. If the mandatory reporter believes the child is in immediate danger, the local law enforcement agency shall also be notified. Within forty-eight hours of the oral report, the mandatory reporter will file a written report with the Iowa Department of Human Services.

Within six months of their initial employment, mandatory reporters shall take a two-hour training course involving the identification and reporting of child abuse. The course shall be re-taken at least every five years.

Destruction of Special Education Related Student Records

Record information related to the provision of special education services is maintained for a period of two years following the student's graduation or termination of enrollment in the district. At that time, all records except those which must be kept permanently (basic enrollment, grades, and attendance information, etc.) are destroyed. Parents or eligible students may request the opportunity to review or receive copies of these records at any time prior to their destruction. Such requests should be directed to the school principal or the office of the Superintendent. Parents and eligible students should be aware that in some cases records documenting the nature and extent of a handicapped condition may be of use in the future in obtaining social security benefits or for other purposes. Record information related to the provision of special education services will be destroyed at any time at parent request if determined to be no longer needed for educational purposes.

Iowa Department of Education Annual Parent Notice Right to Request Teacher Qualifications

Dear Parent or Guardian:

Our school receives federal funds for Title I programs that are part of the *No Child Left Behind Act of 2001*. Throughout the school year, we will continue to provide you with important information about this law and your child's education.

You will have the right to request information regarding the professional qualifications of your child's classroom teacher(s). If you request this information, the district or school will provide you with the following as soon as possible:

- a. if the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction;
- b. if the teacher is teaching under an emergency status for which state licensing requirements have been waived;
- c. the type of college degree major of the teacher and the field of discipline for any graduate degree or certificate; and
- d. if your child is receiving Title I services from paraprofessionals and, if so, his/her qualifications.

If you would like to request this information, please contact your child's school.

Thank you for your interest and involvement in your child's education.

Sincerely,

Todd Hawley, Superintendent
563-674-4164 or 563-574-4164
thawley@delwood.k12.ia.us

If you have questions or concerns feel free to call Todd Hawley at the school office, 563-674-4164.

MEAL CHARGES

In accordance with state and federal law, the Delwood School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals

Students have use of a meal account. When the balance reaches \$0.00 a student may charge no more than \$15 to this account. When an account reaches this limit, a student shall not be allowed to charge further meals or a la carte items until the negative account balance is paid. Families will need to pay the school personally.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families will be notified of a balance once the balance reaches 5 days of meals. Families will be notified by email and note home daily. Negative balances of more than \$30, not paid prior to end of the school year will be turned over to the superintendent or superintendent's designee for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law.

Regular Board Meeting

The Delwood Board of Education met for a regular board meeting on Monday, February 17, 2020 in the Cafeteria of the Delwood School, Delmar, Iowa. President Lyndsey Eberhart called the meeting to order at 5:30 PM. Directors Eberhart, Filloon, Hackman, Kilburg and Meyer answered roll call. Also present were Superintendent Hawley, Board Secretary Goodenow, Principal Marshall and Instructional Coach Durkop.

Administrator's Report: Instructional Coach Jess Durkop updated the board on the new STEM Room, with a video of our students using our new equipment such as 3-D pens. The district received two grants one from the county for about \$8500 and one from The Iowa Governor's Advisory Council for about \$5800 to provide equipment for our students to expose them to experiences in science technology, engineering and mathematics.

Superintendent Hawley updated the board on SSA Bills from the House and Senate. The Transportation equity Bill passed and is waiting for the Governor to sign. This would add another \$6-9,000 to the Delwood's General Fund next year.

Our Budget Workshop will be held before our next regular meeting on March 16, 2020.

General Business of the Board

5.1 Director Kilburg moved and Director Filloon seconded to accept the consent items as follows: agenda; minutes of January 20, 2020; claims totaling \$118,370.00; January financials; open enrollment in for Kylie Nguyen and Addison LaFrenz and open enrollment out for Carver and Chloe Rickertsen, Gianna Colosim and Hailey Creecy-Potter; early retirements for Shirley Gartman and Larry Keeney; and end of year resignation for Elaine Kahler. 5/0 motion approved.

5.2 Superintendent Hawley has been meeting with Maquoketa, Bellevue, Andrew, and Easton Valley to discuss the next year's calendar. A draft of a calendar very similar to this year's calendar was presented.

5.3 Director Hackman presented a design of what the new bus barn would look like. SBO Goodenow reviewed the finances available for the project.

5.4 Director Kilburg moved and Director Hackman seconded to approve the Superintendent Sharing Agreement with Midland for the 2020/2021 school year. 5/0, motion approved.

5.5 Director Meyer moved and Director Kilburg seconded to approve a Resolution for Intent for the Instructional Support Levy. 5/0, motion approved.

5.6 No Closed Session

5.7 **Director Filloon moved and Director Hackman seconded to approve the Resolution for the Guarantee Budget Adjustment for FY 2020-2021.**

"Be It RESOLVED, that the Board of Directors of Delwood Community School District, will levy property tax for fiscal year 2020-2021 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa."

Ayes: Filloon; Hackman, Meyer, Eberhart, Kilburg. Motion approved.

At 6:40 PM, President Eberhart adjourned the meeting.

Submitted by Jane L Goodenow, SBO/Board Secretary

Delwood Community School District Board of Education – Budget Workshop/Regular Board Meeting – March 16, 2020

PROCEEDINGS OF BUDGET WORKSHOP

The Delwood Board of Education met for the Budget Workshop on Monday, March 16, 2020 in the Cafeteria of the Delwood School, Delmar, Iowa. President Lyndsey Eberhart called the Budget Workshop to order at 5:30 PM. Directors Meyer, Hackman, Filloon, Kilburg and Eberhart answered roll call. Also present were Superintendent Hawley, Board Secretary Goodenow and Principal Marshall.

Director Kilburg moved and Director Filloon seconded to approve the agenda. 5/0, motion approved.

Superintendent Hawley and Business Official Goodenow reviewed Iowa School finance, anticipated revenues and expenditures, a financial caparison of our tax rates and other financial data and then finished with the decisions the board will need to make on our FY21 budget.

The board assessed costs and funding of current staffing and changes that might need to be made. They also reviewed costing of the before and after school programs as well as the preschool and childcare areas. They discussed the Management Fund which will fund property and liability insurance, early retirement and unemployment. Next years projected building and technology was reviewed to be funded with SAVE and PPEL funds.

The board also discussed several decisions they will need to make including the use of the Instructional Support Levy, the Educational Improvement Levy, the Physical Plant and Equipment Levies, The Management Levy, use of income surtax dollars, use of any dollars from the fund balance to reduce the levy and finally any reduction/additions to programming and staff. It was the consensus of the board to publish the budget as presented with minor adjustments from the Department of Management. The public hearing will be held April 13, 2020 at 5:30 PM.

At 7:03 PM President Eberhart adjourned the budget workshop.

Submitted by Jane L Goodenow, Board Secretary

PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for their regular meeting on Monday, March 16, 2020 in the cafeteria of the Delwood School, Delmar, Iowa following the Budget Workshop. President Lyndsey Eberhart called the meeting at 7:07 PM. Directors Kilburg, Hackman, Meyer, Filloon and Eberhart answered roll call. Also present were Superintendent Hawley, Board Secretary Goodenow and Principal Marshall.

Administrator's Report: Superintendent Hawley updated the board on the latest information on COVID-19- Virus. He received guidance from the new Director Dr. Ann Lebo and had discussion with area school districts. This morning all staff met for a meeting to discuss the closing until after spring break and expectations he has of the staff during that time.

Mr. Hawley also reported on work that has been done on the new property for the bus barn. The board discussed demolition, placement, designs and financial capabilities.

He also asked for approval of the staff to hold a Cake Auction the night of our Spring Concert, May 7th.

Board Reports and Requests: There will be a Public Hearing at 5:30 PM on April 13th, 2020 to approve the budget. Our regular meeting will be held Monday, April 20, 2020 at 5:30 PM.

General Business of the Board

5.1 Director Kilburg moved and Director Filloon seconded to accept the consent items as follows: agenda; minutes for February 27; claims totaling \$316,708.91; month to month Fortinet Firewall at \$110 per month; renew the contract with Timberline Billing for our Medicaid billing; termination of our RK Dixon contract for copier maintenance next year; February financials; open enrollment in for Jediah Small from Maquoketa and out for Carter and Hope Meyer to DeWitt Central and Alexis Klossner for Clayton Ridge on Line Academy; approve the payment of all hourly employees for the wages they will miss during the state requested school closing; approve a Cake Auction fundraiser for the spring concert. Ayes: Kilburg, Filloon, Eberhart. Abstain: Hackman and Meyers.

5.2 At 8:19 PM, President Eberhart opened the Public Hearing concerning the 2020-21 School Calendar. At 8:20 PM, President Eberhart closed the Public Hearing.

5.3 Director Kilburg moved and Director Hackman seconded to approve the 2020-21 School Calendar. Ayes: Kilburg, Hackman, Meyer, Eberhart, Filloon. 5/0 motion approved.

Delwood Community School District Board of Education – Budget Workshop/Regular Board Meeting – March 16, 2020

5.4 At 8:21 PM on March 16, 2020, President Eberhart opened the public hearing concerning the Instructional Support Levy. Superintendent Hawley explained that the Instructional Support Levy has been in place for several years. Historically, the Delwood board has voted to put the program in place for five years at a time. There were no public comments. President Eberhart closed the public hearing at 8:22 PM.

5.2 RESOLUTION OF PARTICIPATION

Director Ron Filloon introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Bree Kilburg; after due consideration by the Board, the President put the question upon the adoption of said Resolution and the results of the roll call vote were:

Aye Filloon, Kilburg, Eberhart, Meyer, Hackman

DIRECTORS

Nay N/A

DIRECTORS

Whereupon the President declared said Resolution duly adopted as follows:

RESOLUTION

WHEREAS, the Board deems it necessary and desirable to provide additional funding for the Delwood Community School District generated by participation in our Instructional Support Program to continue the current level of services and district programs; and

WHEREAS, pursuant to duly published notice, the District held a public hearing on the question of participation in such a program; and

WHEREAS, the District wishes to take action to adopt a Resolution to participate in an Instructional Support Program;

NOW, THEREFORE, be it resolved by the Board of Directors of the Delwood Community School District, in the County of Clinton, State of Iowa, as follows:

The Board of Directors of the Delwood Community School District in the County of Clinton, State of Iowa, does hereby resolve to participate in the Instructional Support Program for a period of five (5) years, to levy annually, as determined by the Board, an instructional support property tax upon the taxable property within the District commencing with the levy of property taxes for collection in the fiscal year beginning July 1, 2021, and an instructional support income surtax imposed annually for each budget year, the percent of income surtax (not exceed twenty percent (20%)), to be imposed upon the state individual income tax of each individual income taxpayer resident in the District on December 31, 2021, and each year thereafter.

The funds thus collected, when combined with Instructional Support State Aid shall not exceed ten percent (10%) of the regular program district cost, including the budget adjustment pursuant to Iowa Code § 257.14 for any budget year. Instructional Support Program funds may be used for any general fund purpose.

That all resolutions or orders or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

At 8:25 PM, President Eberhart adjourned the meeting.

Submitted by Jane L Goodenow, Board Secretary

PROCEEDINGS OF SPECIAL MEETING/PUBLIC HEARING

The Delwood Board of Education met for a special meeting and public hearing on Monday April 13, 2020. President Lyndsey Eberhart called the meeting to order at 5:34 P.M. The meeting was held electronically through Zoom Meeting. Directors: Eberhart, Kilburg, Meyer, Hackman and Filloon answered roll call. Also present were Superintendent Hawley and Board Secretary Goodenow.

Administrator's Report: Superintendent Hawley reported he had submitted to the state Delwood's Learning Plan to have Voluntary Learning Opportunities. He also conveyed the Meal Program has been moved to 3 days a week, the abatement on the house will take place this week, the Delmar Fire Department was not able to coordinate training for the burning of the house and the Chicago trip in May has been cancelled. He asked the board's approval to put a notice at Casey's and on Facebook for anyone wanting to do a walk through in the house before tear down.

General Business of the Board:

5.1 Director Kilburg moved and Director Filloon seconded to approve the consent items as follows: agenda and the hiring of Karen Neely as After School Coordinator, Melinda Hackman as Admin Assistant, and Aaron Claus as Custodian. Ayes were: Director Kilburg, Filloon, Meyer and Eberhart. Abstain: Director Hackman. Motion approved.

5.2 At 5:38 PM President Eberhart opened the Public Hearing for the 2020-2021 Budget. Our total proposed Levy will be \$11.87306. General Fund \$10.38873, including the Instructional Support Levy and Educational Improvement Levy, Management Levy \$.48433, Voted Approved PPEL \$.67, Board Approved PPEL \$.33. Last year's tax rate was \$11.27998. At 5:40 PM, President Eberhart closed the Public Hearing.

5.3 Director Kilburg moved and Director Meyer seconded to levy a property tax rate of 11.87306 with anticipated revenues of \$3,623,147 and anticipated expenditures of \$3,958,256, as published. Ayes: Kilburg, Meyer, Eberhart, Hackman, Filloon. Motion approved.

5.4 Director Filloon moved and Director Kilburg seconded to approve the Pandemic Pay Resolution as follows: *Pandemic Pay Resolution for Hourly/non-Exempt Employees - BE IT RESOLVED, in the event of a temporary closure of Delwood CSD, the Delwood CSD Board of Directors is hereby authorized to pay hourly and or non-exempt employees their customary and regular pay, for up to four weeks during the temporary closure April 13, 2020 – April 30, 2020. In the event that the Superintendent deems it appropriate to require work during regular and customary hours to ensure essential operations of the district, any employee called in shall report or have said hours deducted for the absence. If the Delwood operations continue to be closed later that April 30, 2020, than the board will reconvene and determine what authority, the Delwood Board of Directors has to continue paying hourly and/or non-exempt employees during the temporary closure.* Ayes: Filloon, Kilburg, Meyers, Eberhart. Abstain: Hackman. Motion approved.

At 5:41 PM President Eberhart adjourned the meeting.

Submitted by Jane L Goodenow, SBo/Board Secretary

PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for their regular meeting on Monday, April 20, 2020 in the Gym of the Delwood School, Delmar, Iowa. President Lyndsey Eberhart called the meeting to order at 5:30 PM. Directors Hackman, Meyer, Filloon, Eberhart answered roll call. Director Kilburg arrived at 5:48 PM. Also present were Superintendent Hawley, Board Secretary Goodenow and Principal Marshall.

Administrator's report: Superintendent Hawley informed the board that the purchased house had been abated last week. At our next meeting we should finalize bids for tear down of property, concrete and construction of the bus barn. He also reported to the board that school will remain closed for the remainder of the year. A Return to Learn Plan will need to be developed by July 1. The August start date has been waived for this upcoming school year. There will be a discussion with area superintendents as we look at possible scenarios for start dates. A potential change in calendar will need to occur and voted on again.

Board Reports/Requests: Director Filloon requested a discussion on eligibility to receive the Wendel Scholarship. SBO/Board Secretary Goodenow reviewed the Budget Amendment that will be published and then approved after a public hearing at the May 18, 2020 board meeting.

General Business of the Board:

5.1 Director Filloon moved and Director Hackman seconded to approve the agenda Items as follows: agenda; minutes of Budget Workshop and Regular Meeting held March 16, and the Special/Public Hearing held April 13; claims totaling \$49,115.98; March financials; open enrollment in for Lucy Burgmeier; AEA Purchasing Agreement for 2020-2021; ST Math Renewal; and Health Insurance Renewal with Wellmark. 5/0, motion approved.

5.2 Director Kilburg moved and Director Meyer seconded to approve an increase in Wrap-around Childcare Daily fee to \$10. 5/0, motion approved.

5.3 Director Filloon moved and Director Kilburg seconded to accept the Technology bid from F&B Communications. 5/0, motion approved.

5.4 At 6:28 PM Director Hackman moved and Director Kilburg seconded to enter into closed session to conduct evaluation of the superintendent based on Iowa Code 21.5(1)(i). Ayes: Hackman, Kilburg, Filloon, Eberhart and Meyer, motion approved. At 7:54 PM Director Kilburg moved and Director Meyer seconded to leave the closed session. Ayes: Kilburg, Meyer, Eberhart, Filloon and Hackman, motion approve

At, 7:55 PM, President Eberhart adjourned the meeting.

Submitted by Jane L Goodenow, SBO/Board Secretary

PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for their regular meeting on Monday, May, 18, 2020 in the Gym of the Delwood School, Delmar, Iowa. President Lyndsey Eberhart called the meeting to order at 5:30 PM. Directors Kilburg, Eberhart, Filloon, and Hackman answered roll call. Director Meyer was absent. Also present were Superintendent Hawley, Board Secretary Goodenow and Principal Marshall.

Administrator's Report: Superintendent Hawley thanked the board for their dedication and time to the district students, staff and families. He reported on the Food Service Program. We will continue one time per week through June. We will be paying support staff their hourly rate from the CARES dollars. Parents and students will be picking up their belongings and returning books and instruments on Tuesday between four and eight. There will be staff awards during a Monday ZOOM Meeting. Maquoketa State Bank will award Mark Schepers for 5 years of service and Tara Helmlle for her 10 years of service. We will also acknowledge Para Professional Shirley Gartman for 19 years of service, Administrative Secretary Elaine Kahler for 13 years of service and Plant Supervisor Larry Keeney for his 42 years of service who will be retiring at the end of this year.

Principal Marshall report all teachers are zooming with their students and that we are serving approximately 80 meals per day.

Board Reports and Requests: There were not any.

General Business of the Board: Director Hackman moved and Director Filloon seconded to amend the agenda moving 5.9 and 5.10 to the beginning of the meeting. 4/0, motion approved.

5.9 At 5:31 PM on May 18, 2020 President Eberhart opened the public hearing to amend the FY20 Budget.

Other Expenditures are increasing from the original budget from \$161,920 to \$358,000. It is not always known which side of a fiscal year expenditures will happen. In FY19, we budgeted for more not knowing how far we would be on the Childcare Addition. A great amount of that expense fell in FY20 instead. We are also unsure which side of the fiscal year the expenditures to build the bus barn will fall so we have allowed a maximum amount, but we are sure again many of the expenses of the bus barn will fall in FY 21 which starts July 1.

At 5:32, President Eberhart closed the public hearing.

5.10 Director Filloon moved and Director Kilburg seconded to amend the Other Expenditures for the FY20 budget from \$161,920 to \$358,000. 4/0, motion approved.

5.1 Director Filloon moved and Director Kilburg seconded to approve the consent items as follows: agenda, minutes of April 20, 2020; claims totaling \$101,723.30; financials for April; hiring of Isaac Crist for Temporary Summer Custodian, and Cheryl Bickford for Para Associate; 5 days paid vacation for 12 month employees for first year; open enrollment in for Lane and Ty Johnson from Maquoketa; and Wendel Scholarships for Mary Holtz, Carolyn Pickup, Chloe Swanson, Isaac Crist and Roy Gerlach. Director Filloon – yes, Director Kilburg – yes, Director Eberhart – yes, Director Hackman – abstain, motion approved.

5.2 Director Kilburg moved and Director Hackman seconded to approve a 1 year contract for 2020-2021 school year with the Delwood Education Association adding \$375 on the base (Total package with insurances would be 3.51% increase). 4/0, motion approve.

5.3 Director Hackman moved and Director Kilburg seconded that Mentoring to our new teachers this year would be done in house through the TLC model. We will not be renewing the consortium agreement with the Mississippi Bend AEA. 4/0, motion approved.

5.4 Bids for Bus Barn: Director Filloon moved and Director Kilburg seconded to approve the lowest tear down bid from Klocke Excavating for \$9,950. There were two other bids from Oberbrecling Concrete and Excavating for \$10,900 and from BWC Excavating for \$14,970. 4/0, motion approved. Other bids for concrete, and building were tabled for more clarification and comparisons.

5.5 Director Hackman moved and Director Filloon seconded to accept the bid for the copier lease agreement from Advanced Business Systems. 4/0, motion approved. Other bids were received from RK Dixon and Gordon Flesch.

5.6 Director Filloon moved and Director Kilburg seconded to accept the Pandemic Pay Resolution as follows: **RESOLUTION:** Pandemic Pay Resolution for Hourly/Non-Exempt Employees: BE IT RESOLVED, in the event of a temporary closure of Delwood CSD, the Delwood CSD Board of Directors is hereby authorized to pay hourly and/or non-exempt employees their customary and regular pay, during the temporary closure April 30, 2020- May 27, 2020. Delwood CSD will follow the 2019-2020 school calendar and have the last day of school be May 27, 2020. In the event that the Superintendent deems it appropriate to require work during customary and regular work hours to ensure essential operations of the district, any employee called in shall report or have said hours deducted for the absence.

Filloon – yes, Kilburg – yes, Eberhart – yes, Hackman – abstain. Motion approved.

5.7 At 7:01, President Eberhart moved the board to an Exempt Session to Discuss Negotiation Strategies as allowed by Iowa Code 21.9. At 7:16, President Eberhart closed the exempt session.

5.8 Director Kilburg moved and Director Filloon seconded to approve the wage and benefit package of 3.5%, as presented, for individuals not covered by a collective bargaining agreement. Director Kilburg – yes, Director Filloon – yes, Director – Eberhart, Hackman – abstain, motion approved.

No correspondence or audience comments.

At 7:20 Pm President Eberhart adjourned the meeting.

Submitted by Jane L Goodenow, SBO/Board Secretary, Jane L Goodenow

PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for their regular meeting on Tuesday, June 16, 2020 in the Gym of the Delwood School, Delmar, Iowa. President Lyndsey Eberhart called the meeting to order at 5:30 PM. Directors Meyer, Hackman, Filloon, Eberhart and Kilburg answered roll call. Also present were Superintendent Hawley, Board Secretary Goodenow and Principal Marshall

Administrator's Report: Superintendent Hawley reviewed the "Return to Learn Plan" for July 1 submittal. As we get closer to August, we will know more about the states condition. We will be ordering 17 new iPads with Covid Dollars for the lower grades as some of the older models we have are not able to use Google Classroom and Zoom. He also updated the board on some legal issues and that the cable wiring has been completed and the new Access Points have been placed. We will need the AEA to come and configure the Access Points with the Firewall and get it connected.

Board Reports /Requests: Next board meeting will be held July 13th following a joint meeting with Maquoketa CSD.

General Business of the Board

5.1 Director Filloon moved and Director Meyer seconded to approve the consent items as follows: agenda; minutes from May 18; claims totaling \$186,904.09; Superintendent Sharing Agreement with Midland Community School District; Teacher Leadership and Compensation agreement with the Delwood Education Association as well as contracts for Jessica Durkop as Instructional Coach, adding the mentoring and induction component, and for Jenni Flannigan, Michelle Maher and Julie Wagner to the BLT Team for an additional \$300 stipend; retaining Elaine Kahler for continued training for Melinda Hackman and to assist in the district office with personnel files and organization; agreement with the AEA to provide Home School Assistance to students that are requiring or using that service; and open enrollment in for Camden Poll and Alexis Poll. 5/0, motion approved.

5.2 Director Kilburg moved and Director Filloon seconded to approve the Bus Barn and Concrete bid from Oberbreckling at \$77,200 – barn And concrete. 5/0, motion approved. There was one other bid from Shumaker – for \$84,244.

5.3 Legislative Priorities. Director Hackman moved and Director Meyer seconded for the 2020 IASB Legislative Resolutions to be for Preschool, Mental Health, School Calendar and Sharing and Reorganization. 5/0, motion approved.

5.4 Milk Prices for 2020-21 School Year were tabled until the July meeting after we receive milk bids.

5.5 Director Filloon moved and Director Kilburg seconded to set breakfast prices at \$1.10 for students and \$1.40 for adults. Lunch prices for students at \$2.25 and Adults to \$3.85 for the 2020-21 school year. 5/0, motion approved.

5.6 Director Hackman moved and Director Kilburg seconded to set the school supply fees at \$25 per student or \$35 per family; After School Program supply fee at \$15/10/7.50. 5/0, motion approved.

Correspondence Items – Chloe Swanson thanked the board for her Wendel Scholarship

At 6:27 PM President Eberhart adjourned the meeting.
Submitted by Jane L Goodenow, SBO/Board Secretary