



## Pembroke Community Consolidated School District #259

4120 S. Wheeler Road  
Hopkins Park, IL 60944  
Phone: (815) 944-5448  
Fax: (815) 944-9214  
[www.psd259.org](http://www.psd259.org)

Dr. Marcus Alexander  
*Superintendent*

Mr. Kevin Johns  
*Principal*

### COVID-19 HEALTH PROTOCOL

Dear District #259 Stakeholders,

As directed by the Illinois Department of Public Health, local districts must adopt adequate policies and procedures for human interactions within the school environment as a means of minimizing the spread of COVID-19. In an effort to ensure the overall health and safety of all students and staff of Pembroke CCSD #259, the following protocols will be implemented upon the return of students for face-to-face instruction:

1. All personnel entering into the Lorenzo R. Smith Elementary School must wear a cloth (can be disposable) face mask covering their nose and mouth for the duration of their stay.
2. Upon entry into the building, students will be required to have their temperature taken by a trained school personnel. Students that have a fever of 100.4° Fahrenheit or higher will be taken to the Isolation Room for further evaluation. A parent/guardian will be contacted, and the student must be picked up from school immediately.
3. Students will have their temperatures taken again during the middle of the day to ensure that no fever has spiked.
4. Students that are experiencing any of the below symptoms SHOULD NOT be sent to school as this could be an indication that the student has a positive case of COVID-19. If any of the symptoms are present, students will not be allowed to return to school without a note from a Doctor.
  - Fever or chills (100.4° Fahrenheit or above)
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue from unknown cause
  - Muscle, body, or abdominal aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
  - Pain from unknown cause

5. Any student who is pending a COVID-19 test results should not attend school. If you have any questions, please contact the School Nurse at (815) 944-5448.
6. If a student or employee tests positive for COVID-19, per the Center of Disease Control and the Illinois Department of Public Health, they then are REQUIRED to quarantine for ten (10) calendar days. The infected person will not be allowed to return to school or work after the ten (10) days without a note from a Doctor providing clearance. The note from the Doctor must be within 72 hours of the date of return.
7. If a student/staff member has any symptoms that can be associated with a pre-existing condition or an alternative diagnosis (outside of COVID-19) from the Doctor, then they will be permitted to return to school/work immediately. However, a note from the Doctor must be provided to validate that the person is COVID-19 free.
8. If a student that has tested positive for COVID-19 has siblings within the school, then as a precautionary measure, the sibling must stay home and quarantine for ten (10) days. The sibling must also have a statement from the Doctor stating that they are COVID-19 free and can return to school.
9. If a student/staff member believes that they have been exposed to a person with a positive COVID-19 diagnosis, as a precautionary measure, the Illinois Department of Public Health requires that you quarantine for at least ten (10) calendar days. In order to return to school/work, a note from the Doctor must be provide within 72 hours of the date of return.
10. District #259 has the capability to provide any student/staff member with a COVID-19 Rapid Test that may be showing any signs of the virus. This test will be administered by the School Nurse. Each student/staff member must have a “**COVID-19 Test: Informed Consent Form**” on file prior to be administered the test. The form is attached to this letter.

If you have any questions or concerns, we urge you contact the District Office immediately at (815) 944-5448.

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