

Associated School Boards of South Dakota	NEPN Code: JOA-E(2)
Sample Policy Exhibit	

**STUDENT DIRECTORY INFORMATION
OPT OUT FOR MILITARY RECRUITERS AND INSTITUTIONS OF HIGHER EDUCATION**

It is the policy of the district to notify an 18-year old student's parent or guardian of certain student records which must be disclosed pursuant to federal and state law, and also to notify a parent or guardian of his or her right to request the district not to release such information without prior written consent.

Date: _____

Dear Parent/Guardian:

Pursuant to federal and state law, the school district must, upon request, disclose to military recruiters and institutions of higher education the names, addresses and telephone numbers of high school students. The district must also provide to the executive director of the SD Board of Regents and each postsecondary technical college located in the state the names and mailing addresses of students in grades 7-12.

The district must also notify parents/guardians of their right and the right of an 18-year old child to request that the district not release such information without prior written consent.

Parents/guardians or eligible 18-year old students wishing to exercise their option to withhold their consent to the release of the above information to military recruiters and institutions of higher education must sign the form below and return it to the building principal by _____.
(Date)

Denial of Consent for the Release of Certain Student Information

Please do not release the name, address, and telephone number of,

_____ to: ☐ Military Recruiters
(Name of Student) ☐ Board of Regents
 ☐ Technical Colleges

_____ (School) _____ (Grade)
(Print Name of Student)

_____ (Date)
(Parent/Guardian/18 yr. old student Signature)

Adopted: 2.13.23