

Andes Central School District 11-1 Parent Portal User Policy

The Andes Central School District has developed the Parent Portal as a means to further promote educational excellence and to enhance communication with parents/guardians. The Parent Portal allows parents to view their own child/children's school records at anytime. In response for the privilege of accessing the Andes Central School District Parent Portal, every parent/guardian is expected to act in a responsible, ethical and legal manner. The Parent Portal is available to every parent/guardian of an enrolled student in the Andes Central School District. Parents are required to adhere to the following guidelines.

➤ **Policy Guidelines**

1. Parents will not share their user ids and passwords with anyone, including their children.
2. Parents will not attempt to harm or destroy data of their own children, of another user, school or district network, or the Internet.
3. Parents will not use the Parent Portal for any illegal activity, including the violation of Data Privacy laws. Anyone found to be violating laws would be subject to Civil and/or Criminal Prosecution.
4. Parents will not access data or any account owned by another parent.
5. Parents who identify a security problem with the Parent Portal must notify the District Technology Office immediately, without demonstrating the problem to anyone else.
6. Parents who are identified as a security risk to the Parent Portal will be denied access to the Parent Portal.

➤ **Information on the Parent Portal**

1. Parents/Guardians will have access to the following data about their child/children:
 - a. Attendance
 - b. Grades
 - c. Schedules
2. Security Features of the Parent Portal
 - a. Three unsuccessful login attempts will disable the Parent Portal account. In order to use the Parent Portal again, please contact Erica Svatos at 605-487-7671.
 - b. If you leave the Parent Portal Web Browser open and inactive for a period of time you will be automatically logged off.
 - c. When you are ready to end your Parent Portal session make sure you click the "Log Off" button.
3. District Contact Information:
 - a. If you need assistance with accessing your Parent Portal, please call Erica Svatos at 605-487-7671 between 8:00am-4:00pm. You may also email Erica at Erica.Svatos@k12.sd.us. Please include your name, your user id, your telephone number and a brief description of the problem in your e-mail request for help.
 - b. If for any reason you should need to contact a classroom teacher, you may call the school at 487-7671 and leave a message in your child's principal office or you may email the teacher.

Your Parent Portal User Account will be set up as soon as we receive your completed and signed Parent Portal Registration. You may drop off the completed registration at your child's principal office or mail it to the address below.

**Andes Central School District
1001 High St
Lake Andes, SD 57356**

Infinite Campus Parent Portal

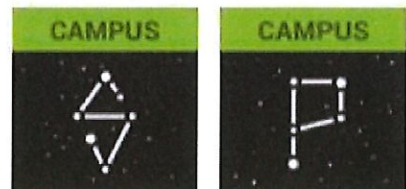
Infinite Campus is the district-wide student information system designed to manage attendance, grades, schedules, and much more.

Parent Portal is a confidential and secure website that allows parents/guardians to log in and view their child's progress in school with the goal of creating better communication between parents and schools.

Did you know...

Parent Portal will allow parents/guardians to view the following real-time information about their child.

- Demographics
- Grades
- Reports
- Schedules
- Attendance
- District and School Notices
- Assignments
- Academic Planner
- Calendar
- and much more!



Infinite Campus Mobile

Apps can be downloaded through the Apple App Store or Google Play Store.



Parents/Guardians must be enrolled in Parent Portal before accessing the app. Fill out the form in this Parent Packet or on the Andes Central School District website. If you have an active Parent Portal login, use that information to login on the app.